

Cass County Public Safety Communications Commission

Minutes

July 23, 2019

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS, Kathy Somers, Atlantic; Chris Jimerson, Atlantic;
Mark O'Brien, CC BOS
Absent: None

Staff present: Mike Kennon, TAC
Citizens present: None

Chair Chris Jimerson called the meeting to order at 5:23 pm.

M/S/C Somers / Green to approve the agenda. Carried unanimously.

M/S/C Somers / O'Brien to approve the minutes of the 6-25-2019 meeting. Carried unanimously.

Kathy Somers asked why Public Safety was paying for telephone service. Kennon said that these were for admin lines, not 911. The previous Director had said that they were not eligible to be paid with 911 Surcharge Funds. Kennon said he would find out if that were truly the case and get an answer back to the Board.
M/S/C Green / O'Brien to approve June 2019 financial reports. Carried unanimously.

TAC Report: Mike Kennon reported that RAGBRAI appears to have been a success from a Public Safety and Communications standpoint. The dispatch staff was kept busy throughout the three days of the event (Marne Pre-Event and the first two days of RAGBRAI). Dispatchers monitored radio traffic from a variety of sources. There were a handful of medical calls that were not serious and there was one arrest, an OWI on Sunday evening near the courthouse.

Kennon said that the financial reports that were approved earlier in the meeting were the final reports for Fiscal Year Ending 2019. Kennon stated that he was very pleased with the financial performance of the dispatch center throughout the last year. He also said he was very satisfied with the current staffing level. Our experienced dispatch staff accumulates benefit time at a much greater rate than a relatively less experienced staff would. The current staff levels and how they are configured allow us to cover this time off in a more efficient manner. Steve Green then said that we should acquire comparative stats from other Communications Centers in the Region and State in order to make decisions in future budget discussions.

Respectfully Submitted



Old Business: None.

New Business: Kennon stated that he was approached by a dispatch staff member to ask if changes could be made to their current schedule. Dispatchers work on a rotating schedule. Some dispatchers are on a two-week rotation and others are on a 4-day on/4-day off rotation. Board members indicated that there should be a consensus of staff members involved in order to make changes to a schedule.

Public comments or concerns: None.

M/S/C O'Brien / Somers to adjourn a 6:09pm.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "M. O'Brien", written over a horizontal line.