

Present: Gaylord Schelling, CC BOS; Ryan Archibald, Lewis; Alan Cranston, Marne; Jackson Bissell, Massena; Virginia Coughlin, Cumberland; Tom Harris, Anita; Darby McLaren, CCSO and Mike Kennon, CC EMA.

Absent: Ford Lillard, Wiota; Chris Jimerson, Atlantic; Ryan Askeland, Griswold

Gaylord Schelling: Meeting called to order at 6:39 PM.

Ryan Archibald: Motion to approve the agenda.

Tom Harris: Second.

Carried unanimously.

Public Hearing

Gaylord Schelling called the Public Hearing to order @ 6:40 PM.

Mike Kennon stated that the budget was the same as last year other than a \$1500 increase to the Coordinator salary and corresponding employee benefit figures were entered and the County Contribution was raised to \$75000. Gaylord Schelling stated that a \$1000 increase will be a standard increase for courthouse employees this year.

Ryan Archibald: Motion to raise EMA Coordinator salary \$1000 to \$48500.

Tom Harris: Second.

Carried unanimously.

No further discussion.

Ryan Archibald: Motion to close Public Meeting.

Tom Harris: Second.

Carried Unanimously.

Ryan Archibald: Motion to approve the Cass County Emergency Management Budget FYE 2018.

Tom Harris: Second.

Carried Unanimously.

Election of Officers

Jackson Bissell: Motion to keep Gaylord Schelling as EMA Board Chair, Darby McLaren as Vice Chair and Mike Kennon as Recording Secretary.

Tom Harris: Second.

No further nominations or discussion.

Carried Unanimously.

Darby McLaren: Motion to approve minutes of 11-1-2016 EMA Board meeting.

Tom Harris: Second.

Carried unanimously.

Respectfully Submitted



Tom Harris: Motion to approve October, November, December expenses.

Darby McLaren: Second.

Carried unanimously.

Old Business

Mike Kennon stated that the EMA vehicle needs to be replaced. Jackson Bissell presented State bid pricing for a new pickup or SUV. It was generally agreed that purchasing a new vehicle would be the most beneficial. Kennon was then asked if the current budget would allow for this purchase and he stated that enough funds would be available when the next fiscal year begins in July.

Darby McLaren: Motion to allow the purchase of a new EMA vehicle as soon as possible which allows payment in July 2017.

Ryan Archibald: Second.

Carried unanimously.

New Business

Mike Kennon presented the Southwest Iowa Long-Term Recovery(SWILTR) MOU to be signed the Cass County EMA Board Chair. He also presented an MOU from the Iowa Red Cross. Both agreements were signed by the Board Chair.

Kennon then spoke about the large HSEMD portable generator currently stored at the Atlantic Fire Station. The State would like to have the generator periodically load tested. Cass County Fair Board was contacted to see if the generator could be moved to the Community Building. This could provide backup power generation for that facility and enhance its shelter capabilities.

Coordinator's Report

Mike Kennon reported that he had led ALICE training sessions in the Cass Co. Courthouse and the Atlantic DNR Field Office before Christmas. Cass EMA will host a NWS Storm Spotter Course on March 8th at 7pm in the courthouse. Kennon will also be teaching NIMS and ICS classes to Cass Co. employees in January and February. Additionally, the annual Every 15 Minutes program will be held at the Atlantic High School on March 30-31.

Kennon reminded Board Members that local EMAs have Damage Assessment responsibilities in a disaster. HSEMD is in the process of introducing a standardized program of Damage Assessment.

Kennon briefly noted that 2016 was a particularly bad year for traffic fatalities in Cass County. He stated that he was working with the Red Cross to install smoke detectors in the City of Massena. He has also been working with Cass Co Coalition (Hospital/PH/EMS/EMA) partners and Healthy Cass County.

No public comments or concerns.

Ryan Archibald: Motion to adjourn.

Respectfully Submitted

