

Emergency Management Agency Meeting Minutes

July 23, 2019

Present: Steve Green, CC BOS, Randy Baxter, Marne; Chris Jimerson, Atlantic; Julie Adams, Griswold; Virginia Coughlin, Cumberland; Tom Harris, Anita; Ryan Archibald, Lewis and Mike Kennon, CC EMA.

Absent: Jackson Bissell, Massena; Darby McLaren, CCSO and Mitch Boysen, Wiota.

Guests: Mark O'Brien, CC BOS.

Chair Chris Jimerson: Meeting called to order at 7:14 PM.

Tom Harris: Motion to approve the agenda.

Mark O'Brien: Second.
Carried unanimously.

Julie Adams: Motion to approve minutes of 4-23-2019 EMA Board meeting.

Tom Harris: Second.
Carried unanimously.

Julie Adams: Motion to approve April, May, June expenses.

Tom Harris: Second.
Carried unanimously.

Old Business

None.

New Business

Mike Kennon reported on changes to ESF-10 Hazardous Materials Plan. The header was changed to reflect a new review date. The LEPC Membership listing was also updated. Rob Koppert, Mark Wedemeyer and Gaylord Schelling were dropped off the list. Mark O'Brien was added and Mike Kennon/Steve Green had their information edited. Finally, the narrative on the Atlantic ethanol plant section was updated.

Ryan Archibald: Motion to adopt the ESF10 Hazardous Materials Plan as presented.

Julie Adams: Second.
Carried unanimously.

Kennon reported that Jackson Bissell had sent him a quote on a new EMA vehicle. Bissell noted that the plan was to entertain trading the EMA vehicle periodically, before it lost too much value. After a brief discussion, Kennon said he would more seriously look into benefits of a trade-in.

Respectfully Submitted,



Coordinator's Report

Kennon spoke briefly about RAGBRAI. There were very few Public Safety issues during the three-day event. There was very good cooperation between Public Safety entities and all event organizers.

Hazard Mitigation Planning decisions will have to be made soon. We will need to see if there will be HS funding available to pay someone to produce the document, pay someone to produce the document, or produce the MJHMP ourselves. Kennon said that there may very well be funding available due to the recent flooding this spring.

Finally, Kennon talked about recent steps taken to integrate Cass County onto the ISICS statewide radio platform. The State had provided an interoperable radio consolete and antenna equipment to allow access to the system. That radio and equipment was installed before RAGBRAI. The Sheriff's Office has installed dual-band radios in all their vehicles and all of their officers have dual-band portables. The Atlantic Police Department has also begun a transition to ISICS capable radios. And soon, each fire department in Cass County will have two radios to access the system. The next steps will be to create a "fleet map" of talk groups (like frequencies) and purchase a consolettes for each talk group that must be continuously monitored.

No public comments or concerns.

Ryan Archibald: Motion to adjourn @ 7:24 PM.

Randy Baxter: Second.

Respectfully Submitted

A handwritten signature in black ink, appearing to be "David K.", written over a horizontal line.

Cass County
Emergency Management Commission


Part A – Emergency Operations Plan

Plan Adoption Document

We hereby certify that the attached/enclosed plans, portions of plans or Emergency Support Functions (ESF) to the county emergency operations plan have been approved and adopted by the members of the county or joint emergency management commission.

Plans or ESFs Adopted:

ESF-10 Hazardous Materials Plan 7-23-2019



Chairperson, Emergency Management Commission

7-23-2019
Date



Coordinator, Emergency Management Agency

7-23-2019
Date

Cass County EMA Board Meeting

Sign-In Sheet

DATE: July 23, 2019

LOCATION: Cass County Communications Center

NAME	JURISDICTION
Steve Green	BOS.
Julie Adams	Griswold
R. Bayler	Marion
Ryan Archibald	Lewis
Virginia Coughlin	Cumberland
Tom Harri	AAR TA
Chris Jimesson	ATLANTIC
MIKE KENNON	CASS Co EMA