

# Cass County Public Safety Commission

## Minutes

October 30, 2017

Cass County 911 Center – 705 Poplar, Atlantic, Iowa

Present: Steve Green, CC BOS; Kathy Somers, Atlantic; Gaylord Schelling, CC BOS; Chris Jimerson, Atlantic  
Absent: None.

Staff present: Mike Kennon  
Citizens present: Darby McLaren

Chair Gaylord Schelling called the meeting to order at 5:17pm.

Mike Kennon asked that New Business item be moved to the first order of business to accommodate Darby McLaren.

M/S/C Jimerson / Green to amend the agenda as suggested. Carried unanimously.

M/S/C Somers / Jimerson to approve the September 26, 2017 Minutes. Carried unanimously.

M/S/C Somers / Green to approve the September 2017 Financial Statement. Carried unanimously.

New Business: Mike Kennon and Darby McLaren had received a written request from a dispatcher currently on medical leave of absence. The dispatcher was seeking additional leave time and continuation of health care benefits. There was a discussion about FMLA benefits, what our insurance carrier would allow, and what the Board could legally do. It was determined that a phone call should be made to our insurance carrier and to a lawyer familiar with FMLA.

M/S/C Somers / Green to attempt to fulfill the employee request within the confines of insurance carrier rules and the law.

TAC Report: Mike Kennon reported that normal daily operations continue in the Communications Center. The current rotation of shifts is working well. Kennon said that he will attend "40-Hour" Dispatch training Nov. 13-17. He will also attend a Western Iowa Comms meeting Nov. 1 in Harrison County.

Old Business: The new County IT/GIS person is already working some on maintenance of 911 GIS data. These actions will allow us to qualify for \$15000 in grant funding to be used to train this person and pay for some of the work being done.

Kennon presented the Cass County Public Safety Communications Bylaws and Articles of Agreement for approval.

Respectfully Submitted



M/S/C Green / Somers to approve the Cass County Public Safety Communications Bylaws as written.

M/S/C Jimerson / Green to approve Cass County Public Safety Communications Articles of Agreement and submitted to the Cass County Board of Supervisors and Atlantic City Council.

Kennon said that there had been no action taken on the fire suppression system inspections, but that a proposal had been received for installation of entry buzzers on outer Comm Center doors. Additionally, the door buzzer project was submitted for a grant, so there should be no cost to the Commission.

Public comments or concerns: None.

M/S/C Somers / Green to adjourn a 5:54pm.

Respectfully Submitted

A handwritten signature in black ink, appearing to be "Mick H.", written over a horizontal line.