

# Cass County Public Safety Commission

## Minutes

August 22, 2017

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS; Kathy Somers, Atlantic; Gaylord Schelling, CC BOS

Absent: Chris Jimerson, Atlantic;

Staff present: Mike Kennon

Citizens present: None.

Chair Gaylord Schelling called the meeting to order at 5:26pm.

M/S/C Somers / Green to approve the agenda as published. Carried unanimously.

M/S/C Somers / Green to approve the August 8, 2017 Minutes. Carried unanimously.

M/S/C Somers / Green to approve the July 2017 Financial Statement. Carried unanimously.

TAC Report: Mike Kennon reported that things are running relatively smoothly in the Communications Center. Projects that are being worked on include follow-ups on CJIS audits, text-to-911, update of bylaws, review of FCC licensing compliance and getting position 3 operational. Kennon also stated that he will attend TAC School training Sept. 9th, APCO/NENA Conference Oct. 2-4, WI Comms Nov. 1<sup>st</sup>, "40-Hour" ILEA dispatch training starting Nov. 11<sup>th</sup> and BIST dispatch training Jan. 30<sup>th</sup>. He is also progressing through the IOWA System workbook.

Kennon said that there had been a power outage at 2:00am Monday Aug. 21<sup>st</sup>. The generator at the Comm Center worked fine, but the generator at the Courthouse had failed. This created a situation where we had no internet, so there was no CAD system or IAM Responding. Also, the only radio frequencies available were Sheriff's OPS, EMS and LEA. Thankfully, it was not very busy and we were able to improvise and get by for a couple of hours. Deputy John Westering had called a technician on Monday to look at the Courthouse generator.

Kennon continues to monitor staffing of dispatchers. He will keep the Board up-to-date when, and if, there is a change in the status of any of the dispatchers. Kennon has also been working on moving out of his current office and into the 911 Director's office. This will make room for an IT/GIS person to move into the EMA office. Finally, Kennon mentioned that there has been a bug issue in the building. Mick Allen has complained about small flying bugs and there has been a couple of occasions where bugs were noticed in the Dispatch area.

Old Business: The Cass County 911 GIS data has been submitted to the State. We must now determine how to maintain our GIS data. Geo-Comm and Schneider Corp. are capable of doing this work. Our new IT/GIS person may also be capable of maintaining this data.

Respectfully Submitted



There is also a \$15,000 grant available to perform this task. Kennon will attempt to gather information on each of the possible options and report back to the Board.

There was a brief discussion about Kennon's interim status as 911 Director. The Board members stated that they were satisfied and Kennon said that he was also pleased with progress made in the Comm Center.

New Business: None.

Public comments or concerns: None.

The next Public Safety meeting will be held Tuesday, September 26<sup>th</sup> at 5:15pm.

M/S/C Somers / Green to adjourn a 6:07pm.

Respectfully Submitted

A handwritten signature in black ink, appearing to be "M/S/C Somers", written over a horizontal line.