

**Thursday, January 2, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of December 31, 2002 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Waters, second by Kinen to appoint Kenneth Waters as temporary chair. Carried unanimously.

The Board determined that old business was completed. The temporary Chair called for ballots to elect a permanent chair for the calendar year 2003. After a tally of the ballots, the Auditor read the results and it was declared that Kenneth Waters had been elected Chair. The newly elected Chair called for ballots to elect a Vice-chair. After a tally of the ballots it was declared that Don Volk had been elected Vice-chair.

County Auditor Dale Sunderman reported that the oath of office had been taken by James P. Barry, County Attorney; Joyce Jensen, County Recorder; Tracey J. Marshall, Treasurer; and Chuck Kinen and Don Volk, Supervisors.

Motion by Kinen, second by Rieken to approve the appointments of: Recorder- Linn Headlee as deputy and Vicki Adams as clerk; Treasurer- Patricia Waters M.V. Deputy, Julie Symonds D.L. Deputy, Laura Kirchhoff Deputy, Beth Marcsisak D.L. Examiner & M.V. Clerk and Mary Jo Blunk office assistant. Carried unanimously. (Iowa Code, 331.903)

Motion by Rieken, second by Volk that the following officers are hereby authorized to conduct investment transactions consistent with the Investment Policy For Cass County, Iowa. Tracey J. Marshall, County Treasurer, Laura Kirchhoff, Deputy County Treasurer and Mary Jo Blunk, treasurer's assistant. Carried unanimously. (Policy and Resolution on file in Treasurer's office)

Motion by Kinen, second by Rieken to make the following Township officials appointments:

TOWNSHIP	OFFICE	NAME	TERM ENDING	OFFICE	NAME	TERM ENDING
BEAR GROVE	TRUSTEE	Robert D. Groves	12/31/2006	TRUSTEE	Bonnie Warne	12/31/2006
BRIGHTON	TRUSTEE	Duane McFadden	12/31/2006	TRUSTEE	Larry D. Harris	12/31/2006
CASS	TRUSTEE	Marlin Rossell	12/31/2006	TRUSTEE	David Denne	12/31/2006
FRANKLIN	TRUSTEE	Dean Eilts	12/31/2006	TRUSTEE	Wm Daniel Rourick	12/31/2006
GRANT	TRUSTEE	Lynn Dorsey	12/31/2006	TRUSTEE	Raymond Schellenberg	12/31/2006
GROVE	TRUSTEE	Richard Carspecken	12/31/2006	TRUSTEE	Floyd Jacobsen	12/31/2006
LINCOLN	TRUSTEE	Cliff Aupperle	12/31/2006	TRUSTEE	Billy Russell	12/31/2006
MASSENA	TRUSTEE	John Gaukel	12/31/2006	TRUSTEE	Dwight Bower	12/31/2006
NOBLE	TRUSTEE	Lawrence Wohlenhaus	12/31/2006	TRUSTEE	Larry Tietz	12/31/2006
PLEASANT	TRUSTEE	Donald Smith	12/31/2006	TRUSTEE	John Bierbaum	12/31/2006
PYMOSA	TRUSTEE	Brad Rellett	12/31/2006	TRUSTEE	Jerry Lowers	12/31/2006
WASHINGTON	TRUSTEE	Ken Lawton	12/31/2006	TRUSTEE	Jeff Winston	12/31/2006
WASHINGTON	TRUSTEE	Alan Zellmer	12/31/2004	CLERK	Duane Winston	12/31/2004

(Forrest Winston resigned as clerk and Duane Winston resigned as trustee effective 01/01/2003.)  
Carried unanimously.

Motion by Volk, second by Joyce to set mileage rate reimbursement for use of personal vehicles for county business at the standard IRS per mile rate for 2003 (35.5 cents per mile) {70A(9)}. Carried unanimously.

Motion by Rieken, second by Kinen to continue medical examiner's fee at \$100 per call (331.803). Carried unanimously.

Motion by Volk, second by Kinen to name the Atlantic News Telegraph, Anita Tribune and the Griswold American as the official newspapers for Cass County for 2003{331.303(6)}. Carried unanimously.

Motion by Kinen, second by Volk to appoint Charles Rieken to the Fourth Judicial District Department of Correctional Services Board of Directors for 2002(331.211 & 905.3). Carried unanimously.

Committee	Chair for 2003: (Alt = Alternate)
Alcohol and Drug Assistance Agency	Don Volk (Alt: Russell Joyce)
Cass County Environmental Control Agency	Kenneth Waters & Russell Joyce
Cass County Farm	Charles Rieken & Chuck Kinen
Cass County Home Health Care Advisory Board	Kenneth Waters
Clarinda Mental Health Advisory Board	Dr. L. Gerbino & Charles Rieken
Coalition for Families (DECAT)	Russell Joyce (Alt: Don Volk)
Courthouse Committee	Russell Joyce & Don Volk
Fourth Jud. Dist. Juvenile Emergency Services Board	Charles Rieken
Healthy Cass 2000	Chuck Kinen & Russell Joyce
TEA2000 (Transportation Efficiency)	Kenneth Waters
Job Training Partnership Act/Local Elected Official	Kenneth Waters (Alt: Charles Rieken)
Local Emergency Management Commission (29C.9)	Chuck Kinen (Alt: Don Volk)
Loess Hills Development and Conservation Authority	Russell Joyce
Public Safety Communications Commission	Chuck Kinen/Don Volk
Resource Enhancement and Protection Board	Kenneth Waters
Rural Conservation and Development	Russell Joyce
Southwest Iowa Coalition	Charles Rieken

Southwest Iowa Planning Council Board  
Southwest Iowa Transit Authority  
Southwest Iowa Regional Housing Board  
Southwest Iowa Mental Health Center Board  
West Central Development Corp. Board of Directors

Kenneth Waters (Alt: Russell Joyce)  
Kenneth Waters (Alt: Russell Joyce)  
Gene Eyberg  
Don Volk  
Don Volk

Motion by Rieken, second by Joyce to make the following appointments effective January 1, 2003:

Cass Atlantic Development Corporation-CADCO (1 yr term)  
Russell Joyce (12/31/2003)

BOOST 4 FAMILIES / Empowerment Board (3 yr term)

Parent/Interested Citizen- Pat Simmons 12/31/2005

B.O.S./Elected Official - John Krogman 12/31/2005

Zoning Board of Adjustment (5 yr term 335.11) (to Russell Joyce 2/19/03, Krogman term ends 12/31/03)

Karen Thomsen, Cumberland (12/31/2007) see minutes of 2/19/2003

Zoning Commission (5 yr term 335.8)

Lynn Dorsey, Anita (12/31/2007)

Weed Commissioner (1 yr term 317.3)

Val Sothman, Atlantic (12/31/2003)

Board of Health (3 yr term 137.4)

Dr. Tressa Wilcox, Atlantic (12/31/2005)

Randall McCunn, Massena (12/31/2005)

Cass County E911 Board (1 yr term)

Chuck Kinen, Bd (12/31/2003)

Conservation Board (5 yr term 350.2)

Kenneth Lawton, Lewis (12/31/2007)

Western Iowa Tourism Council Region # 1 (2 yr term)

Jo Ann Thielen, Atlantic (12/31/2004)

Alternate: Barbara Stensvad, Atlantic

Medical Examiners (2 yr term)

B.J. England, Griswold (12/31/2004)

Elaine Berry, Lewis (12/31/2004)

T.B. Hoehns, Atlantic (12/31/2004)

Stephen Stripe, Atlantic (12/31/2004)

JUDICIAL MAGISTRATE APPOINTING COMMISSION (6 yr term 602.6501-5)

Appointed by:

Charles R. Miller, Griswold (Bd of Supr) (12/31/2008)

Frank Greiner, 2818 Country Club Dr, Atlantic (Bd of Supr) (12/31/2008)

Randy McCunn, Massena, (Bd of Supr) (12/31/2008)

James M. Richardson, 211 1st Ave, Audubon (Rf Dist Judge) Indefinite

Joanne Lorence, 111 E 14th, Atlantic (Resident Attorneys) 2002

Lawrence Jones, 805 Olive, Atlantic (Resident Attorneys) 2002

Carried unanimously

Motion by Kinen, second by Volk to comply with section 6B.4, Code of Iowa and appoint residents of Cass County to be eligible to serve on the condemnation in eminent domain proceedings:

OWNER-OPERATORS OF AGRICULTURAL PROPERTY

G. M. Baier, 66395 Keystone Rd, Atlantic

Glen Dinkla, 64666 750th St, Massena

Creighton Sindt, 63477 Tucson Rd, Griswold

Calvin McCurdy, 73928 770th St, Massena

Royal Bierbaum, 68131 570th St, Griswold

Melvin Enfield, 73951 Akron Rd, Anita

Dennis E. Schwanke, 58806 Marne Rd, Marne

CITY TOWN PROPERTY OWNERS

Harvey Hansen, 1501 Hazel St, Atlantic

James Schwartz, 2304 Olive St, Atlantic

Don Mehlmann, 311 4th St, Anita

Keith Kerkmann, Sr., 70555 760th St, Massena

Brent Wohlenhaus, 300 Harrison, Box 10, Griswold

Lynn Hansen, 926 Turner St, Anita

Robert K. Jackson, 909 Locust St, Box 362, Anita

KNOWLEDGE OF PROPERTY VALUES

Richard Johnson, Massena

Dean Eilts, 58164 710th St, Wiota

Robert Gerlock Sr., 71293 Pella Rd, Cumberland

Albert Karns, Jr., 502 Locust St, Anita

Ernest Thomsen, 66757 680th St, Cumberland

Dale Thomas, 1007 E 9th St, Atlantic

Larry Follmann, 67222 770th St, Massena

LICENSED REAL ESTATE PERSONS

Jane Kay, 63717 Hamburg Rd, Atlantic

Peggy Larsen, 1503 W Main St, Anita

Norma Hemphill, 71031 560th St, Griswold

Donald Curry, 508 Main, Massena

Charles Miller, 1201 Morningside Dr, Griswold IA 51535

John Wise, 1315 Chestnut St, Atlantic IA 50022

James E. A. Howell, 58668 560th St, Atlantic IA 50022

Deborah A. Waterbury, 610 Laurel St, Atlantic IA 50022

William G. Beatty, 1501 Bryn Mawr Blvd, Atlantic IA 50022

Gary D. Steffens, 70319 Memphis Rd, Wiota IA 50274

Mark W. Pellett, 63240 Great River Rd, Atlantic IA 50022

Robert C. VanCleave, 1210 Chestnut St, Atlantic IA 50022

Dale L. Myers, 1401 Redwood Dr, Atlantic IA 50022  
Phyllis A. Stakey, 401 Main St, Massena IA 50853  
Lana Westphalen, 64000 Boston Rd, Atlantic IA 50022

Carried unanimously.

Motion by Kinen, second by Rieken to set the following schedule for sessions of the Board during the year 2003: Every Wednesday (unless otherwise noted in preceeding minutes) and the last working day of each month. Sessions will begin at 9:00 A.M. unless otherwise noted in the agenda. Carried unanimously.

Motion by Kinen, second by Volk to adopt the following holiday schedule for County employees not covered by bargaining agreements for the year 2003(2004)

Presidents Day, Feb. 17	Labor Day, Sept. 1	Day after Thanksgiving, Nov. 28
Memorial Day, May 26	Veterans Day, Nov. 11	Christmas Eve (close noon), Dec. 24
Independence Day, July 4	Thanksgiving Day, Nov. 27	Christmas Day, Dec. 25
New Year's Day, Jan. 1, 2004		Carried unanimously.

Motion by Volk, second by Joyce to issue general checks twice monthly on the working day closest to 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue warrants in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Volk, second by Rieken to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

Motion by Joyce, second by Volk: Be it resolved by the B.O.S. of Cass County, Iowa, that Charles M. Marker, PE, the County Engineer of Cass County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the B.O.S. of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for December; Treasurer's Semi-annual Report (see next page for report); Settlement by retiring Treasurer; and Transfer of Records to new Treasurer.

Chair adjourned meeting. Next meeting Wednesday, January 8, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Wednesday, January 8, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of January 2, 2003 were approved with correction of names for Lincoln Township Trustee appointment to Cliff Aupperle and Pleasant Township Trustee appointment to Donald Smith.

County Attorney James Barry reviewed current legal activity.

Airport improvement project discussion resumed. Project engineer Tim Teig reported that FAA officials and the land acquisition company had been contacted. FAA stated that the approved plan was the accepted proposal with one 55 mph curve and one 45 mph curve and that any changes would be at the expense of the county and/or city. FAA stated that changes to the accepted plan might possibly jeopardize Phase 1 of the project. Teig stated that the cost of additional archeological studies and for the acquisition of additional land cannot be ascertained. Co. Engineer Charles Marker stated that new design guides at federal and state level had been developed and that the proposed design would need to be approved by Iowa Department of Transportation.

Motion by Rieken, second by Kinen to approve the routing of G-30 (as in the design proposal approved by FAA) subject to Iowa Department of Transportation approval or the granting of a variance for a design exception. Carried unanimously.

Motion by Kinen, second by Rieken to approve the INTERGOVERNMENTAL LAND ACQUISITION AIRPORT IMPROVEMENT AGREEMENT Section 28E.12, Iowa Code with the City of Atlantic and to authorize the chair to sign same. Carried unanimously.

Assessor, Attorney, Recorder, Engineer, Sheriff were present. A discussion was held on the employee share of health insurance premiums. New premium rates for FY0304 have been set at \$435.80/month for single person plan (was \$363.80 FY0203) and \$899.80/month for multi person plan (was \$778.80 FY0203). After discussion consensus was to fully fund the single premium and set employee share of 'dependent' premium at approximately 37% or about \$171/month. Now the contribution (except for one bargaining unit) is \$153/month of the \$415 dependent premium (about 36.87%).

County Engineer Charles Marker reviewed current road projects. Motion by Rieken, second by Kinen to grant an easement to SIRWA for the Massena Shed property. Carried unanimously.

Reports filed- Recorder's Report of Fees Collected 12/1-12/31/03.

Chair adjourned meeting. Next meeting Wednesday, January 15, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Wednesday, January 15, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of January 8, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

At 9:00 a hearing was held to record official action to vacate at the request of the Cass County Engineer certain pieces of roadway to clear title. This action required since the vote was not recorded in the proceedings of the board of supervisors as typed May 15, 1967. Engineer's Assistant Richard Hansen present.

One adjoining land owner (Jonathan Hansen) to roadway in item #6 was present and requested clarification on action being taken today. Clarification made that today's action was simply to complete/make official the vacation action processed in 1967. No persons presented objections to the vacations.

Motion by Volk, second by Joyce to vacate and clear from the record roadway described as:

# 1 Beginning at the point from whence the North One-Quarter Corner (N $\frac{1}{4}$  Cor.) of the Northeast Quarter of Section Six (NE $\frac{1}{4}$ , Sec. 6), Township Seventy-Seven North (T 77N), Range Thirty-Four West (R 34 W) of the 5<sup>th</sup> P.M., lies Northerly 33.00 feet, more or less, thence Southerly along the Centerline of the Northeast Quarter of said Section 6 to the North Right of Way Line of the present Interstate Highway Number 80, and including the area of 20 feet on both sides of said Line. The length of said road to be vacated is approximately 0.35 miles.

# 2 Beginning at a point from whence the East One-Quarter Corner of the Southwest Quarter of Section Eleven (E $\frac{1}{4}$  Cor., S.W.  $\frac{1}{4}$ , Sec. 11), Township Seventy-Seven North (T 77N), Range-Thirty Six West (R 36W) of the 5<sup>th</sup> P.M., lies Easterly 33.00 feet, more or less, thence Westerly along the Centerline of the Southwest Quarter of said Section 11, to a point which is identical to the Center of the Southwest Quarter of said Section 11, T 77 N, R 36 W, and including the area of 40.00 feet North of the said Line and 33.00 feet South of the said Line. The length of said road to be vacated is approximately 0.24 miles.

# 3 Beginning at a point on the East Line of Section Four (Sec. 4), Township Seventy-Seven North (T 77N), Range Thirty-Six West (R 36W) of the 5<sup>th</sup> P.M., from whence the East One-Quarter Corner of the Northeast Quarter (E  $\frac{1}{4}$  Cor., NE  $\frac{1}{4}$ ) of said Section 4 lies Northerly approximately 200.00 feet, thence Southerly along the East Line of said Section 4 to the North Right of Way Line of the present Interstate Highway Number 80, and including the area of 33.00 feet on both sides of the said line. Length of said road to be vacated is approximately 0.19 miles.

# 4 Beginning at a point on the Township Line which is identical to the Northeast Corner of Section One (N.E. Cor. , Sec. 1), Township Seventy-Seven North (T 77 N), Range Thirty-Seven West (R 37 W) of the 5<sup>th</sup> P.M., thence Southerly along the East Line of said Section 1, to the North Right of Way Line of the Present Interstate Highway Number 80, and including the area of 33.00 feet on both sides of the said Line. The length of said road to be vacated is approximately 0.51 miles.

# 5 Beginning at a point from whence the South One-Quarter Corner of Section Two (S $\frac{1}{4}$  Cor. Sec. 2), Township Seventy-Seven North (T 77N), Range Thirty-Six West (R 36W) of the 5<sup>th</sup> P.M., lies Southerly 0.30 mile, more or

less, thence Northerly along the One-Quarter Section Line of said Section 2 to the South Right of Way Line of the present Interstate Highway Number 80, and including the area of 33.00 feet on both sides of the said Line. The length of said road to be vacated is approximately 0.20 miles.

# 6 Beginning at a point from whence the Northwest Corner of Section Twenty-Two (N.W. Cor. Sec. 22), Township Seventy-Six North (T 76N), Range Thirty-Five West (R 35W) of the 5<sup>th</sup> P.M., lies Westerly 0.15 Mile, more or less, thence easterly along the North Line of said Section 22 to the N $\frac{1}{4}$  Corner of the N.E.  $\frac{1}{4}$  of said Section 22, and including the area of Right of Way on both sides of the said Line. The length of said road to be vacated is approximately 0.60 miles.

The areas so vacated shall revert to the owners of record as of the date of this order. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

WCDC director Tom Lawlor presented annual report and requested match funding at same rate as current fiscal year (\$3,000).

Committee reports: Joyce- RC&D 01/13/03 (Oakland).

Chair adjourned meeting. Next meeting Wednesday, January 22, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 01/01/03 - 01/15/03 were approved.

General Basic Fund

Alco Duckwall Stores Inc	Supplies	13.97
Alliant Utilities	Utilities	1786.40
Allied Documents	Supplements and Renewals	372.82
Am Sec Control System	Moved Phone Jack	37.50
American Sec Control Systems	Telephone Service	81.25
Amoco Oil Co	Fuel	41.36
Anita Printing Services, Inc	Office Supplies	47.50
Atlantic Cemetery Associa	2002 Care of Vet Graves	1422.76
Atlantic Medical Center	Coroner Calls	300.00
Atlantic Municipal Util	Electric and Water	1785.17
Atlantic News Telegraph	Board Minutes and Warrant	435.89
B B C 2309 A Chatburn Ave	Copier/Fax Lease	229.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin,Gill & Lohr	Appearances and Notices	105.00
Bob Barker Company	Supplies	229.54
Bro Business Center Corp	Lease-Copier	422.40
Cappels	Humidifier Treatment	8.97
Carpenter Uniform Co	Uniform Equipment	128.18
Cass Co Meals on Wheels	January 2003	600.00
Cass Co Memorial Hospital	HCA/PHN	6728.00
Des Moines Stamp Mfg Co	Signature Stamp	79.75
Econo Foods	UPS	5.34
Econo Foods Pharmacy	Prescription Medicine	90.74
Ed's Lawn Equipment	Service Lawn Mower	79.35
Emergency Management Fund Disa	Transfer from Gen Basic t	47000.00
Fareway Stores	Food and Provisions	1163.28
Fidlar Doubleday, Inc	Laser Checks	978.24
Fikes Metro Inc	Deodorizers	14.00
Fillenwarth Beach	Spring Conf-Attorney's Co	255.00
First Whitney Bank& Trust	Perma Stamp	77.97
Griswold American Inc	Board Minutes & Warrants	153.28
Gronewold Bell & Kyhnn & Co,PC	Audit Services	3500.00
Hy Vee Pharmacy	Prescription Medicine	171.66
IA ASSN FOR CONSTRUCTION TRNG	Request #16	2374.00
IBM Corporation	9406/9401 AS/400	741.00
IMAGETek, Inc	Engineering Services	60.00
IMWCA	Install #7 W/C 2002-2003	3760.00
ISAC	New Officers School	50.00
ISCTA Jeff Garrett	ID Checking Guide	41.00
K Mart-Atlantic	Supplies	23.98
Rob Koppert	Shades and Brackets	45.99
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Mid-States Organized Crime	Membership Dues	100.00
Office Stop	Office Supplies	592.95
OneStar Long Distance Inc	Telephone & Telegr.Serv.	250.46
Pamida Discount Center	Supplies	82.20
Robert Pauls	Rent	180.00
Phil Fleet Advantage	Fuel	615.60

Postmaster	Postage	231.00
Public Safety Fund	74% Dec 2002 Expenses	13294.43
Racom Corp	Radio Installed	1490.30
RDG Crose Gardner Shukert Inc	Other Charges & Services	10106.45
Robinson Hardware	Filters	39.58
Rolands Funeral Services Inc	Indigent Burial	2598.96
S I R W A Attn; Cathy Lacina	Contrib.-Other Gov.&Organ	10981.00
S W I P C O	SIRWA Report #1	1760.00
S W I T A	2nd 1/2 FY 2003 Bus Suppo	2500.00
Secretary of State	Notary	30.00
Senior Citizens Cass Co	2nd 1/2 FY 2003	3223.00
Stone Office Products	Office Supplies	200.93
Ultra-Chem Inc	Vanish	158.76
Zion Recovery Services	3rd Qtr Rent	675.00
<u>General Supplemental Fund</u>		
Cass County Sheriff	Juvenile Expenses	2824.89
Quakerdale	Shleter Care	3817.92
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	23381.56
Cass Co Meals on Wheels	Meals	64.75
Cass County Sheriff	Sheriff Transport.Charges	27.00
Dept of Human Services	Supported Community Livin	42994.79
Ida Services, Inc	Work Activity Services	1241.16
Teresa Kanning	Mileage	250.07
Lutheran Family Service	Residential Care Fac./MR	4572.50
Karen L Mailander	Legal Aid	140.00
New Hope Village Inc	Work Activity Services	775.40
Nishna Productions Inc	Community Supported Livin	215.04
OneStar Long Distance Inc	Telephone & Telegr.Serv.	43.80
Partnership For Progress	Community Supported Livin	727.61
REM-Atlantic	Residential Care Fac./MR	3878.72
REM-Developtmental Services Inc	Adult Day Care	568.05
S W I T A	Transportation	4190.00
S W IA Mental Health Cen	Outpatient / Counseling	25632.88
<u>Rural Services Basic Fund</u>		
Bair's Firestone Store	Vehicle Maintenance	465.43
Cass Co Cleaners	Dry Cleaining	11.35
Deter Motors Inc	Vehicle Maintenance	60.85
John Day Company	Phospine Canisters	113.40
Kum & Go W.E Fleet	Fuel	569.51
William L Sage	Parking Fee	23.50
Texaco	Fuel	171.88
<u>Secondary Road Fund</u>		
Casey's General Stores	Engineering Services	115.79
Iowa Dept of Trans	Engineering Services	77.00
OneStar Long Distance Inc	Engineering Services	44.45
S I R W A Attn; Cathy Lacina	Engineering Services	400.00
<u>Flood &amp; Erosion Cont.Fund</u>		
Cass Co Abstract Company	Lien Search	150.00
Waters Contruction Inc	Rip Rap Around Watershed	360.00
<u>Capital Projects</u>		
Akin Building Center	Building Supplies	615.60
Brown Electric Company	Install Outlet	126.57
Cappels	Supplies	111.00
CDW Government, Inc	Computer Supplies	819.54
Frontier Communications	Phone Setup	1013.68
Solutions	2-IBM Computers	3811.00
<u>Local Emergency Mgmt Agency</u>		
OneStar Long Distance Inc	Telephone & Telegr.Serv.	12.58

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2002

Department Desc	Employee Name	Gross Wages
Attorney	James P Barry	45,103.68
Attorney	John P Otto	18,293.52
Auditor	Kristin M Albright	28,590.00
Auditor	Karen E Oathoudt	28,590.00
Auditor	Dale E Sunderman	38,584.56
Board of Supervisors	Russell D Joyce	20,967.36
Board of Supervisors	Charles W Kinen	20,683.68
Board of Supervisors	Charles A Rieken	21,377.94
Board of Supervisors	Donald L Volk	20,683.68
Board of Supervisors	Kenneth A Waters	22,743.40
Courthouse	Terry E Hepler	28,590.00
Courthouse	Robert D Vernon	14,353.55
Recorder	Vicki M Adams	1,757.38
Recorder	Mary Jo Blunk	877.64
Recorder	Linn M Headlee	28,590.00
Recorder	Joyce A Jensen	38,557.20
Recorder	Charlotte A Thorson	85.00
Sheriff	Larry G Jones	45,282.72
Sheriff	Joni K Knudsen	19,877.13
Sheriff	Sharon A Mathias	27,052.80

Sheriff	Stephanie E Witzman	26,158.04
Treasurer	Mary Jo Blunk	14,586.25
Treasurer	Laura L Kirchhoff	28,590.00
Treasurer	Beth C Marcsisak	23,280.36
Treasurer	Julie A Symonds	28,590.00
Treasurer	Patricia M Waters	28,590.00
Treasurer	Sharon Winchell	38,584.56
Zoning	Richard E Hansen	4,200.00
Jail	Tammy J Butcher	1,380.24
Jail	Claudia L Conn	22,613.36
Jail	Donna L Jones	27,931.50
Jail	Kathy D Lamb	3,061.80
Jail	Linda Marxen	22,119.94
Jail	Susan Lyn Meier	14,019.12
Jail	Beverly A Rudy	2,967.30
Jail	Lori L Schroder	1,576.50
Jail	Debbie S Waltz	23,277.25
Jail	Rose Sharon Wingert	19,270.91
Conservation	Andria D Cossolotto	24,819.96
Conservation	Richard A Mosier	16,807.52
Conservation	Preston, Landon Rex	2,976.00
Conservation	Lee Shaw	1,200.00
Conservation	Dennis K Sierck	15,522.12
Conservation	Jack E Tye	8,676.00
Veteran Affairs	Eugene D Brockner	300.00
Veteran Affairs	Warren A Hutchinson	300.00
Veteran Affairs	Jerald L Putnam	300.00
Veteran Affairs	Michael A Scheibeler	29,119.48
Nondepartmental	Douglas E Aggen	70.00
Nondepartmental	Cliff A Aupperle	70.00
Nondepartmental	John R Bierbaum	70.00
Nondepartmental	Dwight Byron Bower	70.00
Nondepartmental	Robert D Buboltz	72.50
Nondepartmental	Richard C Carspecken	35.00
Nondepartmental	Kenneth R Cousins	70.00
Nondepartmental	David J Denne	35.00
Nondepartmental	Jack L Erickson	70.00
Nondepartmental	Patrick L Erickson	35.00
Nondepartmental	Glenda S Farrier	35.00
Nondepartmental	John F Gaukel	70.00
Nondepartmental	Leree L Gaukel	92.50
Nondepartmental	Robert D Groves	35.00
Nondepartmental	Donald C Huff	130.00
Nondepartmental	Floyd V Jacobsen	35.00
Nondepartmental	Shirley A Jacobsen	35.00
Nondepartmental	Frank J Jones	70.00
Nondepartmental	Donna L Lowers	35.00
Nondepartmental	Jerry L Lowers	35.00
Nondepartmental	Duane C McFadden	105.00
Nondepartmental	Wayne M McFadden	35.00
Nondepartmental	Keith W Nelson	70.00
Nondepartmental	Max R Potter	35.00
Nondepartmental	Verlain M Rathkamp	35.00
Nondepartmental	Marlin E Rossell	35.00
Nondepartmental	Daniel Rourick	35.00
Nondepartmental	Billy Russell	70.00
Nondepartmental	Jeff C Schuler	77.90
Nondepartmental	Lyle R Shaver	70.00
Nondepartmental	Donald K Smith	35.00
Nondepartmental	Glen R Smith	35.00
Nondepartmental	Luanne B Steffens	70.00
Nondepartmental	Tim D Steinbeck	35.00
Nondepartmental	Marian I Stewart	70.00
Nondepartmental	Robert J Ticknor	35.00
Nondepartmental	Larry E Tietz	35.00
Nondepartmental	Robert D Vernon	35.00
Nondepartmental	Bonnie L Warne	35.00
Nondepartmental	Marlowe W Weppler	35.00
Nondepartmental	Ralph Wickey	35.00
Nondepartmental	Lawrence E Wohlenhaus	35.00
Nondepartmental	David W Wright	35.00
MI/CMI/MR/DD/CD Admi	Vicki M Adams	9,774.25
MI/CMI/MR/DD/CD Admi	Elizabeth Ann Henn	2,599.20
MI/CMI/MR/DD/CD Admi	Teresa A Kanning	32,804.40
MI/CMI/MR/DD/CD Admi	Donna K Ray	2,470.05
Sheriff	Christopher M Heuton	34,402.64
Sheriff	Donald W Lappe	34,247.63
Sheriff	Darby J McLaren	37,490.26
Sheriff	Daniel T Nordyke	38,158.67
Sheriff	Brian T Rink	3,045.38
Sheriff	William L Sage	38,490.36

Weed Commissioner	Val L Sothman	6,000.00
Engineer - Sec. Rd.	Duane Raymond Anderson	28,705.38
Engineer - Sec. Rd.	James C Anderson	32,256.04
Engineer - Sec. Rd.	Leo E Beschorner	30,159.98
Engineer - Sec. Rd.	David E Christensen	30,527.28
Engineer - Sec. Rd.	Russell R Dennis	28,604.86
Engineer - Sec. Rd.	Davis C Ellis	25,140.98
Engineer - Sec. Rd.	Cory J Feltner	27,145.60
Engineer - Sec. Rd.	John P Garrett	30,421.69
Engineer - Sec. Rd.	Richard E Hansen	40,704.48
Engineer - Sec. Rd.	Michael W Hayes	28,725.71
Engineer - Sec. Rd.	Scott A Holaday	27,354.34
Engineer - Sec. Rd.	Richard H Juhl	18,565.04
Engineer - Sec. Rd.	Donnis J Kessler	21,603.67
Engineer - Sec. Rd.	Mark A Knudsen	28,344.66
Engineer - Sec. Rd.	James M Lee	28,917.90
Engineer - Sec. Rd.	Charles M Marker	66,489.60
Engineer - Sec. Rd.	Bernard C McCann	28,132.60
Engineer - Sec. Rd.	Michael W Mehlmann	28,222.78
Engineer - Sec. Rd.	Craig A Meyer	27,926.01
Engineer - Sec. Rd.	Alice A Pankonen	28,502.76
Engineer - Sec. Rd.	Randy J Pollock	29,107.66
Engineer - Sec. Rd.	Harry A Porter	27,781.93
Engineer - Sec. Rd.	Cleve H Powell	28,555.15
Engineer - Sec. Rd.	Clint M Spry	28,347.65
Engineer - Sec. Rd.	Carlton E Symonds	31,427.51
Engineer - Sec. Rd.	James L Syvertsen	6,169.88
Engineer - Sec. Rd.	Dennis J Vogl	35,825.88
Engineer - Sec. Rd.	Dell Harvey Weaver	28,504.42
Engineer - Sec. Rd.	Larry J Weston	30,830.18
Engineer - Sec. Rd.	Randall L Williams	16,762.24
Engineer - Sec. Rd.	Wendy S Wittrock	31,211.52
Engineer - Sec. Rd.	Jimmie L Wolfe	27,590.71
Emergency Mgmt Agenc	Robert D Koppert	25,588.44
Sanitary Disposal	Donnie G Bagley	3,174.09
Sanitary Disposal	Nathan D Hansen	1,118.25
Sanitary Disposal	Patrick J Kolts	2,827.51
Sanitary Disposal	Gerald L Peck	6,993.66
Sanitary Disposal	Clarence R Polkingharn	15,066.96
Sanitary Disposal	Justin C Richert	6,930.00
Sanitary Disposal	Michael B Richert	7,590.51
Sanitary Disposal	Robert T Richert	7,179.75
Sanitary Disposal	Roger L Richert	59,094.91
Sanitary Disposal	Jesse D Schmitt	27,000.94
Sanitary Disposal	Harold Weppler	21,447.08
Assessor	Mary B Anstey	17,089.08
Assessor	Linda L Campbell	38,826.00
Assessor	Lyle E Chesnut	560.00
Assessor	Donald L Clouse	490.00
Assessor	Robert L Goeken	560.00
Assessor	Gerald V Houser	490.00
Assessor	Brenda S Rhoads	24,735.00
Assessor	Bonnie J Taylor	28,929.12
Assessor	Junior L Wohlenhaus	560.00
Public Safety	Gloria A Abild	16,542.35
Public Safety	Susan K Bobenmoyer	1,841.28
Public Safety	Christopher M Droll	22,498.44
Public Safety	Jennifer L Erickson	22,756.41
Public Safety	Judy L Kinser	22,848.03
Public Safety	Robert D Koppert	6,452.16
Public Safety	Scot T Olson	6,917.77
Public Safety	Amanda L Schuler	16,333.03
Child Support Recove	Jennifer E Frank	17,591.92
Child Support Recove	Chelle L Hoffman	30,436.28
Child Support Recove	Sandra L Kipp	38,554.80
Child Support Recove	Kay E Sanders	51,934.20
Child Support Recove	Lori Wray	23,425.36
	Grand Totals	
	TOTAL	2,646,154.61

### Wednesday, January 22, 2003

The Cass County Board of Supervisors met four members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce and Don Volk. Absent: , Charles Rieken. The minutes of January 15, 2003 were approved.

County Attorney James Barry reviewed current legal activity.



Motion by Volk, second by Joyce to approve the employment of Cindie Schlater as Administrative Assistant to the County Attorney effective 1/13/03 (\$13.94/hr). Carried unanimously.

New CADCO director Frank Spillers introduced himself to the B.O.S.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Volk: (Southwest Iowa Mental Health Center) SWIMHC 1/20 and (West Central Development Corporation) WCDC 1/21 (Harlan).

The board adjourned to tour the facilities of providers Lutheran Family Services, REM and Park Place.

Chair adjourned meeting. Next meeting Wednesday, February 5, 2003.

The following claim was approved:

General Basic: I C A P Calendar Year 2003 Liability Ins \$140,338.18

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Friday, January 31, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Charles Rieken and Don Volk. Absent (attending meeting): Russell Joyce. The minutes of January 22, 2003 were approved.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

DHS officials Tom Bouska, Mark Mullin and Matt Madsen reported on local facility operations and discussed the proposed FY04 operating budget.

Reports filed- Atlantic Medivac 7/1-9/30 and 10/1-12/31 quarterly reports. Letter received from Iowa Department of Transportation stating that G-30 relocation project design met minimum design standards.

Committee reports- Volk and Kinen: Public Safety Commission 1/27. Kinen: EMA and E911 Service Board 1/27 Volk: Zion Recovery Inc 1/27. Rieken: Juvenile Emergency Services 1/15 and 4th Judicial Adult Corrections 1/28. Waters: Home Health Care Advisory Board 1/30.

Chair adjourned meeting. Next meeting Wednesday, February 5, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

#### General Basic Fund

Alco Duckwall Stores Inc	Inmates Provisions	16.00
Alliant Utilities	Utilities	320.30
Anita Printing Services, Inc	Envelopes	615.00
Anita Tribune Co Inc	Board Minutes	459.16
Aquila	Gas @ Cold Springs	192.72
William Armstrong	Fire Extinguisher Inspect	18.00
AT&T	Telephone Service	5.24
Atlantic Bookbinding Comp	Payroll Ledger	65.00
Atlantic Locker Service	Food	111.31
Atlantic Municipal Util	Utilities	459.77
B B C 2309 A Chatburn Ave	Copier Lease	191.00
James P Barry	Office Expense	313.61
Ralph Beck	Rent	283.00
Bill Armstrong Fire Equip	Annual Inspection Fire Ex	14.00
Bro Business Center Corp	Office Equipment & Mainte	264.56
E D Brocker	Travel	10.95
Camblin Plumbing & Heat	Sewage Backup	399.45
Cass County Jail Donna Jones-A	To Imprest Cash	52.28
Cass County Sheriff	Fuel	96.50
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	184.75
John Curry	Mileage	170.40
Curtis Welding & Fab Curt Rena	Time Clock Part	213.90
Dept of Natural Resources	Wildlife Salvage Permit	15.00
Dept of Veterans Affairs	Medications	91.00
Econo Foods Pharmacy	Food and Provisions	79.50
Fareway Stores	Food and Provisions	936.56
Farmers Mutual Fire Ins	Fire Insurance @ Fish Far	285.35
Fidlar Doubleday, Inc	Boat License Envelopes	130.51
Gall's Inc	Uniform Equipment	418.96

Griswold American Inc	Board Minutes	403.58
Griswold Amoco Fuel-O-Matic	Gas	28.78
Griswold Coop Telephone	Phone Service	93.64
Guthrie Co Health Dept	2nd Qtr FY 2003	6046.01
Darlene Hafner	Rent	275.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	499.12
Hy Vee Pharmacy	Inmates Medicine	110.84
I C A P	Liability Property Inc 20	140338.18
IA ASSN FOR CONSTRUCTION TRNG	Request #17	2453.00
Iowa Conservationist	Subscriptions	60.00
ISAC	Supervisors Meeting	290.00
ISAC Supervisors Attn: Harlan	Supervisors Affiliate Due	200.00
Joyce Jensen	New Officer's School	56.80
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Custodial Supplies	7.96
Chuck Kinen	Mileage	63.19
Larsen Supply Co	Toilet Tissue	197.25
Laverty Sanitation	Garbage Pickup and Rent	95.00
Ken Lawton	Mileage	63.90
Dr Mark D Markham	Dentist	314.00
Tracey Marshall	Expenses	158.78
Mid American Research Chem	Boiler Treatment	290.43
Mid-American Energy	Electricity	438.45
Margo Murray	Rent	200.00
N A C R C	Membership	50.00
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	130.65
Office Stop	Cartridges	48.33
Olive Street Station	Snowplow Fuel	43.80
OneStar Long Distance Inc	Long Distance	198.76
Pegler Sysco	Food and Supplies	186.00
Pelgas, Inc	Fuel Oil	395.29
Phillips Petroleum Co	Jail Van Fuel	32.75
Postmaster	Postage	552.50
Jerald Putnam	Travel	14.60
Quantum Imaging	Office Supplies	94.75
Qwest	Telephone Service	995.03
Rex Pharmacy	Film, Developing, Batterie	36.86
Robinson Hardware	Mop Bucket	90.75
Dennis Rosener	Rent	275.00
S W I T A	Trip to DeSoto Bend	120.00
Michael A Scheibeler	Office Expense	173.48
Schumacher Elevator Co	Elevator Maintenance	151.46
Secretary of State	Notary Application	30.00
Sioux Sales	Cuffs and Uniform	178.46
Snyder & Assoc Inc	Engineering Services	535.26
Solutions	Support	43.88
Stone Office Products	Office Supplies	106.55
Sycamore Village	Rent	300.00
Tall Grass Taxidermy	Trumpeter Swan Mounting	250.00
Charles Templeman	Personal Items and Clothe	98.00
Treasurer State of Iowa	Statutory Law	94.00
United States Cellular	Cell Phones	98.22
Verizon Wireless	Cell Phone	386.81
Von Bokern Associates	Negotiations-Secondary Ro	1162.50
Ross Warne	Mileage	57.51
Winston's Service Center	Gas and Oil Change	39.00
Wiota Elevator	Food For Trumpeter Swans	8.21
<u>General Supplemental Fund</u>		
Audubon County Sheriff	Service Fee	22.30
George Baylor	Jury	18.12
Mary Lee Brenton	Jury	18.70
Danielle Finnell	Jury	10.58
Margaret Ann Gustafson	Jury	10.58
Julie Michelle Hansen	Jury	10.00
Kate Larsen Krause	Jury	10.58
Paul Charles Mills	Jury	10.58
Montgomery County Sheriff	Juvenile	66.00
Mary Ellen Olsen	Jury	10.58
JoAnn Runyan	Jury	10.58
Secretary of State	Terminal Maintenance	259.66
Shelby County Auditor	Office Expense	283.97
James Andrew Smart	Jury	10.00
Denise Ackerman Williams	Jury	10.00
Billie Jean Wilson	Jury	22.18
<u>MH-DD Services Fund</u>		
Cass County Sheriff	Sheriff Transportation	73.30
Country Care Center	Community Supported Livin	80.67
Crossroads of Western IA	Work Activity Services	621.90
Dept of Human Services	Inpatient / Hospital	59502.33

Goodwill Industries	Work Activity Services	749.54
Harlan National Bank	Office Supplies	151.00
Teresa Kanning	Employee Mileage & Subs.	161.33
Andrew L Knuth	Legal Aid	845.00
Park Place	Residential Care Fac/PMI	4979.83
Donna Ray	Mental Health Advocates	104.51
S W I T A	Transportation	800.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	10618.65
Verizon Wireless	Telephone & Telegr.Serv.	41.01
West Cent Iowa Workshop	Supported Employment Serv	272.72
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	9648.00
<u>Rural Services Basic Fund</u>		
CitiBusiness	Fuel	105.54
Hansen Interstate Repair	Towing and Storage	275.00
Ia Crime Prevention Assoc	Membership Fee	25.00
Kens Wash & Gas	Wash Tokens	35.00
Law Enforcement Exec Dev Ass'n	Membership Dues	35.00
<u>Secondary Road Fund</u>		
Able Locksmiths	Engineering Services	240.50
Akin Building Center	Engineering Services	4.19
Alliant Utilities	Engineering Services	2227.20
Allied Oil & Supply Inc	Engineering Services	893.45
AmeriPride	Engineering Services	60.24
Atlantic Carriers Inc	Engineering Services	1637.13
Atlantic Motor Supply	Engineering Services	1402.76
Atlantic Municipal Util	Engineering Services	601.56
Bair's Firestone Store	Engineering Services	202.50
Bill Armstrong Fire Equip	Engineering Services	227.00
Bob's Mower Clinic LLC	Engineering Services	91.75
Brown Electric Company	Engineering Services	13.99
Campbell Supply Co	Engineering Services	255.39
Cappels	Engineering Services	572.17
Cass Co Auditor	Engineering Services	82641.88
Central West Fabricators	Engineering Services	169.74
Certified Laboratories	Engineering Services	399.94
CitiBusiness	Engineering Services	24.95
Consulting Archaeological	Engineering Services	650.00
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	25.00
Denison Truck & Trailer Repair	Engineering Services	76.06
Dixon Construction Co	Engineering Services	41924.70
Don's Truck Sales, Inc	Engineering Services	395.78
Econo Foods	Engineering Services	8.47
Ed's Lawn Equipment	Engineering Services	119.30
Filter-Care of Ne Inc	Engineering Services	75.55
Griswold Amoco Fuel-O-Matic	Engineering Services	149.88
Griswold Coop Telephone	Engineering Services	37.02
Hallett Materials	Engineering Services	1637.30
Richard E Hansen	Engineering Services	16.00
Inland Truck Parts Co	Engineering Services	79.26
Iowa League of Cities	Engineering Services	100.00
Iowa Prison Industries	Engineering Services	6457.85
Larsen Ford Sales Inc	Engineering Services	1.60
Lawson Products Inc	Engineering Services	543.75
Massena Telephone Co	Engineering Services	20.17
McAtee Tire Service Inc	Engineering Services	105.00
Mid American Energy	Engineering Services	2.56
Mid-Land Equipment	Engineering Services	138.47
O'Halloran International	Engineering Services	116.94
Office Stop	Engineering Services	30.78
Olsen Fuel Supply Inc	Engineering Services	3951.82
Olsens Car Care Center	Engineering Services	777.79
Orscheln's	Engineering Services	43.92
Pegler Sysco	Engineering Services	166.05
Qwest	Engineering Services	203.46
Radiant Sales Corporation	Engineering Services	153.00
Red Oak Industrial Gases Inc	Engineering Services	87.97
Rex Pharmacy	Engineering Services	25.74
Road Builders	Engineering Services	1327.85
Robinson Hardware	Engineering Services	62.78
Sandbothe Firestone	Engineering Services	21.00
Schildberg Construction	Engineering Services	5989.96
Steinbeck & Sons	Engineering Services	1674.00
Stone Office Products	Engineering Services	89.12
Van Diest Supply Company	Engineering Services	1414.80
West Iowa Telephone Co	Engineering Services	23.87
Winston's Detailing	Engineering Services	60.00
Zee Medical Service Co	Engineering Services	76.45
Ziegler Inc.	Engineering Services	19.24
21st Century Cooperative	Engineering Services	2404.06

Flood & Erosion Cont.Fund

Connie Esbeck	Photocopies	3.00
Olsens Car Care Center	Chain Saw Repairs & Suppl	18.03
Rick Larsen Construction	Clean Out and Reconstruct	3400.00

Capital Projects

CDW Government, Inc	IBM Tape Data Cart	453.76
First Bankcard Center	Laser Printer	562.00
Qwest	Other Charges & Services	202.58
<u>Local Emergency Mgmt Agency</u>		
Qwest	Telephone & Telegr.Serv.	62.80

**Wednesday, February 5, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of January 31, 2003 were approved.

County Attorney and CPC attending HIPAA ICN conference.

County Budget Conversion hearing held. There are no actual changes in budgeted expense or revenues but a reorganization to a new account number system to comply with new guidelines for reporting.

Motion by Rieken, second by Kinen to adopt a conversion to the FY 03 County budget as summarized by the auditor in document presented (copy to be filed in auditor's office- see next page) as required to convert to the revised chart of accounts adopted by the County Finance Committee. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Representatives of the Cass County Library Association (from Anita: Sherry Waddell, Atlantic: Carole Stanger, Griswold: Cindy Miller and Massena: Lila Behnken and Pat Follman) presented reports on library activity and stated appreciation for county funding. New contracts for FY04 were requested.

Reports filed- Sheriff's and Recorder's January 2003 Report of Fees Collected.

Chair adjourned meeting. Next meeting Wednesday, February 12, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, February 12, 2003**

The Cass County Board of Supervisors met with four members present: Don Volk, Vice Chair; Chuck Kinen, Russell Joyce and Charles Rieken. Absent: Kenneth Waters. The minutes of February 5, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

County Auditor reviewed family farm credit applications and ag land lists.

Motion by Rieken, second by Kinen to allow/disallow family farm credits and to approve ag land credits as recommended by the Assessor and the Auditor in accordance with Code of Iowa (Chapters 425A & 426). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, February 19, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, February 19, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of February 12, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Kinen to appoint representatives to Boost 4 Families: Child Care (vacancy) - Frank Spillers, Atlantic thru 12/31/2004 (for Janne Barnett who moved)  
Elected Official (change)- John Krogman, Atlantic thru 12/31/2003 (for John O'Brien)  
Elected Official- Russell Joyce, Atlantic thru 12/31/2005

Carried unanimously.

Citizen / Parent- Pat Simmons, Atlantic thru 12/31/2005 appointed 01/02/03.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Two large tractors to use with boom mowers being purchased. Bids received for New Holland at \$40,000+ and for John Deere at \$43,000+. Engineers recommends John Deere even though higher as heavier and projected cost of operation during lifetime projected to be less.

MEDIVAC AMBULANCE manager David Miller reported on ambulance service operations. Budget hit with reduced remuneration from Medicare but agrees to continue contract at same county/city contribution as current contract. Equipment replacement and maintenance a part of annual practices.

Local Emergency Management Director Rob Koppert reported on hazardous substance emergencies mitigation. No contract worked out with Co. Bluffs fire department. B.O.S. Suggested checking with Sioux City and Des Moines. Chance of occurrence of emergency slight but access to mitigation team possibly necessary. Estimated cost of contract approximately \$1 per person.

Committee reports- Volk: SWIMHC 2/16 and WCDC 2/18 (Harlan); Joyce & Kinen: Cass County Environmental Control Agency 2/18 - landfill/recycling center manager has resigned.

Chair adjourned meeting. Next meeting Wednesday, March 5, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 02/01/03 - 02/14/03 were approved.

General Basic Fund

Alliant Utilities	Gas Bill	3774.56
Am Sec Control System	Supplies	30.00
American Sec Control Systems	Safe Door Lock	25.00
Ed Angell	Rent	118.00
Anita Tribune Co Inc	Radon Awareness	140.30
William Armstrong	5 New Fire Extinguishers	175.00
Atlantic City Clerk	Storm Water Utilities	90.00
Atlantic Locker Service	Food	52.86
Atlantic Municipal Util	Electric and Water	1851.50
Atlantic News Telegraph	Board Minutes	892.82
Atlantic Pest Control	Pest Control	57.50
B B C	Copier and Fax Lease	229.00
B&B Sanitation	Garbage Bill	40.00
Ralph Beck	Rent	134.00
Bro Business Center Corp	Copier Contract	88.19
Brown's Shoe Fit	Uniform Supplies	85.99
Carroll Control Systems	Boiler Repairs	273.00
Cass Co Auditor	Stamps	14.00
Central Iowa Dist. Inc.	Mop and Wipes	123.70
Credit Bureau of Atlantic	Subscription	100.00
Econo Foods	UPS	54.08
Family Crisis Support	Shelter Services	10000.00
Fareway Stores	Food and Supplies	508.63
Fikes Metro Inc	Deodorizers	14.00
Gordon's Copier Service	Copier Contract	39.31
Griswold American Inc	Board Minutes	519.56
Griswold Amoco Fuel-O-Matic	Jail Van Fuel	22.09
Holiday Inn Conf Center	Lodging	264.99
Iowa State Bar Accociation	Criminal Instruction Book	13.78
ISAC	Meeting and Directory	210.00
Joyce Jensen	Mileage	56.80
Lifejackets Productions	Office Supplies	24.15
Tracey Marshall	Labels & Highlighters	43.57
Massena Telephone Co	Pager Lease	22.00
O M B Police Supply	Uniform Equipment	16.45
Office Stop	Office Supplies	339.92
Olive Street Station	Fuel	20.00
OneStar Long Distance Inc	Phone Bill	251.08
Pelgas, Inc	Fuel	118.66
Plummer Investments	Rent	200.00
Polk	Renewal	117.60
Postmaster	Postage	242.00
Public Safety Fund	74% Jan 2003 Expenses	10390.73
Rex Pharmacy	Film	35.32
Robinson Hardware	Supplies	103.23
Secretary of State	Notary	30.00
Sioux Sales	Office Equipment	24.45
Stone Office Products	Chair Mat and Envelopes	1081.70

Sundance Apartments	Rent	225.00
<u>General Supplemental Fund</u>		
Cass County Sheriff	Juvenile Expenses	1003.83
Douglas Co Sheriff	Prepayment/Process Servic	50.00
Pottawattamie Co Sheriff	Juvenile Expenses	66.00
Quakerdale	Juvenile Shelter	916.86
Shelby County Auditor	Office Expense	283.97
Twin City Reporters Ltd	Deposition	133.48
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	24149.48
Cass Co Meals on Wheels	Mealse	69.25
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Case Mgmt-Medicaid Mat	44573.71
Goodwill Industries	Work Activity Services	783.61
Ida Services, Inc	Work Activity Services	1317.87
Innovative Indust Inc	Supported Employment Serv	90.06
Lutheran Family Service	Residential Care Fac./MR	4572.50
New Hope Village Inc	Work Activity Services	814.17
Nishna Productions Inc	Community Supported Livin	215.04
Partnership For Progress	Community Supported Livin	773.49
REM-Atlantic	Residential Care Fac./MR	3878.72
REM-Developmental Services Inc	Adult Day Care	432.80
S W IA Mental Health Center	Outpatient / Counseling	14837.00
West Cent Iowa Workshop	Supported Employment Serv	216.08
<u>Rural Services Basic Fund</u>		
Bair's Firestone Store	Vehicle Maintenance	112.25
Cappels	Supplies	109.46
CMI INC	Mouthpiece	49.28
Dan's Welding Dan Anstey	Rebuild and Install Gun R	40.00
Dave's Portable Welding	Tire Repair	8.00
General Basic Fund	Fuel and Supplies	1641.73
Griswold Amoco Fuel-O-Matic	Fuel	259.16
Kum & Go W.E Fleet	Fuel	569.51
Phil Fleet Advantage	Fuel	380.24
Radar Road Tech	Radar Certification	180.00
Texaco	Fuel	335.78
Wymans Ford	Vehicle Maintenance	1044.94
<u>Secondary Road Fund</u>		
Casey's General Stores	Engineering Services	300.69
Dixon Construction Co	Engineering Services	58292.70
OneStar Long Distance Inc	Engineering Services	49.17
<u>Capital Projects</u>		
Akin Building Center	Building Supplies	72.06
Frontier Communications	New Equipment	1484.36
Office Stop	Furniture and Supplies	7492.40
<u>Local Emergency Mgmt Agency</u>		
Atlantic News Telegraph	Budget Hearing Notice	46.62
Iowa Emergency Mgmt Assoc	2003 IEMA Membership	25.00
Mediacom	Cable TV	38.84
OneStar Long Distance Inc	Telephone & Telegr.Serv.	16.53
Racom Corp	Installation Weather Stat	15.30
United States Cellular	Cellular Service	48.90
Verizon Wireless	Cellular Service	49.68
<u>Emerg. Med. Serv. Fund</u>		
Massena EMS	Emerg Equipment	295.33

### Friday, February 28, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of February 19, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

The Board considered a construction evaluation resolution. No citizens were present to make statements.

### CONSTRUCTION EVALUATION RESOLUTION 2003-02-28-01

WHEREAS, Iowa Code section 455B.200E, passed by the Iowa Legislature in 2002, sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure;

and WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and  
 WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between March 1, 2003 and January 31, 2004 and submit an adopted recommendation regarding that application to the DNR; and  
 WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in section 455B.200F, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;  
 NOW, THEREFORE, motion by Rieken, second by Volk, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 455B.200E. Carried unanimously.

Motion by Volk, second by Joyce to approve a length of service increase for jail supply clerk Lori Schroder to \$9.75/hour. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

At 10 AM the Board consulted with Marc Carr who provides information technology services and Marc inquired whether or not Cass County is interested in the provision of IT services on a continuing basis.

Committee reports- Volk: Zion 2/24 and with Kinen: Public Safety Communications Commission 2/24; and Joyce: CADCO 2/25 and Cass County Environmental Control Commission 2/27.

Chair adjourned meeting. Next meeting Wednesday, March 5, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 02/16/03 - 02/28/03 were approved.

General Basic Fund

Adams Co Treasurer	Lodging	35.85
Akin Building Center	Lumber	15.07
Alliant Utilities	Utilities	224.82
Allied Documents	Supplements, Renewals	417.90
Am Sec Control System	Repair #5 Switcher	225.00
Anita Printing Services, Inc	Cash Tickets	79.50
Anita Tribune Co Inc	Board Mintes	149.50
Aquila	Gas @ Cold Springs	194.62
AT&T	Telephone Service	14.62
Atlantic Motor Supply	Heater and Pipes	155.63
Atlantic Municipal Util	Utilities	177.32
Atlantic News Telegraph	Other Charges & Services	27.27
B B C 2309 A Chatburn Ave	Copier Lease	191.00
Barker, Lemar and Associates	Engineer Services	670.00
Bellevue Health Park	In Patient Care	39.38
Bro Business Center Corp	Copies	95.40
Brocker Karns & Karns Inc	Bond Renewal	1454.00
E D Brocker	travel	10.65
Brown Electric Company	Check Generator	33.00
Camblin Plumbing & Heat	Broken Drain & Exhaust Fa	695.96
Cappels	Phone Holder and Filter	14.18
Cass Co Extension Office	Trustee and Clerk Manuals	86.40
Cass Co Meals on Wheels	Feb 2003	600.00
Cass/Atlantic Development Corp	3rd Qtr 2002-2003	6250.00
CCMH H0me Care/Hospice	Co Request 2nd Qtr 2002-2	62903.00
Cook Sanitation	Sanitation	105.50
Eileen R Dennis	Rent	275.00
Dept of Veterans Affairs	Medication	147.00
Econo Foods	UPS Charge	5.47
Ellen's Sewing Service	Hem 2 Flags	6.36
Fareway Stores	Food and Provisions	534.87
Farm & Home Publishers	Plat Books	1612.50
Feslers Inc	Office Supplies	87.00
First Health Physician	In-Patient Care	220.00
Gary O Anderson Construct	Remove 2 Light Pole Pedes	225.00
Griswold American Inc	Feb 5 Minutes	12.85
Griswold Amoco Fuel-O-Matic	Gas	50.96

Griswold Coop Telephone	Phone Service	94.04
Harlan National Bank	Copy Machine Lease	151.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	449.93
IA ASSN FOR CONSTRUCTION TRNG	Report #18	2731.00
ISAC	Spring School	305.00
J & L Time	Repair Rapidprint	166.19
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Supplies	91.09
Mildred King	Rent	275.00
Larsen Supply Co	Toilet Tissue	177.70
Lavery Sanitation	Garbage Pickup and Rent	95.00
M & M Sales Company	Toner	136.75
Mediacom	Cable TV	38.84
Medivac Inc	Ambulance	2833.33
Joe B Mewhirter	Rent	475.00
Mid-American Energy	Electricity	428.10
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	161.90
Nogg Chemical & Paper	Tissue Towels	217.25
Office Stop	Office Supplies	78.50
Olive Street Station	GAS	21.38
Olsen Fuel Supply Inc	Diesel Fuel	64.53
OneStar Long Distance Inc	Phone Service	281.30
Pegler Sysco	Food and Supplies	222.20
Postmaster	Postage	246.00
Jerald Putnam	Travel	14.20
Qwest	Phone	906.26
RDG Crose Gardner Shukert Inc	Other Charges & Services	2257.50
Rex Pharmacy	Film Processing	26.63
Robinson Hardware	Paint Kit and Plexi Glass	14.97
Michael A Scheibeler	Office Expense	83.64
Cindie Schlater	Office Baskets	16.94
Schumacher Elevator Co	Elevator Maintenance	151.46
Seneca Environmental Services	Recovery of Product	1327.00
Servicemaster	Treasurer's Office	1555.69
Sioux Sales	Test Kits	234.38
Solutions	Instagate Question	44.10
Stone Office Products	Office Supplies	214.26
United States Cellular	Cell Phones	65.10
University of Minn Monarch Dr.	Curriculum Guide	18.50
Verizon Wireless	Cellular Service	372.88
Winston's Service Center	Gas	46.05
21st Century Cooperative	Propane and Rent	444.29
<u>General Supplemental Fund</u>		
Boone Co Sheriff	Criminal Subpeona	32.30
Pottawattamie Co Sheriff	Juvenile	24.00
<u>MH-DD Services Fund</u>		
Cerro Gordo Co Courthouse	Outpatient / Counseling	107.00
Teresa Kanning	Employee Mileage & Subs.	183.23
Park Place	Community Supported Livin	6398.63
Donna Ray	Mental Health Advocates	79.59
S W I T A	Transportation	1340.00
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	10922.04
Verizon Wireless	Telephone & Telegr.Serv.	41.01
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	7504.00
<u>Rural Services Basic Fund</u>		
CitiBusiness	Registrations/Schools	386.66
<u>Secondary Road Fund</u>		
Alliant Utilities	Engineering Services	1629.93
Allied Oil & Supply Inc	Engineering Services	806.91
Atlantic Carriers Inc	Engineering Services	14968.80
Atlantic City Clerk	Engineering Services	109.50
Atlantic Motor Supply	Engineering Services	517.16
Atlantic Municipal Util	Engineering Services	567.04
Bair's Firestone Store	Engineering Services	1875.16
Brown Supply Co Inc	Engineering Services	141.03
C.J. Cooper & Associates, Inc	Engineering Services	92.00
Cappels	Engineering Services	454.71
Cass Co Environ Landfill	Engineering Services	10.00
Cass Co Memorial Hospital	Engineering Services	92.00
Central West Fabricators	Engineering Services	908.07
Cook Sanitation	Engineering Services	30.00
Des Moines Industrial Products	Engineering Services	182.50
Deter Motors Inc	Engineering Services	229.35
Dixon Construction Co	Engineering Services	3690.85
Don's Truck Sales, Inc	Engineering Services	30.84
Econo Foods	Engineering Services	6.57
Filter-Care of Ne Inc	Engineering Services	139.80
Force America	Engineering Services	409.42



Griswold Amoco Fuel-O-Matic	Engineering Services	190.94
Griswold Coop Telephone	Engineering Services	37.64
Hallett Materials	Engineering Services	3975.66
Hotsy Cleaning Systems Inc	Engineering Services	99.85
Industrial Supply Solutions	Engineering Services	3200.00
Interstate Battery Systems	Engineering Services	406.70
Iowa Dept of Trans	Engineering Services	50.00
Iowa Prison Industries	Engineering Services	5032.55
J&J Custom Graphic Design	Engineering Services	1150.00
Johnson Sinclair Serv	Engineering Services	20.00
Linweld	Engineering Services	10.95
Massena Telephone Co	Engineering Services	22.19
McAtee Tire Service Inc	Engineering Services	334.97
Mid American Energy	Engineering Services	2.55
Mid-Land Equipment	Engineering Services	635.34
Nelson Machine & Forge	Engineering Services	36.00
Nishnabotna Valley R E C	Engineering Services	18.60
Office Stop	Engineering Services	13.19
Olsen Fuel Supply Inc	Engineering Services	4175.11
Postmaster	Engineering Services	37.00
Qwest	Engineering Services	209.60
Red Oak Industrial Gases Inc	Engineering Services	465.72
Rex Pharmacy	Engineering Services	19.99
Rexco Equipment Inc	Engineering Services	59.79
Road Builders	Engineering Services	44.42
Robinson Hardware	Engineering Services	4.80
Schildberg Construction	Engineering Services	2227.36
Secretary of State	Engineering Services	30.00
Snyder & Assoc Inc	Engineering Services	542.50
Steinbeck & Sons	Engineering Services	982.70
Stone Office Products	Engineering Services	493.73
Truck Country	Engineering Services	159873.00
West Iowa Telephone Co	Engineering Services	25.59
Zep Mfg Company	Engineering Services	242.36
21st Century Cooperative	Engineering Services	4511.27
<u>Spec.Resource Enhancement</u>		
Snyder & Assoc Inc	T-Bone Trail Engineering	14284.93
<u>Local Emergency Mgmt Agency</u>		
ISAC	Spring School-EMA	70.00
Qwest	Telephone & Telegr.Serv.	63.26
Bruce Spence	Tabletop Exercise	450.00
United States Cellular	Cellular Service	49.63

**Wednesday, March 5, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of February 28, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Kinen to approve the application for a Class C Beer Permit and Sunday Sales Privilege of Valley Mart (Windmill Entertainment, LLC, rural Atlantic). Carried unanimously.

The Board approved applications for impoundment structure property tax exemption as recommended by the County Assessor (Chapter 427.1, CODE OF IOWA).

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Chair authorized to sign three contracts for pipe material. (Metal Culverts, Inc of Jefferson City, MO: Pipe material \$14,623.20 and Project Pipe Material \$24,461.40 and Midwestern Culvert, Ltd of Ankeny, IA: Stock Pipe Material \$27,914.67). New aerial photos have been received.

At 10 AM Cass County held a design meeting as part of its ongoing project of creating a new Comprehensive Plan and Zoning Ordinance. The Comprehensive Plan is a long-range development guide for the county. Planners from RDG Crose Gardner Shukert met with the Board of Supervisors in the morning and were present in the afternoon(1-4 PM) to discuss issues

of concern with county staff and interested residents. The planners will use the information and ideas from these meetings to formalize the Development Concept portion of the Comprehensive Plan. The afternoon meeting was open house format and participants came and went as they pleased. Plan materials such as data gathered to date, population and development projections, and summaries of goal statements that have been established by a county steering committee made up of residents of the county were available for review and discussion. Data included maps of the county indicating environmental features such as steep slopes, corn suitability ratings, and hydric soils; in addition to existing land use, rural water, and transportation system information.

Reports filed- Recorder's and Sheriff's Report(s) of Fees Collected for the month of February 2003.

Chair adjourned meeting. Next meeting Wednesday, March 12, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

### Wednesday, March 12, 2003

The Cass County Board of Supervisors met with four members present: Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk, acting chair. The minutes of March 5, 2003 were approved. Kenneth Waters, Chair delayed by 2 hr late start of C&M Schools.

County Attorney James Barry reviewed current legal activity.

At 9:05 A.M. the Board proceeded with the hearing on the proposed Cass County budget for FY2003-2004. Notice was published in three official newspapers February 25, 26 or 27, 2003.

No private citizens were present to present arguments in favor of or against the budget. No written or oral statements were received.

Motion by Kinen, second by Joyce to receive the recommendation of the Cass County Compensation Board for elected officer base salary increases: 3.0% for Auditor, Recorder, Sheriff, Supervisors (Chair additional \$1,000) and Treasurer (Attorney remain at \$90,000). (2002-2003 Salaries: Each supervisor, \$21,039.36 (Chair \$22,039.36); Attorney, \$45,879.36 (amended 01/01/03 to \$90,000 annually); Auditor, \$39,248.16; Treasurer, \$39,248.16; Recorder, \$39,220.32; and Sheriff \$46,061.52.) to accept recommended 3.0% increase, etc.; and to set salaries for elected officials for FY2003-2004 as follows (where applicable cents rounded to be divisible by 24, the number of pay periods): Each supervisor, \$21,670.54 (Chair \$22,670.54); Attorney, \$90,000.00; Auditor, \$40,425.60; Treasurer, \$40,425.60; Recorder, \$40,396.93; and Sheriff \$47,443.37. Carried unanimously.

Motion by Rieken, second by Joyce to renew for FY2004 the rural library contracts with the six city libraries at the following: . Anita-\$7,900; Atlantic-\$10,000; Cumberland-\$5,700; Griswold-\$7,400; Lewis-\$5,700; Massena-\$5,900.) Carried unanimously.

Motion by Kinen, second by Russell- RESOLVED:  
To adopt the expenditure budget (including Secondary Roads budget) as published. One addition to revenue for COPS grant. (See Certificate of Tax and Adopted Budget on page following this date's minutes). Carried unanimously. Chair Volk declared hearing closed.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Rieken, second by Joyce to approve "IOWA D.O.T. AGREEMENT FOR FEDERAL-AID HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION (HBRR) PROGRAM PROJECT" Project No: BROS-CO15(36)--8J-15. Carried unanimously.

Motion by Kinen, second by Joyce to approve the "Rules and Regulations Manual" of the Cass County Sheriff's office. Carried unanimously.

**Wednesday, March 12, 2003** (continued)

CADCO director Frank Spillers requested names of persons who could be contacted in order to involve entire county in economic development activities (especially in southern half of county).

Committee reports- Kinen: Health 2000; Joyce: Hungry Canyons 3/7 and Cass Co. Environmental Control Agency 3/10.

Chair adjourned meeting. Next meeting Tuesday, March 18, 2003. ISAC school of instruction in Des Moines March 19-21.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor



Tuesday, March 18, 2003

The Cass County Board of Supervisors met with four members present: Don Volk, vice chair; Chuck Kinen, Russell Joyce and Charles Rieken. Kenneth Waters absent. The minutes of March 12, 2003 were approved.

Resolution 2003-03-18-01

Whereas Federal Law under HIPAA Security and Electronic Signature Standards [45 C.F.R. Part 142] requires certain entities to protect private health information; and

Whereas, Cass County, Iowa is an entity that is partially affected by the HIPAA rules; and

Whereas Cass County desires to comply with HIPAA rules;

motion by Joyce, second by Kinen: Therefore be it resolved by the Cass County Board of Supervisors that Cass County designate/appoint James P. Barry as its 'compliance' and 'privacy' officer for the purpose of complying with HIPAA. Carried unanimously.

Motion by Kinen, second by Rieken to approve the application for a Renewal License for On-Premise Liquor, Wine or Beer (with Sunday Sales Privilege and Outdoor Service) of Nishna Valley Recreation Area Inc (rural Griswold). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Assessor Linda Campbell discussed revaluation of certain classes of property. Agricultural property assessed value in Cass County will probably be decreased approximately 16.5 percent. Other classes will likely be reassessed.

Chair adjourned meeting. Next meeting Wednesday, March 26, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 03/01/03 - 03/14/03 were approved.

**General Basic Fund**

Alco Duckwall Stores Inc	Inmates Clothing & Supplies	29.00
Alliant Utilities	Gas Bill	2840.71
Allied Documents	Supplements & Renewals	379.57
Am Sec Control System	Repairs and Batteries	235.00
Anita Tribune Co Inc	Budget Estimate	153.00
Atlantic Motor Supply	Heater, Pipe & Clamp	201.58
Atlantic Municipal Utilities	Electric and Water	1919.63
Atlantic News Telegraph	Board Minutes & Checks	398.86
B B C 2309 A Chatburn Ave	Copier Lease	420.00
B&B Sanitation	Garbage Bill	40.00
Barker, Lemar and Associates	MS Quik Stop UST Site	120.00
Baron, Sar Goodwin, Gill & Lohr	Appearance in Digital Tel	60.00
Bro Business Center Corp	Copier Contract	32.48
Cappels	Paint & Supplies	23.10
Carroll Control Systems	Thermostat	603.75
Cass Co Engineer	Work on Generator	196.20
Cass Co Fair & 4H	4th Qtr 2002-2003	13750.00
Cass Co Meals on Wheels	March 2003	600.00
Cass Co Memorial Hospital	HCA, PHN Tobacco	18083.21
Cintas First Aid & Safety	Medical Supplies	120.73
The Color Spot	2 Gallons of Paint	39.90
The Computer Doctor	Computer Work	100.00
Culligan Soft Water Serv	Repair Water Softner Mete	241.15
Des Moines Stamp Mfg Co	Perma Stamp	27.85
Dr B J England	Prescription Medicine	780.00
Fareway Stores	Food and Supplies	855.43
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	New Officers School Meals	484.40
Griswold American Inc	Board Minutes & Checks	203.79
IA ASSN FOR CONSTRUCTION TRNG	Request #19	2753.00
IMAGETek, Inc	Annual Hardware Maintenanc	3575.00
Iowa Law Enforcement Academy	Jail In Service	175.00
Iowa Trial Lawyers Assoc	Annual Membership	270.00
J&J Custom Graphic Design	NO Parking Signs-DHS	13.25
Joyce Jensen	Mileage	56.80
Lewis Oakwood Cemetery	Care of Vet Graves	1398.00
M & M Sales Company	Maintenance -Recorders Co	200.00

Tuesday, March 18, 2003 (continued)

**General Basic Fund** (continued)

Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Sue Meier	Meals-20 Hr Inservice	55.32
Mid America Office Equip	Copier Contract Copies	25.27
Nishnabotna Valley R E C	Utilities	102.28
Office Stop	Office Supplies	39.83
OneStar Long Distance Inc	Telephone	201.54
Postmaster	Postage	83.20
Public Safety Fund	74% Feb 2003 Expenses	10950.23
Quantum Imaging	Business Cards	254.35
Racom Corp	Jailors Walkie Talkie	39.95
Rex Pharmacy	Prescription Medicine	151.20
Robinson Hardware	Supplies	163.06
Dennis Rosener	Rent	175.00
Secretary of State	Notary	30.00
Stamp Fulfillment Services	Stamped Envelopes	206.85
State Auditor	Audit Filing Fee	550.00
Stone Office Products	Correctio Tape	1667.23
Kenneth Waters	Mileage	413.93
Rose Wingert	Meals 20 Hr Inservice	61.65

**General Supplemental Fund**

Cass County Sheriff	Serving Notices-Court	1466.80
Court Reporters of Iowa	Deposition	161.40
Huney-Vaughn Court Reporters	Depositions	124.20
Montgomery County Sheriff	Service Fees	16.00
Pottawattamie Co Sheriff	Service Fees	111.00
S W I Juvenile Emergency	4th Qtr FY 2002-2003	6197.64
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

Bluffs Psychiatric Assoc	D&E Related to Commitment	100.00
C A S S Incorporated	Sheltered Workshop	21478.73
Cass Co Meals on Wheels	Meals	62.00
Country Care Center	Community Supported Livin	94.11
Dept of Human Services	Intermediate Care Fac/MR	44490.38
Goodwill Industries	Work Activity Services	681.40
Innovative Indust Inc	Supported Employment Serv	60.04
ISAC	Spring School	70.00
Lutheran Family Service	Residential Care Fac./MR	4130.00
New Hope Village Inc	Work Activity Services	775.40
Nishna Productions Inc	Community Supported Livin	215.04
Partnership For Progress	Community Supported Livin	734.16
REM-Atlantic	Residential Care Fac./MR	3503.36
REM-Developmental Services Inc	Adult Day Care	284.03
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	15843.39
West Cent Iowa Workshop	Supported Employment Serv	216.08
Westminster House	Rent	179.35

**Rural Services Basic Fund**

Bair's Firestone Store	Vehicle Maintenance	134.80
Dave's Portable Welding	Tire Repair/Battery	88.99
Deter Motors Inc	Vehicle Maintenance	2110.41
Chief Deputy Bill Sage ISSDA	Civil School Registration	210.00
Kum & Go W.E Fleet	Fuel	1148.37
Mike's Auto Body	Vehicle Maintenance	126.00
Racom Corp	Install Radio	472.51
Sandbothe Firestone	Air Filter	31.50
Texaco	Fuel	253.20

**Secondary Road Fund**

Casey's General Stores	Engineering Services	320.85
Econo Foods	Engineering Services	3.95
OneStar Long Distance Inc	Engineering Services	38.26

**Flood & Erosion Cont.Fund**

Cass Co Abstract Company	Lien Search	75.00
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**Capital Projects**

Office Stop	Round table	280.00
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**Local Emergency Mgmt Agency**

OneStar Long Distance Inc	Telephone & Telegr.Serv.	22.68
Super 8 Motel	Motel Room-Tabletop Exerc	53.94
Verizon Wireless	Cellular Service	99.36

**Wednesday, March 26, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of March 18, 2003 were approved.

At 9:00 A.M. a hearing on the proposed Cass County Mental Health Plan FY2004 thru FY2006 was conducted. CPC and Board were present. Meetings were held previously with consumers and with providers. Final draft presented by CPC. Motion by Rieken, second by Volk to approve the plan as presented. Carried unanimously. Chair declared hearing closed at 9:20 A.M.

The chair signed an "Iowa Department of Natural Resources Toxic Cleanup Day Agreement" with the date of the event to be May 31, 2003 (grant not to exceed \$14,176). (See 11/06/2002 minutes for motion to apply.)

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Motion by Volk, second by Joyce to approve "IOWA D.O.T. AGREEMENT FOR FEDERAL-AID HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION (HBRR) PROGRAM PROJECT" Project No: BROS-CO15(35)--5F-15. (Iowa DOT agreement No. 402-HBRRS-014; Landfill bridge, estimated total \$200,000) Carried unanimously.

Atlantic fire chief Steve Curtis reviewed the fire and emergency services, equipment and personnel present within the department and consulted with the board about possibilities for better utilization of these. Several firefighters have EMT training and could be available in the fire district to assist, for instance, the ambulance/medical service provider.

Chair adjourned meeting. Next meeting Monday, March 31, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Monday, March 31, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of March 26, 2003 were approved.

Motion by Joyce, second by Rieken to approve the application for a Class C Beer Permit and Sunday Sales Privilege of Hansen Valley Oil/BLH Investments LC (doing business as Hansen Valley Oil LC). Carried unanimously.

SWIPCO representative Lynn Easton reviewed a proposed Hazard Mitigation Plan for Cass County.

Motion by Volk, second by Joyce to approve the Hazard Mitigation Plan as presented. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer's assistant Richard Hansen reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, April 9, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 03/15/03 - 03/31/03 were approved.

**General Basic Fund**

Alco Duckwall Stores Inc	Inmates Provisions	34.98
Alliant Utilities	Utilities	381.91
American Sec Control Systems	Wiring For Computer	40.00
Anita Printing Services, Inc	1200 Brochures & Camping	883.15
Anita Tribune Co Inc	Board Minutes	230.88
Aquila	Gas @ Cold Springs	239.59
AT&T	Telephone Service	4.14
Atlantic City Clerk	Long Distance For 2002	235.24



**Monday, March 31, 2003** (continued)**General Basic Fund** (continued)

Atlantic Locker Service	Food	98.30
Atlantic Motor Supply	Heater	57.62
Atlantic Municipal Utilities	Utilities	347.49
Atlantic Pest Control	Pest Control-Courthouse	35.00
Bro Business Center Corp	Meter Reading-Copier	154.96
E D Brocker	Travel	10.65
Brown's Shoe Fit	Waterproof Shoes	99.99
Cappels	Custodial Supplies	15.96
Cass Co Fair Board	Plague For County fair	15.00
Cass County Jail	To Imprest Cash	63.06
Cass County Sheriff	Fuel	136.80
CitiBusiness	Hotel 20 Hr School	104.24
Cook Sanitation	Sanitation	105.50
Cooper Repair & Painting	Paint-Treasurer's Vault	189.00
Earl May Garden Center	Mealworms & Crickets	9.00
ETA/Cuisenaire	One Aqua Scope	43.94
Fareway Stores	Food and Custodial Suppli	618.39
First Bankcard Center	Office Supplies	30.96
The Fish Store Pet Center	Aquarium carpet & Cricket	12.99
Griswold Coop Telephone	Phone Service	88.56
Linn Headlee	Mileage	63.90
Warren Hutchinson	Travel	8.00
IA ASSN FOR CONSTRUCTION TRNG	Request #20	2613.00
Ia Co Recorder'S Ass'n	Security Forms	200.00
Internal Medicine Assoc	In-patient Treatment	154.84
Iowa County Attorney's Assoc	Spring Training	250.00
Iowa Trial Lawyers Assoc	Employment Law Seminar	80.00
ISCTA Jeff Garrett	ISCTA May Conference	115.00
Joyce Jensen	Mileage	62.29
K Mart-Atlantic	Supplies	78.22
Chris & Angela Kelly	Rent	250.00
Larsen Supply Co	Toilet Tissue	204.40
Laverty Sanitation	Garbage Pickup	95.00
Tracey Marshall	Mileage and Supplies	152.95
Matt Parrott & Sons	Supplies	207.76
Mid-American Energy	Electricity	378.13
Martin Moreno	Translator	45.00
Margo Murray	Rent	200.00
Museum Products Co	Camp Supplies	56.93
Nature Watch	Camp Supplies	75.75
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	131.10
Office Stop	Office Supplies	107.72
OneStar Long Distance Inc	Phone	245.95
Omar Ortiguella Andrew Knuth	Translate	113.92
Pitney Bowes Reserve Account	Postage and Mailing	873.00
Postmaster	Postage	792.15
PRIA	Property Records Due	50.00
Jerald Putnam	Travel	14.20
Qwest	Telephone & Telegr.Serv.	853.11
RDG Crose Gardner Shukert Inc	Other Charges & Services	2715.00
Rex Pharmacy	Custodial Supplies	41.95
Kenneth C Robberts	Rent	175.00
Michael A Scheibeler	Office Expense	102.30
Schumacher Elevator Co	Elevator Maintenance	151.46
Solutions	AS/400 Phone Support	287.35
Southwest Iowa Coalition @ Han	Dues	500.00
Stone Office Products	Paper	549.95
Sundance Apartments	Rent	86.00
Dale E Sunderman	Mileage	127.80
Tall Grass Taxidermy	Yellow Billed Cuckoo Moun	100.00
United States Cellular	Cell Phones	51.22
Verizon Wireless	Cell Phone Service	352.67
Winston's Service Center	Gas	15.65
Wiota Cemetery Assoc	Care of Vet Graves	204.00
21st Century Cooperative	Propane	475.00

**General Supplemental Fund**

Quakerdale	Shelter Care	2444.96
Williams Bros Garage	Re-enactment	250.00

**MH-DD Services Fund**

Country Care Center	Community Supported Livin	80.67
Crossroads of Western IA	Work Activity Services	691.00
Heartland Inn	Registrations/Schools	71.69
Teresa Kanning	Employee Mileage & Subs.	284.38

Monday, March 31, 2003 (continued)

**MH-DD Services Fund** (continued)

Park Place	Community Supported Livin	6853.58
Donna Ray	Mental Health Advocates	110.00
S W I T A	Transportation	1800.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	4247.46
Verizon Wireless	Telephone & Telegr.Serv.	41.01
Willow Heights Inc	Residential Care Fac.	8308.00

**Rural Services Basic Fund**

CitiBusiness	Envelopes & Transport	835.36
Extreme Clean Car Wash	Car Wash Tokens	50.00
Kings Sporting Goods	Ammo and Gun Carrier	29.75
Phil Fleet Advantage	Fuel	391.08
Phillips Petroleum Co	Fuel	13.00
Val Sothman	Mileage and Registration	332.89
Williams Bros Garage	Towing and Storage	275.00

**Secondary Road Fund**

Aerial Services Inc	Engineering Services	26400.00
Akin Building Center	Engineering Services	120.62
All Brands Tool Service, Inc	Engineering Services	90.50
Alliant Utilities	Engineering Services	2009.97
Allied Oil & Supply Inc	Engineering Services	2863.35
AmeriPride	Engineering Services	116.35
Atlantic Auto Electric Service	Engineering Services	416.35
Atlantic Carriers Inc	Engineering Services	13243.89
Atlantic Motor Supply	Engineering Services	2026.20
Atlantic Municipal Util	Engineering Services	527.41
Brown Supply Co Inc	Engineering Services	114.75
Cappels	Engineering Services	284.85
Cass Co Auditor	Engineering Services	22631.00
Cook Sanitation	Engineering Services	30.00
Des Moines Asphalt & Paving Co	Engineering Services	1128.75
Deter Motors Inc	Engineering Services	498.63
Don's Truck Sales, Inc	Engineering Services	265.89
Eddy Walker Equipment Co	Engineering Services	326.40
Filter-Care of Ne Inc	Engineering Services	68.70
Griswold Amoco Fuel-O-Matic	Engineering Services	301.24
Griswold Coop Telephone	Engineering Services	46.41
Hallett Materials	Engineering Services	523.27
Richard E Hansen	Engineering Services	20.00
Hy Vee Food Stores	Engineering Services	31.12
Ia Co Engineers Office Org	Engineering Services	15.00
IDALS Pesticide Bureau-IDALS	Engineering Services	15.00
Inland Truck Parts Co	Engineering Services	1277.66
Interstate Battery Systems of	Engineering Services	53.95
Iowa Prison Industries	Engineering Services	4813.20
Jerico Services Inc	Engineering Services	1419.00
Lawson Products Inc	Engineering Services	746.11
Charles Marker	Engineering Services	311.10
Massena Telephone Co	Engineering Services	18.92
McCunn Equipment Company	Engineering Services	2.90
Mid American Energy	Engineering Services	2.55
Midwestern Culvert Ltd	Engineering Services	27829.23
Nelson Machine & Forge	Engineering Services	74.64
Nishnabotna Valley R E C	Engineering Services	16.40
O'Halloran International	Engineering Services	239.02
Office Stop	Engineering Services	18.99
Olsen Fuel Supply Inc	Engineering Services	5548.39
Olsens Car Care Center	Engineering Services	48.00
Postmaster	Engineering Services	37.00
Qwest	Engineering Services	203.41
Radiant Sales Corporation	Engineering Services	31.16
Red Oak Industrial Gases Inc	Engineering Services	279.63
Robinson Hardware	Engineering Services	71.62
Schildberg Construction	Engineering Services	4512.28
Secretary of State	Engineering Services	30.00
Southside Welding	Engineering Services	19.50
Steinbeck & Sons	Engineering Services	976.50
Stone Office Products	Engineering Services	127.73
Transit Works	Engineering Services	230.50
West Iowa Telephone Co	Engineering Services	26.03
Zep Mfg Company	Engineering Services	157.37
Ziegler Inc.	Engineering Services	1564.29
21st Century Cooperative	Engineering Services	4785.10

**Sheriff Investigations**

Lynn Adams	Secret Investigations	105.00
Tyler Warrior	Secret Investigations	35.00

**Monday, March 31, 2003** (continued)

Local Emergency Mgmt Agency

Rob Koppert	Printer Cartridges	98.10
Mediacom	Cable TV	42.08
Qwest	Telephone & Telegr.Serv.	60.88
Rex Pharmacy	Pager Batteries	88.03
United States Cellular	Cellular Service	50.26

**Wednesday, April 9, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of March 31, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Rieken to appoint Melvin Enfield, 73951 Akron Rd, Anita as Grant Township Clerk for the remainder of the term ending 12/31/2004. Carried unanimously.

Motion by Rieken, second by Joyce: On this 9<sup>th</sup> day of April, 2003 in lieu of a public hearing on the matter, this board approves the Acknowledgement/ Settlement Agreement between 21<sup>st</sup> Century Cooperative (74757 Richland Rd, Massena) and the Iowa Attorney General's Office. THEREFORE, this board finds that 21<sup>st</sup> Century Cooperative has paid a civil penalty of \$300. This sanction will count as a first violation of IOWA CODE Section 453A.2(1), pursuant to IOWA CODE Section 453A.22(2)(a). It is therefore ordered that the judgment in this matter is hereby satisfied. Carried unanimously.

Motion by Kinen, second by Joyce to appoint Laurence Lary, 301 Scott St, Griswold, Iowa 51535 (Phone- Home: 712-778-2326; Retired) as representative from the proposed area to be annexed (land owner) to the City of Griswold. This representative, along with the State of Iowa City Development Board members and a representative appointed by the City of Griswold, will serve as a committee that will preside at a public hearing on the annexation [Iowa Code, Section 368.14(3)]. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

SWIMHC director Emerson Link reviewed mental health center operations and presented spreadsheets of the FY2004 SWIMHC budget. He stated that some mental health centers have had to cut services and some have closed. Medicare and medical insurance revenue reductions have resulted in cost shift to the local area. SWIMHC to meet FY2004 budget needs to generate about \$80,000 additional income. Decreasing expense would result in diminished services. He thanked the county for maintaining its level of support. Dr Lou Gerbino (psychiatrist with SWIMHC for more than 20 years) noted the importance of continuity of services and stated that Cass County has an excellent MH services network (county /hospital /private).

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of March 2003.

Committee reports- Kinen & Volk: Public Safety Communications Commission 3/31; Volk: WCDC 3/17 and Zion Recovery Inc 3/24; Rieken: Adult Corrections 3/25 and Juvenile Emergency Services 3/26.

Chair adjourned meeting. Next meeting Wednesday, April 16, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, April 16, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of April 9, 2003 were approved.

Wednesday, April 16, 2003 (continued)

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator / CPC Director Teresa Kanning reviewed departmental activity.

The Board was advised by the CPC Director and the County Attorney that two persons had been identified as receiving assistance from Cass County, Iowa, who had the ability to repay the County.

Motion by Kinen, second by Joyce to direct the County Auditor to identify these amounts as liens and to direct the County Attorney to proceed to collect these sums. Carried unanimously.

Motion by Rieken, second by Volk to appoint Russell Joyce, 67239 Troublesome Creek Rd, Atlantic, Iowa 50022 to the Cass County Enterprise Zone Commission for the term expiring 12/31/05 (representative of B.O.S.) Carried unanimously.

[Other positions and current listed representatives standing for appointment and length of term to be set after Enterprise Zone Commission meets April 21, 2003):

**Representative of Zoning Commission:**

Charles Wohlenhaus, 63768 Quincy Road, Lewis, Iowa 51544

**Representative of Department of Economic Development:**

Frank Spillers, 101 Linn St, Atlantic, Iowa 50022

**Member of IWCC Board:**

Scott Robinson, 59504 Marne Rd, Atlantic, Iowa 50022

**Representative of local Workforce Development Center:**

Marv Martens, 508 Poplar St, Atlantic, Iowa 50022

**Four at large appointees** as made by the above five appointees

Henry Russell, 403 Pine St, Massena, Iowa 59853

Dave Chase, RR 2, Box 195, Atlantic, Iowa 50022

Don Karns, 2300 N Hilltop St, Anita, Iowa 50020

Vacancy term

County Engineer Charles Marker reviewed current road projects.

American Administrators Representative Frank DeMarco noted that this company is broker-consultant for group health, life, etc. employee benefits programs and also performs third party administration (buy down from full funded health program to a lower deductible / out of pocket).

IOWA TELECOM representative Larry Decamp presented bid for services as a competitive local exchange carrier for local phone service in lieu of Qwest. Bid taken under advisement. County and City of Atlantic representatives will meet with Qwest representatives 04/30/03. Centrex Plus seven year contract terminates this year.

Chair adjourned meeting. Next meeting Wednesday, April 23, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 04/01/03 - 04/15/03 were approved.

**General Basic Fund**

Adams Co Treasurer	Lodging-Spring School	134.82
Timothy & Ruth Akers	Rent-April 2003	232.00
Alco Duckwall Stores Inc	Blinds	14.73
Alliant Utilities	1/2 Gas Bill	3100.39
Allied Documents	Supplements, Renewals, Post	436.54
Am Sec Control System	Replace 1 Smoke Detector	120.00
Anita Printing Services, Inc	Envelopes	99.50
Anita Tribune Co Inc	Notice to Property Owners	13.50
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Water and Electric	1812.59
Atlantic News Telegraph	Sheriff Sale	67.20
Atlantic Safe Coalition % Juli	Tobacco Prevention Grant	2845.45
B B C 2309 A Chatburn Ave	Copier and Copier/Fax Lea	420.00
B&B Sanitation	1/2 Garbage Bill	40.00
Baron, Sar Goodwin, Gill & Lohr	Services	255.00

Wednesday, April 16, 2003 (continued)

**General Basic Fund** (continued)

Bill Armstrong Fire Equip	Annual Inspection	6.00
Bob Barker Company	Office Supplies & Provisi	250.14
Bro Business Center Corp	Maintenance-Gestetner Cop	84.94
Brown Electric Company	Tubes	120.00
Camblin Plumbing & Heat	General Repair	41.00
Cappels	Supplies	83.96
Cass Co Meals on Wheels	April 2003	600.00
Cass Co Memorial Hospital	HCA-PHN	4311.50
City of Griswold	Utilities	82.02
Culligan Soft Water Serv	Salt	25.50
Des Moines Stamp Mfg Co	Stamp	5.90
Fareway Stores	Food and Supplies	779.22
Farm Service Co-op	Fuel	172.60
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Envelopes	210.85
Holiday Inn Conf Center	Spring School Lodging	415.02
Hy Vee Pharmacy	Inmates Medicine	71.40
IA ASSN FOR CONSTRUCTION TRNG	Contrib.-Other Gov.&Organ	6399.00
IMAGETek, Inc	Engineering Services	100.00
Iowa County Attorney's Assoc	ICAA Membership Dues	235.00
K Mart-Atlantic	Supplies	164.41
Chad Kelly	Rent	350.00
Kum & Go W.E Fleet	Fuel	76.40
Steve Livengood	Frames and Glass	200.00
Martin Sheet Metal	Other Charges	18.50
Massena Telephone Co	Pager Lease	22.00
Maximus (formerly DMG-Maximus)	Cost Allocation	1584.32
Medivac Inc	Ambulance	2833.33
Mid America Office Equip	Copier Contract	18.74
Office Stop	Ribbon	236.14
Olive Street Station	Snowplow Fuel	35.00
OneStar Long Distance Inc	Telephone Service	214.46
Omar Ortiguella Andrew Knuth	Translate Jail Forms	528.72
Pegler Sysco	Food	117.50
Public Safety Fund	74% Mar 2003 Expenses	9403.26
Rex Pharmacy	Film/Developing	44.75
Robinson Hardware	Extension Cords	72.84
Solutions	Recorder's School	1323.00
Steen Funeral Home	Indigent Burial	1490.00
Stone Office Products	Envelopes	245.60
Tigerdirect Inc	DP Equipment	620.95
Viking Office Products	Chair	251.35
Judith Warwick	Contract Computer Work	130.00
Zion Recovery Services	4th Qtr Rent	675.00

**General Supplemental Fund**

Audubon County Sheriff	Subpeona	39.20
Cass County Sheriff	Serving Notices	1166.73
Christian Home Ass'n	Shelter Care	261.96
Huney-Vaughn Court Reporters	Deposition	345.45
Quakerdale	Shelter Care	1528.10
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

Bro Business Center Corp	Copier	65.59
C.A.S.S. Inc	Sheltered Workshop	23407.99
Cass Co Meals on Wheels	Other	64.75
Dept of Human Services	Intermediate Care Fac/MR	90406.13
Goodwill Industries	Work Activity Services	681.40
Harlan National Bank	Office Supplies	151.00
Ida Services, Inc	Work Activity Services	2422.27
Innovative Indust Inc	Supported Employment Serv	150.10
Lutheran Family Service	Residential Care Fac./MR	4572.50
Nishna Productions Inc	Community Supported Livin	215.04
Partnership For Progress	Community Supported Livin	760.38
Donna Ray	Mental Health Advocates	79.01
REM-Atlantic	Residential Care Fac./MR	2252.16
S W IA Mental Health Cen	Partial Hosp./ Screening	21910.58
West Cent Iowa Workshop	Supported Employment Serv	216.08

**Rural Services Basic Fund**

Anita Tribune Co Inc	Destruction of Weeds	15.08
Bair's Firestone Store	Vehicle Maintenance	198.90
Cass Co Cleaners	Dry Clean	24.30
Deter Motors Inc	Vehicle Maintenance	388.34
Kum & Go W.E Fleet	Fuel	705.55
Olsens Car Care Center	Vehicle Maintenance	794.38

Wednesday, April 16, 2003 (continued)

<u>Rural Services Basic Fund</u>		(continued)
Phil Fleet Advantage	Fuel	514.76
Racom Corp	Vehicle Maintenance	112.50
Brian Rink	Flashlight Batteries	6.14
Sandbothe Firestone	Vehicle Maintenance	23.50
Sirchie Finger Print Lab Inc	Finger Print Powders	35.58
Texaco	Fuel	254.29
<u>Secondary Road Fund</u>		
Casey's General Stores	Engineering Services	193.66
Dave Christensen	Engineering Services	40.02
Richard E Hansen	Engineering Services	25.00
Mark Knudsen	Engineering Services	40.00
Mills Tree Service	Engineering Services	250.00
OneStar Long Distance Inc	Engineering Services	43.30
<u>Flood &amp; Erosion Cont.Fund</u>		
Steen Seed	Re-seed Crooked Creek	345.00
<u>Local Emergency Mgmt Agency</u>		
Heartland Inn	Motel Room ISAC	286.76
OneStar Long Distance Inc	Telephone & Telegr.Serv.	27.93
Verizon Wireless	Cellular Service	99.36

Wednesday, April 23, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of April 16, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Joyce to approve the HIPAA Policy and Procedures Manual as edited by the HIPAA C & P Officer. Carried unanimously.

(Zoning Board of Adjustment (5 yr term 335.11)  
Donald J. Brahms, Massena (12/31/2004) resigned in fall of 2002.)

Motion by Joyce, second by Rieken to appoint Phil Hascall, 65504 Galveston Road, Atlantic, IA (243-3191) to fill the vacancy term (ending 12/31/2004) on the Cass County Zoning Board of Adjustment (IOWA CODE 335.11). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

CADCO director Frank Spillers updated the board on current activity. An intern to work on conservation/tourism related items will be in Atlantic for ten weeks this summer. Task force has been set up to work on finding occupant/purchaser for Skyjack building. Friends of Lake Anita and additional tourism items discussed.

County Engineer Charles Marker reviewed current road projects. Schildberg has notified county that 'road rock' is not currently available.

Sheriff Larry Jones and chief jailor Donna Jones requested consideration of installation of a new jail surveillance system with includes automatic recording (motion detection). Board requested that facilities using proposed equipment be toured and that bids be taken for whatever system is decided upon. Two part time jailors have left within the last two weeks. Both took full time positions. It was requested that the board consideration authorization of an additional full time jailor position.

Chair adjourned meeting. Next meeting Wednesday, April 23, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, April 30, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of April 23, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Board approved one additional full time jailor position.

Minutes of the Cass County Enterprise Zone Commission:

"April 21, 2003 Chairman Joyce called the public hearing to order at 9:00 A.M.

Members present: Russell Joyce, Chairman; Dave Chase; Marvin Martins; Scott Robinson; and Frank Spillers.

Motion by Chase, second by Robinson to appoint Tim Miller to replace Don Karns to a three-year team as an At-large member of the Commission. Passed

Motion by Chase, second by Robinson to the policy and procedure change that will impose a three year limit on the At-large members only. The members appointed by the mandated boards and agencies will rotate off as their terms expire with the respected boards.

Passed

Motion by Spillers, second by Miller to re-appoint Dave Chase to a three-year term as an At-large member of the Commission.

Passed

Motion by Chase, second by Miller to approve Resolution No. 2 in support of the Enterprise Zone Application for business incentives for Cross Dillon Tire, Inc. Passed

Motion by Chase, second by Robinson to adjourn. "

Whereas minutes state that the policy and procedure rules have set term limit for board and agency appointees to expire at the end of the appointee's term on the appointing board, 4/16/03 minutes are amended:

"Motion by Rieken, second by Volk to appoint Russell Joyce, 67239 Troublesome Creek Rd, Atlantic, Iowa 50022 to the Cass County Enterprise Zone Commission for the term expiring 12/31/05 (representative of B.O.S.) Carried unanimously." is amended upon motion by Rieken, second by Volk to strike '05' and insert '04'. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Qwest is the local exchange carrier for phone service. Qwest representative Joyce Groom and agent Glenice Miller discussed continuation of current Centrex Plus contract (expires about June 30). Proposal to continue was taken under advisement.

Committee reports- Rieken: Juvenile Emergency Services 4/16 (Co. Bluffs); Kinen & Volk: Public Safety Communications Commission, Emergency Management Agency and E911 Service Board 4/28; and Volk: Zion Recovery Inc 4/28.

Chair adjourned meeting. Next meeting Wednesday, April 23, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 04/16/03 - 04/30/03 were approved.

**General Basic Fund**

Adams Co Treasurer	Reimb Lodging-ISAC School	134.82
Timothy & Ruth Akers	Rent-April 2003	232.00
Akin Building Center	Lumber and Fence	70.82
Alco Duckwall Stores Inc	Blinds	14.73
Alegent Health	In-Patient Care	49.46
Alliant Utilities	1/2 Gas Bill	3855.90
Allied Documents	Supplements, Renewals, Post	436.54
Am Sec Control System	Replace 1 Smoke Detector	170.00
American Concrete	Gravel	61.25
Anesthesila Affiliates Group	In-Patient Treatment	28.98
Anita Printing Services, Inc	Envelopes	299.95
Anita Tribune Co Inc	Notice to Property Owners	288.32
Aquila	Gas @ Cold Springs	401.30
AT&T	Telephone Service	20.41
Atlantic Locker Service	Food	89.27
Atlantic Medical Center	Coroner Call	100.00
Atlantic Motor Supply	Filters and Oil	51.26
Atlantic Municipal Utilities	Water and Electric	2160.22
Atlantic News Telegraph	Sheriff Sale	543.39
Atlantic Safe Coalition	Tobacco Prevention Grant	2845.45

Wednesday, April 30, 2003 (continued)

General Basic Fund (continued)

B B C 2309 A Chatburn Ave	Copier and Copier/Fax Lea	420.00
B&B Sanitation	1/2 Garbage Bill	40.00
Baron, Sar Goodwin,Gill & Lohr	Services	255.00
Bill Armstrong Fire Equip	Annual Inspection	6.00
Bob Barker Company	Office Supplies & Provisi	250.14
Bob's Mower Clinic LLC	Mower Parts	53.81
Bro Business Center Corp	Maintenance-Gestetner Cop	192.06
Brocker Karns & Karns Inc	Boiler and Machinery Poli	3853.13
E D Brocker	Travel	10.65
Brown Electric Company	Tubes	400.56
Camblin Plumbing & Heat	General Repair	41.00
Cappels	Supplies	342.88
Carpenter Uniform Co	Uniform Shirts	121.12
Cass Co Meals on Wheels	April 2003	600.00
Cass Co Memorial Hospital	HCA-PHN	4311.50
Cass County Jail	To Imprest Cash	79.78
City of Griswold	Utilities	82.02
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	94.63
Culligan Soft Water Service	Salt	25.50
Curtis Welding & Fab	Fasten Table-Jail	128.50
Dartek	Monitor's and Printer	949.34
Des Moines Register	Daily Paper	62.40
Des Moines Stamp Mfg Co	Stamp	33.75
Eye Associates	Glasses	238.00
Fareway Stores	Food and Supplies	2738.06
Farm Service Co-op	Fuel	172.60
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Envelopes	225.80
Griswold American Inc	Board Minutes and Checks	465.26
Griswold Amoco Fuel-O-Matic	Gas	100.43
Griswold Coop Telephone	Phone Service	89.47
Gronewold Bell & Kyhnn & Co,PC	Audit Services	4080.00
Guthrie Co Health Dept	3rd Qtr FY 2003	2727.83
Guthrie County Electric	Utilities	1052.15
Harlan National Bank	Copy Machine Lease	151.00
Jerry Herrick	Rent	305.00
Holiday Inn Conf Center	Spring School Lodging	415.02
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Hispanic Magazines	8.54
Hy Vee Pharmacy	Inmates Medicine	244.54
IA ASSN FOR CONSTRUCTION TRNG	Contrib.-Other Gov.&Organ	10218.00
Ia Co Recorder'S Ass'n % Mike	Vital Records Paper	165.00
IMAGETek, Inc	Engineering Services	100.00
Iowa County Attorney's Assoc	ICAA Membership Dues	235.00
Iowa Prison Industries	Park Signs	879.00
Joyce Jensen	Mileage	32.66
K Mart-Atlantic	Supplies	164.41
Chad Kelly	Rent	350.00
Kum & Go W.E Fleet	Fuel	76.40
Larsen Supply Co	Toilet Tissue	177.70
Laverty Sanitation	Garbage Pickup and Rent	95.00
Lindeman Tractor Co	Oil and Filter	58.41
Steve Livengood	Frames and Glass	200.00
Lloyd & Meredith	Sprayer	331.80
Tracey Marshall	Office Expense	326.68
Martin Sheet Metal	Other Charges	18.50
Massena Telephone Co	Pager Lease	22.00
Maximus	Cost Allocation	1584.32
Mediacom	Cable TV	43.04
Medivac Inc	Ambulance	2833.33
Mid America Office Equip	Copier Contract	18.74
Mid American Energy	Utilities	542.86
Margo Murray	Rent	200.00
NAEIR	Winter Catalog	99.00
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	139.90
Office Stop	Ribbon	379.90
Olive Street Station	Snowplow Fuel	35.00
Olsen Fuel Supply Inc	Lead Free Gas	240.00
OneStar Long Distance Inc	Telephone Service	474.20
Omar Ortiguella Andrew Knuth	Translate Jail Forms	528.72
Owens-King Company	Books/Binding/Vital Stati	299.70
Pamida Discount Center	Supplies	208.10
Pathology Center	In-Patient	7.43



**Wednesday, April 30, 2003** (continued)

**General Basic Fund** (continued)

Pegler Sysco	Food	117.50
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Stamps	449.50
Public Safety Fund	74% Mar 2003 Expenses	9403.26
Jerald Putnam	Travel	14.20
Qwest	Telephone & Telegr.Serv.	819.73
Rex Pharmacy	Film/Developing	256.36
Kenneth C Robberts	Rent	175.00
Robinson Hardware	Extension Cords	341.52
Rolands Funeral Services Inc	Indigent Burial	2050.00
Rush Electric	Replace Breaker-Cocklin	100.22
Sandbothe Firestone	Tire Repair-Tractor	45.50
Michael A Scheibeler	Office Expense	195.42
Jeannette Schroeder	Rent	200.00
Schumacher Elevator Co	Elevator Maintenance	151.46
Dennis Sierck	Reimbursement Expenses	76.92
Sinclair	Gas	20.85
Solutions	Recorder's School	2560.75
Steen Funeral Home	Indigent Burial	1490.00
Stone Office Products	Envelopes	541.96
Sycamore Village	Rent	450.00
Tigerdirect Inc	DP Equipment	824.06
Ultra-Chem Inc	Custodial Supplies	166.14
United States Cellular	Cell Phones	61.44
Verizon Wireless	Cell Phone Service	394.25
Viking Office Products	Chair	251.35
Von Bokern Associates	Negotiations-Secondary Ro	1162.50
W & S Appliance Inc	Repair Dishwasher	53.40
Judith Warwick	Contract Computer Work	130.00
Kenneth Waters	Mileage	281.16
Stephanie Witzman	Account Book	3.91
Zion Recovery Services	4th Qtr Rent	675.00
21st Century Cooperative	Propane	952.55
4th Judicial District Bar Asso	Spring Meeting	20.00

**General Supplemental Fund**

Audubon County Sheriff	Subpoena	39.20
Cass County Sheriff	Serving Notices	1166.73
Christian Home Ass'n	Shelter Care	2095.68
Dawn Eimers	Juvenile Attorney Fees	300.00
Huney-Vaughn Court Reporters	Deposition	345.45
Postmaster	Business Reply Account	150.00
Quakerdale	Shelter Care	1528.10
Secretary of State	Terminal Maintenance	46.17
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

Bro Business Center Corp	Copier	65.59
C A S S Incorporated	Sheltered Workshop	23407.99
Camblin Plumbing & Heat	Sheltered Workshop	23407.99
Cass Co Meals on Wheels	Other	64.75
Country Care Center	Community Supported Livin	80.67
Crossroads of Western IA	Work Activity Services	725.55
Dept of Human Services	Intermediate Care Fac/MR	90406.13
Glenwood State Hospital School	Inpatient / Hospital	49253.40
Goodwill Industries	Work Activity Services	681.40
Harlan National Bank	Office Supplies	151.00
Ida Services, Inc	Work Activity Services	2422.27
Innovative Indust Inc	Supported Employment Serv	150.10
Teresa Kanning	Employee Mileage & Subs.	243.94
Lutheran Family Service	Residential Care Fac./MR	4572.50
New Hope Village Inc	Work Activity Services	814.17
Nishna Productions Inc	Community Supported Livin	215.04
Park Place	Community Supported Livin	5735.50
Partnership For Progress	Community Supported Livin	760.38
Qwest	Telephone & Telegr.Serv.	61.68
Donna Ray	Mental Health Advocates	79.01
REM-Atlantic	Residential Care Fac./MR	2252.16
S W I T A	Transportation	1890.00
S W IA Mental Health Center	Partial Hosp./ Screening	31967.48
Verizon Wireless	Telephone & Telegr.Serv.	41.16
West Cent Iowa Workshop	Supported Employment Serv	216.08
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	7035.00

**Rural Services Basic Fund**

Anita Tribune Co Inc	Destruction of Weeds	15.08
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Bair's Firestone Store

Vehicle Maintenance

198.90

Wednesday, April 30, 2003 (continued)

Rural Services Basic Fund (continued)

Cass Co Cleaners	Dry Clean	29.85
CitiBusiness	Fuel and Transport	255.71
Deter Motors Inc	Vehicle Maintenance	388.34
Extreme Clean Car Wash	Wash Tokens	100.00
Griswold American Inc	Destruction of Weeds	60.00
Kens Wash & Gas	Wash Tokens	35.00
Kum & Go W.E Fleet	Fuel	705.55
Mike's Auto Body	Towing and Storage	550.00
O M B Police Supply	Ammunition	145.99
Olsens Car Care Center	Vehicle Maintenance	794.38
Phil Fleet Advantage	Fuel	514.76
Racom Corp	Vehicle Maintenance	112.50
Brian Rink	Flashlight Batteries	6.14
Sandbothe Firestone	Vehicle Maintenance	23.50
Sirchie Finger Print Lab Inc	Finger Print Powders	35.58
Texaco	Fuel	254.29

Secondary Road Fund

A&J Sandblasting & Painting	Engineering Services	770.00
Aerial Services Inc	Engineering Services	23375.00
Akin Building Center	Engineering Services	259.43
Alliant Utilities	Engineering Services	1037.73
AmeriPride	Engineering Services	52.83
Atlantic Carriers Inc	Engineering Services	1667.82
Atlantic Motor Supply	Engineering Services	1607.86
Atlantic Municipal Util	Engineering Services	386.39
Bair's Firestone Store	Engineering Services	1157.54
Barnes Distribution	Engineering Services	89.46
Bob's Mower Clinic LLC	Engineering Services	14.25
Brisbois	Engineering Services	125.50
Brown Electric Company	Engineering Services	32.00
California Contractors Supplies	Engineering Services	239.70
Cappels	Engineering Services	458.65
Casey's General Stores	Engineering Services	193.66
Central West Fabricators	Engineering Services	1093.00
Certified Laboratories	Engineering Services	152.44
Dave Christensen	Engineering Services	40.02
Clay's Pump & Equip Co	Engineering Services	220.00
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	7.00
Dixon Construction Co	Engineering Services	72093.97
Ed's Lawn Equipment	Engineering Services	15.20
Eddy Walker Equipment Co	Engineering Services	48354.00
Electronic Engineering Co	Engineering Services	3725.34
Filter-Care of Ne Inc	Engineering Services	183.45
Griswold Amoco Fuel-O-Matic	Engineering Services	170.97
Griswold Coop Telephone	Engineering Services	36.78
Richard E Hansen	Engineering Services	25.00
HiWay Products Inc	Engineering Services	1380.00
Industrial Supply Solutions	Engineering Services	1681.50
Inland Truck Parts Co	Engineering Services	888.85
Iowa Prison Industries	Engineering Services	6908.50
Joyce Bros Auto Supply Co	Engineering Services	14.28
Donnis Kessler	Engineering Services	55.38
Mark Knudsen	Engineering Services	120.00
Lawson Products Inc	Engineering Services	328.13
Massena Telephone Co	Engineering Services	20.97
McAtee Tire Service Inc	Engineering Services	48.50
Metal Culverts Inc	Engineering Services	31590.10
Mid American Energy	Engineering Services	2.55
Midwestern Culvert Ltd	Engineering Services	11615.78
Mills Tree Service	Engineering Services	250.00
Nishnabotna Valley R E C	Engineering Services	16.40
O'Halloran International	Engineering Services	161.25
Office Stop	Engineering Services	31.03
Olsen Fuel Supply Inc	Engineering Services	5504.36
OneStar Long Distance Inc	Engineering Services	43.30
Qwest	Engineering Services	207.57
Red Oak Industrial Gases Inc	Engineering Services	54.80
Robinson Hardware	Engineering Services	19.07
Sandbothe Firestone	Engineering Services	48.00
Schildberg Construction	Engineering Services	81087.39
Southside Welding	Engineering Services	19.50
Steinbeck & Sons	Engineering Services	567.30
Stone Office Products	Engineering Services	121.24
Thomas Construction Inc	Engineering Services	1250.00

**Wednesday, April 30, 2003** (continued)

Secondary Road Fund (continued)

Transit Works	Engineering Services	121.67
West Iowa Telephone Co	Engineering Services	29.32
Jimmie Wolfe	Engineering Services	375.00
Zee Medical Service Co	Engineering Services	136.70
Ziegler Inc.	Engineering Services	601.54
21st Century Cooperative	Engineering Services	5080.60

Flood & Erosion Cont.Fund

Cass Co Soil Cons Dis Asn	Payroll	2150.00
Steen Seed	Re-seed Crooked Creek	345.00

Capital Projects

American Sec Control Systems	Installed Holdup Button	132.50
Nelson Machine & Forge	Work on Statues	2537.50

Local Emergency Mgmt Agency

Heartland Inn	Motel Room ISAC	286.76
Iowa Communities Pool Adm	Liability/Property Insura	2169.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	27.93
Qwest	Telephone & Telegr.Serv.	62.20
United States Cellular	Cellular Service	49.79

**Wednesday, May 7, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of April 30, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Child Support Recovery representative Cathy Dryden met with B.O.S. Motion by Rieken, second by Joyce to enter into 'COOPERATIVE REIMBURSEMENT AGREEMENT - CHILD SUPPORT ENFORCEMENT AND ESTABLISHMENT' for FY2004-2009 (6 years) with State of Iowa, Dept. of Human Services. Carried unanimously. (Covers the counties of Cass, Adair, Adams, Clarke, Decatur, Ringgold and Union with Cass County as 'host county'; i.e. accounting agent. Each county must sign agreement.)

AIG Valic financial advisor Charlie Ludington requested authorization as vendor for Section 457(b) Deferred Compensation plans. Board approved AIG Valic as an additional vendor for 457(b) plans.

Motion by Kinen, second by Rieken to approve the employment of Lisa Lee as full time jailor effective 05/05/03 (begin at \$9.80/hr). Carried unanimously. (This puts the number of full time jailors at 4.)

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of April 2003.

Chair adjourned meeting. Next meeting Wednesday, May 14, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, May 14, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of May 7, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Wednesday, May 14, 2003 (continued)

Motion by Kinen, second by Volk to approve the employment of Shawn Maas and Wade Harris as Secondary Roads temporary summer help at \$8.50/hr. Carried unanimously.

IOWA TELECOM representatives Larry Decamp and Dan Nichols discussed provision of local exchange carrier for local phone service in place of Qwest. Qwest representatives met with the board 04/30/03. The Centrex Plus seven year contract terminates this year.

Motion by Joyce, second by Rieken to enter into a three year contract with Iowa Telecom Communications as local exchange carrier for phone service. After discussion including suggestion to postpone action until additional information was received, vote was called. Ayes: Rieken and Joyce. Nays: Kinen, Volk and Waters. Motion failed. Further discussion and possible action scheduled for the 21<sup>st</sup>.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Home Care/Chore Services Report for Quarter ending 03/31/2003.

Chair adjourned meeting. Next meeting Wednesday, May 21, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 05/01/03 - 05/14/03 were approved.

**General Basic Fund**

Vicki Adams	Employee Mileage & Subs.	39.05
Akin Building Center	Supplies	2.52
Alliant Utilities	1/2 Gas Bill	1244.13
Allied Documents	Supplements and Renewals	436.54
Am Sec Control System	Reset 2 Switches	35.00
American Sec Control Systems	Replace Cyclinder Deadbol	50.00
Atlantic Locker Service	Food	181.61
Atlantic Medical Center	Coroner Call	118.00
Atlantic Municipal Utilities	Utilities	1737.34
Atlantic News Telegraph	Board Minutes and Checks	536.33
Atlantic Pest Control	Pest Control	57.50
Atlantic Safe Coalition	Tobacco Use Prevention Gr	3839.12
B B C	Copier Lease	191.00
B&B Sanitation	1/2 Garbage Bill	40.00
Bro Business Center Corp	Maintenance	118.21
Brown Electric Company	Tubes for Annex	9.00
Camblin Plumbing & Heating	Toilet Not Working	68.82
Cappels	Supplies	71.92
Carroll Control Systems	Furnace Repairs	84.00
Cass Co Environ Landfill	Refrigerator	10.00
Cass Co Meals on Wheels	May 2003	600.00
Cass County Jail	To Imprest Cash	62.39
Central Iowa Dist. Inc.	Deodorizers	137.75
Cintas First Aid & Safety	First-Aid Supplies	78.68
Data Imaging Supplies	Infoprint Usage Kit	338.21
District IV Recorders	Dues 2003-2004	10.00
Fareway Stores	Food and Provisions	908.63
Farmers Elect Cooperative	Utilities	750.56
Fikes Metro Inc	Deodorizers	14.00
First Whitney Bank& Trust	Business Checks	101.65
Griswold American Inc	Board Minutes and Checks	138.39
GW Medical Publishing	Child Abuse Reference Gui	103.40
Linn Headlee	Mileage	80.94
Holiday Inn Conf Center	Civil School	147.66
Holiday Inn Express	Lodging-Treasurer's Schoo	110.74
Hy Vee Food Stores	Food and Provisions	6.35
Hy Vee Pharmacy	Inmates Medicine	287.31
IA ASSN FOR CONSTRUCTION TRNG	Request #24	3229.00
IMAGETek, Inc	Engineering Services	300.00
ISAC	District IV Meeting	70.00
K Mart-Atlantic	Fan	47.96
Kum & Go W.E Fleet	Fuel	105.30

**Wednesday, May 14, 2003** (continued)**General Basic Fund** (continued)

Tracey Marshall	Mileage	103.87
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Sheriff Cash Book	505.41
Medicap Pharmacy	Prescription Medicine	11.29
Medivac Inc	Ambulance	2833.33
Mid America Office Equip	Copier Contract	21.44
Midtown Place Apts	Rent	470.00
Mt Pleasant Treatment Center	Substance Abuse	23.00
NetINS	Web Service	16.95
Kay Neumann	4 Raptor Programs and Mil	200.00
Office Stop	Cartridge	287.34
Olive Street Station	Mower Gas	82.14
OneStar Long Distance Inc	Telephone & Telegr.Serv.	184.74
Pamida Discount Center	Supplies	201.23
Pegler Sysco	Cases	60.05
Plummer Investments	Rent	645.00
Postmaster	Postage	106.66
Public Safety Fund	74% April 2003 Expenses	9634.73
Rex Pharmacy	Film/Developing	17.35
Robinson Hardware	Supplies	57.56
Aaron W Rodenburg	Attorney-Substance Abuse	117.60
Dennis Sasse	Civil War Reenactors	75.00
Ron Schroeder	Rent	280.00
Seneca Environmental Services	Free Product Recovery Ser	995.25
Stone Office Products	Paper	511.35
Sundance Apartments	Rent	461.00
Dale E Sunderman	Memory For Dell Poweredge	81.99
United Laboratories	Glass Cleaner	121.29
W & S Appliance Inc	Repairs Maytag Dryer	72.90
Winston's Detailing	Jail Van Cleaning	90.00
Stephanie Witzman	Meal	19.80

**General Supplemental Fund**

Cass County Sheriff	Juvenile Expenses	2650.81
Quakerdale	Shelter Care	1702.74
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

C A S S Incorporated	Sheltered Workshop	21690.26
Cass Co Meals on Wheels	Other	67.50
Cerro Gordo Co Courthouse	Outpatient / Counseling	57.00
Crossroads of Western IA	Work Activity Services	760.10
Dept of Human Services	HCBS	13115.47
Goodwill Industries	Work Activity Services	749.54
Ida Services, Inc	Work Activity Services	1249.49
Innovative Indust Inc	Supported Employment Serv	120.08
Lutheran Family Service	Residential Care Fac./MR	6077.00
New Hope Village Inc	Work Activity Services	814.17
Nishna Productions Inc	Community Supported Livin	215.04
OneStar Long Distance Inc	Telephone & Telegr.Serv.	37.97
Partnership For Progress	Community Supported Livin	688.28
Donna Ray	Mental Health Advocates	216.45
REM-Atlantic	Residential Care Fac./MR	1876.80
S W I T A	Transportation	1380.00
S W IA Mental Health Center	Outpatient / Counseling	16129.00
West Cent Iowa Workshop	Supported Employment Serv	216.08

**Rural Services Basic Fund**

Atlantic News Telegraph	Notice Destruction of Wee	21.19
Bair's Firestone Store	Vehicle Maintenance	1691.72
Carpenter Uniform Co	Boots	94.70
Cass Co Cleaners	Dry Cleaning	14.48
Deter Motors Inc	Vehicle Maintenance	383.02
Kum & Go	Fuel	707.26
The Little Cobbler	Boots Repair	12.00
O M B Police Supply	Mount Bracket & Slim Ligh	315.99
Olsen Fuel Supply Inc	Vehicle Maintenance	25.64
Phil Fleet Advantage	Fuel	410.22
Racom Corp	Gun Locks in 2 Patrol Car	238.60
Rex Pharmacy	Pictures	4.76
Brian Rink	Light Bulb	8.29
Sinclair	Fuel	133.32
Texaco	Fuel	58.00

**Secondary Road Fund**

Casey's General Stores	Engineering Services	196.10
OneStar Long Distance Inc	Engineering Services	58.71
Solutions	Engineering Services	140.00

Wednesday, May 14, 2003 (continued)

Flood & Erosion Cont.Fund

Robert E Anderson                      Operation and Maintenance                      291.83

Recorder Records Mgmt

IMAGETek, Inc                              Upgrade Software                              1981.00

Capital Projects

IMAGETek, Inc                              Upgrade Software                              2539.00

Local Emergency Mgmt Agency

OneStar Long Distance Inc                      Telephone & Telegr.Serv.                      30.58

Rob Koppert                                  Office Supplies                                  30.28

Wednesday, May 21, 2003

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce and Charles Rieken. Absent: Don Volk. The minutes of May 14, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Action on SWIPCO/SWITA transit agreements postponed until 5/30.

STATE OF IOWA DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE RESOLUTION FOR A HAZARD MITIGATION PLANNING ASSISTANCE GRANT

Motion by Rieken, second by Joyce;

BE IT RESOLVED BY CASS COUNTY THAT M J BROOMFIELD, EXECUTIVE DIRECTOR OF SOUTHWEST IOWA PLANNING COUNCIL, is hereby authorized to execute on behalf of CASS COUNTY (SEE ATTACHMENT A), this hazard mitigation project and to file it with Iowa Emergency Management Division (IMED) for the purpose of obtaining Federal/State financial assistance under the Robert T Strafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended) and the Code of Iowa, Chapter 29C. Carried unanimously.

ATTACHMENT A

The following cities within CASS COUNTY; Anita, Cumberland, Griswold, Lewis, Marne, Massena, Wiota, are hereby to be included under Cass County's application.

As CASS COUNTY'S authorized representative, MJ BROOMFIELD, of Southwest Iowa Planning Council, will act as the authorized representative for the following Hazard Mitigation Projects filed under the Cass County, Iowa application.

	Federal Share	Matching Share	Total
1. Cass County	\$1,880.25	\$ 626.75	\$ 2,507.00
2. Anita	\$1,420.50	\$ 473.50	\$ 1,894.00
3. Cumberland	\$ 788.25	\$ 262.75	\$ 1,051.00
4. Griswold	\$1,420.50	\$ 473.50	\$ 1,894.00
5. Lewis	\$ 788.25	\$ 262.75	\$ 1,051.00
6. Marne	\$ 788.25	\$ 262.75	\$ 1,051.00
7. Massena	\$ 788.25	\$ 262.75	\$ 1,051.00
8. Wiota	\$ 765.75	\$ 255.25	\$ 1,021.00
Total	\$8,640.00	\$2,880.00	\$11,520.00

LOCAL MATCH RESOLUTION FOR THE HAZARD MITIGATION GRANT PROGRAM OR FLOOD MITIGATION ASSISTANCE PROGRAM

Motion by Rieken, second by Joyce;

WHEREAS, the **County of Cass** (hereinafter called "the Subgrantee"), Iowa, has made application through the Iowa Emergency Management Division (IEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Grant Program or the Flood Mitigation Assistance Program, in the amount of **\$2,507.00** for the total project cost of developing a local multi-hazard mitigation plan, or **\$626.75** as the 25% of local cash match, and

WHEREAS, the Subgrantee recognizes the fact that the federal share cannot exceed 75% and the local non-federal share must be at least 25% of the total grant amount where no more than 12.5% can be from in-kind services, and

THEREFORE, the Subgrantee agrees to provide and make available **\$626.75 (Six hundred twenty six dollars & 75/100)** of local monies to be used to meet the 25% cash match requirement for this mitigation grant application. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

**Wednesday, May 21, 2003** (continued)

Chair was authorized to sign an agreement with IDOT on a bridge replacement project.

Board authorized the installation of lighting for the war memorial in the Atlantic city park.

Motion by Joyce, second by Rieken to enter into a 3 year agreement with Iowa Telecom Communications for the provision of local telephone services (Centrex). For: Rieken, Joyce and Waters. Opposed: Kinen. Motion passed.

Committee reports- Joyce: CADCO and Cass Co. Environmental Control 5/20.

Chair adjourned meeting. Next meeting Friday, May 30, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Friday, May 30, 2003**

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce and Charles Rieken. Absent: Don Volk. The minutes of May 21, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

RESOLUTION 2003-05-30-01

Whereas it has been determined impractical to collect taxes, interest and costs for a certain item through the tax sale or personal judgment process, Treasurer Tracy submitted recommendation for tax abatement. Motion by Kinen, second by Joyce: RESOLVED to abate delinquent taxes, penalties, interest, costs and fees on Mobile Home VIN 603155 and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

RESOLUTION 2003-05-30-02

Motion by Rieken, second by Joyce to authorize the chair to sign RURAL TRANSIT SYSTEM JOINT PARTICIPATION AGREEMENT for Fiscal Year 2004 between SWIPCO and Cass County. Carried unanimously.

RESOLUTION 2003-05-30-03

Motion by Joyce, second by Rieken to enter into agreement with SWIPCO/SWITA for provision of transportation service FY2004 for county clients on Griswold/Lewis and Cumberland/Massena routes. Carried unanimously.

RESOLUTION 2003-05-30-04

WHEREAS, Iowa counties are required to comply with the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), including the standard transaction regulations which require that health plans use standard formats and codes when conducting common health care transactions electronically; and  
WHEREAS, cooperating with other counties for the purpose of creating an Electronic Transactions Clearinghouse in order to comply with the HIPAA standard transaction regulations will save time and money; and  
WHEREAS, an Electronic Transactions Clearinghouse could potentially have beneficial applications far beyond HIPAA; THEREFORE, motion by Rieken, second by Joyce: Be it resolved by the Board of Supervisors that this County does hereby enter into the Electronic Transactions Clearinghouse (ETC) 28E Agreement. Carried unanimously.

Motion by Rieken, second by Joyce to approve the employment of John Westering as deputy sheriff effective 06/01/2003 (Union scale: \$14.13/hour). Carried unanimously.



Friday, May 30, 2003 (continued)

County Engineer's office manager Alice Pankonen submitted amended Cass County Roads FY2003 Budget for approval. Amended budget approved subject to action to be taken at county budget amendment hearing 06/04/2003.

Committee reports- Rieken: Juvenile Emergency Services 5/21 and 4<sup>th</sup> Judicial District Adult Corrections 5/27; Waters: SWIPCO/SWITA 5/22.

Chair adjourned meeting. Next meeting Wednesday, June 4, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 05/15/03 - 05/30/03 were approved.

**General Basic Fund**

Acorn Naturalists	Book	20.90
Akin Building Center	Lumber	89.37
Alliant Utilities	Utilities	429.48
Anita Printing Services, Inc	Complaint Forms	49.50
Anita Tribune Co Inc	Board Minutes	252.46
Aquila	Gas @ Cold Springs	45.68
AT&T	Telephone Service	4.14
Atlantic Locker Service	Food	45.50
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	173.87
Bob Barker Company	Inmates Provisions & Bedd	258.94
Bob's Mower Clinic LLC	Mower Blades	89.39
Bonnesen's Store	Items For Hitchcock Festi	9.55
Bro Business Center Corp	Gestetner Digital Copier	445.13
E D Bocker	Travel	10.65
Brown Electric Company	Ballast in Cell 4	218.37
Cappels	Supplis	264.40
Cass Co Cleaners	Jailer's Blouses	7.95
Cass Co Memorial Hospital	Home Care Aide/Chore	6578.06
Centec Cast Metal Products	Flag Holders	572.85
Cook Sanitation	Sanitation	105.50
Data Imaging Supplies	IBM Infoprint Usage Kit	316.01
Dept of Veterans Affairs	Overpayment	45.50
Earl May Garden Center	Cricketts, Mealworms	4.00
Fareway Stores	Food and Provisions	1638.59
Feslers Inc	Ink Pad For Prints	88.50
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Envelopes	624.85
Griswold American Inc	April 30 Mintes and Check	211.62
Griswold Amoco Fuel-O-Matic	Gas	152.00
Griswold Coop Telephone	Phone Service	90.51
Hayes-Johnk, Jane	Mileage	12.43
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	80.00
IA ASSN FOR CONSTRUCTION TRNG	Report #25	6536.00
Ia Co Recorder'S Ass'n	Summer School	55.00
ISAC	District IV Meeting	35.00
ISCTA Jeff Garrett	Tax Sale Seminar	40.00
Valda Kennedy	Reprint History Book	15.00
Mary Knoell	Rent	375.00
Larsen Supply Co	Toilet Tissue	257.58
Laverty Sanitation	Garbage Pickup	105.00
Lindeman Tractor Co	Mower Belts	27.85
McCunn Equipment Company	Parts	13.96
Joe B Mewhirter	Rent	187.00
Microfilm Imaging Systems	Toner	62.50
Mid-American Energy	Electricity	515.34
Nishnabotna Valley R E C	Utilities	214.55
Office Stop	Air Duster Cleaner	74.06
OneStar Long Distance Inc	Telephone & Telegr.Serv.	290.56
Pamida Discount Center	Office Supplies	130.49
Phillips Petroleum Co	Jail Van Fuel	19.22
Plummer Investments	Rent	145.00
Postmaster	Postage	552.12
Jerald Putnam	Travel	14.20
Qwest	Telephone Service	801.59
Robinson Hardware	Supplies	48.43
Rush Electric	Pole Breaker Fish Farm	47.10
Michael A Scheibeler	Office Expense	296.22

**Friday, May 30, 2003** (continued)**General Basic Fund** (continued)

Schumacher Elevator Co	Elevator Maintenance	151.46
Sinclair	Gas and New Battery	93.55
Sioux Sales	Urine,Blood Kits	145.70
Standard & Assocs Inc	Cert Manual	88.50
Stone Office Products	Office Supplies	153.88
Dale E Sunderman	Solutions Meeting in Ames	174.60
Sycamore Village	Rent	1190.00
Tigerdirect Inc	Memory Card	117.98
Treasurer State of Iowa DHS	Substance Abuse	23.00
United States Cellular	Cell Phones	48.00
Verizon Wireless	Cellular Service	386.05
Dale Weirich	Trim Trees	292.50
Willow Springs Nursery	Fertilizer and Weed Contr	190.00
21st Century Cooperative	Utilities	299.31

**General Supplemental Fund**

Secretary of State	Terminal Maintenance	209.50
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**MH-DD Services Fund**

Country Care Center	Community Supported Livin	80.67
Teresa Kanning	Employee Mileage & Subs.	304.60
Park Place	Community Supported Livin	5913.35
Qwest	Telephone	61.68
Verizon Wireless	Telephone & Telegr.Serv.	41.16
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	7269.50

**Rural Services Basic Fund**

CitiBusiness	Fuel	139.69
Holiday Inn Conf Center	Civil School	383.98
Iowa Law Enforcement Acad	Testing and Recertificati	435.00
Olsens Car Care Center	Vehicle Maintenance	25.64

**Secondary Road Fund**

Akin Building Center	Engineering Services	68.19
Alliant Utilities	Engineering Services	678.20
AmeriPride	Engineering Services	57.74
American Concrete	Engineering Services	568.75
Atlantic Motor Supply	Engineering Services	1182.22
Atlantic Municipal Util	Engineering Services	286.70
Bair's Firestone Store	Engineering Services	1761.56
C.J. Cooper & Associates, Inc	Engineering Services	87.00
Cappels	Engineering Services	329.66
Cass Co Environ Landfill	Engineering Services	62.60
Cass Co Memorial Hospital	Engineering Services	72.00
Central West Fabricators	Engineering Services	307.53
Chem-Trol	Engineering Services	886.25
Chief Supply Corporation	Engineering Services	51.88
Cook Sanitation	Engineering Services	30.00
Denison Truck & Trailer Repair	Engineering Services	59.95
Des Moines Industrial Products	Engineering Services	184.00
Dixon Construction Co	Engineering Services	27397.70
DLT Solutions, Inc	Engineering Services	302.40
Filter-Care of Ne Inc	Engineering Services	149.75
Griswold Amoco Fuel-O-Matic	Engineering Services	189.02
Griswold Coop Telephone	Engineering Services	42.38
Henningesen Constr Co Inc	Engineering Services	22932.39
Hotsy Cleaning Systems Inc	Engineering Services	351.25
Inland Truck Parts Co	Engineering Services	237.78
Interstate Battery Systems	Engineering Services	335.75
Iowa Prison Industries	Engineering Services	621.00
Jerico Services Inc	Engineering Services	8646.40
Johnson Sinclair Serv	Engineering Services	20.00
Jon's Garage Door Service	Engineering Services	152.54
Lacal Equipment Inc	Engineering Services	1499.35
Lawson Products Inc	Engineering Services	80.47
Lindeman Tractor Co	Engineering Services	389.00
Massena Telephone Co	Engineering Services	21.28
McCunn Equipment Company	Engineering Services	87812.42
Metal Culverts Inc	Engineering Services	7494.50
Mid American Energy	Engineering Services	2.54
Mid Continent Safety	Engineering Services	100.67
Mid-Land Equipment	Engineering Services	72.70
Midwestern Culvert Ltd	Engineering Services	264.00
Nishnabotna Valley R E C	Engineering Services	32.80
Office Stop	Engineering Services	11.99
Olsen Fuel Supply Inc	Engineering Services	3501.33
Orscheln's	Engineering Services	144.28
Pelgrow	Engineering Services	199.60

Friday, May 30, 2003 (continued)

Secondary Road Fund (continued)

Qwest	Engineering Services	205.07
Radiant Sales Corporation	Engineering Services	59.47
Red Oak Industrial Gases Inc	Engineering Services	132.57
Robinson Hardware	Engineering Services	35.04
Sandbothe Firestone	Engineering Services	366.40
Schildberg Construction	Engineering Services	121968.87
Stone Office Products	Engineering Services	45.87
West Iowa Telephone Co	Engineering Services	34.98
Zep Mfg Company	Engineering Services	246.78
Ziegler Inc.	Engineering Services	86.29
21st Century Cooperative	Engineering Services	4784.42

Local Emergency Mgmt Agency

Cass Co Auditor	Copier Use	150.00
Cass Co Board of Supervisors	Reimbursement Hazmat Cont	15000.00
Iowa Emergency Management Div	Conference Fee	100.00
Mediacom	Cable TV	43.05
Qwest	Telephone & Telegr.Serv.	62.73
United States Cellular	Cellular Service	49.79

Wednesday, June 4, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of May 30, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

RECORD OF HEARING AND DETERMINATION ON AMENDMENT TO COUNTY BUDGET

At 9:00 AM the Board proceeded with the hearing on the proposed amendment to the FY02-03 Cass County budget. On this 4th day of June 2003 a quorum of the Board met to amend the current operating budget adopted February 28, 2002. Notice was published in all three official papers May 21/22, 2003. The amendment was taken up for consideration. No persons present to present objections to any amendment. The Auditor reviewed the amounts of the amendment and the requested appropriation changes. The Board took up final consideration. Discussion closed. Motion by Volk, second by Rieken: RESOLVED to adopt the amendment to the FY2002-03 County of Cass budget as published in official newspapers (Adoption certificate on file in county auditor's office). Carried unanimously.

**(See copy of budget on next page)**

County Auditor Dale Sunderman reviewed budgetary considerations: Whereas county attorney position was changed to full time 01/01/03 after the budget for FY2003 was certified; and Whereas change resulted in additional expense; and Whereas county secondary roads will be completing capital projects with expense (and revenue) in excess of the certified FY2003 budget; and Whereas the sheriff was authorized to apply for and did qualify for a COPS grant and did employ an additional uniform patrol deputy:

Motion by Kinen, second by Joyce- To make the following appropriation adjustments (changes in spending authority) for FY2003:

Increase Attorney from \$141,017 to \$151,017 (+\$10,000) and decrease General Basic Non-departmental from \$1,627,598 to \$1,617,598 (-\$10,000); Increase Secondary Roads capital projects from \$304,000 to \$600,000 (+\$296,000);

Increase Sheriff Rural Services Sheriff (Uniform Patrol) from \$332,338 to \$347,338 (+\$15,000) and decrease General Basic Sheriff from \$202,581 to \$187,581 (-\$15,000). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Motion by Volk, second by Joyce to approve agreement IDOT Agreement for Federal-Aid Hwy Bridge Replacement and Rehabilitation Program Project No: BROS-C015(38)-8J-15, Agreement No: 403-HBRRS-018. Carried unanimously. (Bridge No. 419 on Fayette Rd over Troublesome Creek).

**Wednesday, June 4, 2003** (continued)

I hereby certify the above to be a true and correct copy of the proceedings of the Cass County Board of Supervisors relating to the consideration of an amendment to the original budget adopted on the 28th of February, 2002. (Converted to new chart of accounts.) Explanation of changes as published: Increase intergovernmental revenues \$237,700. Expenditures: Capital Projects (+296,000) to allow for projects partially funded by grants received in current year.

The above is a true copy of hearing based on notice published May 21/22 in official papers to amend the original budget adopted on the 28th of February, 2002.

Wednesday, June 4, 2003 (continued)

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of May 2003.

Auditor discussed medical insurance issues.

Issue 1: Whereas county has set medical insurance program for FY2004 which includes mini self funding; and Whereas Wellmark will cease self funded administration 12/31/2003; and Whereas HIPAA places additional constraints on processing; how and who will perform third party administration. Board authorized auditor to contact Select Benefit Administrators, Des Moines and enter into an agreement for third party administration of the county's mini self funded plan with change to be effected as early as July 1, 2003. Costs appear to be approximately: For TPA- annual set up fee \$150 with monthly fee of \$5.50 per policy. For benefit statements- Wellmark EOB \$1 per policy per month and for drug benefit statement(s) either \$75 per month or \$175 per quarter.

Issue 2: Employee contribution toward medical insurance family plan. Tentative agreement reached with Secondary Roads bargaining unit to set contribution at \$172 per month. AFSCME agreement sets at 40% or \$185.60 per month. Decision: set non bargaining unit employees at \$172 per month and offer to allow AFSCME group (subject to group approval) to contribute \$172 rather than 40%.

CADCO director Frank Spillars introduced summer intern (ten weeks) Dale Hughes (attending ISU) who will be doing work on tourism and development, etc.

Willow Heights manager Kathy Butler discussed access to the 'County Care Facility'. Maintenance to the road leading from Atlantic and to the facility driveway was requested. The county engineer noted that major road reshaping was scheduled for this summer. The Board asked that the engineer prepare a cost estimate for hard surfacing the road and drive plus also prepare a cost estimate for building a road in from the west.

Chair adjourned meeting. Next meeting Wednesday, June 11, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, June 11, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of June 4, 2003 were approved.

Zoning administrator Richard Hansen advised the B.O.S. that an application had been filed by Margaret McGuire for zoning adjustment for property in section 23 of Franklin Twp.

Having received an IDRF "APPLICATION FOR DISABLED VETERAN'S HOMESTEAD TAX CREDIT",

Motion by Kinen, second by Joyce to allow 'Disabled Veteran Homestead Tax Credit' for Parcel 303006917001000 (FY0405 collectible). Carried unanimously.

County Recorder Joyce Jensen reviewed departmental activity: beginning 07/01/03 veteran information will not be available to the general public (contains protected information- HIPAA); document fee for recorded item will increase from \$1 to \$6; and office closing 06/18 to allow recorder and deputy both to attend training session being held in Council Bluffs.

**Wednesday, June 11, 2003** (continued)

County Treasurer Tracey Marshall noted that her office will close to the public at 1 PM Monday, June 30<sup>th</sup> to allow for month/fiscal year end closeout of 'books'.

Motion by Joyce, second by Kinen to enter into "Intergovernmental (28E) Agreement between the Iowa Department of Natural Resources and Cass County, Iowa' with respect to private water well construction permits." Carried unanimously.  
(Duration of agreement: initial 5 years 07/01/2003 thru 06/30/2008 and can be renewed for up to 5 years at expiration. Addition to previous contract: 'shall submit to the DNR a fee for \$25 for each well permit issued starting 07/01/2003')

County Engineer Charles Marker reviewed current departmental activity. Engineer presented statement of projected cost to asphalt existing road(s) to Willow Heights and the projected cost to build a new asphalt road from the west from Hwy 6 to the county care facility.

Motion by Volk, second by Kinen to approve the agreement with the Secondary Roads bargaining unit for FY0304. Carried unanimously.  
Changes: Employee contribution on family medical insurance plan went from \$153 to \$172 per month and a \$.43 per hour increase in pay rate.

Mark Stursma of RDG reviewed the Development Concept Map which is part of the Cass County Comprehensive Plan.

Committee reports- Joyce: Hungry Canyons 6/6 (Denison) and with Waters Cass County Environmental Control Agency 6/10.

Chair adjourned meeting. Next meeting Tuesday, June 17, 2003. ISAC legislative update session / District 4 meeting in Council Bluffs on June 18.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Tuesday, June 17, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of June 11, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Motion by Kinen, second by Rieken to enter into Project Agreement between the Cass Co. and the Cass Co. Soil and Water Conservation District and the U.S. Dept. of Agriculture Natural Resources Conservation Service relative to grade stabilization structures within the Turkey Creek Watershed, which are sites 19-29, 39-9 and 58D located in the vicinity of Wiota and Anita, Iowa. Carried unanimously.

Whereas Donald J. Brahms, Massena resigned from the Zoning Board of Adjustment; motion by Kinen, second by Volk to appoint Phillip Hascall (65504 Galveston Road, Atlantic) to the Zoning Board of Adjustment for the remainder of the five year term ending 12/31/2004. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

At 10 AM a demonstration of a new jail surveillance system was presented by Electronic Engineering, Des Moines.

Tuesday, June 17, 2003 (continued)

At 1 PM a demonstration of a new jail surveillance system was presented (at its business location) by American Security Control Inc, Atlantic.

Chair adjourned meeting. Next meeting Wednesday, June 25, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 06/01/03 - 06/16/03 were approved.

**General Basic Fund**

Alliant Utilities	Utilities-A/D	89.82
Allied Documents	Supplements and Renewals	461.40
Anita Printing Services, Inc	Accident Report Forms	105.50
Atlantic Locker Service	Food	178.80
Atlantic Med Center Pharmacy	Prescription Medicine	176.66
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Utilities	Utilities	1723.86
Atlantic News Telegraph	Board Minutes and Checks	1565.38
B B C	Copier Lease	113.86
B&B Sanitation	Garbage Bill	40.00
Baron, Sar Goodwin,Gill & Lohr	Services Rendered	135.00
Bro Business Center Corp	Copier Contract	140.36
Brown Electric Company	No Power to Treas A/C	34.00
Cappels	Roof Cement & Roundup	6.10
Cass Co Meals on Wheels	June 2003	600.00
Cass County Jail	To Imprest Cash	56.37
Cass/Atlantic Development Corp	4th Qtr FY 2002-2003	6250.00
Central Iowa Dist. Inc.	Cleaner	104.98
City of Massena	Utilities	117.11
Culligan Soft Water Serv	Repair Water Softener	75.00
Dave's Greenhouse	Plant Outside Courthouse	270.76
Ellen's Sewing Service	Re-Hem 2 Flags	6.50
Fareway Stores	Food and Provisions	1050.46
Fillenwarth Beach	Spring Conference-Co Attorney	679.50
Griswold American Inc	Board Minutes	288.92
Hy Vee Food Stores	Food and Provisions	19.23
Hy Vee Pharmacy	Prescription Medicine	105.34
IA ASSN FOR CONSTRUCTION TRNG	Report #26	7404.00
IMAGETek, Inc	Engineering Services	4716.10
IMWCA	Deposit W/C Premium	15256.00
Kum & Go W.E Fleet	Fuel	116.40
City of Lewis	Utilities	27.18
M & M Sales Company	Minolta DI-250 Maintenance	203.27
Tracey Marshall	Travel For Treasurer's Sc	63.19
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Mid America Office Equip	Copier Contract	16.47
Mid American Energy	Utilities	1146.03
NAEIR	Catalogs	475.00
National Assn of Counties	2004 Dues	360.00
NetINS	Web Service	16.95
Office Stop	Pens	234.85
Olive Street Station	Fuel	15.00
OneStar Long Distance Inc.	Telephone & Telegr.Serv.	209.78
Pamida Discount Center	Supplies	174.22
Paper Thermometer Co	Thermolabel-Dishwasher	66.00
Pegler Sysco	Food and Supplies	387.70
Pitney Bowes Reserve Account	Postage	3250.00
Plummer Investments	Rent	350.00
Postmaster	Postage	86.00
Public Safety Fund	74% May 2003 Expenses	11901.35
Quill Corporation	Computer Supplies	117.59
Qwest	Telephone & Telegr.Serv.	69.10
Carol Reisinger	Rent	400.00
Rex Pharmacy	Film/Developing	112.85
Robinson Hardware	Supplies	116.69
S I R W A	Report #2	16472.00
S W I P C O	Report #2, SIRWA	3000.00
State Med Examiner/Pathology	Autopsy	1200.00
Stone Office Products	Supplies	4998.05
Sycamore Village	Rent	150.00
Tri-R-Cook Service Rentals	Rent	375.00
Western Iowa Tourism Region	FY 2004 IDED Funding	500.00
Rose Wingert	Take Inmate to Doctor	22.50

Tuesday, June 17, 2003 (continued)

**General Supplemental Fund**

Audubon County Sheriff	Service Fees	23.32
Cass County Sheriff	Serving Notices	1667.24
Christian Home Association	Shelter Care	654.90
Clarinda Youth Corp	Juvenile Shelter	419.04
Douglas Co Sheriff	Court Documents	50.00
Polk County Sheriff	Service Fees CINA Case	27.96
Shelby County Auditor	Office Expense	283.97
Shelby County Sheriff	Criminal	46.22

**MH-DD Services Fund**

C A S S Incorporated	Sheltered Workshop	22020.13
Cass Co Meals on Wheels	Meals	66.50
Dept of Human Services	Other	45597.46
Goodwill Industries	Work Activity Services	749.54
Ida Services, Inc	Work Activity Services	1257.10
ISAC	Registrations/Schools	30.00
Lutheran Family Service	Residential Care Fac./MR	5487.00
New Hope Village Inc	Work Activity Services	814.17
Nishna Productions Inc	Community Supported Living	215.04
OneStar Long Distance Inc.	Telephone & Telegr.Serv.	43.46
Partnership For Progress	Community Supported Living	806.27
Donna Ray	Mental Health Advocates	122.92
REM-Atlantic	Residential Care Fac./MR	1939.36
S W I T A	Transportation	1700.00
S W IA Mental Health Center	Partial Hosp./ Screening	23692.92
West Cent Iowa Workshop	Supported Employment Serv	244.40
Westminster House	Rent	179.35
Willow Heights Inc.	Residential Care Fac.	2043.50

**Rural Services Basic Fund**

American Sec Control Systems	Cell Phones	225.00
Bair's Firestone Store	Vehicle Maintenance	314.33
Carpenter Uniform Co	Uniform	577.14
Hy-Vee	Meals	9.34
Chief Deputy Bill Sage ISSDA F	Membership Dues	20.00
Kings Sporting Goods	Trade-in	100.00
Kum & Go W.E Fleet	Fuel	617.21
MOCIC Annual Conference Reg.	Conference	165.00
O M B Police Supply	Supplies	678.18
Phil Fleet Advantage	Fuel	451.03
R & R Muffler	Oil Change, Exhaust	146.89
Racom Corp	Vehicle Maintenance	180.00
Secondary Road Fund	Road Clearing to Sec. Roads	110000.00
Sinclair	Fuel	232.66

**Secondary Road Fund**

Casey's General Stores	Engineering Services	220.63
OneStar Long Distance Inc	Engineering Services	41.73

**Capital Projects**

Bernhardt Construction	Construction-Annex	2164.28
Nelson Machine & Forge	Work on Statues	37.50
Solutions	Install new computer system	5831.11
Bruce Yarger	Construction-Annex	1087.93

**Local Emergency Mgmt Agency**

Rob Koppert	Telephone,Pager Batteries	118.97
Office Stop	Toner Cartridge	58.99
OneStar Long Distance Inc.	Telephone & Telegr.Serv.	17.66

Wednesday, June 25, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of June 17, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.



Wednesday, June 25, 2003

(continued)

The following salaries for employees of Cass County for FY 2003-2004 were set. Salaries are hourly (/hr) or per pay period (/pp: 24 per year):

Motion by Joyce, second by Kinen to set the following salaries/pay rates for FY2003-2004:

Attorney:	SCHLATER, CINDIE	1,248.88/pp		
Auditor:	ALBRIGHT, KRISTIN M.	14.35/hr	OATHOUDT, KAREN E.	1,248.88/pp
Courthouse:	HEPLER, TERRRY E.	1,248.88/pp	VERNON, ROBERT D.	10.66/hr
Recorder:	HEADLEE, LINN M.	1,248.88/pp	ADAMS, VICKI	9.00/hr
Treasurer:	SYMONDS, JULIE A.	1,248.88/pp	WATERS, PATRICIA	1,248.88/pp
	KIRCHHOFF, LAURA L.	1,248.88/pp	BLUNK, MARY JO	10.00/hr
	MARCSISAK, BETH	1,016.30/pp		

Sheriff (union scale base except as noted) Longevity:5yr+\$.05;10yr+\$.10;15yr+\$.15;20yr+\$.20 Shift Dif:\$.40/hr.

Road Deputies : Start \$15.14/hr; After 6 months \$15.92/hr; After 1 year \$16.70hr

Civil Deputies: Start \$14.84/hr; After 6 months \$15.63/hr; After 1 year \$16.39/hr

Non-Union:	SAGE, WILLIAM L.	1,680.29/pp	MATHIAS, SHARON A.	1,236.00/pp
	WITZMAN, STEPHANIE E.	1,248.88/pp	KNUDSEN, JONI	11.84/hr

Jail: (union scale) Start: FT \$10.14/hr, PT \$9.78/hr; After 6 mo: FT \$10.47/hr, PT \$10.12/hr; After 1 year: FT \$11.30/hr, PT \$10.97/hr

Veteran Affairs:	SCHEIBELER, MICHAEL	1,076.70/pp		
Zoning:	HANSEN, RICHARD E.	175.00/pp		
General Asst/MH:	KANNING, TERESA A.	1,432.07/pp	ADAMS, VICKI	9.00/hr
Weed Commissioner:	SOTHMAN, VAL L	257.50/pp		

Secondary Roads: (Union Scale except as noted)  
Longevity:5yr+\$.05;10yr+\$.10;15yr+\$.15;20yr+\$.20;25yr+\$.25

Laborer 12.15/hr; Maintenance 13.43/hr; Road Equipment Operator 13.66/hr; Road Equipment Operator 2 13.95/hr; Dragline Operator 3 14.46/hr; Working Foreman 14.77/hr; Yardman 13.88/hr; Mechanic 15.12/hr; Shop Foreman 15.65/hr; Rodman 12.79/hr

Non-union:	HANSEN, RICHARD	1,756.68/pp	KESSLER, DONNIS J.	10.85/hr
	PANKONEN, ALICE	1,244.29/pp	VOGL, DENNIS	15.46/hr
	MARKER, CHARLES	2,902.60/pp		Carried unanimously.

Committee reports- Joyce: Boost 4-Families 6/19 (Red Oak); Kinen & Volk: Public Safety Commission 6/23; Rieken: Juvenile Emergency Services 6/18 and Adult Corrections 6/24 (Co.Bluffs); Volk: SWIMHC 6/16 and Zion 6/24.

The Auditor noted that a vacancy was created on the Zoning Commission by the death of James Howell last week. Appointment set for June 30.

Chair adjourned meeting. Next meeting Monday, June 30, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Monday, June 30, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of June 25, 2003 were approved.

County Attorney James Barry reviewed current legal activity.

Whereas, the State of Iowa has appropriated moneys for fiscal year July 1, 2003 through June 30, 2004,

And, whereas said moneys are insufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue and Finance to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue and Finance has estimated the percentages of funding for the affected property tax credits/exemptions as

Monday, June 30, 2003 (continued)

follows: Homestead credit 85%, Elderly/Disabled Low-income Credit 40% and Military Exemption credit 98%,

And, whereas the option of fully funding the homestead property tax credit will cause a funding shortfall to local governments in the County of more than \$121,000 this fiscal year,

And, whereas the option of fully funding the elderly/disabled low income property tax credit will cause a funding shortfall to local governments in the County of more than \$23,000 this fiscal year,

And, whereas the option of fully funding the military exemption credit will cause a funding shortfall to local governments in the County of more than \$471 this fiscal year,

And whereas the option of passing on the reduced state-reimbursed values of the credits will increase the amount of net taxes in the County by more than \$144,000 this year,

And, whereas we find that fully funding military exemptions to those persons who have served honorably in this Country's military is of minimal fiscal impact to the local governments and that fully funding this credit is in the general public interest,

And, whereas we find that no software has been created to fairly and equitably assess the reduction in military exemption back to the property tax payer,

Motion by Volk, second by Kinen:

Pursuant to Iowa Code Section 25B.7 the property tax credits/exemptions in Cass County for taxes collectible in fiscal year July 1, 2003 through June 30, 2004 shall be funded as follows:

Homestead Credit	85%	
Low-Income, Elderly, Disabled Credit	40%	
Military Exemption	100%	Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Auditor Dale Sunderman reviewed budgetary considerations:

Motion by Joyce, second by Rieken to make the following appropriation adjustments for fiscal year 2002-2003:

To decrease Conservation (Dept 15) County Conservation Land Acquisition from \$25,284 to \$21,357 (-3,927) and to increase Conservation (Dept 15) Special Resource Enhancement from \$64,968 to \$68,895 (+3,927); and to decrease Sheriff (Dept 10) General Basic from \$187,581 to \$186,117 (-1,464) and to increase Sheriff (Dept 10) Rural Services from \$347,338 to \$348,802 (+1,464). Carried unanimously.

Motion by Rieken, second by Volk: RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2003-2004:

Fund Desc	Department Desc	Appropriation
General Basic Fund	Attorney	180,709
General Basic Fund	Auditor	156,005
General Basic Fund	Board of Health	34,000
General Basic Fund	Board of Supervisors	199,383
General Basic Fund	Child Support Recovery	16,000
General Basic Fund	Conservation	138,203
General Basic Fund	County Farm	12,000
General Basic Fund	Courthouse	158,225
General Basic Fund	Data Processing	9,000
General Basic Fund	Data Processing	68,540

**Monday, June 30, 2003** (continued)

Appropriations for FY 2003-2004			
General Basic Fund	Fair & 4-H Clubs		55,000
General Basic Fund	General Relief		66,671
General Basic Fund	Human Services		32,540
General Basic Fund	Jail		286,527
General Basic Fund	Local Health		212,813
General Basic Fund	Medical Examiner		15,100
General Basic Fund	Nondepartmental		300,802
General Basic Fund	Nondepartmental		54,595
General Basic Fund	Nondepartmental		160
General Basic Fund	Nondepartmental		6,659
General Basic Fund	Nondepartmental		176,200
General Basic Fund	Nondepartmental		1,032,335
General Basic Fund	Recorder		113,175
General Basic Fund	Sheriff		210,178
General Basic Fund	Treasurer		154,012
General Basic Fund	Treasurer		121,698
General Basic Fund	Veteran Affairs		95,892
General Basic Fund	Zoning		37,239
	Fund: 01000	TOTAL	3,943,661
General Supplemental	Court Services		43,428
General Supplemental	Election Administration		51,710
General Supplemental	Juvenile Probation		73,500
General Supplemental	Nondepartmental (Gen S.)		24,569
General Supplemental	Nondepartmental (Gen S.)		14,500
	Fund: 02000	TOTAL	207,707
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	F: 10000	1,885,100
Rural Services Basic	Library Contract		42,600
Rural Services Basic	Nondp.Rur.Basic Transfers		40,000
Rural Services Basic	Road Clearing		160,000
Rural Services Basic	Sheriff		400,492
Rural Services Basic	Weed Commissioner		10,392
	Fund: 11000	TOTAL	653,484
Rural Services Supp.	Nondepartmental (Rur.S.)	Fund 12000	7,000
Secondary Road Fund	Engineer - Sec. Rd.	Fund: 20000	4,275,675
Spec.Resource Enhance	Conservation	Fund: 21000	51,757
Flood & Erosion Cont.	Flood & Erosion	Fund: 22000	199,023
Recorder Records Mgmt	Recorder	Fund: 23000	9,157
Sheriff Investigation	Sheriff	Fund: 24000	7,838
Local Option Tax Fund	Local Option Sales Tax	Fund 26000	209,400
Capital Projects	Capital Projects	Fund: 30000	208,080
Emerg. Med. Serv. Fun	Emerg. Med. Services Dept	Fund: 67000	6,084
Co.Conserv.L.Acq.Tr.F	Conservation	Fund: 68000	27,884
	Grand Total without transfers		11,691,850

and to authorize the County Auditor to periodically transfer sums from the General Basic, Rural Services and Local Option Sales Tax funds to the Secondary Roads, General Supplemental, Rural Services and Rural Supplemental funds during the 2003-2004 budget year in accordance with

Monday, June 30, 2003 (continued)

Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

Appropriated Operating Transfers for 2003-2004

General Basic Fund	To Gen. Supplemental Fund	2,971
	To Secondary Road Fund	82,221
	01000 General Basic Fund	TOTAL 85,192
Rural Services Basic Fund	To Rur.Serv. Supp. Fund	7,000
	To Secondary Road Fund	865,998
	To Secondary Road Fund L.O.Tax Relief- 40%	50,000
	11000 Rural Services Basic Fund	TOTAL 922,998
Local Option Tax Fund	To Secondary Road Fund	200,000
	To Rural Basic Fund	180,000
	26000 Local Option Tax Fund	TOTAL 380,000
	TOTAL	1,388,190

Carried unanimously.

BUDGET BY SERVICE AREA:

Fiscal Year 2003-2004	Expense Appropriations by Service Area	Func.	FY 03-04 Prop Budg
General Basic Fund	Attorney	Criminal Prosecution	180,709
General Basic Fund	Child Support Recovery	Child Support Recovery	16,000
General Basic Fund	Data Processing	Administration	9,000
General Basic Fund	Sheriff	Uniformed Patrol Services	100
General Basic Fund	Sheriff	Investigations	1,500
General Basic Fund	Sheriff	Law Enfor. Communications	2,800
General Basic Fund	Sheriff	Administration	205,778
General Basic Fund	Jail	Adult Correctional Services	286,527
General Basic Fund	Medical Examiner	Medical Examinations	15,100
General Basic Fund	Nondepartmental	Uniformed Patrol Services	50,000
General Basic Fund	Nondepartmental	Unified Law Enforcement	157,202
General Basic Fund	Nondepartmental	Law Enfor. Communications	12,600
General Basic Fund	Nondepartmental	Ambulance Services	34,000
General Basic Fund	Nondepartmental	Disaster Services	47,000
General Supplemental Fu	Court Services	Dist Crt-Physical Operations	7,000
General Supplemental Fu	Court Services	Dist Crt-Research/Othr Assist	2,500
General Supplemental Fu	Court Services	Court-Juries & Witnesses	2,500
General Supplemental Fu	Court Services	Court-Detention Services	228
General Supplemental Fu	Court Services	Court-Service of Civil Papers	28,400
General Supplemental Fu	Court Services	Juv Representation Services	2,800
General Supplemental Fu	Juvenile Probation	Juv Crt Apptnd Attorneys&Costs	73,500
General Supplemental Fu	Nondepartmental (Gen S.)	Juv Crt Apptnd Attorneys&Costs	24,569
Rural Services Basic Fu	Sheriff	Uniformed Patrol Services	400,492
Sheriff Investigations	Sheriff	Investigations	7,838
Emerg. Med. Serv. Fund	Emerg. Med. Services Dept	Ambulance Services	6,084
	Service Area 01XXX	TOTAL	1,574,227
General Basic Fund	Board of Health	Health Administration	34,000
General Basic Fund	Local Health	Services to the Elderly	212,813
General Basic Fund	Human Services	Administration-Srv to the Poor	32,540
General Basic Fund	General Relief	General Welfare Services	66,671
General Basic Fund	Veteran Affairs	Vets- Administration	58,092
General Basic Fund	Veteran Affairs	Vets- General Services	37,800
General Basic Fund	Nondepartmental	General Welfare Services	10,200
General Basic Fund	Nondepartmental	Care In Co Care Facility (RCF)	7,800
General Basic Fund	Nondepartmental	Vets- General Services	4,000
General Basic Fund	Nondepartmental	Family Protective Services	10,000
General Basic Fund	Nondepartmental	Services to the Elderly	6,446
General Basic Fund	Nondepartmental	Other Social Services	7,149
General Basic Fund	Nondepartmental	Chem Depend-Treatment Services	9,000
	Service Area 03XXX	TOTAL	496,511
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Direct Administrative	56,200
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Psychotherapeutic Treatment	150,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI State MH Institutes	4,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Commitments	12,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Case Management	47,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Transportation	500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Support (Respite,Etc)	4,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Food,Clthng,Shltr	6,300
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Physiological Trtmnt	4,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Evaluation	42,900
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Vocational Services	103,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 1-5 Beds	24,600
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 6-15 Bed	56,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based16& Over Beds	75,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI State MH Institutes	3,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commitments	2,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Case Management	81,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Transportation	20,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Support (Respite,Etc)	900
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Physiological Trtmnt	1,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	Evaluation	600
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Vocational Services	200,100
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 1-5 Beds	130,500

Monday, June 30, 2003 (continued)

MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 6-15 Beds	04264	167,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 16-25 Bed	04265	441,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR State Hospital Schools	04272	238,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	Vocational & Day Services	04350	9,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	DD Commun.Based 1-5 Beds	04363	4,000
		Service Area 04XXX	TOTAL	1,885,100
General Basic Fund	Zoning	Land Use & Bldg Controls	06300	37,239
General Basic Fund	Conservation	Administration	06100	103,553
General Basic Fund	Conservation	Maintenance & Operations	06110	34,650
General Basic Fund	Fair & 4-H Clubs	Fair and 4-H Clubs	06420	55,000
General Basic Fund	Nondepartmental	A.Bounties & Dom.A.Losses	06210	160
Rural Services Basic Fu	Library Contract	Libraries	06400	42,600
Rural Services Basic Fu	Weed Commissioner	Weed Eradication	06010	10,392
Spec.Resource Enhanceme	Conservation	Rec & Envir Educ Services	06120	51,757
Flood & Erosion Cont.Fu	Flood & Erosion	Natural Resources Conserv	06000	199,023
		Service Area 06XXX	TOTAL	534,374
Rural Services Basic Fu	Road Clearing	Road Clearing	07140	160,000
Secondary Road Fund	Engineer - Sec. Rd.	Administration	07000	160,000
Secondary Road Fund	Engineer - Sec. Rd.	Engineering	07010	310,000
Secondary Road Fund	Engineer - Sec. Rd.	Bridges & Culverts	07100	260,000
Secondary Road Fund	Engineer - Sec. Rd.	Roads	07110	1,400,000
Secondary Road Fund	Engineer - Sec. Rd.	Snow & Ice Control	07120	160,000
Secondary Road Fund	Engineer - Sec. Rd.	Traffic Controls	07130	70,000
Secondary Road Fund	Engineer - Sec. Rd.	Road Clearing	07140	200,000
Secondary Road Fund	Engineer - Sec. Rd.	New Equipment	07200	570,000
Secondary Road Fund	Engineer - Sec. Rd.	Equipment Operations	07210	550,000
Secondary Road Fund	Engineer - Sec. Rd.	Tools-Materials-Supplies	07220	31,675
Secondary Road Fund	Engineer - Sec. Rd.	Real Estate & Bldgs	07230	10,000
		Service Area 07XXX	TOTAL	3,881,675
General Basic Fund	Recorder	Recording of Public Documents	08110	113,175
General Basic Fund	Treasurer	Motor Veh.Reg & Lic.	08100	117,232
General Basic Fund	Treasurer	Driver's Licensing	08101	36,780
General Basic Fund	Nondepartmental	Township Officials	08020	6,659
General Supplemental Fu	Election Administration	Elections Administration	08000	5,350
General Supplemental Fu	Election Administration	Elections - PRIMARY	08001	15,290
General Supplemental Fu	Election Administration	Elections - GENERAL	08002	17,420
General Supplemental Fu	Election Administration	Local Elections- CITY	08010	4,980
General Supplemental Fu	Election Administration	Local Elections- SCHOOL	08011	3,870
General Supplemental Fu	Election Administration	Local Elections- SPECIAL	08012	4,800
Recorder Records Mgmt	Recorder	Recording of Public Documents	08110	9,157
		Service Area 08XXX	TOTAL	334,713
General Basic Fund	Auditor	Administrative Manag.Serv	09010	156,005
General Basic Fund	Board of Supervisors	General County Management	09000	199,383
General Basic Fund	Courthouse	General Services	09100	148,225
General Basic Fund	Courthouse	GENERAL SERVICES (Annex)	09101	10,000
General Basic Fund	Data Processing	Data Processing Services	09110	68,540
General Basic Fund	Treasurer	Treasury Management Serv.	09020	121,698
General Basic Fund	Nondepartmental	General County Management	09000	25
General Basic Fund	Nondepartmental	Other Policy & Admin.	09030	19,200
General Basic Fund	Nondepartmental	General Services	09100	69,475
General Basic Fund	Nondepartmental	Safety of Workplace	09210	86,000
General Basic Fund	Nondepartmental	Fidelity-Public Officers	09220	1,500
General Supplemental Fu	Nondepartmental (Gen S.)	Unemployment Compensation	09230	14,500
Rural Services Supp. Fu	Nondepartmental (Rur.S.)	Unemployment Compensation	09230	7,000
		Service Area 09XXX	TOTAL	901,551
General Basic Fund	County Farm	Other County Enterprises	10010	12,000
General Basic Fund	Nondepartmental	Nonprogram Expenditures	10030	1,032,335
Rural Services Basic Fu	Nondp.Rur.Basic Transfers	Loans To Other Funds	10570	40,000
Secondary Road Fund	Engineer - Sec. Rd.	Roadway Construction	10200	554,000
Local Option Tax Fund	Local Option Sales Tax	Other Capital Projects	10220	209,400
Capital Projects	Capital Projects	Other Capital Projects	10220	208,080
Co.Conserv.L.Acq.Tr.Fun	Conservation	Conserv. L.Acq. & Develop	10210	27,884
		Service Area 10XXX	TOTAL	2,083,699
		County Budget Totals	TOTAL	11,691,850

Committee reports- Waters: SWIPCO/SWITA 6/26.

Chair adjourned meeting. Next meeting Wednesday, July 9, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims for the period 06/16/03 - 06/30/03 were approved.

**General Basic Fund**

Bob Abild	Rent	170.00
Alliant Utilities	Utilities	404.73
Am Sec Control System	New System & Court Room U	18500.00
American Sec Control Systems	Made Key For Cabinets	35.00
American Sec Control Systems	Made Key For Cabinets	35.00
Anita Engraving	Plaque	37.21
Anita Printing Services, Inc	Summer Newsletter	139.00
Anita Tribune Co Inc	Boad Minutes	169.84

Aquila

Gas @ Cold Springs

39.54

**Monday, June 30, 2003 (continued)**

**General Basic Fund (continued)**

AT&T	Telephone Service	42.21
Atlantic Locker Service	Food	132.56
Atlantic Med Cen Pharmacy	Medication	115.26
Atlantic Municipal Utilities	Utilities	63.71
Birds and Blooms	Renewal of Magazine	12.98
Bob's Mower Clinic LLC	Oil and Mower Repair	241.85
Bro Business Center Corp	Gestetner Digital Copier	468.35
E D Brocker	Travel	10.65
Brown Electric Company	Replace Ballast-Assessor'	49.72
Business Forms and Systems	Tax Statements	15.92
Cappels	Supplies	106.98
Carroll Control Systems	Checked Courtroom A/C	287.50
Cass Co Auditor	Postage	20.00
Cass Co Mormon Trails Ass'n	History Book	15.00
Cass County Sheriff	Substance Abuse	28.46
Cook Sanitation	Sanitation	105.50
Fareway Stores	Food and Supplies	960.83
Fidlar Doubleday, Inc	Envelopes	171.47
Fidlar Election Co	Garnishment Forms	375.00
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Laser Printer	747.74
Francis L. Garrity, M.D.	Autopsy	1209.44
Griswold Amoco Fuel-O-Matic	Gas	136.23
Griswold Coop Telephone	Phone Service	100.59
Guthrie County Electric	Utilities	310.89
Warren Hutchinson	VA Commission Meeting	25.00
Hy Vee Food Stores	Hitchcok Festival & Cons	298.78
Hy Vee Pharmacy	Prescription Medicine	158.82
I A C C B	Membership Renewal	500.00
IA ASSN FOR CONSTRUCTION TRNG	Report #27	6143.00
Inc	Magazines,Period.& Books	12.00
Information Systems Profession	Office Supplies	30.00
Iowa State University	ISU Insect Program	100.00
Joyce Jensen	Mileage	97.27
Wayne Johnson	Rent	230.00
Russell Joyce	Mileage	337.68
K Mart-Atlantic	Inmates Clothing	105.88
Kiplinger Washington Letter	Renewal	84.00
Larsen Supply Co	Toilet Tissue	185.70
Laverty Sanitation	Garbage Pickup	105.00
M & M Sales Company	Maintenance Minolta DI-18	708.79
Dr Mark D Markham	Medical	61.75
Tracey Marshall	Mileage	224.02
Massena Township Cemetery	Care of Vet Graves	600.00
Mediacom	Cable TV	43.05
Mid-American Energy	Electricity	498.89
Miracle Recreation Equipment	Swing Seats	185.03
Margo Murray	Rent	200.00
Nebraska Dept of Agriculture	Book	25.00
Nishnabotna Valley R E C	Utilities	298.70
Nogg Chemical & Paper	Tissue Towels	269.82
Office Stop	Chair	723.67
OneStar Long Distance Inc	Long Distance	256.95
Owens-King Company	Moving and Storing Record	500.00
Pamida Discount Center	Bathroom Supplies & Oil	68.21
Rod Penton	Mowing,Disking,Planting	579.25
Phillips Petroleum Co	Van Fuel	20.74
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Postage	676.50
Jerald Putnam	Travel	14.20
Quantum Imaging	Letterhead	186.40
Qwest	Local Service	810.74
Racom Corp	4 Hand Held Radios	2955.00
Rex Pharmacy	Cell Phone	44.69
Charles A Rieken	Mileage and Meals	338.50
Kenneth C Robberts	Rent	176.00
Robinson Hardware	Glue, Hardware Misc	129.15
Dennis Rosener	Rent	275.00

**Monday, June 30, 2003** (continued)

**General Basic Fund** (continued)

Michael A Scheibeler	Office Expense	58.93
Schumacher Elevator Co	Elevator Maintenance	151.46
Sinclair	Gas	23.00
Solutions	Treasurer Printer Service	29544.10
Stone Office Products	Chair	2772.55
Sundance Apartments	Rent	466.00
Three Rivers Resource	Education Books	43.30
Tukes	100 Mice For Snake	43.00
Ultra-Chem Inc	Bio-Matic	247.40
United States Cellular	Cell Phones	59.46
Van Diest Supply Company	Chemicals To Treat Ponds	888.65
Verizon Wireless	Cellular Service	407.28
Victoria Twp Cemetery	Care of Vet Graves	924.00
W & S Appliance Inc	Refrigerator	240.00
Kenneth Waters	Mileage	410.76

**General Supplemental Fund**

Polk County Sheriff	CINA	45.00
Secretary of State	Terminal Maintenance	227.17

**MH-DD Services Fund**

Country Care Center	Community Supported Livin	94.12
Crossroads of Western IA	Work Activity Services	760.10
Gannon Center For Comm Health	Other	701.24
Teresa Kanning	Mileage	157.73
Park Place	Community Supported Livin	5735.50
Qwest	Telephone & Telegr.Serv.	61.68
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	3944.07
Verizon Wireless	Telephone & Telegr.Serv.	42.57
Willow Heights Inc	Residential Care Fac.	8040.00

**Rural Services Basic Fund**

Anita Engraving	Desk Wedge	22.25
Carpenter Uniform Co	Belt	39.41
CitiBusiness	Fuel	44.13
Dr B J England	Hep B Vaccine	84.00
Iowa Law Enforcement Academy	Evaluation	95.00
Iowa Prison Industries	Vehicle Markings	121.67
NAPA	Bedliner	249.98
Racom Corp	Install New Radio	1500.00
Stock Trailer City	Topper	475.00
Stop Stick Inc	Stop Sticks	1125.00
Winston's Detailing	Vehicle Cleanup	45.00

**Secondary Road Fund**

Agri Drain Corp	Engineering Services	74.20
Akin Building Center	Engineering Services	7234.57
Alliant Utilities	Engineering Services	340.76
Allied Oil & Supply Inc	Engineering Services	3411.62
AmeriPride	Engineering Services	52.83
Anita Tribune Co Inc	Engineering Services	63.00
Atlantic Motor Supply	Engineering Services	845.86
Atlantic Municipal Utilities	Engineering Services	239.62
Atlantic News Telegraph	Engineering Services	105.42
Bair's Firestone Store	Engineering Services	47.50
Barco Municip Prod Inc	Engineering Services	142.23
Cappels	Engineering Services	123.17
Central West Fabricators	Engineering Services	54.65
Chief Supply Corporation	Engineering Services	56.97
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab	Engineering Services	109.82
Dave's Portable Welding	Engineering Services	487.00
Deter Motors Inc	Engineering Services	24.00
Don's Truck Sales, Inc	Engineering Services	174.43
Dultmeier Sales	Engineering Services	83.75
Filter-Care of Ne Inc	Engineering Services	165.25
Griswold American Inc	Engineering Services	56.00
Griswold Amoco Fuel-O-Matic	Engineering Services	123.94
Griswold Coop Telephone	Engineering Services	33.75
Henningsen Constr Co Inc	Engineering Services	178406.47
Hy Vee Food Stores	Engineering Services	37.81
Iowa Dept of Trans	Engineering Services	1834.92



**Monday, June 30, 2003** (continued)

**Secondary Roads Fund** (continued)

ISAC	Engineering Services	40.00
Jerico Services Inc	Engineering Services	3295.00
JFSCO Engineering, PC	Engineering Services	4803.00
Jon's Garage Door Service	Engineering Services	471.00
Donnis Kessler	Engineering Services	82.36
Lacal Equipment Inc	Engineering Services	1417.07
Lindeman Tractor Co	Engineering Services	7.09
Massena Telephone Co	Engineering Services	18.95
McAtee Tire Service Inc	Engineering Services	90.50
Mid American Energy	Engineering Services	2.53
Mid-Land Equipment	Engineering Services	1166.24
Midwestern Culvert Ltd	Engineering Services	321.60
Murphy Tractor and Equipment	Engineering Services	31776.00
O'Halloran International	Engineering Services	185.29
Office Stop	Engineering Services	11.68
Olsen Fuel Supply Inc	Engineering Services	8905.34
Pelgrow	Engineering Services	120.00
Qwest	Engineering Services	205.07
Red Oak Industrial Gases Inc	Engineering Services	52.12
Robinson Hardware	Engineering Services	81.61
Schildberg Construction	Engineering Services	189408.76
Seneca Environmental Services	Engineering Services	3919.00
Stan's Industrial Woodwork, Inc	Engineering Services	194.20
Stone Office Products	Engineering Services	548.84
Terracon Consultants Inc	Engineering Services	7477.00
Transit Works	Engineering Services	286.61
Dennis Vogl	Engineering Services	15.00
West Iowa Telephone Co	Engineering Services	30.98
Ziegler Inc.	Engineering Services	112066.20
21st Century Cooperative	Engineering Services	6249.24

**Capital Projects**

Brown Electric Company	Motion Light-Park	229.42
Rent 3 Guys	Refinish Courtroom Doors	450.00

**Local Emergency Mgmt Agency**

Alpha Wireless Communications	Mobile Radios and Antenna	1289.00
Amateur Electronic Supply	Dual Band Ham Radio, Coax	1289.00
Ambient Weather LLC	Weather Spotter Wind Gaug	1577.39
Electronic Engineering Co	Alphanumeric Pager	153.65
Gall's Inc	Amber Lights for Spotters	829.79
Qwest	Telephone & Telegr. Serv.	62.08
Rainwise Inc	Weather Monitor	276.50
United States Cellular	Cellular Service	52.57
Weather Information Systems	Weatherview Software	300.00

**Wednesday, July 9, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of June 30, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Kinen, second by Rieken to authorize the creation of an IMPREST PETTY CASH account for the County Attorney in the amount of \$100.00. Carried unanimously.

Discussion held on creation of an additional enterprise zone. No citizens presented objections against approval of the zone.

MOTION by Rieken, second by Joyce to approve the application to the IDED (Iowa Department of Economic Development) requesting certification of an enterprise zone in Cass County and providing for the exemption from taxation of the improvements made by business within the zone: The North 160 feet of the West 120 feet of Lot 1 of 1, Block 1, Fifth Addition, City of Griswold, Cass County, Iowa (approximately .44 acres). Carried unanimously.

Wednesday, July 9, 2003 (continued)

As published, an "in-progress" hearing to review the status and progress on a CAREER LINK GRANT funded by a Community Development Block Grant thru the Iowa Department of Economic Development, contract # 02-CRL-001, (Training provided by Iowa Association for Construction Training to prepare persons for a career of their choice in the construction industry) was held. In addition to the Board and Auditor, CADCO director Frank Spillers, County Attorney Jim Barry, CPC Teresa Kanning and Iowa Association for Construction Training representative Tom Fulcher were present. No prior comments were submitted. Tom Fulcher presented written and oral statements of 'Accomplishments to Date' and a '2003 Career Link Program Summary'. There being no additional discussion, hearing was concluded.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Members of the Wiota Boosters (Marvin and Darleen Hockenberry and Earl and Aletha Miller) reported that the City of Wiota had applied for a Vision Iowa grant of \$12,500 toward changing a current building in Wiota into a community building. Many hours of volunteer labor and a number of contributions have been donated but additional work and purchases are necessary for completion. Vision Iowa asked if they had asked the County for support including financial assistance. After discussion a letter of support was authorized plus MOTION made by Volk, seconded by Joyce to contribute \$1,500 toward the Wiota community building project, payable from the Local Option Tax Fund. Carried unanimously.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of June, 2003.

Chair adjourned meeting. Next meeting Wednesday, July 16, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, July 16, 2003

The Cass County Board of Supervisors met with four members present: Don Volk, Vice Chair; Russell Joyce, Chuck Kinen and Charles Rieken. Absent: Kenneth Waters. The minutes of July 9, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

County Treasurer Tracey Marshall presented the quarterly investment and the semi-annual report.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Much of the 'tree in the dairy road' has died and Commercial Horticulture Field Specialist Eldon R. Everhart, Ph.D. with ISU has stated "that this tree is a hazard tree. It must be cut down as soon as possible to prevent it from causing personal injury or property damage." (Letter of July 7, 2003).

Committee reports: Joyce: Rural Conservation and Development 7/14 (Oakland) and Cass County Environmental Control Commission 7/15; and Volk: West Central Development Corporation 7/15 (Harlan).

Reports filed- Treasurer's Semi Annual Report 1/1/03-6/30/03 and Investment Report 4/1/03-6/30/03.

Chair adjourned meeting. Next meeting Wednesday, July 23, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**General Basic Fund**

Alliant Utilities	Gas Bill	390.46
Allied Documents	Supplements, Renewal, Posta	4801.23
Anita Printing Services, Inc	Envelopes	444.25
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Utilities	Utilities	1841.79
Atlantic News Telegraph	Board Minutes and Checks	459.71
Atlantic Pest Control	Pest Control-Courthouse	35.00
B&B Sanitation	Garbage A/D	40.00
Baron, Sar Goodwin, Gill & Lohr	Review Plan	120.00
Bob Barker Company	Supplies	342.05
Bro Business Center Corp	Gestetner Digital Coper	212.13
Brown Electric Company	Courtroom	413.11
Camblin Plumbing & Heat	Jail Toilet Not Flushing	114.07
Cass Co Fair & 4H	1st Qtr 2003-2004	13750.00
Cass Co Meals on Wheels	Mobile Meals	600.00
Cass Co Memorial Hospital	Autopsy	10018.23
Cass County Attorney	Imprest Cash	100.00
Cass County Jail	To Imprest Cash	80.47
Cass/Atlantic Development Corp	1st Qtr FY 2003-2004	6250.00
Barbara Evans	Rent	300.00
Fareway Stores	Food	1126.05
Fidlar Election Co	Garnishment Forms Freight	5.51
Griswold American Inc	Board Minutes and Checks	426.92
Guthrie Co Health Dept	4th Qtr FY 2002-2003	4847.01
Hy Vee Food Stores	Inmates Provisions	44.94
Hy Vee Pharmacy	Medication	242.51
IA ASSN FOR CONSTRUCTION TRNG	Report #28	5844.00
IMWCA	Install #1 Work Comp 03-0	15256.00
Iowa State Bar Association	Dues	150.00
K Mart-Atlantic	Supplies	65.97
Kum & Go W.E Fleet	Fuel	71.20
Dr Mark D Markham	Dentist Bill	94.00
Massena Telephone Co	Pager Lease	22.00
Maximus (formerly DMG-Maximus)	Cost Allocation	1165.68
Medicap Pharmacy	Prescription Medicine	217.96
Medivac Inc	Ambulance	2833.33
Mid America Office Equip	Copier Contract Copies	15.11
Midtown Place Apts	Rent	225.00
NetINS	Web Service	16.95
Office Stop	Office Supplies	679.39
Olive Street Station	Gas	36.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	179.20
Polk City Directories	City Directory	451.14
Postmaster	postage	117.85
PRIA	Membership Dues	50.00
Public Safety Fund	74% June 2003 Expenses	13770.07
Qwest	Computer Line	39.92
Robinson Hardware	Carpet Glue/Key Duplicati	13.04
S W I P C O	FY 2004 SWIPCO Dues	2149.00
Seneca Environmental Services	Well Owner Survey	400.00
Senior Citizens Cass Co	1st Half FY 2004	3223.00
Solutions	Phone Support	63.00
Tri-R-Rental Darren Cook	Rent	250.00
Van Ert Glass Co	Windshield	270.00

**General Supplemental Fund**

Cass County Sheriff	Serving Notices	1486.47
Clarinda Youth Corp	Juvenile Shelter	628.56
Quakerdale	Shelter Care	480.26
S W I Juvenile Emergency	1st Qtr FY 2003-2004	6827.86
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

Bro Business Center Corp	Office Supplies	114.87
C A S S Incorporated	Sheltered Workshop	19185.86
Cass Co Meals on Wheels	Other	64.75
Dept of Human Services	Inpatient / Hospital	59847.97
Goodwill Industries	Work Activity Services	647.33
Ida Services, Inc	Work Activity Services	1238.86
ISAC	Registrations/Schools	10.00
Lutheran Family Service	Residential Care Fac./MR	5310.00
New Hope Village Inc	Work Activity Services	620.32
Nishna Productions Inc	Community Supported Livin	215.04
OneStar Long Distance Inc	Telephone & Telegr.Serv.	45.62
Partnership For Progress	Community Supported Livin	642.39
Donna Ray	Mental Health Advocates	109.95

**Wednesday, July 16, 2003** (continued)

Semi-Annual Report of Tracey Marshall, Cass County Treasurer For the period from Jan. 1, 2003 - June 30, 2003, Inclusive

Statement of Account By Fund

	Balance 01/01/03	Revenues	Total To be Accounted For	Disbursements	Fund Balance 06/30/03	Au. Warrants Outstanding	
1	General Basic	454,414.03	1,579,035.81	2,033,449.84	1,461,010.00	572,439.84	129,219.68
2	General Supplemental	98,207.06	13,959.55	112,166.61	41,148.17	71,018.44	272.17
3	Rural Services Basic	1,015,018.46	644,369.24	1,659,387.70	700,896.21	958,491.49	14,208.32
4	Rural Services Supplemental	1,748.89	0	1,748.89	0	1,748.89	0
5	Secondary Road	1,185,036.26	1,941,397.18	3,126,433.44	1,849,011.74	1,277,421.70	618,634.99
6	Special Resource Enhancement	59,605.23	23,083.62	82,688.85	19,383.03	63,305.82	0
7	Flood & Erosion Control	179,426.74	5,441.99	184,868.73	7,892.86	176,975.87	0
8	Public Safety Agency	9,144.03	88,614.49	97,758.52	87,271.03	10,487.49	8,851.01
12	Capital Projects	189,527.83	25,500.00	215,027.83	84,822.56	130,205.27	679.42
13	Debt Service	0	0	0	0	0	0
14	Drainage Districts	9,807.53	0	9,807.53	0	9,807.53	0
16	Local Emergency Management	10,271.90	68,349.17	78,621.07	38,145.77	40,475.30	7,565.92
18	Bangs and Bovine	39.83	897.24	937.07	898.43	38.64	0
19	Refunds	0	0	0	0	0	0
20	Townships	3,127.76	54,278.53	57,406.29	54,576.15	2,830.14	0
21	Corporations	42,462.62	1,474,145.29	1,516,607.91	1,474,013.28	42,594.63	0
22	Schools	137,855.40	3,154,454.84	3,292,310.24	3,158,572.77	133,737.47	0
23	Area Schools	7,618.32	172,038.74	179,657.06	172,250.76	7,406.30	0
24	County Hospital	32,145.89	725,430.20	757,576.09	726,331.80	31,244.29	0
25	Sheriff Investigations	2,843.08	0	2,843.08	140	2,703.08	0
26	Environmental Control Agency	38,612.63	262,531.79	301,144.42	267,954.85	33,189.57	33,189.57
27	Tax In Advance	14,959.24	29,596.98	44,556.22	0	44,556.22	0
29	Agricultural Extension	2,396.52	54,081.76	56,478.28	54,149.11	2,329.17	0
30	Conservation Land Aquisition	27,884.46	0	27,884.46	0	27,884.46	0
31	County Assessor Agency	62,248.46	143,952.17	206,200.63	156,513.73	49,686.90	8,258.58
32	Motor Vehicle Trust	200,800.00	896,261.70	1,097,061.70	959,338.40	137,723.30	0
33	Use Tax Trust	117,504.45	651,232.42	768,736.87	653,332.17	115,404.70	0
34	Specials	328	1,330.00	1,658.00	720	938	0
35	Tax Sale Redemption	14,456.00	49,019.53	63,475.53	63,475.53	0	0
36	Anatomical Gift Revenue Trust	2.5	84	86.5	73.5	13	0
38	Environmental Planning Trust	3,274.22	1,564.82	4,839.04	0	4,839.04	3,118.75
39	Child Support Recovery Trust	16,972.72	139,283.64	156,256.36	121,314.69	34,941.67	11,991.56
40	Emergency Medical Services	295.33	0	295.33	295.33	0	0
41	Unapportioned Tax	0	498	498	498	0	0
42	Environmental Recycling Trust	5,174.37	2,973.14	8,147.51	0	8,147.51	228.25
44	MH-DD Services	445,581.49	833,776.97	1,279,358.46	883,465.55	395,892.91	21,901.99
47	Drivers License Trust	0	42,771.00	42,771.00	42,771.00	0	0
50	Recorder Records Management	3,643.91	2,012.40	5,656.31	1,981.00	3,675.31	0
55	Insurance Trust	406,369.68	326,966.71	733,336.39	343,605.79	389,730.60	60,372.20
56	E911 Surcharge	14,010.63	46,576.91	60,587.54	56,940.53	3,647.01	0
57	E911 Operating	4,237.06	57,444.53	61,681.59	56,960.97	4,720.62	4,216.62
65	Local Option Tax	197,414.59	205,767.34	403,181.93	289,186.92	113,995.01	0
		5,014,467.12	13,718,721.70	18,733,188.82	13,828,941.63	4,904,247.19	922,709.03

**MH-DD Services Fund** (continued)

REM-Atlantic	Residential Care Fac./MR	1876.80
The Richmond Center	Outpatient / Counseling	70.00
S W IA Mental Health Cen	Partial Hosp./ Screening	20071.24
West Cent Iowa Workshop	Supported Employment Serv	216.08
Westminster House	Rent	179.35

**Rural Services Basic Fund**

Bair's Firestone Store	Vehicle Maintenance	565.09
Cass County Sheriff	Service Fees	15.00
Deter Motors Inc	Vehicle Maintenance	775.73
Gall's Inc	Headlight Flashers	48.48
Holmes	New Vehicle Purchase	21308.46
Larry G Jones	Meal	7.73
NAPA	2 Grill Gurads	2216.51
O M B Police Supply	Patrol Lights	566.97
Phil Fleet Advantage	Fuel	414.63
Phillips Petroleum Co	Fuel	89.94
Rex Pharmacy	Film Processing	5.22
Sinclair	Fuel	99.69

Wednesday, July 16, 2003 (continued)

Secondary Road Fund

Casey's General Stores	Engineering Services	194.35
OneStar Long Distance Inc	Engineering Services	48.02
Dennis Vogl	Engineering Services	462.11

Flood & Erosion Cont.Fund

Cass Co Soil Cons Dis Asn	Payroll	2150.00
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Local Option Tax Fund

Atlantic City Clerk	FY 2004 Recreation Facili	40000.00
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Local Emergency Mgmt Agency

OneStar Long Distance Inc	Telephone & Telegr.Serv.	31.79
Rex Pharmacy	Batteries and Cables	118.97

Wednesday, July 23, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 16, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Kinen, second by Joyce to enter into a 25 year agreement (from date signed by IDNR thru 12/31/2028) between the IA Dept. of Natural Resources and Cass County to transfer the care and maintenance of state-owned real property in Cass County, Iowa, locally known as Hitchcock Recreation Area, containing 65.8 acres, more or less, to Cass County. (A tract of land in the SE¼ of 9-75-37; the NE¼ of 16-75-37; the W½ of 15-75-37 {see agreement for more particular description}. Carried unanimously.

County Engineer Charles Marker reviewed current road projects. Bridge replacement project BROS-CO15(3)-8J-15 papers were signed.

Motion by Volk, second by Rieken to enter into an agreement with SWIPCO for the conduct of a countywide housing study (excluding Atlantic). Carried unanimously.

CADCO Director Frank Spillers reviewed current activities. With him was Dale Hughes (senior Political Science student at I.S.U.) who has spent ten weeks in an internship with Cass County Conservation on a project in the Cass County Area through an I.S.U. program called Life in Iowa. Dale indicated that two properties in particular stood out in his studies: Cold Springs Park and the Cocklin Fish Farm, and he stated that the two properties had a "proven record of bringing people and money to the county." In collecting general data about the county's 13 conservation properties Hughes said part of the project was "trying to formulate a persuasive argument for a full time conservation director to manage" those properties. "The county should focus on conservation properties," he said, like Cold Springs Park and the T-Bone Trail. He stated that the conservation program was important to help draw people to Cass County "and to improve the quality of life, while preserving and protecting the environment."

Committee reports: Rieken: Juvenile Emergency Services 7/16 and Adult Corrections 7/22 (Co.Bluffs); Volk- SWIMHC 7/21.

Chair adjourned meeting. Next meeting Thursday, July 31, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Thursday, July 31, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 23, 2003 were approved as read.

Thursday, July 31, 2003 (continued)

County Attorney James Barry reviewed current legal activity.

James E.A. (Bud) Howell, Atlantic (term ending 12/31/2004) died in June of 2003.

Motion by Rieken, second by Kinen to appoint Charles Miller, Griswold to the Zoning Commission (5 yr term 335.8) for the vacancy term ending 12/31/04. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting at 9:50 AM to allow members to assist at Cass County Fair food stand (10 AM thru 1:30 PM). Next meeting Wednesday, August 6, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**General Basic Fund**

Akin Building Center	Lumber	169.04
Alliant Utilities	Gas Bill	765.00
Allied Documents	Supplements, Renewal, Posta	4801.23
American Sec Control Systems	Labor on Combination Door	120.00
Anita Printing Services, Inc	Envelopes	444.25
Anita Tribune Co Inc	Board Minutes	356.66
Aquila	Gas @ Cold Springs	20.84
AT&T	Telephone Service	25.92
Atlantic Locker Service	Food	148.23
Atlantic Med Cen Pharmacy	Med Cups	5.05
Atlantic Medical Center	Coroner Call	302.00
Atlantic Municipal Util	Utilities	2474.93
Atlantic News Telegraph	Board Minutes and Checks	459.71
Atlantic Pest Control	Pest Control-Courthouse	35.00
Atlantic Safe Coalition	Tobacco Prevention Grant	1065.06
B&B Sanitation	Garbage A/D	40.00
Baron, Sar Goodwin, Gill & Lohr	Review Plan	120.00
Rena Beck	Rent-July	300.00
Bob Barker Company	Supplies	342.05
Bob's Mower Clinic LLC	Parts	17.10
Bro Business Center Corp	Gestetner Digital Coper	651.76
E D Brocker	Travel	10.65
Brown Electric Company	Courtroom	557.85
Camblin Plumbing & Heat	Jail Toilet Not Flushing	583.38
Cappels	Custodial Supplies	133.98
Carpenter Uniform Co	Uniforms	187.05
Cass Co Auditor	Imprest Cash	68.43
Cass Co Cleaners	Jailor Shirts CLeaned	5.30
Cass Co Fair & 4H	1st Qtr 2003-2004	13750.00
Cass Co Meals on Wheels	Mobile Meals	600.00
Cass Co Memorial Hospital	Autopsy	10018.23
Cass County Attorney	Imprest Cash	100.00
Cass County Jail	To Imprest Cash	140.15
Cass/Atlantic Development Corp	1st Qtr FY 2003-2004	6250.00
CitiBusiness	Employee Mileage & Subs.	410.16
Cooper Repair & Painting	Repair Ceiling-Hitchcock	421.87
Andria Cossolotto	Program Supplies	70.59
Curtis Welding & Fab Curt Rena	A-Cell TV Bracket	8.00
Dartek	2 Monitors	1503.17
DR Peter R DeMarco	Out-Patient Treatment	153.00
Barbara Evans	Rent	300.00
Fareway Stores	Food	2499.10
Fidlar Election Co	Garnishment Forms Freight	5.51
Fikes Metro Inc	Deodorizers	14.00
Griswold American Inc	Board Minutes and Checks	426.92
Griswold Amoco Fuel-O-Matic	Gas	106.00
Griswold Coop Telephone	Phone Service	95.74
Guthrie Co Health Dept	4th Qtr FY 2002-2003	4847.01
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Inmates Provisions	44.94
Hy Vee Pharmacy	Medication	557.13
IA ASSN FOR CONSTRUCTION TRNG	Report #28	5844.00
IMWCA	Install #1 Work Comp 03-0	15256.00
Iowa State Bar Association	Dues	150.00

**Thursday, July 31, 2003 (continued)**

<u>General Basic Fund</u>		(continued)	
ISCTA Jeff Garrett	2004 ISCTA Dues		325.00
Joyce Jensen	Meeting		10.00
Wayne Johnson	Rent		230.00
K Mart-Atlantic	Supplies		277.09
Mary Knoell	Rent		612.50
Kum & Go W.E Fleet	Fuel		71.20
Larsen Supply Co	Toilet Tissue		214.35
Laverty Sanitation	Garbage Pickup and Rent		105.00
Dr Mark D Markham	Dentist Bill		94.00
Massena Telephone Co	Pager Lease		22.00
Maximus (formerly DMG-Maximus)	Cost Allocation	1165.68	
Mediacom	Cable TV		43.04
Medicap Pharmacy	Prescription Medicine		217.96
Medivac Inc	Ambulance		2833.33
Meyer-Century Labs	Chemicals For Restrooms		873.62
Mid America Office Equip	Copier Contract Copies		15.11
Mid-American Energy	Electricity		711.59
Midtown Place Apts	Rent		225.00
Monarch Watch @ Home Earth	Monarch Memebeship,Tags		94.00
Montgomery Co Hosptial	CPR Class		75.00
Jon Mosier	Shingling Cold Springs	3434.60	
NetINS	Web Service		16.95
Nishnabotna Valley R E C	Utilities		376.80
Noble Center Cemetery	Care of Vet Graves		204.00
Office Stop	Office Supplies		882.89
Olive Street Station	Gas		82.26
Olsen Fuel Supply Inc	Fuel Delivered Cold Sprin		232.50
Olsens Car Care Center	Car Serviced		25.64
OneStar Long Distance Inc	Telephone & Telegr.Serv.		456.48
Pamida Discount Center	Bathroom Tissue		19.98
Polk City Directories	City Directory		451.14
Postmaster	Stamps		368.00
PRIA	Membership Dues		50.00
Public Safety Fund	74% June 2003 Expenses	13770.07	
Jerald Putnam	Travel		14.20
Qwest	Computer Line		746.27
Rex Pharmacy	Cell Phone		100.00
Robinson Hardware	Carpet Glue/Key Duplicati		330.09
S W I P C O	FY 2004 SWIPCO Dues		2149.00
Michael A Scheibeler	Office Expense		203.51
Schumacher Elevator Co	Elevator Maintenance		151.46
Seneca Environmental Services	Well Owner Survey		400.00
Senior Citizens Cass Co	1st Half FY 2004	3223.00	
Sinclair	Gas		77.21
Solutions	Phone Support		63.00
Southern Ia Resource Conserva	Woodland Flower Book		3.79
State Med Examiner/Path Ia	Autopsy		571.12
Stone Office Products	Supplies		409.39
Sycamore Village	Rent		150.00
Bonnie Taylor	Deferred Closeout	4074.45	
The TV Store	Repairs TV A-Cell		50.00
Tri-R-Rental Darren Cook	Rent		250.00
United States Cellular	Cell Phones		135.13
Van Ert Glass Co	Windshield		270.00
Verizon Wireless	Cellular Service		384.72
Von Bokern Associates	Negotiations	1162.50	
John Wepler	Rent		350.00
<u>General Supplemental Fund</u>			
Marsha L Burgett CSR	Transcript		35.00
Cass County Sheriff	Serving Notices	1486.47	
Christian Home Ass'n	Shelter Care		785.88
Clarinda Youth Corp	Juvenile Shelter		628.56
Crittenton Center	Emergency Shetler		517.56
Quakerdale	Shelter Care		480.26
S W I Juvenile Emergency	1st Qtr FY 2003-2004	6827.86	
Secretary of State	Terminal Maintenance		65.83
Shelby County Auditor	Office Expense		283.97
<u>MH-DD Services Fund</u>			
Bro Business Center Corp	Office Supplies		114.87
C A S S Incorporated	Sheltered Workshop	19185.86	
Cass Co Meals on Wheels	Other		64.75
Cass County Sheriff	Sheriff Transport.Charges		105.30
Country Care Center	Community Supported Livin		53.78
Crossroads of Western IA	Work Activity Services		725.55
Dept of Human Services	Inpatient / Hospital	60423.97	

Thursday, July 31, 2003 (continued)

**MH-DD Services Fund**

(continued)

First Bankcard Center	Employee Mileage & Subs.	7.01
Goodwill Industries	Work Activity Services	647.33
Ida Services, Inc	Work Activity Services	1238.86
ISAC	Registrations/Schools	10.00
Teresa Kanning	Employee Mileage & Subs.	176.81
Lutheran Family Service	Residential Care Fac./MR	5310.00
New Hope Village Inc	Work Activity Services	620.32
Nishna Productions Inc	Community Supported Livin	215.04
OneStar Long Distance Inc	Telephone & Telegr.Serv.	45.62
Park Place	Community Supported Livin	5101.15
Partnership For Progress	Community Supported Livin	642.39
Qwest	Telephone & Telegr.Serv.	62.08
Donna Ray	Mental Health Advocates	109.95
REM-Atlantic	Residential Care Fac./MR	1876.80
The Richmond Center	Outpatient / Counseling	70.00
S W I T A	Transportation	2200.00
S W IA Mental Health Cen	Partial Hosp./ Screening	37779.72
Verizon Wireless	Telephone & Telegr.Serv.	41.21
West Cent Iowa Workshop	Supported Employment Serv	216.08
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	8810.50

**Rural Services Basic Fund**

Alamar Uniforms	Uniform Undergarments	105.46
Bair's Firestone Store	Vehicle Maintenance	565.09
Cappels	Battery	9.38
Carpenter Uniform Co	Badge	65.89
Cass County Sheriff	Service Fees	15.00
CitiBusiness	School and Transport	449.95
Deter Motors Inc	Vehicle Maintenance	775.73
Dr B J England	Hep B Shots	73.00
Gall's Inc	Headlight Flashers	911.36
Larry G Jones	Meal	7.73
Kum & Go W.E Fleet	Fuel	860.88
Mike's Auto Body	Towing and Storage	275.00
NAPA	2 Grill Gurads	2216.51
O M B Police Supply	Patrol Lights	1006.97
Phil Fleet Advantage	Fuel	414.63
Phillips Petroleum Co	Fuel	135.70
Rex Pharmacy	Film Processing	5.22
Second Street Repair	Repairs	406.90
Sinclair	Fuel	99.69
Val Sothman	Mileage	428.22
Tactical Tech	Battery	41.50

**Rural Services Supp. Fund**

Iowa Workforce Development F/	Unemployment Compensation	4537.00
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**Secondary Road Fund**

Akin Building Center	Engineering Services	232.95
Alliant Utilities	Engineering Services	235.34
AmeriPride	Engineering Services	55.64
Atlantic Motor Supply	Engineering Services	1318.96
Atlantic Municipal Util	Engineering Services	258.41
Bair's Firestone Store	Engineering Services	752.77
Bob's Mower Clinic LLC	Engineering Services	14.98
Brown Electric Company	Engineering Services	149.81
Brown Supply Co Inc	Engineering Services	1090.32
Cappels	Engineering Services	158.95
Casey's General Stores	Engineering Services	194.35
Cass Co Environ Landfill	Engineering Services	10.00
Chief Supply Corporation	Engineering Services	504.76
CitiBusiness	Engineering Services	105.40
Consulting Archaeological	Engineering Services	650.00
Cook Sanitation	Engineering Services	30.00
Deter Motors Inc	Engineering Services	376.00
Filter-Care of Ne Inc	Engineering Services	144.25
Griswold Amoco Fuel-O-Matic	Engineering Services	146.47
Griswold Coop Telephone	Engineering Services	36.90
Richard E Hansen	Engineering Services	15.00
Heartland Inn	Engineering Services	70.24
Hotsy Cleaning Systems Inc	Engineering Services	84.18
Ia Co Engineers Office Org	Engineering Services	250.00
Inland Truck Parts Co	Engineering Services	1145.64
Iowa Rigger's Loft	Engineering Services	30.00
JFSCO Engineering, PC	Engineering Services	152.50
Kel-Welco Distributing, Inc	Engineering Services	973.52
Lindeman Tractor Co	Engineering Services	552.03



**Thursday, July 31, 2003** (continued)

<u>Secondary Roads Fund</u> (continued)		
Linweld	Engineering Services	10.50
Massena Telephone Co	Engineering Services	23.89
McCunn Equipment Company	Engineering Services	20.75
Mid American Energy	Engineering Services	2.53
Mid-Land Equipment	Engineering Services	2905.03
Midwestern Culvert Ltd	Engineering Services	217.56
Nishnabotna Valley R E C	Engineering Services	16.40
O'Halloran International	Engineering Services	533.83
Office Stop	Engineering Services	85.14
Olsen Fuel Supply Inc	Engineering Services	6390.68
OneStar Long Distance Inc	Engineering Services	48.02
Postmaster	Engineering Services	37.00
Qwest	Engineering Services	207.81
R A K Industries	Engineering Services	619.87
Racom Corp	Engineering Services	340.60
Robinson Hardware	Engineering Services	108.29
Sandbothe Firestone	Engineering Services	123.05
Schildberg Construction	Engineering Services	14615.68
Seneca Environmental Services	Engineering Services	5121.60
Stone Office Products	Engineering Services	91.92
Truck Equipment Inc	Engineering Services	70.07
Dennis Vogl	Engineering Services	462.11
Weppler Farms Inc	Engineering Services	437.50
West Iowa Telephone Co	Engineering Services	30.47
Zep Mfg Company	Engineering Services	182.08
Ziegler Inc.	Engineering Services	343.83
21st Century Cooperative	Engineering Services	4300.41
<u>Flood &amp; Erosion Cont.Fund</u>		
Cass Co Soil Cons Dis Asn	Payroll	2150.00
Vais Dozing	Repair Site 1C	1056.90
<u>Local Option Tax Fund</u>		
Atlantic City Clerk	FY 2004 Recreation Facili	40000.00
City of Wiota	Wiota Comm Bldg Project	1500.00
<u>Local Emergency Mgmt Agency</u>		
Alpha Wireless Communications	Antenna Adapters	97.45
Amateur Electronic Supply	Antenna	389.96
Electronic Engineering Co	Paging Service	10.60
OneStar Long Distance Inc	Telephone & Telegr.Serv.	31.79
Qwest	Telephone & Telegr.Serv.	62.08
Rex Pharmacy	Batteries and Cables	118.97
United States Cellular	Cellular Service	53.57

**Wednesday, August 6, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of July 31, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Rieken, second by Joyce to approve the employment of Susan R. Page as part time jailor effective 8/4/03 (\$9.78/hr, union). Carried unanimously.

Discussion was held on the creation of an additional enterprise zone. No citizens presented objections against approval of the zone. CADCO Director Frank Spillers reviewed the application.

MOTION by Joyce, second by Kinen to approve the application to the IDED (Iowa Department of Economic Development) requesting certification of an enterprise zone in Cass County and providing for the exemption from taxation of the improvements made by business within the zone: Lot #3 East Ridge 3<sup>rd</sup> Addition, City of Atlantic, Cass County, Iowa (approximately 2.18 acres). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Volk, second by Rieken to approve contract with Vogel Traffic Services, Inc (low bidder) for County Wide Pavement Marking (\$6,987.90). Carried unanimously.

Wednesday, August 6, 2003 (continued)

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of July, 2003.

Chair adjourned meeting. Next meeting Wednesday, August 13, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, August 13, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of August 6, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Rieken, second by Joyce to approve contract with Blacktop Service Company, Humboldt, Iowa (low bidder) for seal coat (estimate \$42,325.45; \$.895/unit. Contractor will be paid for actual amounts used). Carried unanimously.

Committee reports: Joyce- CADCO 8/7; Volk- Alcohol & Drug Assistance Agency 7/28 (at Zion); Volk and Kinen- Cass County Emergency Management Agency 7/28; Kinen- Public Safety Communications Commission and E911 Service Board 7/28.

Chair adjourned meeting. Next meeting Wednesday, August 20, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and the auditor authorized to issue checks for same (dated 8/15):

**General Basic Fund**

Alliant Utilities	Gas Bill	469.22
Allied Documents	Supplements & Renewals	405.68
Anita Tribune Co Inc	Semi-Annual Report	104.63
Atlantic City Clerk	Storm Water Utilities	90.00
Atlantic Locker Service	Food	93.22
Atlantic Municipal Utilities	Utilities	2031.05
Atlantic News Telegraph	Sheriff Vehicle Sale	295.14
Atlantic Pest Control	Pest Control Jail	30.00
B&B Sanitation	Garbage Bill	40.00
Baron, Sar Goodwin,Gill & Lohr	Other Charges & Services	598.80
Bro Business Center Corp	Copier Contract	130.26
Camblin Plumbing & Heat	Push Button on Faucet-Jai	41.00
Cappels	Supplies	41.03
Cass Co Meals on Wheels	August 2003	600.00
Central Iowa Dist. Inc.	Dust Cloths and Teri Wipe	105.00
Cintas First Aid & Safety	First Aid Supplies	34.40
The Color Spot	Paint	102.24
Cook Sanitation	Sanitation	105.50
Cooper Repair & Painting	Paint Assessor's Office	327.00
Fareway Stores	Food and Supplies	876.97
Griswold American Inc	Board Minutes	189.97
Hy Vee Pharmacy	Prescription Medicine	95.46
Hy-Vee	Jail School Meals	24.05
I A C C B	Conference Registration	205.00
IA ASSN FOR CONSTRUCTION TRNG	Report #29	2393.00
IMWCA	Install #2 W/C 2003-2004	6537.00
ISAC	Membership Dues	4150.00
K Mart-Atlantic	Supplies	93.22
Kum & Go W.E Fleet	Fuel	105.55
Mardelle Maley	Rent	200.00
C. Jetaime Maresh	Rent	100.00
Dr Mark D Markham	Inmate Dentist	94.00
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	File Cabinet	196.58
Medivac Inc	Ambulance	2833.33

**Wednesday, August 13, 2003** (continued)

<b>General Basic Fund</b> (continued)		
Mid America Office Equip	Copier Contract	19.31
Midwest Tree Service	Remove & Cleanup -Lewis L	900.00
Nelson Machine & Forge	Hallway Door by Comm Cent	95.40
NetINS	Web Service	16.95
Office Stop	Pens,Message Book	74.65
Olive Street Station	Fuel	78.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	256.80
Pegler Sysco	Food and Supplies	178.52
Prosecuting Attorneys Training	Iowa Criminal Law Handboo	25.00
Public Safety Fund	74% July 2003 Expenses	13084.06
Quill Corporation	Infotech Supplies	82.13
Rex Pharmacy	Film/Developing/Cell Phon	655.30
Rex Pharmacy	Film/Developing/Cell Phon	655.30
Seneca Environmental Services	I80 & Hwy 71 Site	1327.00
Solutions	Anti-Virus Subscription	1977.00
Steeple Jack	Paint Flag Pole	295.00
Stone Office Products	Office Supplies	205.63
Sundance Apartments	Rent	721.00
JoAnn Thielen	Tourism Meeting and Milea	248.33
Zion Recovery Services	1st Qtr Rent	675.00
<b>General Supplemental Fund</b>		
Cass County Sheriff	Serving Notices-Court	2671.90
Crittenton Center	Emergency Shelter Care	188.37
Douglas County Court	Certified Copies	6.75
Quakerdale	Shelter Care	2313.98
Steele County Civil Process	Criminal Service Fees	35.00
<b>MH-DD Services Fund</b>		
C A S S Incorporated	Sheltered Workshop	23271.75
Cass Co Meals on Wheels	Other	67.50
CRIS	Registrations/Schools	1719.00
Dept of Human Services	Case Mgmt-Medicaid Mat	34432.04
Goodwill Industries	Work Activity Services	783.61
Ida Services, Inc	Work Activity Services	1249.49
Lutheran Family Service	Residential Care Fac./MR	5487.00
New Hope Village Inc	Work Activity Services	876.48
Nishna Productions Inc	Community Supported Livin	199.44
Office Stop	Office Supplies	13.79
OneStar Long Distance Inc	Telephone & Telegr.Serv.	20.20
Partnership For Progress	Community Supported Livin	471.96
Donna Ray	Mental Health Advocates	123.53
REM-Atlantic	Residential Care Fac./MR	1939.36
S W I T A	Transportation	1620.00
S W IA Mental Health Cen	Outpatient / Counseling	15046.00
West Cent Iowa Workshop	Supported Employment Serv	284.08
<b>Rural Services Basic Fund</b>		
Alamar Uniforms	Badge Case	38.50
William Armstrong	Refill Fire Extinguisher	8.00
Bair's Firestone Store	Vehicle Maintenance	20.45
Cass Co Environ Landfill	Landfill Fees	10.00
Classline Inc	Pocket ID's	126.00
Deter Motors Inc	Vehicle Maintenance	718.30
Extreme Clean Car Wash	Car Wash Tokens	100.00
Kum & Go W.E Fleet	Fuel	1971.06
Mobile Vision	Mount Panavise	21.50
MPH Industries Inc	Cable Antenna	29.58
Brian Rink	Fuel	20.25
Sinclair	Fuel	281.80
South Iowa Area Crime Comm	Installation Kit	94.97
Texaco	Fuel	17.55
Secondary Road Fund		
Casey's General Stores	Engineering Services	194.49
Richard E Hansen	Engineering Services	25.00
OneStar Long Distance Inc	Engineering Services	55.72
<b>Local Option Tax Fund</b>		
Metro Waste Authority % ISOSWO	Toxic Cleanup	4640.00
<b>Local Emergency Mgmt Agency</b>		
OneStar Long Distance Inc	Telephone & Telegr.Serv.	31.19

**Wednesday, August 20, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of August 13, 2003 were approved as presented.

**Wednesday, August 20, 2003** (continued)

Motion by Kinen, second by Volk to (re-)appoint E. D. Brocker as Veteran Affairs Commissioner for term ending June 30, 2006. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second by Volk to approve contract with Gus Construction Co. Inc., Casey, Iowa (low bidder) for PCC patching (estimate \$156,509). Carried unanimously.

Group Services representative Tom Schuetz reviewed services provided by the company including claims processing and employee assistance and 'wellness' programs. Wellmark (Blue Cross, Blue Shield), third party administrator (TPA) for Cass County's mini self funding (buy down to lower deductibles and out of pocket amounts) of health insurance will cease to act as TPA at end of 2003. Group Services would process the claims daily (or as soon as explanations of benefits {EOB} were received from Wellmark and the TPA processing drug claims) and remit payment directly to provider (or employee for co-pay on drugs). Cost of service would still require payment for EOB TPA copy (\$10/policy/year) and drug reports for TPA (\$75/month) plus a fee of \$14 to \$16 /policy/month for processing. Select Benefit Administrators had quoted \$150 annual set up fee and \$5.50/policy/month earlier in conversation with County Auditor.

Conservation director Dennis Sierck and naturalist Andria Cossolotto reviewed departmental activity. A sign to be placed at T-intersection for directing tourists to the "Hitchcock House Underground Railroad Station" and "Ferry House" was discussed. Authorization to procure sign was granted with bid to be gotten from local sign company as well as Iowa State Industries. Director noted that a REAP review committee needs to be appointed in order to receive REAP funding with at least one member from the B.O.S.

Motion by Kinen, second by Rieken to approve the employment of Linda Goehring as part time jailor effective 08/20/03 (\$9.78/hr). Carried unanimously.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Committee reports: Volk: WCDC 8/19 (Harlan); Joyce: CADCO 8/14, RC&D 8/18 (Oakland) and Environmental Control Agency 8/19.

Reports filed- Annual Cass County Conservation Report for FY03; Agricultural Extension Operating Fund Report for FY03; and Home Care/Chore Report for Quarter Ending 6/30/03.

Chair adjourned meeting. Next meeting Friday, August 29, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Friday, August 29, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of August 20, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Rieken, second by Joyce to approve the application for a Renewal License for Off-Premise Liquor, Wine or Beer (with Sunday Sales Privilege and Outdoor Service) of 21<sup>st</sup> Century Coop C Store (74515 Richland Rd, Massena 50853). Carried unanimously.

Cass County has been administrator for the flow through of funds for Career Link Grant 02-CRL-001. A good faith effort by Iowa Association for Construction Training to meet the criteria of this grant failed to solicit

Friday, August 29, 2003 (continued)

a sufficient number of recruits into the construction industry to meet grant requirements. Therefore the grant is terminated effective immediately. One outstanding claim remains to be processed.

Motion by Rieken, second by Volk to terminate Cass County's financial relationship with Iowa Association for Construction Training regarding Career Link Grant 02-CRL-001 effective immediately. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second by Volk to enter into a contract for PROJECT: BROS-CO15(36)-8J-15 for bridge replacement with the low bidder A.M. Cohron & Son, Inc (ROUTE: CHICAGO RD; LOCATION: OVER INDIAN CREEK BETWEEN 530<sup>th</sup> & 560<sup>th</sup> ST; LENGTH {MILES}: 0.01). Carried unanimously.

Committee reports- Joyce: CADCO 8/26; Kinen/Volk: Public Safety Commission 8/25; Rieken: Juvenile Emergency Services 8/20 and 4<sup>th</sup> Judicial District Adult Corrections 8/26; and Volk: Alcohol & Drug Assistance Agency 8/25 (Zion).

Chair adjourned meeting. Next meeting Wednesday, September 3, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and auditor authorized to issue checks:

**General Basic Fund**

Akin Building Center	Lumber, Paint and Guttering	97.57
Alliant Utilities	Gas Bill	54.67
Anita Printing Services, Inc	Office Supplies	52.50
Anita Tribune Co Inc	Board Minutes	225.71
Aquila	Gas at Cold Springs	20.85
AT&T	Telephone Service	22.90
Atlantic Medical Center	Office Visit	64.00
Atlantic Motor Supply	Filter	3.59
Atlantic Municipal Utilities	Electric and Water	645.51
Atlantic News Telegraph	Zoning	57.81
Atlantic Pest Control	Pest Control	27.50
Atlantic Safe Coalition	Expenses June 2003	585.37
Bro Business Center Corp	Copier Lease	955.15
E D Brocker	Travel	10.65
Calvary Cemetary	Care of Vet Graves	162.00
Camblin Plumbing & Heat	Repair Kit	840.79
Cappels	Custodial Supplies	139.03
Cass County Jail	To Imprest Cash	56.99
CDW Government, Inc	Toner	347.76
Cherry Hill Apts	Rent	300.00
City Directory Inc	City Directory	134.00
Cook Sanitation	Sanitation	105.50
Danish Mutual Insurance	Fire Insurance	766.95
Earl May Garden Center	Animal Food and Car Pet	19.98
Ed's Lawn Equipment	Service Lawn Mower	101.45
Ed's Lawn Equipment	Service Lawn Mower	101.45
Fareway Stores	Food and Supplies	889.20
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Envelopes,Meals,Anti-Virus	535.28
Griswold Amoco Fuel-O-Matic	Gas	121.54
Griswold Coop Telephone	Phone Service	93.91
Linn Headlee	Mileage-Summer School	31.95
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	330.00
IA ASSN FOR CONSTRUCTION TRNG	Report #30	2648.00
IBM Corporation	Equip/Software Serv. Cont	231.44
IMWCA	Install #3 W/C 03-04	6537.00
Iowa Telecom	Telephone Service	330.72
Joyce Jensen	Mileage	47.95
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Clothing and Supplies	148.79
Larsen Supply Co	Toilet Tissue	290.70

Laverty Sanitation

Garbage Pickup

135.00

**Friday, August 29, 2003 (continued)**

**General Basic Fund (continued)**

Lindeman Tractor Co	Mower Repair	87.15
Mid American Energy	Utilities July 2003	518.76
Mid-American Energy	Electricity	878.56
National Business Institute	Law Books	788.40
Kay Neumann	Brunch with the Birds	125.00
Nishnabotna Valley R E C	Utilities	533.00
Office Stop	Office Supplies	136.57
Olive Street Station	Gas	16.00
OneStar Long Distance Inc	Long Distance	211.29
Pamida Discount Center	Bathroom Tissue	60.43
Phil Fleet Advantage	Fuel	215.85
Pitney Bowes Inc	Postage & Mailing	209.00
Postmaster	Postage	346.39
Jerald Putnam	Travel	14.20
Qwest	Telephone Service	119.43
Rex Pharmacy	Cell Phone	261.71
Robinson Hardware	Equipment and Supplies	102.28
Rush Electric	Replace Breaker-Cocklin	56.83
S W I T A	50% Bus Support	2500.00
Michael A Scheibeler	Office Expense	130.93
Cindie Schlater	Office Supplies	23.37
Schumacher Elevator Co	Elevator Maintenance	151.46
Secretary of State	Notary Renewal	90.00
Dennis Sierck	Food For Board Meetings	59.79
Sinclair	Gas	20.15
St John's UCC Cemetery	Care of Vet Graves	378.00
Stone Office Products	Index Guides	91.90
Sycamore Village	Rent	150.00
United States Cellular	Cell Phone	165.97
Verizon Wireless	Cellular Service	701.64
W & S Appliance Inc	Amana A/C's	1805.91
Kenneth Waters	Mileage	243.36
21st Century Cooperative	Propane	2610.00

**General Supplemental Fund**

Anita Printing Services, Inc	Printing School Ballots	119.75
Cass Co Bar Association	Law Library	2500.00
Christian Home Ass'n	Shelter Care	654.90
Matt Parrott & Sons	School Tally List & Canvass	50.28
Postmaster	Postage	60.00
Sarpy County Sheriff	Return of Service	22.02
Shelby County Auditor	Office Expense	283.97

**MH-DD Services Fund**

Bro Business Center Corp	Office Supplies	151.00
CCMH % Iowa State Association	Registrations/Schools	25.00
Country Care Center	Community Supported Living	67.23
Crossroads of Western IA	Work Activity Services	794.65
Iowa Telecom	Telephone & Telegr.Serv.	27.82
Teresa Kanning	Employee Mileage & Subs.	131.99
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	12610.74
Verizon Wireless	Telephone & Telegr.Serv.	41.21
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	9346.50

**Rural Services Basic Fund**

Alamar Uniforms	Uniform Garments	55.98
Cappels	Supplies	10.71
Cass Co Cleaners	Dry Cleaning	11.10
CitiBusiness	Expense	236.79
Gall's Inc	Power Supply & Strobes	308.96
Mike's Auto Body	Tow and Storage	275.00
O M B Police Supply	Supplies	11.00
Olsens Car Care Center	Towing and Storage	275.00
Phillips Petroleum Co	Fuel	129.10
Racom Corp	Antenna,Adapter	79.90
Rex Pharmacy	Film Processing	7.83
Val Sothman	Mileage	120.24
Williams Bros Garage	Tow and Storage	275.00

**Secondary Road Fund**

Agri Drain Corp	Engineering Services	878.70
Akin Building Center	Engineering Services	301.44
Alliant Utilities	Engineering Services	241.69
AmeriPride	Engineering Services	57.54
American Concrete	Engineering Services	266.19
Atlantic City Clerk	Engineering Services	109.50
Atlantic Motor Supply	Engineering Services	1232.65
Atlantic Municipal Utilities	Engineering Services	242.33

**Friday, August 29, 2003 (continued)**

**Secondary Road Fund** (continued)

Bair's Firestone Store	Engineering Services	556.16
Bob's Mower Clinic LLC	Engineering Services	13.85
Brown Supply Co Inc	Engineering Services	727.62
C.J. Cooper & Associates, Inc	Engineering Services	121.00
Cappels	Engineering Services	232.17
Cass Co Auditor	Engineering Services	26073.51
Cass Co Environ Landfill	Engineering Services	154.80
Cass Co Memorial Hospital	Engineering Services	140.00
Central West Fabricators	Engineering Services	4.50
Chief Supply Corporation	Engineering Services	379.08
CitiBusiness	Engineering Services	59.95
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	58.50
Des Moines Asphalt & Paving Co	Engineering Services	736.50
Ed's Lawn Equipment	Engineering Services	55.54
Filter-Care of Ne Inc	Engineering Services	285.20
Griswold Amoco Fuel-O-Matic	Engineering Services	138.89
Griswold Coop Telephone	Engineering Services	40.60
Richard E Hansen	Engineering Services	15.59
Iowa Telecom	Engineering Services	68.51
JFSCO Engineering, PC	Engineering Services	3705.00
Joyce Bros Auto Supply Co	Engineering Services	32.42
Kirchhoff Land Improvements	Engineering Services	360.00
Lindeman Tractor Co	Engineering Services	148.77
Linweld	Engineering Services	21.18
Lloyd & Meredith	Engineering Services	6.80
Massena Telephone Co	Engineering Services	22.73
McAtee Tire Service Inc	Engineering Services	30.00
McCunn Equipment Company	Engineering Services	441.68
Mid American Energy	Engineering Services	2.53
Murphy Tractor and Equipment	Engineering Services	284.50
Nishnabotna Valley R E C	Engineering Services	15.30
O'Halloran International	Engineering Services	17.99
Olsen Fuel Supply Inc	Engineering Services	5275.19
Orscheln's	Engineering Services	21.97
Pelgrow	Engineering Services	27.40
Qwest	Engineering Services	82.82
Road Builders	Engineering Services	423.93
Robinson Hardware	Engineering Services	183.92
Schildberg Construction	Engineering Services	14285.04
Stone Office Products	Engineering Services	101.45
Terracon Consultants Inc	Engineering Services	228.00
Truck Country	Engineering Services	86.90
Truck Equipment Inc	Engineering Services	6252.00
United Suppliers Inc	Engineering Services	1091.20
Van Diest Supply Co	Engineering Services	1999.20
West Iowa Telephone Co	Engineering Services	27.43
Zee Medical Service Co	Engineering Services	206.45
Zep Mfg Company	Engineering Services	309.80
21st Century Cooperative	Engineering Services	4036.67

**Flood & Erosion Cont.Fund**

Hungry Canyons Alliance	Membership FY 2002-2003	2500.00
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**Local Option Tax Fund**

Camblin Plumbing & Heat	Fix A/C Fan in Rec Room	96.81
University Conference Services	Internship	1500.00

**Local Emergency Mgmt Agency**

Electronic Engineering Co	Paging Service	21.20
Iowa Telecom	Telephone & Telegr.Serv.	27.82
Jerry's TV	TV For Comm Center	249.95
Mediacom	Cable TV	43.05
United States Cellular	Cellular Service	56.62
Verizon Wireless	Cellular Service	85.00

**Wednesday, September 3, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of August 29, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.



**Wednesday, September 3, 2003** (continued)

Rob Koppert, Cass County Emergency Management Coordinator gave presentation on the new State of Iowa Emergency Operations Plan, the newly adopted Cass County Emergency Operations Plan (Recovery); and the Iowa Mutual Aid Compact. Taken under advisement.

Committee reports- Joyce: Enterprise Zone Commission 9/02.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of August, 2003.

Chair adjourned meeting. Next meeting Wednesday, September 10, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, September 10, 2003**

The Cass County Board of Supervisors met with four members present: Don Volk, vice chair; Russell Joyce, Chuck Kinen and Charles Rieken. Absent Kenneth Waters. The minutes of September 3, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

{Request to change from General Agricultural to Business District. Description of property: Part of the NW1/4 of section 23-76-35 (Franklin Twp) described as follows: Commencing at the SW Corner of the NW 1/4 of section 23-76-35, thence N 90 degrees E along the south line of said NW ¼ 1,328.4 feet to the point of beginning; thence continuing N 90 degrees E 656.7 feet; thence N 12 degrees 54' 30" W, 326.9 feet; thence N 33 degrees 32' W, 158.1 feet; thence N 49 degrees 41' 30" W, 188.0 feet; thence N 65 degrees 58' W, 198.3 feet; thence N 40 degrees 46' 30" W, 230.1 feet; thence N 74 degrees 40' W, 134.8 feet; thence S 3 degrees 26' 30"E, 196.7 feet; thence S 26 degrees 23' E, 344.4 feet; thence S 10 degrees 14' E, 329.4 feet to the point of beginning. Tract contains 9.69 acres including country road right of way. LOT 1 of the SE¼ NW¼ of 23-76-35.}

At 10:00 A.M., on this 10<sup>th</sup> of September, 2003 the Board took up consideration of an amendment to the Cass County zoning ordinance. Zoning Administrator Richard Hansen reviewed the request of Maggie McGuire for classification change from AG (General Agricultural) to B (Business District) for property located in Sec. 23 of Franklin Twp. He reported that the Zoning Commission met with four members present. The Zoning Board voted 3 to 1 to deny the request for change. Several persons were present for hearing. A HIS ACRES board member and Maggie McGuire presented statements of need for hospices and the intended use for the property if the change was approved. Jody Lorence legal counsel for several opponents presented objections to zoning change. Other written and oral comments were received. County Attorney James Barry reviewed the legal duties of the Board of Supervisors commenting that land use and planning as set forth in the County Zoning Ordinance (orderly and consistent use of property) was the basis for any action.

At about 10:55 AM: Motion by Kinen, second by Joyce to table the matter for further consideration. Carried unanimously. Chair set Sept. 24, 2003 for further discussion and action.

SWIPCO Director M J Broomfield discussed making application for a housing grant. Similar with the 1999 application made, matching funds would probably be required. The Board may wish to consult with the eight

Wednesday, September 10, 2003 (continued)

cities about the possibility of making joint application. Since an application is very comprehensive, a reply before Oct. 1 is requested.

County Engineer Charles Marker reviewed current road projects. Motion by Rieken, second by Joyce to authorize the chair to sign final partial payment release for project BROS-C015(33)-8J-15 {Contract: Dixon Construction Co, \$298,288.83; here 3% \$8,948.66). Carried unanimously.

Scott Heckenlaible, Digital Business Solutions, introduced himself and discussed the information technology resources (network support, web site setup and management, etc) available from his company.

Chair adjourned meeting. Next meeting Wednesday, September 17, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, September 17, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of September 10, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Motion by Joyce, second by Kinen to approve contract with A.M. Cohron & Son, Inc., Atlantic, Iowa for bridge replacement (route Chicago Road over Indian Creek between 530<sup>th</sup> St & 560<sup>th</sup> St, Project 15-C015-036, bid \$402,242.35). Carried unanimously.

Lang Deng and Mike Tully (CEO), Aerial Services, Cedar Rapids (ASI flew the county and produced digitized photographs of the county) gave a presentation on GIS and web hosting services available from Aerial Services.

Committee reports- Joyce & Waters: Environmental Control Agency 9/16; Volk: SW IA Mental Health Center 9/15 and West Central Development Corporation 9/16 (Harlan).

Chair adjourned meeting. Next meeting Wednesday, September 24, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic**

Alco Duckwall Stores Inc	Supplies and Provisions	16.00
Alliant Utilities	Utilities	475.68
Allied Documents	Supplements and Renewals	1123.81
Anita Printing Services, Inc	Printing Cash Transaction	79.50
Atlantic Locker Service	Food	97.40
Atlantic Municipal Util	Utilities	2570.30
Atlantic News Telegraph	Notice Zoning Board Adjus	49.87
B&B Sanitation	Garbage	40.00
Bob Barker Company	Supplies	446.62
Bro Business Center Corp	Copier Contract	134.51
Cappels	Supplies	22.65
Carpenter Uniform Co	Clothes	187.16
City Directory Inc	Atlantic City Directory	134.00
Culligan Soft Water Serv	Salt	34.00
Fareway Stores	Food and Provisions	852.65
Hy Vee Food Stores	Inmates Prescription Medi	22.47
Hy Vee Pharmacy	Inmates Prescription Medi	692.93
IA ASSN FOR CONSTRUCTION TRNG	Report #31	2780.00

Wednesday, September 17, 2003 (continued)

General Basic (continued)

Joyce Jensen	Mileage	56.80
K Mart-Atlantic	Office Supplies & Clothin	38.55
Kum & Go W.E Fleet	Fuel	93.55
M & M Sales Company	Minolta Maintenance	213.00
Tracey Marshall	Mileage	46.51
Massena Telephone Co	Pager Lease	22.00
Maximus (formerly DMG-Maximus)	Cost Allocation	2750.00
Nelson Machine & Forge	B-Cell Door	120.00
Nogg Chemical & Paper	Tissue Towels	269.82
Office Stop	Office Supplies	79.18
OneStar Long Distance Inc	Telephone & Telegr.Serv.	251.76
Pegler Sysco	Food	121.45
Public Safety Fund	74% Aug 2003 Expenses	10948.77
Sioux Sales	Test Kits	85.23
Solutions	Support	39.10
Stamp Fulfillment Services	Envelopes	624.85
Stone Office Products	Cleaner	116.92
Sycamore Village	Rent	150.00
Tri-County News/Griswold Ameri	Board Minutes	296.38

General Supplemental Fund

Anita Tribune Co Inc	Sample Ballot	425.25
Audubon County Sheriff	Magistrate Subpeona	45.48
Lucille Bergstrom	Election Official	146.81
Nola Brown	Election Official	104.41
Cass County Sheriff	Serving Notices-Court	2317.77
Laurel Coffman	Election Official	103.68
Shara L Cooper	Election Official	117.26
Crittenton Center	Emergency Shelter Care	645.84
Ruth Denham	Election Official	107.25
Betty Drager	Election Official	107.25
Shirley Eshelman	Election Official	110.83
Doris A Helm	Election Official	110.83
Jean Henkenius	Election Official	160.75
Heritage House	Polling Place	30.00
Betty M Holaday	Election Official	136.23
Lila Hoogeveen	Election Official	110.83
Joan Houser	Election Official	110.83
Jefferson Co Sheriff	Process Serv fee/Kline	35.84
Lila Kunze	Election Official	103.68
Carolyn Laird	Election Official	178.93
Gayle Lamb	Election Official	110.83
Lewis Community Center % Evonn	Polling Place	30.00
Sonya Mikkelsen	Election Official	113.68
Sally Nelson	Election Official	104.41
Doris Newell	Election Official	160.83
Betty Pope	Election Official	103.68
Quakerdale	Shelter Care	3449.14
Joyce Riggs	Election Official	103.68
Wallace Roscoe	Election Official	103.68
S W I Juvenile Emergency	2nd Qtr FY 2003-2004	6827.86
Sarpy County Sheriff	Service Fees	22.02
Norma E Schaaf	Election Official	146.23
Shelby County Auditor	Office Expense	283.97
Tri-County News/Griswold Ameri	Sample Ballot/Notice	98.28
Marvel Van Ginkel	Election Official	103.68
Webster Co Sheriff	Juvenile	34.50
Karen V Woodward	Election Official	132.52

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	19891.13
Cass Co Meals on Wheels	Other	66.50
Country Care Center	Community Supported Livin	67.23
Dept of Human Services	Intermediate Care Fac/MR	39512.63
Goodwill Industries	Work Activity Services	691.00
Ida Services, Inc	Work Activity Services	1249.49
Lutheran Family Service	Residential Care Fac./MR	5487.00
New Hope Village Inc	Work Activity Services	836.64
Nishna Productions Inc	Community Supported Livin	199.44
Office Stop	Office Supplies	2.50
OneStar Long Distance Inc	Telephone & Telegr.Serv.	32.90
Park Place	Community Supported Livin	4160.92
Partnership For Progress	Community Supported Livin	485.07
Donna Ray	Mental Health Advocates	144.56
REM-Atlantic	Residential Care Fac./MR	1939.36
The Richmond Center	Outpatient / Counseling	102.10
S W I T A	Transportation	1700.00

**Wednesday, September 17, 2003** (continued)

**MH-DD Services Fund** (continued)

S W IA Mental Health Cen	Outpatient / Counseling	14989.00
Solutions	Office Supplies	1868.78
West Cent Iowa Workshop	Supported Employment Serv	165.12
Westminster House	Rent	179.35

**Rural Services Basic Fund**

Carpenter Uniform Co	Uniform	948.54
Cass Co Cleaners	Dry Cleaning	17.40
Deter Motors Inc	Vehicle Maintenance	1088.65
Kum & Go W.E Fleet	Fuel	279.67
Phil Fleet Advantage	Fuel	469.76
Phillips Petroleum Co	Fuel	35.25
Pottawattamie Co Sheriff	Property Seized	27.00
Sinclair	Fuel	258.57

**Secondary Road Fund**

Casey's General Stores	Engineering Services	311.14
Dixon Construction Co	Engineering Services	8948.66
Gus Construction Co Inc	Engineering Services	85963.20
Mark Knudsen	Engineering Services	160.00
OneStar Long Distance Inc	Engineering Services	49.99

**Local Emergency Mgmt Agency**

Rob Koppert	Mileage & Hotel	987.80
OneStar Long Distance Inc	Telephone & Telegr.Serv.	22.14

**Wednesday, September 24, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of September 17, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

{Request by Maggie McGuire (His Acres) to change classification from General Agricultural to Business District for property described as: Part of the NW1/4 of section 23-76-35 (Franklin Twp) described as follows: Commencing at the SW Corner of the NW 1/4 of section 23-76-35, thence N 90 degrees E along the south line of said NW<sup>1</sup>/<sub>4</sub> 1,328.4 feet to the point of beginning; thence continuing N 90 degrees E 656.7 feet; thence N 12 degrees 54' 30" W, 326.9 feet; thence N 33 degrees 32' W, 158.1 feet; thence N 49 degrees 41' 30" W, 188.0 feet; thence N 65 degrees 58' W, 198.3 feet; thence N 40 degrees 46' 30" W, 230.1 feet; thence N 74 degrees 40' W, 134.8 feet; thence S 3 degrees 26' 30"E, 196.7 feet; thence S 26 degrees 23' E, 344.4 feet; thence S 10 degrees 14' E, 329.4 feet to the point of beginning. Tract contains 9.69 acres including county road right of way.}

At 10:00 A.M., on this 24<sup>th</sup> of September, 2003 the Board again took up consideration of an amendment to the Cass County zoning ordinance (original consideration 9/10/03). Present were Maggie McGuire, County Attorney James Barry and eleven interested citizens. Chair Waters asked for comments from the public. None made.

Chair requested that the County Attorney review the five items that the Zoning Board is to determine before making a recommendation. Summary: 1) Validity of current classification; 2) Need for additional land to be zoned for purpose requested; 3) Is change consistent with current land use plan and policy; 4) Would change effect a demand for services or utilities in excess of present capacity; and 5) Would change result in traffic in excess of the capacity of existent streets.

Supervisor Volk commented that no reason had been discovered to change the decision reached by the zoning board.

Motion made by Volk and seconded by Rieken: The Cass County Board of Supervisors concurs with the recommendation of the Cass County Zoning Board and denies the request as submitted by Maggie McGuire for change in

Wednesday, September 24, 2003 (continued)

zoning classification for property located in section 23 of Franklin Township. Carried unanimously.

Committee reports- Volk & Kinen: Public Safety Communications 9/22; Volk: Zion Recovery Inc 9/22; Joyce: SW Iowa Coalition 9/23; and Rieken: Juvenile Emergency Services 9/17 and District 4 Adult Corrections 9/23 (Co. Bluffs)

Chair adjourned meeting. Next meeting Tuesday, September 30, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Tuesday, September 30, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of September 24, 2003 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

At 10 A.M. REM Atlantic Local program director Sharon McCutchen and REM State administrator Laura Schultz met with the board. Schultz asked whether Cass County was interested in allowing additional housing for brain injured or other handicapped persons to be built. REM is planning to operate additional housing units in the State. Board stated it was willing to explore the idea and would allow a developer to make a presentation.

Reports filed- Medivac Ambulance reports for the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2003.

Chair adjourned meeting. Next meeting Wednesday, October 8, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic**

Alliant Utilities	Utilities	650.09
American Sec Control Systems	Control Panel Replacement	329.30
Anita Printing Services, Inc	Fall Newsletters	137.50
Anita Tribune Co Inc	Board Minutes	161.30
Aquila	Gas @ Cold Springs	284.06
AT&T	Telephone & Telegr.Serv.	61.79
Atlantic City Clerk	Utilities	15.23
Atlantic Motor Supply	Filter	7.18
Atlantic Municipal Util	Utilities	894.25
Atlantic News Telegraph	Board Minutes	252.23
B&B Sanitation	Utilities	27.00
Bro Business Center Corp	Copier Lease	724.37
E D Brocker	Travel	10.65
Brown Electric Company	Exit Bulbs	52.82
Cappels	Supplies	95.33
Cass Co Auditor	Supplies	42.74
Cass Co Memorial Hospital	Home Care/PHN/Out Patient	13,396.50
Cass County Jail	To Imprest Cash	69.64
Cass County Sheriff	Transportation	97.37
Cherry Hill Apts	Rent	605.00
CitiBusiness	Smoke Detector	289.11
Cook Sanitation	Sanitation	105.50
City of Cumberland	Utilities	80.16
Earl May Garden Center	Cricketts & Mealworms	6.00
Egan Supply Co	Switch	17.24
Fareway Stores	Food and Supplies	1509.14

Tuesday, September 30, 2003 continued

**General Basic Fund** continued

Fikes Metro Inc	Deodorizers	14.00
Fulton Steamer	Steam Clean Jail Carpet	138.00
Griswold Amoco Fuel-O-Matic	Gas	149.03
Griswold Coop Telephone	Phone Service	96.23
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food For District Meeting	82.13
IBM Corporation	4225 DOT Matrix	92.45
IMWCA	Audit Premium Adjustment	348.00
Iowa County Attorney's Assoc	Fall Conference	270.00
Iowa State Bar Association	Criminal Jury	15.90
Iowa Telecom	Telephone & Telegr.Serv.	717.64
ISAC	Fall School	140.00
ISCTA Jeff Garrett	Fall School Meal	16.50
J&J Custom Graphic Design	Signs	166.53
J&J Custom Graphic Design	Signs	166.53
Wayne Johnson	Rent	230.00
Russell Joyce	Mileage	135.12
K Mart-Atlantic	Inmates Provisions	4.38
Larsen Supply Co	Toilet Tissue	229.05
Laverty Sanitation	Garbage Pickup & Rent	105.00
Lloyd & Meredith	Repair Hose	6.50
C. Jetaime Maresh	Rent	265.00
Sharon Mathias	Mending Inmates Uniforms	75.00
Mid-American Energy	Electricity	753.22
NetINS	Web Service	16.95
New Southlawns Memory Gardens	Care of Vet Graves	252.00
Newlons Grove Cemetery	Care of Vet Graves	144.00
Nishnabotna Valley R E C	Utilities	415.30
Office Stop	Office Supplies	64.93
Olsen Fuel Supply Inc	Fuel For Mowers	360.00
Omaha Foot Care	In-Patient Treatment	14.14
OneStar Long Distance Inc	Long Distance	204.83
Pamida Discount Center	Supplies	43.13
Pelgrow	Weed Spray	61.28
Phillips Petroleum Co	Jail Van Fuel	23.00
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Postage	151.00
Jerald Putnam	Travel	14.20
Rex Pharmacy	Office Supplies	40.97
Robinson Hardware	Supplies	302.39
Dennis Rosener	Rent	250.00
Rush Electric	Electrical Repair @ Conklins	91.10
S I R W A	Report #3	121241.00
Safeguard Business Systems	Blank W2's	50.71
Sandbothe Firestone	Tire Repair	2.20
Michael A Scheibeler	Office Expense	321.24
Schumacher Elevator Co	Elevator Maintenance	151.46
Second Street Repair	Repairs	598.16
Dennis Sierck	Two A/C Hitchcock House	200.00
Jim Simpson	Rent	275.00
Sinclair	Gas	44.71
Solutions	AS/400 Operations Class	300.00
Stone Office Products	Paper	364.76
Super 8 Motel	Lodging	126.22
Marvin Templeman	Rent	200.00
Thompson Publishing Group	ADA Compliance Guide	329.00
Treasurer State of Iowa	State Income Tax Lost Check Fee	114.68
Tri-County News/Griswold Am.	September 10 Minutes	99.14
United States Cellular	Cell Phone	109.33
Verizon Wireless	Cellular Service	523.29
W & S Appliance Inc	Amana A/C Veteran's	289.00
Weirich Cemetery	Care of Vet Graves	144.00
<b>General Supplemental Fund</b>		
Atlantic News Telegraph	Notice School Election	82.03
Audubon County Sheriff	Juvenile	81.40
Christian Home Ass'n	Shelter Care	1004.18
Clarinda Youth Corp	Juvenile Shelter	445.23
Matt Parrott & Sons	Canvass & Tally List	65.87
Secretary of State	Terminal Maintenance	169.74
<b>MH-DD Services Fund</b>		
Crossroads of Western IA	Work Activity Services	725.55
First Bankcard Center	Office Supplies	24.95
Iowa Telecom	Telephone & Telegr.Serv.	60.22
ISAC	Registrations/Schools	70.00

Teresa Kanning

Employee Mileage & Subs.

284.47

Tuesday, September 30, 2003 continued

**MH-DD Services Fund** continued

Park Place	Community Supported Living	3239.70
Donna Ray	Mental Health Advocates	86.25
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	4046.40
Verizon Wireless	Telephone & Telegr.Serv.	46.21
Willow Heights Inc	Residential Care Fac.	7973.00

**Rural Services Basic Fund**

Cass Co Cleaners	Dry Cleaning	13.10
CitiBusiness	Meals,Fuel,Maintenance	458.38
Kens Wash & Gas	Wash Tokens	35.00
O M B Police Supply	Barrier Tape	80.34
Racom Corp	Service and Travel	153.50
Rex Pharmacy	Film Processing	17.50

**Secondary Road Fund**

Akin Building Center	Engineering Services	267.21
Alliant Utilities	Engineering Services	265.54
Allied Oil & Supply Inc	Engineering Services	3298.77
AmeriPride	Engineering Services	110.17
Atlantic Motor Supply	Engineering Services	1366.95
Atlantic Municipal Util	Engineering Services	237.26
Bair's Firestone Store	Engineering Services	28.00
Blacktop Service Co	Engineering Services	54414.70
Brown Supply Co Inc	Engineering Services	95.60
Cappels	Engineering Services	188.93
Cass Co Environ Landfill	Engineering Services	100.00
Cook Sanitation	Engineering Services	30.00
Curtis Welding & Fab Curt Rena	Engineering Services	128.53
Denison Truck & Trailer Repair	Engineering Services	42.50
Des Moines Industrial Products	Engineering Services	192.95
Don's Truck Sales, Inc	Engineering Services	187.13
Eddy Walker Equipment Co	Engineering Services	11997.00
Electronic Engineering Co	Engineering Services	142.40
Filter-Care of Ne Inc	Engineering Services	204.70
Force America	Engineering Services	253.27
Griswold Amoco Fuel-O-Matic	Engineering Services	151.99
Griswold Coop Telephone	Engineering Services	39.16
Gus Construction Co Inc	Engineering Services	138711.20
Heartland Inn	Engineering Services	67.09
Hotsy Cleaning Systems Inc	Engineering Services	394.90
Inland Truck Parts Co	Engineering Services	164.82
Interstate Battery Systems of	Engineering Services	153.90
Iowa Dept of Trans	Engineering Services	12.60
Iowa Prison Industries	Engineering Services	1896.00
Iowa Telecom	Engineering Services	148.25
Jerico Services Inc	Engineering Services	1267.00
Massena Telephone Co	Engineering Services	18.88
McAtee Tire Service Inc	Engineering Services	176.66
McCunn Equipment Company	Engineering Services	96.90
Mid American Energy	Engineering Services	2.53
Midwest Wheel Co	Engineering Services	388.68
Murphy Tractor and Equipment	Engineering Services	1569.82
Nishnabotna Valley R E C	Engineering Services	31.70
O'Halloran International	Engineering Services	355.46
Olsen Fuel Supply Inc	Engineering Services	4499.97
Postmaster	Engineering Services	37.00
Qwest	Engineering Services	69.10
Red Oak Industrial Gases Inc	Engineering Services	53.21
Rex Pharmacy	Engineering Services	19.97
Rexco Equipment Inc	Engineering Services	1195.29
Riekes Equipment Company	Engineering Services	325.68
Road Builders	Engineering Services	1164.37
Robinson Hardware	Engineering Services	59.94
Sandbothe Firestone	Engineering Services	148.60
Schildberg Construction	Engineering Services	4494.90
State Fire Marshal Office	Engineering Services	50.00
Stone Office Products	Engineering Services	182.76
University Conference Services	Engineering Services	35.00
Van Diest Supply Co	Engineering Services	714.00
West Iowa Telephone Co	Engineering Services	36.91
Zep Mfg Company	Engineering Services	49.33
21st Century Cooperative	Engineering Services	4215.36

**Local Option Tax Fund**

Johnny Walker	Tile Jail Showers	3615.21
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Tuesday, September 30, 2003 continued

Local Emergency Mgmt Agency

Electronic Engineering Co	Monthly Paging Fee	20.00
Iowa Telecom	Local Telephone	66.20
Mediacom	Cable TV	43.05
United States Cellular	Cellular Service	49.83
United States Cellular	Cellular Service	49.83
Verizon Wireless	Cellular Service	44.87

Wednesday, October 8, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of September 30, 2003 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Secondary Roads employee Craig Meyer presented "Cass County secondary road department union's (PPME Local Union 2003) initial bargaining proposal July 1, 2004 contract". It was requested that initial bargaining session (closed meeting) be scheduled for 2 P.M. on October 22. The county will present a counter proposal within two weeks. (PPME = Public Professional and Maintenance Employees)

Committee reports- Joyce: CADCO (Cass Atlantic Development Corporation) 9/30.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of September 2003 and a copy of the report for a jail inspection completed in September.

Chair adjourned meeting. Next meeting Wednesday, October 15, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, October 15, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of October 8, 2003 were approved as read.

Chris Nelson and Melinda Alt, Gronewold Bell Kyhnn & Co, conducted standard exit conference on FY2003 annual financial audit. They noted that since the county had received more than \$300,000 in federal revenues during the year (over \$750,000) additional compliance reports are required. They also noted that GASB34 (depreciation, capitalization, etc) compliance is required for the county for FY2004 (a phase 3 county).

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next regular meeting Wednesday, October 22, 2003. Meet 10 AM, October 20, 2003 as board of canvassers to canvass October 14, 2003 City of Griswold annexation public measure election.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, October 15, 2003 (continued)**

The following claims were approved and auditor authorized to issue checks.

**General Basic Fund**

Alliant Utilities	Utilities	307.23
Allied Documents	Supplements & Renewals	332.28
Atlantic Locker Service	Food	102.20
Atlantic Med Cen Pharmacy	Inmates Medication Cups	9.05
Atlantic Medical Center	Coroner Calls	200.00
Atlantic Municipal Util	Electric and Water	2688.42
Atlantic News Telegraph	Board Minutes and Checks	499.85
Atlantic Pest Control	Pest Control	35.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/Worldcom	135.00
Bill Armstrong Fire Equip	Refill Fire Extinguisher	12.00
Bob Boots	Rent	155.00
Bro Business Center Corp	Copier Contract	93.96
Camblin Plumbing & Heat	Fix Leak in Jail Sink	868.89
Cappels	Supplies	105.54
Cass Co Cleaners	Cleaning and Repair Unifo	13.40
Cass Co Fair & 4H	2nd Qtr 2003-2004	13750.00
Cass Co Meals on Wheels	Mobile Meals	1200.00
Cass Co Memorial Hospital	Autopsy	122.00
Cass County Jail	To replenish Imprest Cash	69.99
Dartek	CD Rom Drive	89.29
Fareway Stores	Food and Provisions	813.28
Four Points Sheraton	Lodging Jail School	385.20
Frontier Communications	Maintenance	534.24
Hy Vee Pharmacy	Prescription Medicine	552.05
IMWCA	Installment #4 W/C 0304	6537.00
Iowa Law Enforcement Acad Attn	Jail School	200.00
ISACA C/O Judy Howrey	Dues 2004	125.00
Joyce Jensen	Mileage	56.80
Kum & Go W.E Fleet	Fuel	80.70
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	5666.66
NetINS	Web Service	16.95
Office Stop	Office Supplies	203.95
Olive Street Station	Fuel	68.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	243.42
Pamida Discount Center	Supplies	158.08
Pegler Sysco	Cases of Food	98.10
Postmaster	Postage	125.00
Public Safety Fund	74% Sept 2003 Expenses	10056.25
Quill Corporation	Info Tech Supplies	70.13
Rex Pharmacy	Processing	7.75
Robinson Hardware	Picture Hanging Set	124.63
Secretary of State	Notary Renewal	30.00
Solutions	Engineering Services	1260.39
Stone Office Products	Office Supplies	1824.07
Thompson Publishing Group	Fair Labor Handbook	373.50
Tri-County News/Griswold Am.	Board Minutes	128.95
Union County Auditor	Substance Abuse	135.80
Kenneth Waters	Mileage	243.36

**General Supplemental Fund**

Audubon County Sheriff	Magistrate	38.04
Cass County Sheriff	Serving Notices-Court	2901.58
Holt County Sheriff	Criminal	30.97
Office Stop	Labels	9.99
Nicole Popp	Subpoena	5.58
Pottawattamie Co Sheriff	Service Fees	17.00
Quakerdale	Shelter Care	2488.62
Shelby County Auditor	Office Expense	283.97
Story County Clerk	Criminal	12.00
Tri-County News/Griswold Am.	Notice Special Annexation	94.37
Ashley VonSeggern	Subpoena	5.58
Tom VonSeggern	Subpoena	5.58

**MH-DD Services Fund**

Bro Business Center Corp	Copier	94.56
C A S S Incorporated	Sheltered Workshop	21826.45
Cass Co Meals on Wheels	Other	64.75
Dept of Human Services	Inpatient / Hospital	9160.24
Ida Services, Inc	Work Activity Services	1215.30
Lutheran Family Service	Residential Care Fac./MR	5310.00
New Hope Village Inc	Work Activity Services	836.64
Nishna Productions Inc	Community Supported Living	194.44
OneStar Long Distance Inc	Telephone & Telegr.Serv.	34.48
Partnership For Progress	Community Supported Living	632.40

**Wednesday, October 15, 2003 (continued)**

**MH-DD Services Fund (continued)**

REM-Atlantic	Residential Care Fac./MR	1876.80
S W IA Mental Health Center	Outpatient / Counseling	22624.78
Solutions	Office Supplies	1404.89
West Cent Iowa Workshop	Community Supported Living	237.92

**Rural Services Basic Fund**

Bair's Firestone Store	Accident 15-6	367.27
Carpenter Uniform Co	Wallet Badges	123.20
Deter Motors Inc	Vehicle Maintenance	1001.75
Kings Sporting Goods	Ammo/Misc	28.81
Mike's Auto Body	Vehicle Maintenance	603.98
O'Reilly Auto Parts	Misc	12.31
Rex Pharmacy	Film/Processing	23.23
Sinclair	Fuel	138.78

**Secondary Road Fund**

Casey's General Stores	Engineering Services	303.62
OneStar Long Distance Inc	Engineering Services	35.63
Randy Pollock	Engineering Services	41.60
Vogel Traffic Service, Inc.	Engineering Services	7099.69

**Local Emergency Mgmt Agency**

Dell Marketing L.P % Dell USA	Monitor,Printer,Toner Car	1037.01
Rob Koppert	Supplies/EOP Dev/Update	3922.22
OneStar Long Distance Inc	Telephone & Telegr.Serv.	25.44
Grand Total		137141.83

**Friday, September 12, 2003**

**CANVASS OF SCHOOL ELECTION OF SEPTEMBER 9, 2003**

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the September 9, 2003 Regular School Election with three members present: Don Volk, acting chair; Russell Joyce and Chuck Kinen.

After examination of the tally books the following results were declared:

**ANITA COMMUNITY SCHOOL DISTRICT**

For the office of DISTRICT #1 DIRECTOR \_\_\_\_\_, ONE to be elected, there were fifty-five ( 55 ) votes cast as follows:  
GERALD R. WESSELS received fifty-four ( 54 ) votes.  
GARY MADISON received one ( 1 ) votes.

We therefore declare GERALD R. WESSELS duly elected to the office of DISTRICT # 1 DIRECTOR for the term of three years.

=====  
 For the office of DISTRICT #2 DIRECTOR \_\_\_\_\_, ONE to be elected, there were fifty-four ( 54 ) votes cast as follows:  
PHYLLIS NICHOLS received fifty-four ( 54 ) votes.

We therefore declare PHYLLIS NICHOLS duly elected to the office of DISTRICT # 2 DIRECTOR for the term of three years.

**ATLANTIC COMMUNITY SCHOOL DISTRICT**

For the office of DISTRICT #1 DIRECTOR \_\_\_\_\_, ONE to be elected, there were one hundred ninety-five ( 195 ) votes cast as follows:  
GLEN R. SMITH received one hundred eighty-nine ( 189 ) votes.  
Scattering (write in) received six ( 6 ) votes.

We therefore declare GLEN R. SMITH duly elected to the office of DISTRICT # 1 DIRECTOR for the term of three years.

=====  
 For the office of DISTRICT # 2 DIRECTOR \_\_\_\_\_, ONE to be elected, there were one hundred eighty-seven ( 187 ) votes cast as follows:

JODY LORENCE received one hundred eighty-one ( 181 ) votes.  
Scattering (write in) received six ( 6 ) votes.

We therefore declare JODY LORENCE duly elected to the office of DISTRICT # 2 DIRECTOR for the term of three years.

**CUMBERLAND/MASSENA COMMUNITY SCHOOL DIST.**

=====  
 For the office of DISTRICT # 4 DIRECTOR \_\_\_\_\_, ONE to be elected, there were one hundred fifteen ( 115 ) votes cast as follows:

ROB TICKNOR write-in received fifty-one ( 51 ) votes.

Friday, September 12, 2003 (continued)

CANVASS OF SCHOOL ELECTION OF SEPTEMBER 9, 2003

CUMBERLAND/MASSENA COMMUNITY SCHOOL DIST. (continued)

MARY ERICKSON	write in	received	<u>eighteen</u>	( <u>18</u> )	votes.
TOD McKEE	write in	received	<u>thirteen</u>	( <u>13</u> )	votes.
JEFF THOMSEN	write in	received	<u>sixteen</u>	( <u>16</u> )	votes.
Scattering	write in	received	<u>sixteen</u>	( <u>17</u> )	votes.

We therefore declare ROB TICKNOR duly elected to the office of DISTRICT # 4 DIRECTOR, for the term of three years.

For the office of DISTRICT AT LARGE, ONE to be elected, there were one hundred sixty-three ( 163 ) votes cast as follows:

TODD McKEE	write in	received	<u>eighty-three</u>	( <u>83</u> )	votes.
JEFF THOMSEN	write in	received	<u>forty-eight</u>	( <u>48</u> )	votes.
GLORIA WATERS	write in	received	<u>eighteen</u>	( <u>18</u> )	votes.
Scattering	write in	received	<u>fourteen</u>	( <u>14</u> )	votes.

We therefore declare TODD McKEE duly elected to the office of DISTRICT AT LARGE, for the term of three years.

GRISWOLD COMMUNITY SCHOOL DISTRICT

For the office of DISTRICT # 1 DIRECTOR, ONE to be elected, there were sixty-four ( 64 ) votes cast as follows:

CHERIE A. MINER		received	<u>fifty</u>	( <u>50</u> )	votes.
JON YOUNG	write in	received	<u>thirteen</u>	( <u>13</u> )	votes.
Scattering	write in	received	<u>one</u>	( <u>1</u> )	votes.

We therefore declare CHERIE A. MINER duly elected to the office of DISTRICT # 1 DIRECTOR, for the term of three years.

For the office of DISTRICT # 3 DIRECTOR, ONE to be elected, there were fifty-two ( 52 ) votes cast as follows:

LINDA JAHNKE		received	<u>forty-five</u>	( <u>45</u> )	votes.
STEVE BAIER	write in	received	<u>five</u>	( <u>5</u> )	votes.
Scattering	write in	received	<u>two</u>	( <u>2</u> )	votes.

We therefore declare LINDA JAHNKE duly elected to the office of DISTRICT # 3 DIRECTOR, for the term of three years.

Upon the public measure:

PUBLIC MEASURE A

“Shall the board of directors of the Griswold Community School District in the Counties of Adams, Cass, Montgomery and Pottawattamie, State of Iowa, be authorized for a period of ten (10) years, to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code Section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the board, to levy an instructional support property tax upon all the taxable property within the school district commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2005, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the School District on December 31 for each calendar year commencing with calendar year 2004, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year, to be used for teacher aide salaries for the primary level when class sizes dictate; purchasing instructional materials, supplies, equipment, textbooks and workbooks; supporting technology programs (including director of technology and technology support staff salaries) and purchasing equipment, supporting assessment programs and the mandates of No Child Left Behind and any general fund purpose considered appropriate by the board of directors, excluding salaries (except director of technology, technology support staff and teacher aide salaries as indicated above); and failure to approve this proposition shall not be construed to terminate or restrict authority previously exercised by the Board to levy or impose a special tax for any one or more of the foregoing purposes?”

there were four hundred fifty (450) votes cast as follows:  
For the question, there were two hundred twelve (212) votes.  
Against the question, there were two hundred thirty-eight (238) votes.  
We therefore declare the public measure not to be adopted.

Friday, September 12, 2003 (continued)  
CANVASS OF SCHOOL ELECTION OF SEPTEMBER 9, 2003

**IOWA WESTERN COMMUNITY COLLEGE - abstract forwarded to Pottawattamie County.**

Upon the public measure: **PUBLIC MEASURE B**

“Shall the Iowa Western Community College (Merged area XIII) in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby, State of Iowa, cause to be levied a tax not to exceed twenty and one-fourth (20 ¼) cents per thousand dollars of assessed value in any one year for a period of ten (10) consecutive fiscal years beginning with the tax levy to be made for collection in the fiscal year ending June 30, 2007, for any one or more of the following purposes: for the purchase of grounds; construction of buildings; payment of debts contracted for the construction of buildings, purchase of buildings and equipment for buildings, and the acquisition of libraries; for the purpose of paying costs of utilities; and for the purpose of maintaining, remodeling, improving or expanding the Community College of the Merged Area; or for such other purposes as authorized by law, as provided in Chapter 260C, Section 22 of the Code of Iowa?”

there were eight hundred fifty-four (854) votes cast as follows:  
For the question, there were three hundred eighty-six (386) votes.  
Against the question, there were four hundred sixty-eight (468) votes.

Upon the public measure: **PUBLIC MEASURE C**

“Shall the Board of Directors of Iowa Western Community College in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby, State of Iowa, cause to be levied a tax not to exceed six (6) cents per thousand dollars of assessed value in any one year for a period of ten consecutive fiscal years beginning with the tax levy to be made for collection in the fiscal year ending June 30, 2007, for either of the following purposes: program sharing between community colleges or for the purchase of instructional equipment; or for such other purposes as authorized by law, as provided in Chapter 260C, Section 28 of the Code of Iowa?”

there were eight hundred seventeen (817) votes cast as follows:  
For the question, there were three hundred ninety-three (393) votes.  
Against the question, there were four hundred twenty-four (424) votes.

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards.

Canvass chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Monday, October 20, 2003 10:00 A.M.**

**CANVASS OF CITY OF GRISWOLD SPECIAL ELECTION OF OCTOBER 14, 2003**

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with three members present: Kenneth Waters, chair; Chuck Kinen and Don Volk. Absent: Russell Joyce and Charles Rieken.

At 10:00 AM the votes cast in the Special Election for the City of GRISWOLD were canvassed. After inspection of the TALLY BOOK from the October 14, 2003 SPECIAL CITY ELECTION, the Board certified the following abstract:

S T A T E O F I O W A  
A B S T R A C T O F V O T E S  
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors, and ex-officio Board of Canvassers, for Cass County, hereby certify the following to be a true and correct abstract of the votes cast at the CITY OF GRISWOLD SPECIAL election held on the 14th day of October, 2003, as shown by the tally lists returned from the several election precincts.

Upon the public measure:

**PUBLIC MEASURE D**

“Shall the City of Griswold, Iowa annex to the City of Griswold, Iowa the following described real property:  
NORTH TERRITORY- Beginning at the SW Corner of the SW¼ of the NW FR¼ of Section 5, Township 74 North, Range 37 West; thence East along the South line of said SW¼ of the NW FR¼ of Section 5, Township 74 North, Range 37 West – 83.85 feet; thence North along the East right-of-way line of State Highway 48-1,055.4 feet; thence West in a straight line to the NE Corner of Lot 2 in the

Monday, October 20, 2003 10:00 A.M. (continued)

CANVASS OF CITY OF GRISWOLD SPECIAL ELECTION OF OCTOBER 14, 2003

SE¼ of the NE¼ of Section 6, Township 74 North, Range 37 West; thence Southwesterly along the East boundary of said Lot 2 in the SE¼ of the NE¼ of Section 6, Township 74 North, Range 37 West to its intersection with the NE Corner of the Putnam's Addition to the City of Griswold; thence continuing Southwesterly along the East line of said Putnam's Addition to the City of Griswold to its intersection with the South line of the SE¼ of the NE¼ of Section 6, Township 74 North, Range 37 West; thence East along said South line of said SE¼ of the NE¼, Section 6, Township 74 North, Range 37 West, to the point of beginning. The North territory described contains 4.6 Acres more or less; and, WEST TERRITORY- Beginning at a point 2,030 feet South along the North/South centerline of Section 7, Township 74 North, Range 37 West; thence North 90 degrees West 600 feet, thence South 45 degrees West 45.11 feet thence North on a line parallel to the North/South centerline of Sections 6 and 7, Township 74 North, Range 37 West to its intersection with the North line of the SW¼ of Section 6 Township 74 North, Range 37 West, thence East along said North line of the SW¼ of Section 6, Township 74 North, Range 37 West to the NE Corner of said SW¼, also being the NW Corner of the incorporated boundary of the City of Griswold; thence South along the West Corporate Line of the current incorporated boundary of the City of Griswold to the SW Corner of the incorporated boundary of the City of Griswold; thence continuing South along the North/South centerline of Section 7, Township 74 North, Range 37 West, to the point of beginning. The West Territory described contains 68.0 Acres more or less; and, SOUTH TERRITORY- All land in the North ½ of the NE¼ of Section 7, Township 74 North, Range 37 West not currently in the corporate boundaries of the City of Griswold. The South Territory described contains 21.2 Acres more or less."

there were one hundred ninety-five (195) votes cast as follows:

For the question, there were seventy three ( 73)votes.

Against the question, there were one hundred twenty-two (122)votes.

We therefore declare the public measure not to be adopted.

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Canvass chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, October 22, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of October 15, 2003 were approved as read.

CADCO director Frank Spillers updated board on economic development activity and requested consideration of creation of a revolving loan fund to be utilized for economic development stimulation.

RDG rep Corey Scott presented county with draft of the County comprehensive land use plan (projections thru 2020). Draft copy given to each board member, the zoning administrator and the engineer. The Atlantic comprehensive plan has been finalized and the county's and the other seven cities' plans are being finalized. Review and suggestions for amendment are to be in by November 5, 2003.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Three cases reviewed: Approved Iowa City papers for one client and denied other two requests.

County Engineer Charles Marker reviewed current road projects.

The County submitted its counter proposal to the "Cass County secondary road department union (PPME Local Union 2003) for the July 1, 2004 contract". Initial bargaining session (closed meeting) will begin at 2 P.M. this afternoon. (PPME = Public Professional and Maintenance Employees)

Wednesday, October 22, 2003 (continued)

Committee reports- Volk: SWIMHC 10/20 and WCDC 10/21; Rieken: Juvenile Emergency Services 10/15; Joyce: RC&D 10/20; Waters: Home Health Care 10/16; Joyce & Waters: Environmental Control 10/21.

Reports filed- Treasurer's 09/30/03 Investment Report; IDED Enterprise Zone Program Agreement #04-HEZ-020 approval (housing business, Sonntag, Inc. for 3 duplexes with six residential units in Atlantic-EZ-7 area).

Chair adjourned meeting. Next meeting Friday, October 31, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Friday, October 31, 2003

The Cass County Board of Supervisors met with four members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen and Don Volk. Charles Rieken attending economic development meeting in Griswold. The minutes of October 22, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Volk, second by Kinen to enter into a 28E Agreement for the creation of an Electronic Transactions Clearinghouse (ETC) as part of compliance with the provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). "ETC shall be under the direction and control of the ISAC Board of Directors." ISAC = Iowa State Association of Counties. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Assistant to County Engineer Richard Hansen reviewed current road projects and informed the board of an application for a zoning change to allow a rural subdivision. Zoning hearings will be scheduled.

COLONIAL insurance made presentation on voluntary supplemental insurance products.

SWIMHC administrator Emerson Link reviewed FY03 reports for case management, drop-in center and financial audit. Whereas SWIMHC cash fund reserve is low he asked Board to consider an increase of \$12,000 additional contribution for current FY. Taken under consideration.

Motion by Kinen, second by Joyce to authorize chair to sign Enterprise Zone Program agreement (04-HEZ-020, Sonntag Inc). Carried unanimously.

Reports filed- SWIMHC Case Management Report, 9/30/03 Drop-In Center Report and SWIMHC FY03 Financial Audit.

Chair adjourned meeting. Next meeting Wednesday, November 5, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic Fund**

Acorn Naturalists	Books For Programs	73.72
Akin Building Center	Lumber	37.23
Alliant Utilities	Utilities	301.63
American Red Cross	CPR & 1st Aid Certified	35.00
American Sec Control Systems	Cell Phone	55.00
Anita Tribune Co Inc	Board Minutes	208.56
Aquila	Gas @ Cold Springs	47.29
Atlantic Chamber of Commerce	Advertise Halloween Hike	10.00
Atlantic Locker Service	Food	79.34

Friday, October 31, 2003 (continued)

**General Basic Fund** (continued)

Atlantic Motor Supply	Supplies	76.19
Atlantic Municipal Util	Utilities	131.40
Bro Business Center Corp	Gestetner Digital Copier	659.91
E D Brocker	Travel	10.65
Camblin Plumbing & Heating	Stool	671.61
Cappels	Coffee Maker	180.38
Carpenter Uniform Co	Belt & ID Wallet Badge	90.75
Cass Co Memorial Hospital	In-Patient Treatment	1935.00
Cass County Jail	To Imprest Cash	77.63
CDW Government, Inc	Monitor	393.49
Central Iowa Dist. Inc.	Custodial Supplies	105.96
Cherry Hill Apts	Rent	365.00
Community Services Assoc	Registration	35.00
Claudia L Conn	Gas/Food Inservice School	48.64
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	93.17
Des Moines Register	Daily Paper	62.40
Earl May Garden Center	Food For Animals	5.98
Ellen's Sewing Service	Re-Hem 2 Flags	6.50
Family Crisis Support	1st 1/2 Annual Support Sh	5000.00
Fareway Stores	Food and Supplies	844.49
Farmers Mutual Fire Ins	Insurance For Cold Spring	446.50
Fikes Metro Inc	Deodorizers	14.00
Griswold Amoco Fuel-O-Matic	Gas	64.41
Griswold Coop Telephone	Phone Service	98.70
Guthrie Co Health Dept	1st Qtr FY 2003-2004	6595.23
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	224.99
Hy Vee Pharmacy	Medication	100.91
IMAGETek, Inc	HP Worm Media	99.00
IMWCA	Installment #5 W/C 03-04	6537.00
Iowa Association of Naturalist	IAN Fall Conference	52.65
Iowa Telecom	Telephone Service	719.67
IOWATER	Water Study Supplies	30.00
ISAC	Fall School	370.00
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Supplies	107.40
Stanley Kinzie	Rent	325.00
Laverty Sanitation	Garbage Pickup and Rent	135.00
Tracey Marshall	Mileage	132.06
Linda Marxen	Food Inservice School	47.55
Mediacom	Cable TV	43.05
Meyer-Century Laboratories	Chemicals For Restrooms	891.74
Mid American Energy	Utilities	250.75
Mid-American Energy	Electricity	685.26
NAEIR	Catalog	99.00
Nishnabotna Valley R E C	Utilities	418.05
Office Stop	Office Supplies	119.30
Olive Street Station	Transportation	37.30
OneStar Long Distance Inc	Long Distance	213.01
Pamida Discount Center	Supplies	48.65
Pitney Bowes Reserve Account	Postage	2000.00
Jerald Putnam	Travel	14.20
Regency Villa Apartments	Rent	198.00
Rex Pharmacy	Reprint Pictures/Tape-CD	67.59
Robinson Hardware	Supplies	62.79
Michael A Scheibeler	Office Expense	73.29
Schumacher Elevator Co	Elevator Maintenance	151.46
Sinclair	Gas	99.71
JoAnn Thielen	Tourism Conference Expens	229.12
Tri-County News/Griswold Am.	Board Minutes & Eq. Notice	141.39
United States Cellular	Cell Phones	109.26
Verizon Wireless	Cell Phone Service	98.70
Joretta Wendt	Rent	325.00
Willow Springs Nursery Larry &	Trees For Cocklin Fish Farm	1040.00
Zion Recovery Services	2nd Qtr Rent	675.00
<b>General Supplemental Fund</b>		
Adair Co Sheriff	Magistrate Misdemeanor	21.00
Audubon County Sheriff	Juvenile Service Fees	52.68
Election Systems & Software	Renew Contract	1418.00
Joan Houser	Election Official	80.27
Lois Lindvall	Election Official	67.93
Montgomery County Sheriff	Juvenile Service Fees	89.56
Quakerdale	Shelter Care	2488.62



Friday, October 31, 2003 (continued)

**General Supplemental Fund**

JoBeth Reynolds Election Official 67.93  
 Secretary of State Terminal Maintenance 196.31

**MH-DD Services Fund**

Country Care Center Community Supported Livin 67.23  
 Crossroads of Western IA Work Activity Services 760.10  
 Dept of Human Services Inpatient / Hospital 91283.67  
 Goodwill Industries Work Activity Services 760.10  
 Iowa Telecom Telephone & Telegr.Serv. 60.18  
 Teresa Kanning Employee Mileage & Subs. 133.12  
 Nishna Productions Inc Community Supported Livin 5.00  
 Office Stop Office Supplies 32.68  
 Park Place Community Supported Livin 3330.69  
 The Richmond Center Outpatient / Counseling 15.00  
 S W I T A Transportation 2060.00  
 S W IA Mental Health Center Case Mgmt-Medicaid Mat 11127.60  
 West Cent Iowa Workshop Supported Employment Serv 46.16  
 Willow Heights Inc Residential Care Fac. 7303.00

**Rural Services Basic Fund**

Cass Co Cleaners Dry Cleaning 22.25  
 CitiBusiness Fuel 464.01  
 Don's Pioneer Uniform Boots 209.95  
 Gall's Inc Supplies 330.03  
 Hansen Interstate Repair Tow and Storage 275.00  
 John Day Company Suit 169.43  
 Kings Sporting Goods Supplies 29.80  
 Kum & Go W.E Fleet Fuel 1033.45  
 Olsens Car Care Center Tow and Storage 275.00  
 Phil Fleet Advantage Fuel 454.70  
 Racom Corp Antenna 231.00  
 Rex Pharmacy VHS Tape 10.00  
 Sandbothe Firestone Oil Change 28.00

**Secondary Road Fund**

A&J Sandblasting & Painting Engineering Services 475.00  
 Akin Building Center Engineering Services 42.68  
 Alex-Teck Engineering Services 459.00  
 Alliant Utilities Engineering Services 402.65  
 AmeriPride Engineering Services 54.96  
 American Concrete Engineering Services 329.00  
 Atlantic Motor Supply Engineering Services 1294.77  
 Atlantic Municipal Utilities Engineering Services 250.17  
 Bair's Firestone Store Engineering Services 420.76  
 C & W Lumber Mart Inc Engineering Services 28.37  
 Cappels Engineering Services 201.34  
 Cass Co Environ Landfill Engineering Services 63.50  
 Central West Fabricators Engineering Services 492.79  
 CitiBusiness Engineering Services 14.61  
 Cook Hauling & Tree Service Engineering Services 75.00  
 Cook Sanitation Engineering Services 30.00  
 Curtis Welding & Fabrication Engineering Services 134.59  
 Don's Truck Sales, Inc Engineering Services 245.49  
 Eagle Point Engineering Services 450.00  
 Employee Data Forms of MO LLC Engineering Services 23.50  
 Filter-Care of Ne Inc Engineering Services 204.40  
 Freightliner of Des Moines Engineering Services 97912.00  
 Griswold Amoco Fuel-O-Matic Engineering Services 62.17  
 Griswold Coop Telephone Engineering Services 34.39  
 Holiday Inn Conf Center Engineering Services 84.53  
 Inland Truck Parts Co Engineering Services 1436.44  
 Iowa Prison Industries Engineering Services 5189.40  
 Iowa Telecom Engineering Services 148.15  
 Jon's Garage Door Service Engineering Services 549.40  
 Donnis Kessler Engineering Services 61.06  
 Lawson Products Inc Engineering Services 485.18  
 Lindeman Tractor Co Engineering Services 98.37  
 Linweld Engineering Services 13.15  
 Massena Telephone Co Engineering Services 24.15  
 McAtee Tire Service Inc Engineering Services 12.50  
 Mid American Energy Engineering Services 2.55  
 Mid-Land Equipment Engineering Services 208.29  
 Nishnabotna Valley R E C Engineering Services 17.50  
 O'Halloran International Engineering Services 216.86  
 Olsen Fuel Supply Inc Engineering Services 6420.81  
 Power Plan Engineering Services 730.42  
 Qwest Engineering Services 69.10

Friday, October 31, 2003 (continued)

Secondary Road Fund (continued)

Red Oak Industrial Gases Inc	Engineering Services	15.00
Rex Pharmacy	Engineering Services	13.13
Road Builders	Engineering Services	262.86
Robinson Hardware	Engineering Services	21.98
Sandbothe Firestone	Engineering Services	712.55
Schildberg Construction	Engineering Services	7368.88
Seneca Environmental Services	Engineering Services	38807.44
Snyder & Assoc Inc	Engineering Services	448.72
Stone Office Products	Engineering Services	54.98
Truck Equipment Inc	Engineering Services	4168.00
West Iowa Telephone Co	Engineering Services	28.59
Zep Mfg Company	Engineering Services	504.85
Ziegler Inc.	Engineering Services	286.22
21st Century Cooperative	Engineering Services	2297.25

Sheriff Investigations

Tigerdirect Inc	Camera	654.65
Winston's Detailing	Remote Start	205.00

Capital Projects

Office Stop	Office Panels	2774.00
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Local Emergency Mgmt Agency

American Sec Control Systems	Running Coax	225.00
Electronic Engineering Co	Monthly Paging Fee	10.00
Electronic Engineering Co	Monthly Paging Fee	10.00
Iowa Telecom	Phone Service	62.52
Midwest Development	EMAP & Strategic Plan	2250.00
United States Cellular	Cellular Service	51.19

Wednesday, November 5, 2003

The Cass County Board of Supervisors met with four members present: Don Volk, acting Chair; Russell Joyce, Chuck Kinen and Charles Rieken. Absent: Kenneth Waters (funeral leave). The minutes of October 31, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Draft of comprehensive land use plan discussed. Final amendments due today.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Motion by Joyce, second by Kinen to approve contract 15-CO15-038 with A.M. Cohron & Son, Inc, Atlantic for bridge replacement (\$349,656.66). Carried unanimously.

Committee reports- Volk & Kinen: Public Safety Communications Commission 10/27; Volk: Zion 10/27; Kinen: LEMA and 911 Service Board 10/27; Rieken: Adult Corrections 10/28 (Co.Bluffs); and Joyce: CADCO (Cass Atlantic Development Corporation) 10/28.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of October, 2003.

Chair adjourned meeting. Next meeting Wednesday, November 12, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Thursday, November 6, 2003

**CANVASS OF CITY OF ATLANTIC ELECTION OF NOVEMBER 4, 2003**

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with three members present: Don Volk, chair; Russell Joyce and Chuck Kinen. Absent: Charles Rieken and Kenneth Waters.

At 1 PM the votes cast in the Municipal Election for the City of Atlantic were canvassed according to section 376.9 of the Code of Iowa

Thursday, November 6, 2003

CANVASS OF CITY OF ATLANTIC ELECTION OF NOVEMBER 4, 2003 (continued)

concerning cities subject to RUN-OFF elections. After inspection of the TALLY BOOKS from the November 4, 2003 regular CITY ELECTION, the Board declared the following candidates elected as shown on the abstract and authorized the Auditor to issue the abstract and certificates of election:

For the office of CITY COUNCIL AT LARGE, one to be elected, there were three hundred sixty-six ( 366 ) votes cast as follows:

DAVID R. JONES received three hundred fifty-nine ( 359 ) votes. SCATTERING (wi) received seven ( 7 ) votes.

We therefore declare DAVID R. JONES duly elected to the office of CITY COUNCIL AT LARGE, for the term of four years.

For the office of CITY COUNCIL FIRST WARD, one to be elected, there were thirty-four ( 34 ) votes cast as follows:

KERN A. MILLER received thirty-one ( 31 ) votes. MARK DAOUST (wi) received one ( 1 ) votes. STEVE GREEN (wi) received one ( 1 ) votes. DON KNUDSEN (wi) received one ( 1 ) votes.

We therefore declare KERN A. MILLER duly elected to the office of CITY COUNCIL FIRST WARD, for the term of four years.

For the office of CITY COUNCIL SECOND WARD (vacancy term), one to be elected, there were thirty-nine ( 39 ) votes cast as follows:

DAVID L. WHEATLEY received thirty-eight ( 38 ) votes. PAT SIMMONS (wi) received one ( 1 ) votes.

We therefore declare DAVID L WHEATLEY duly elected to the office of CITY COUNCIL SECOND WARD, for the remainder of the term ending 12/31/2005.

For the office of CITY COUNCIL THIRD WARD, one to be elected, there were seventy-four ( 74 ) votes cast as follows:

PAT SIMMONS (wi) received fifty-four ( 54 ) votes. STEVE CASLOW (wi) received two ( 2 ) votes. WENDY RICHTER (wi) received four ( 4 ) votes. RANDY LARSEN (wi) received two ( 2 ) votes. RAY UNDERWOOD (wi) received three ( 3 ) votes. SCATTERING (wi) received nine ( 9 ) votes.

We therefore declare PAT SIMMONS duly elected to the office of CITY COUNCIL THIRD, for the term four years.

For the office of CITY COUNCIL FOURTH WARD, one to be elected, there were one hundred sixty-one ( 161 ) votes cast as follows:

DAVID DUNFEE received one hundred three ( 103 ) votes. HARVEY W. MISENOR received fifty-five ( 55 ) votes. DENNIS STUETELBERG (wi) received one ( 1 ) votes. EUGENE KINEN (wi) received two ( 2 ) votes.

We therefore declare DAVID DUNFEE duly elected to the office of CITY COUNCIL FOURTH WARD, for the term of four years.

For the office of PARK & RECREATION BOARD, one to be elected, there were three hundred sixty-four ( 364 ) votes cast as follows:

JOLENE S. BOWER received three hundred fifty-nine ( 359 ) votes. SCATTERING (wi) received five ( 5 ) votes.

to the office of PARKS & RECREATION BOARD, for the term of six years beginning 11/16/03.

Chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

Wednesday, November 12, 2003

CANVASS OF CITY ELECTION OF NOVEMBER 4, 2003 (except Atlantic)

The Cass County Board of Supervisors met as ex-officio Board of Canvassers with four members present: Don Volk as chair; Russell Joyce, Chuck Kinen and Charles Rieken. Delayed: Kenneth Waters who arrived at about 8:45.

At 8:00 A.M. the cities conducting elections under chapters 44 and 45 of the Code of Iowa were canvassed. After inspection of the TALLY BOOKS from the November 4, 2003 regular CITY ELECTION, the Board declared the following candidates elected as shown on the abstract and authorized the Auditor to issue the abstract and certificates of election:

CITY OF ANITA

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For the office of MAYOR \_\_\_\_\_, one to be elected, there were ninety-four ( 94 ) votes cast as follows:  
MICHAEL R. KRAUS received eighty ( 80 ) votes.  
TIM MILLER (wi) received six ( 6 ) votes.  
STEVE SISLER (wi) received five ( 5 ) votes.  
SCATTERING received three ( 3 ) votes.

We therefore declare MICHAEL R. KRAUS \_\_\_\_\_ duly elected to the office of MAYOR \_\_\_\_\_, for the term of four years \_\_\_\_\_.

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For the office of CITY COUNCIL AT LARGE \_\_\_\_\_, two to be elected, there were one hundred sixty-nine ( 169 ) votes cast as follows:  
LINDA FIREBAUGH received seventy-eight ( 78 ) votes.  
MARCIA L.HOCKENBERRY received eighty-two ( 82 ) votes.  
DAVID CHRISTENSEN (wi) received two ( 2 ) votes.  
SCATTERING received seven ( 7 ) votes.

We therefore declare LINDA FIREBAUGH \_\_\_\_\_, MARCIA L HOCKENBERRY \_\_\_\_\_ duly elected to the office of CITY COUNCIL AT LARGE \_\_\_\_\_, for the term of four years \_\_\_\_\_.

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CITY OF CUMBERLAND

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For the office of MAYOR \_\_\_\_\_, one to be elected, there were seventy-nine ( 79 ) votes cast as follows:  
DOUG TOWNE (wi) received thirty-eight ( 38 ) votes.  
LINDA MADISON (wi) received twenty-four ( 24 ) votes.  
FLOYD PIERCE (wi) received eleven ( 11 ) votes.  
DAN ANSTEY (wi) received three ( 3 ) votes.  
SCATTERING received three ( 3 ) votes.

We therefore declare DOUG TOWNE \_\_\_\_\_ duly elected to the office of MAYOR \_\_\_\_\_, for the term of two years \_\_\_\_\_.

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For the office of CITY COUNCIL AT LARGE \_\_\_\_\_, two to be elected, there were one hundred fifty-one ( 151 ) votes cast as follows:  
ROBERT HERSHBERGER received fifty-five ( 55 ) votes.  
ZOE JOHNSON received thirty-seven ( 37 ) votes.  
LELE MAE LANK received forty-nine ( 49 ) votes.  
DENZEL EDWARDS (wi) received six ( 6 ) votes.  
SCATTERING received four ( 4 ) votes.

We therefore declare ROBERT HERSHBERGER \_\_\_\_\_, LELA MAE LANK \_\_\_\_\_ duly elected to the office of CITY COUNCIL AT LARGE \_\_\_\_\_, for the term of four years \_\_\_\_\_.

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CITY OF GRISWOLD

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For the office of MAYOR \_\_\_\_\_, one to be elected, there were two hundred ninety-four ( 294 ) votes cast as follows:  
JERRY PUTNAM wi received two hundred forty-eight ( 248 ) votes.  
LOU BOUCHER wi received twenty-two ( 22 ) votes.  
KIM KEMP wi received three ( 3 ) votes.  
TONY HUNOLT wi received three ( 3 ) votes.  
KENNY NELSON wi received two ( 2 ) votes.

Wednesday, November 12, 2003

CANVASS OF CITY ELECTION OF NOVEMBER 4, 2003 (except Atlantic) (continued)

CITY OF GRISWOLD:

<u>DICK MARSHALL</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>DARRELL SMITH</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>WILMA SELDERS</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>SCATTERING</u>		received <u>ten</u>	( <u>10</u> ) votes.

We therefore declare JERRY PUTNAM duly elected to the office of MAYOR, for the term of four years.

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For the office of CITY COUNCIL AT LARGE, three to be elected, there were five hundred ninety-nine ( 599 ) votes cast as follows:

<u>DELORES ELLEN KIRK</u>		received <u>seventy</u>	( <u>70</u> ) votes.
<u>JERRY PUTNAM</u>		received <u>sixteen</u>	( <u>16</u> ) votes.
<u>DAN ROSSELL</u>		received <u>one hundred seventy-one</u>	( <u>171</u> ) votes.
<u>TOM SANDBOTHE</u>		received <u>one hundred fifty-one</u>	( <u>151</u> ) votes.
<u>PAUL T. STEIN</u>		received <u>one hundred sixty-seven</u>	( <u>167</u> ) votes.
<u>BARRY MOORE</u>	<u>wi</u>	received <u>eighteen</u>	( <u>18</u> ) votes.
<u>KIM KEMP</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>SCATTERING</u>		received <u>four</u>	( <u>4</u> ) votes.

We therefore declare DAN ROSSELL, TOM SANDBOTHE and PAUL T. STEIN duly elected to the office of CITY COUNCIL AT LARGE, for the term of four years.

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CITY OF LEWIS

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For the office of MAYOR, one to be elected, there were one hundred sixty-five ( 165 ) votes cast as follows:

<u>DONALD SANNNY</u>		received <u>one hundred nineteen</u>	( <u>119</u> ) votes.
<u>ILENE RHOADS</u>		received <u>forty-five</u>	( <u>45</u> ) votes.
<u>NONA ERICKSON</u>	<u>wi</u>	received <u>one</u>	( <u>1</u> ) votes.

We therefore declare DONALD SANNNY duly elected to the office of MAYOR, for the term of four years.

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For the office of CITY COUNCIL AT LARGE, three to be elected, there were four hundred fifty-seven ( 457 ) votes cast as follows:

<u>SCOTT ANDERSON</u>		received <u>one hundred fifty-two</u>	( <u>152</u> ) votes.
<u>THERESA J. COHRS</u>		received <u>fifty-three</u>	( <u>53</u> ) votes.
<u>JON MOSIER</u>		received <u>one hundred twenty-four</u>	( <u>124</u> ) votes.
<u>BOB SWANKE</u>		received <u>fifty-six</u>	( <u>56</u> ) votes.
<u>NONA ERICKSON</u>	<u>wi</u>	received <u>sixty</u>	( <u>60</u> ) votes.
<u>WILLIAM WORTH</u>	<u>wi</u>	received <u>three</u>	( <u>3</u> ) votes.
<u>JIM CONN</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>JENNIFER SMITH</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>SCATTERING</u>		received <u>five</u>	( <u>5</u> ) votes.

We therefore declare SCOTT ANDERSON and JON MOSIER and NONA ERICKSON duly elected to the office of CITY COUNCIL AT LARGE, for the term of four years.

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CITY OF MARNE

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For the office of MAYOR, one to be elected, there were thirty-seven ( 37 ) votes cast as follows:

<u>BARBARA J. FISCHER</u>		received <u>twenty-four</u>	( <u>24</u> ) votes.
<u>PHIL WEIDNER</u>	<u>wi</u>	received <u>ten</u>	( <u>10</u> ) votes.
<u>LANNY KITE</u>	<u>wi</u>	received <u>two</u>	( <u>2</u> ) votes.
<u>AL CRANSTON</u>	<u>wi</u>	received <u>one</u>	( <u>1</u> ) votes.

We therefore declare BARBARA J. FISCHER duly elected to the office of MAYOR, for the term of two years.

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Wednesday, November 12, 2003

CANVASS OF CITY ELECTION OF NOVEMBER 4, 2003 (except Atlantic) (continued)

CITY OF Marne:

For the office of CITY COUNCIL AT LARGE, five to be elected, there were one hundred eighty-three ( 183 ) votes cast as follows:

<u>RANDALL I. BAXTER</u>	received <u>thirty-four</u>	( <u>34</u> )	votes.
<u>TONIA GOFF</u>	received <u>twenty-six</u>	( <u>36</u> )	votes.
<u>MARK D. OPBROEK</u>	received <u>thirty-four</u>	( <u>34</u> )	votes.
<u>ANGELA L. REDLER</u>	received <u>thirty-eight</u>	( <u>38</u> )	votes.
<u>KEVIN SIMMONS</u>	received <u>twenty-four</u>	( <u>24</u> )	votes.
<u>LANNY KITE</u> wi	received <u>thirteen</u>	( <u>13</u> )	votes.
<u>AMY BOKEN</u> wi	received <u>three</u>	( <u>3</u> )	votes.
<u>PHIL WEIDNER</u> wi	received <u>one</u>	( <u>1</u> )	votes.

We therefore declare RANDALL I. BAXTER, TONIA GOFF, MARK D. OPBROEK, ANGELA L. REDLER, and KEVIN SIMMONS, duly elected to the office of CITY COUNCIL AT LARGE, for the term of two years.

CITY OF MASSENA

For the office of MAYOR, one to be elected, there were one hundred thirty-seven ( 137 ) votes cast as follows:

<u>LINDA REINEKE</u>	received <u>one hundred twenty-nine</u>	( <u>129</u> )	votes.
<u>DICK FOLLMANN</u> wi	received <u>two</u>	( <u>2</u> )	votes.
<u>SCATTERING</u>	received <u>six</u>	( <u>6</u> )	votes.

We therefore declare LINDA REINEKE duly elected to the office of MAYOR, for the term of two years.

\*\*\*\*\*  
For the office of CITY COUNCIL AT LARGE, two to be elected, there were four hundred twenty-eight ( 428 ) votes cast as follows:

<u>CONI J. CURRY</u>	received <u>eighty</u>	( <u>80</u> )	votes.
<u>SHIRLEY ESHELMAN</u>	received <u>seventy-five</u>	( <u>75</u> )	votes.
<u>TIMOTHY J. MARCSISAK</u>	received <u>ninety</u>	( <u>90</u> )	votes.
<u>CHARLES SPIEKER</u>	received <u>fifty-five</u>	( <u>55</u> )	votes.
<u>KIM WOOD</u>	received <u>one hundred fourteen</u>	( <u>114</u> )	votes.
<u>MIKE FOLLMANN</u> wi	received <u>two</u>	( <u>2</u> )	votes.
<u>DAVID BISSELL JR.</u> wi	received <u>two</u>	( <u>2</u> )	votes.
<u>KEVIN MCCUNN</u> wi	received <u>two</u>	( <u>2</u> )	votes.
<u>SCATTERING</u>	received <u>eight</u>	( <u>8</u> )	votes.

We therefore declare KIM WOOD, and TIMOTHY J. MARCSISAK, and CONI J. CURRY, duly elected to the office of CITY COUNCIL AT LARGE, for the term of four years.

CITY OF WIOTA

For the office of MAYOR, one to be elected, there were thirty-five ( 35 ) votes cast as follows:

<u>ROSS E. HAVENS</u>	received <u>twenty-nine</u>	( <u>29</u> )	votes.
<u>DOROTHY POWER</u> wi	received <u>three</u>	( <u>3</u> )	votes.
<u>SCATTERING</u>	received <u>three</u>	( <u>3</u> )	votes.

We therefore declare ROSS E. HAVENS duly elected to the office of MAYOR, for the term of two years.

\*\*\*\*\*  
For the office of CITY COUNCIL AT LARGE, two to be elected, there were seventy ( 70 ) votes cast as follows:

<u>DONNA R. MILLER</u>	received <u>thirty-five</u>	( <u>35</u> )	votes.
<u>LAMAR K. SPIES</u>	received <u>eighteen</u>	( <u>18</u> )	votes.
<u>STEVEN HAVENS</u> wi	received <u>thirteen</u>	( <u>13</u> )	votes.
<u>SCATTERING</u>	received <u>four</u>	( <u>4</u> )	votes.

We therefore declare DONNA R. MILLER, and LAMAR K SPIES duly elected to the office of CITY COUNCIL AT LARGE, for the term of four years.

Chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, November 12, 2003 REGULAR MEETING**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of November 5, 2003 were approved as read.

At 9:00 A.M. the chair noted that this was the time and place specified for a public hearing and taking of action on proposal to submit an application to the FY2004 Iowa Housing Fund.

SWIPCO Community Development Specialist Jeremy Middents reviewed the application process.

Cass County recognizes the need for housing rehabilitation in the County, in particular for low to moderate income residents. The County is applying for a \$300,000 grant through the IA Dept. of Economic Development and will provide project grants of up to \$24,999 for rehabilitation of about 12 owner-occupied, single family, low-moderate housing units.

The application will be made on or before December 10, 2003. The county will contribute a local share up to \$12,000 and the City of Atlantic will contribute a local share up to \$12,000. 100% of these funds will benefit low-moderate income (LMI) residents. No person will be displaced as a result of funded activities.

The Auditor noted that there were no other persons present and that there were no written or oral comments received prior to the meeting.

**Whereas** Cass County has found a need for housing rehabilitation in the county; and

**Whereas** Cass County proposes to create a housing rehabilitation program;

and **whereas** this program is expected to rehabilitate at least twelve (12) single-family, owner-occupied, low-moderate income housing units;

Now therefore, upon motion by Joyce with second by Volk: **Resolved-**  
**Section 1:** The Cass County Board of Supervisors authorize and direct the Chair to make an application to the FY2004 Iowa Housing Fund for \$300,000. The County and the City of Atlantic will contribute \$24,000 for local match to complete the Housing Rehabilitation Program as follows: Rehabilitation (12 units): Program Funds \$292,500; Local Contribution \$24,000; Grant Administration \$7,500.  
**Section 2:** These programs will be available throughout Cass County. Carried unanimously.

Local Emergency Management Agency Coordinator Rob Koppert reviewed departmental activity and noted that the loan from Rural Services has been totally repaid and the Agency is 'debt free'.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Southwest Iowa Tourism Region Representative (for Cass County) Jo Ann Thielen gave a report on tourism activity including recent tourism conference held in Des Moines. Goals for this year include print of a tourism brochure and working with the local chamber of commerce, county businesses including fuel stations, restaurants, etc to promote tourism and placing more information on the State website.  
Committee reports-

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.



Wednesday, November 12, 2003 (continued)

Reports filed- Home Care/Chore Services Report for Quarter ending 09/30/2003 and Annual Report for Fy2003 Home Care/Hospice Department.

Chair adjourned meeting. Next meeting Tuesday, November 18, 2003. ISAC annual fall session November 19 thru 21.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Tuesday, November 18, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of November 12, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

The board authorized the change of status from contracted transport services to part time special sheriff's deputy (for liability purposes) of Darrel L. Jones.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Joyce: RC&D 11/17; Volk: SWIMHC 11/17; and Waters: Home Health Care 11/06.

Chair adjourned meeting. Next meeting Wednesday, November 26, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

The following claims were approved and auditor authorized to issue checks.

General Basic Fund

Timothy & Ruth Akers	Rent	107.00
Alco Duckwall Stores Inc	Supplies	121.94
Alliant Utilities	Utilities	1513.03
Allied Documents	Supplements & Renewals	613.63
American Sec Control Systems	Drilled Holes in Jail Door	339.25
Anita Tribune Co Inc	Final Equalization	3.96
AT&T	Telephone Service	132.92
Atlantic Locker Service	Food	198.45
Atlantic Medical Center	Coroner Call	200.00
Atlantic Municipal Utilities	Utilities	1661.23
Atlantic Pest Control	Extermination Service	57.50
B&B Sanitation	Garbage	40.00
Bair's Firestone Store	Tire Repair	31.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	45.00
Bob Barker Company	Supplies	375.75
Bro Business Center Corp	Copier Service	32.90
Camblin Plumbing & Heating	Faucet Leaking	433.91
Cass Co Auditor	District Meeting	10.00
Cass Co Environ Landfill	Other Charges & Services	428.40
Cass Co Meals on Wheels	Mobile Meals	600.00
Cass Co Memorial Hospital	Blankets & Pillows	11609.00
Cass County Jail	To Imprest Cash	75.03
Cass/Atlantic Development Corp	2nd Qtr FY 2003-2004	6250.00
CCMH Home Care/Hospice	Co Request 1st Qtr FY 200	75000.00
Cintas First Aid & Safety	Med Supplies	217.15
Dan Clason	Rent	325.00
Culligan Soft Water	Salt	17.00
Bob Daniels	Rent	250.00
Don's Pioneer Uniform	Shipping	5.00
Electronic Transactions	Membership Dues	941.00
Fareway Stores	Food & Supplies	983.59
Feslers Inc	Finger Print System	88.50
Fikes Metro Inc	Deodorizers	14.00
Gateway Center	Lodging-Solutions	82.95
Gronewold Bell & Kyhnn & Co	Audit Services	4500.00
Hy Vee Food Stores	Food and Provisions	25.00

**Tuesday, November 18, 2003 (continued)**

General Basic Fund (continued)

Hy Vee Pharmacy	Prescription Medicine	314.41
Iowa State Sheriffs & Dep	2003 Winter School	105.00
ISAC	Start Up Fee ETC 28	2500.00
Teresa Kanning	Mileage	139.73
Kum & Go W.E Fleet	Fuel	81.25
Larsen Supply Co	Toilet Tissue	197.25
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Vital Records Envelopes	95.94
Medivac Inc	Ambulance	2833.33
N A C R C	Membership	50.00
Nogg Chemical & Paper	Tissue Towels	116.25
Office Stop	Supplies	92.13
Olive Street Station	Fuel	26.35
OneStar Long Distance Inc	Telephone & Telegr.Serv.	556.30
Pamida Discount Center	Inmates Dry Goods	22.00
Pegler Sysco	Laundry Soap	197.52
Postmaster	Postage	358.00
Public Safety Fund	74% Oct 2003 Expenses	10228.09
RDG Crose Gardner Shukert Inc	Other Charges & Services	9250.45
Rex Pharmacy	Supplies	82.45
Mike or Sandi Roberts	Rent	300.00
Robinson Hardware	Other Charges & Services	182.72
Solutions	Upgrades and Cleaning Car	84.30
Stone Office Products	Calculator Ribbon	279.15
Tri-County News/Griswold Am.	Board Minutes	42.96
Ultra-Chem Inc	Custodial Supplies	170.22
Verizon Wireless	Cellular Service	6.80
Willow Springs Nursery Larry &	Fertilizer & Weed Control	210.00

General Supplemental Fund

Anita Printing Services, Inc	Printing Ballots-IWCC	94.00
Janice Brehmer	Election Official	103.68
Alice J Brown	Election Official	101.89
Nola Brown	Election Official	71.50
Donna Casey	Election Official	96.90
Cass County Sheriff	Serving Notices	2801.19
Laurel Coffman	Election Official	101.89
Shara L Cooper	Election Official	113.68
Mary E Cranston	Election Official	103.18
Ruth Denham	Election Official	125.00
Betty Drager	Election Official	71.50
Ileen C Furne	Election Official	103.68
Enola M Hansen	Election Official	69.71
Caroline Hemmingsen	Election Official	71.50
Jean Henkenius	Election Official	71.50
Betty M Holaday	Election Official	71.50
Holt County Sheriff	Criminal Contempt	30.95
Joan Houser	Election Official	111.03
Lila Kunze	Election Official	71.50
Lois Lindvall	Election Official	73.29
Mary Virginia S Lynam	Election Official	120.84
Matt Parrott & Sons	City Election & IWCC Supplies	45.48
Sonya Mikkelsen	Election Official	120.83
Sally Nelson	Election Official	71.50
Doris Newell	Election Official	121.50
Carol Page	Election Official	69.71
Jacqueline E Pelzer	Election Official	74.06
Betty Pope	Election Official	71.50
Postmaster	Postage	34.00
Evelyn Rechtenbach	Election Official	103.68
JoBeth Reynolds	Election Official	73.29
Joyce Riggs	Election Official	103.68
Wallace Roscoe	Election Official	117.25
Helen I Rossell	Election Official	111.89
Dale Rourick	Election Official	103.68
Norma E Schaaf	Election Official	106.90
Marjorie A Scherdin	Election Official	103.68
Shelby County Auditor	Office Expense	283.97
Shelby County Sheriff	Subpoena	21.00
Loretta J Shepperd	Election Official	105.46
Elaine J Tawzer	Election Official	98.87
Marvel Van Ginkel	Election Official	105.46
Karen V Woodward	Election Official	100.34

**Tuesday, November 18, 2003 (continued)**

<u>MH-DD Services Fund</u>		
Bro Business Center Corp	Office Supplies	252.00
C A S S Incorporated	Sheltered Workshop	23439.37
Cass Co Meals on Wheels	Other	72.00
Hastings & Gartin LLP	Legal Representation	135.00
Ida Services, Inc	Work Activity Services	1020.23
Lutheran Family Service	Residential Care Fac./MR	5487.00
New Hope Village Inc	Work Activity Services	876.48
Nishna Productions Inc	Community Supported Living	199.44
Office Stop	Office Supplies	9.20
OneStar Long Distance Inc	Telephone & Telegr.Serv.	74.12
Partnership For Progress	Community Supported Living	1217.37
Donna Ray	Mental Health Advocates	79.35
REM-Atlantic	Residential Care Fac./MR	1939.36
The Richmond Center	Outpatient / Counseling	15.00
S W IA Mental Health Cen	Partial Hosp./ Screening	15730.00
Verizon Wireless	Telephone & Telegr.Serv.	43.27
West Cent Iowa Workshop	Supported Employment Services	284.08
<u>Rural Services Basic Fund</u>		
Atlantic Motor Supply	Wiper Blades	15.59
Bair's Firestone Store	Vehicle Maintenance	476.65
Carpenter Uniform Co	Uniforms	1041.60
Cass Co Cleaners	Dry Cleaning	18.90
Extreme Clean Car Wash	Wash Tokens	100.00
Gall's Inc	Supplies	257.03
Chief Deputy Bill Sage ISSDA	Winter School	210.00
O M B Police Supply	Supplies	348.99
Rex Pharmacy	Film Processing	5.22
Sioux Sales	Heat Gear	39.90
Val Sothman	Mileage	34.56
<u>Secondary Road Fund</u>		
ISAC	Engineering Services	70.00
OneStar Long Distance Inc	Engineering Services	125.56
Sheriff Investigations		
Appleland Law Enforcement	Weapon/Material	367.30
Cass County Treasurer	MCGruff License Plates	40.00
<u>Local Emergency Mgmt Agency</u>		
Rob Koppert	Planning Work	705.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	48.52
Racom Corp	Installation Of Antenna	471.78

**Wednesday, November 26, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of November 18, 2003 were approved as read.

At 9:00 A.M. as published a hearing was held on a request to amend classification from General Agricultural to Rural Residential property described as Parcel A of the SW1/4 of 34-77-36 and to allow the creation of TIMBER RIDGE SUBDIVISION. Present auditor, five board members, zoning administrator, Mark Pellett and Gerald Gregory. Mr. Pellett presented the board with copies of the proposed final plat of TIMBER RIDGE SUBDIVISION and reviewed plans for use of the property. No objections to proposal were submitted orally or in writing.

Board took matter under advisement and scheduled December 10, 2003 as date to take final action.

(From the minutes of November 12, 1991-

The Board authorized the creation of IMPREST PETTY CASH accounts for the Auditor in the amount of \$50.00 and for the Jail in the amount of \$100.00.)

Motion by Joyce, second by Rieken to authorize the IMPREST PETTY CASH account for the Jail to be increased from \$100.00 to \$200.00. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Wednesday, November 26, 2003 (continued)

County Engineer Charles Marker reviewed current road projects.

Committee reports- Joyce: CADCO 11/25; Waters: SWIPCO/SWITA 11/24; and Kinen: LEMA 11/22.

Chair adjourned meeting. Next meeting Wednesday, December 3, 2003 with meeting time moved up to 8 AM. District Officers Association meeting at Cass County Community Center beginning at 9 AM.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic Fund**

Akin Building Center	Building & Mtce.Supplies	18.74
Anita Tribune Co Inc	Board Minutes	227.84
Aquila	Gas	78.57
AT&T	Telephone	146.17
Atlantic Medical Center	Medical	597.00
Atlantic Municipal Util	Utilities	56.20
Atlantic News Telegraph	Zoning	630.25
Bob Barker Company	Inmates Provisions	314.64
Bob's Mower Clinic LLC	Supplies	291.93
Bonnesen's Store	Program Supplies	9.16
Bro Business Center Corp	Gestetner Digital Copier	823.04
E D Brocker	Travel	10.65
Camblin Plumbing & Heat	Repairs	687.53
Cappels	Supplies	210.54
Dewey Carpenter	Clean Restroom Tank	1200.00
Carroll Control Systems	Repair Restroom	219.15
Cass Co Auditor	Supplies	33.43
Cass Co Memorial Hospital	Home Care Aide/Public Nursing	6607.50
Cass County Jail Donna Jones-	To Imprest Cash	179.53
Conner's Taxidermy	Mounted Bobcat	500.00
Continental Fire Spr Co	Annual Inspection	125.00
Cook Sanitation	Sanitation	105.50
Earl May Garden Center	Supplies	45.96
Fareway Stores	Food and Provisions	1639.61
Fidlar Election Co	Vehicle Registration Envelopes	321.19
First Bankcard Center	Employee Mileage & Subs.	281.46
Griswold Amoco Fuel-O-Matic	Gas	149.11
Griswold Coop Telephone	Phone Service	97.41
Eric Hansen	Substance Abuse	100.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	80.00
Hy Vee Pharmacy	Medication	18.25
Iowa Law Enforcement Acad Attn	Inservice School	200.00
Iowa Telecom	Telephone & Telegr.Serv.	688.97
Iowa Workforce Developement Di	Boiler	45.00
Joyce Jensen	Mileage	57.60
K Mart-Atlantic	Supplies	43.51
Chuck Kinen	Mileage	62.28
Larsen Supply Co	Toilet Tissue	202.00
Laverty Sanitation	Garbage Pickup	105.00
Mid-American Energy	Electricity	573.30
NAEIR	Fall Catalog	40.00
NetINS	Web Service	16.95
Nishnabotna Valley R E C	Utilities	422.45
Office Stop	Binder and Index	68.94
Pamida Discount Center	Medication	54.67
Plummer Investments	Rent	350.00
Postmaster	Postage	134.00
Jerald Putnam	Travel	14.20
RDG Crose Gardner Shukert Inc	Printing	276.60
Rex Pharmacy	Office Supplies	11.99
Robinson Hardware	Fluorescent Bulbs	230.49
Sandbothe Firestone	Tube and Tire Repair	30.00
Michael A Scheibeler	Office Expense	123.19
Schumacher Elevator Co	Elevator Maintenance	151.46
Sinclair	Gas and Oil Change	65.73
Solutions	Freight Charge	9.11
Stone Office Products	Supplies	286.55
Dale E Sunderman	Valuation Meeting	61.56
Jamie Swanson	Fence at Pellett Refuge	746.80

Wednesday, November 26, 2003 (continued)

**General Basic Fund** (continued)

Tri-County News/Griswold Am.	Board Minutes	242.54
United States Cellular	Cell Phones	109.26
Verizon Wireless	Cell Phones	395.43
Kenneth Waters	Mileage	274.32
Weirich Welding	Work on Wood Stove-Fish F	116.00

**General Supplemental Fund**

Anita Tribune Co Inc	Sample Ballots	405.00
Atlantic News Telegraph	Sample Ballot	108.70
Clarinda Youth Corp	Shelter Care	471.42
Postmaster	Postage	26.00
Quakerdale	Shelter Care	2270.32
Tri-County News/Griswold Am.	Sample Ballots	188.00

**MH-DD Services Fund**

Bro Business Center Corp	Office Supplies	29.77
Cass County Sheriff	Sheriff Transport.Charges	220.50
Country Care Center	Community Supported Living	80.67
Crossroads of Western IA	Work Activity Services	794.65
Dept of Human Services	Intermediate Care Fac/MR	41870.23
First Bankcard Center	Office Supplies	419.85
Goodwill Industries	Work Activity Services	760.10
Iowa Telecom	Telephone & Telegr.Serv.	60.18
Teresa Kanning	Mileage	204.89
Park Place	Community Supported Living	2329.80
S W I T A	Transportation	1800.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	3709.20
Verizon Wireless	Telephone & Telegr.Serv.	46.16
Willow Heights Inc	Residential Care Fac.	7035.00

**Rural Services Basic Fund**

CitiBusiness	Expenses	731.48
Dan's Welding Dan Anstey	Other Equip. Purchase	15.00
Kum & Go W.E Fleet	Fuel	1939.12
Darby McLaren	Meal	7.45
Phil Fleet Advantage	Fuel	368.52
Phillips Petroleum Co	Fuel	19.78
Sinclair	Fuels	264.93
Sioux Sales	Shipping	6.50

**Secondary Road Fund**

Alliant Utilities	Engineering Services	800.67
Allied Oil & Supply Inc	Engineering Services	594.65
AmeriPride	Engineering Services	54.96
American Concrete	Engineering Services	1687.50
Atlantic Motor Supply	Engineering Services	1118.64
Atlantic Municipal Util	Engineering Services	291.24
Bair's Firestone Store	Engineering Services	320.98
Big D's Auto Parts	Engineering Services	10.52
C.J. Cooper & Associates, Inc	Engineering Services	34.00
Cappels	Engineering Services	199.95
Casey's General Stores	Engineering Services	181.47
Cass Co Environ Landfill	Engineering Services	10.00
Cass Co Memorial Hospital	Engineering Services	44.00
CitiBusiness	Engineering Services	19.95
A M Cohron & Son	Engineering Services	4238.90
Cook Sanitation	Engineering Services	30.00
Dell Marketing L.P % Dell USA	Engineering Services	1225.26
Eddy Walker Equipment Co	Engineering Services	20907.87
Electronic Engineering Co	Engineering Services	1243.08
Filter-Care of Ne Inc	Engineering Services	232.55
John Garrett	Engineering Services	30.00
Griswold Amoco Fuel-O-Matic	Engineering Services	77.55
Griswold Coop Telephone	Engineering Services	38.27
Hewlett-Packard Company	Engineering Services	3170.00
Industrial Supply Solutions	Engineering Services	1770.00
Inland Truck Parts Co	Engineering Services	201.00
Iowa Dept of Trans	Engineering Services	25.20
Iowa State University	Engineering Services	710.00
Iowa Telecom	Engineering Services	148.15
Lawson Products Inc	Engineering Services	124.64
Lindeman Tractor Co	Engineering Services	149.00
Massena Telephone Co	Engineering Services	26.92
McAtee Tire Service Inc	Engineering Services	105.00
Mid American Energy	Engineering Services	2.55
O'Halloran International	Engineering Services	112.40
Olsen Fuel Supply Inc	Engineering Services	3419.73
Postmaster	Engineering Services	37.00

Wednesday, November 26, 2003 (continued)

Secondary Road Fund (continued)

Qwest	Engineering Services	69.10
Red Oak Industrial Gases Inc	Engineering Services	108.94
Rexco Equipment Inc	Engineering Services	152.01
Robinson Hardware	Engineering Services	232.70
Sandbothe Firestone	Engineering Services	31.00
Schildberg Construction	Engineering Services	4827.66
Stone Office Products	Engineering Services	55.30
Transit Works	Engineering Services	183.84
Truck Country of Iowa, Inc.	Engineering Services	14.20
West Iowa Telephone Co	Engineering Services	28.13
Wise-Mack Inc	Engineering Services	50.40
Ziegler Inc.	Engineering Services	1465.67
21st Century Cooperative	Engineering Services	7256.91

Sheriff Investigations

Tigerdirect Inc	2 Cameras	729.98
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Capital Projects

Obermeir's Refrigeration	Compressor	2028.80
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Local Emergency Mgmt Agency

Iowa Telecom	Telephone & Telegr.Serv.	71.70
Mediacom	Cable TV	43.05
United States Cellular	Cellular Service	49.80

Wednesday, December 3, 2003

The Cass County Board of Supervisors met at 8 AM with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of November 26, 2003 were approved as read.

Committee reports- Rieken: 4<sup>th</sup> District Adult Corrections 11/25 and Juvenile Emergency Services 11/26; Volk: Public Safety Communications 11/30 and Zion Recovery Services 12/01.

Reports filed- Recorder's and Sheriff's Report of Fees Collected for the month of November, 2003.

Chair adjourned meeting. Next meeting Wednesday, December 10. District 4 Officers meeting at Cass County Community Center beginning at 9 AM today.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

Wednesday, December 10, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of December 3, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

The Board again took up consideration on a request for zoning change: Hilltop Venture Investments has applied for a change in zoning classification from General Agriculture District to Rural Residential District for the following described real estate:  
Parcel "A" of the SW¼ of Section 34, T77N, R36W, of the 5<sup>th</sup> P.M., Cass County, Iowa. Said parcel is more particularly described as follows: Commencing at the W¼ Corner of said Section 34, thence N90°00'00"E 347.29 feet along the North line of the SW¼ of said Section 34 to the point of beginning; thence continuing N90°00'00"E 977.01 feet along said North line; thence S0°23'58"E 1572.04 feet; thence N86°32'36"W 626.68 feet; thence N63°49'17"W 180.95 feet; thence N17°06'37"W 748.32 feet; thence N1°33'33"E 739.46 feet to a point on the North line of said SW¼, the point of beginning. Said parcel contains 33.05 acres of which 0.46 acre is contained in County Road easement.

Wednesday, December 10, 2003 (continued)

A public hearing was held on the 26<sup>th</sup> day of November A.D., 2003 at the Board Room of the Cass County Courthouse. No objections were presented. The Board postponed action until today.

Present was County Attorney James Barry, the Board and the County Auditor. The Board concluded that the Zoning Board had considered 1) the validity of the current classification; 2) the need for additional land to be zoned for purpose requested; 3) whether change is consistent with current land use plan and policy; 4) whether change would effect a demand for services or utilities in excess of present capacity; and 5) whether change would result in traffic in excess of the capacity of existent streets. The Board found no reason to change the decision reached by the zoning board.

Motion made by Volk and seconded by Joyce: The Cass County Board of Supervisors concurs with the recommendation of the Cass County Zoning Commission and approves change in zoning from General Agricultural District to Rural Residential district for property described as: Parcel "A" of the SW¼ of Section 34, T77N, R36W, of the 5<sup>th</sup> P.M., Cass County, Iowa. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Chair adjourned meeting. Next meeting Wednesday, December 17, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

Wednesday, December 17, 2003

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of December 10, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

Whereas a vacancy exists due to the death of Bear Grove Township Trustee Bonnie Warne:

Motion by Kinen, second by Volk to appoint Randy Euken to the position of Bear Grove Township Trustee for the remainder of the term ending 12/31/2006. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

County Weed Commissioner Val Sothman presented annual weed report. He will continue using a proactive approach in working with habitual violations.

Reports filed- Annual Weed Commissioner's report.

Chair adjourned meeting. Next meeting Wednesday, December 24, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic Fund**

Alliant Utilities	Utilities	1314.87
Allied Documents	Supplements & Renewals	408.48
Atlantic Locker Service	Food	59.77
Atlantic Municipal Util	Utilities - Electric	1775.29
Atlantic News Telegraph	Zoning Ordinance	27.27
Audubon County Sheriff	Housing Out	385.00
B&B Sanitation	Sanitation Disposal Serv	40.00

Wednesday, December 17, 2003 (continued)

General Basic Fund

Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	255.00
Bro Business Center Corp	Copier Service	44.75
Brown Electric Company	Security Light	136.15
Camblin Plumbing & Heat	Stools Not Flushing-Jail	88.75
Cappels	Supplies	24.27
Cass Co Auditor	District 4 Registration	70.00
Cass Co Fair & 4H	3rd Qtr 03-04	13750.00
Cass Co Meals on Wheels	Meals on Wheels	600.00
Culligan Soft Water Serv	Salt	17.00
Des Moines Register	Paper	91.00
Fareway Stores	Food and Provisions	1397.05
Fikes Metro Inc	Deodorizers	14.00
GKE Computers	Computer Service	45.00
Gronewold Bell & Kyhnn & Co,PC	Audit Services	4000.00
Hy Vee Pharmacy	Prescription Medicine	344.19
IMWCA	Installment #6 W/C 03-04	6537.00
Iowa Law Enforcement Acad Attn	40 Hr Jail School	400.00
ISAC	Luncheon-CRIS	7.00
J & L Time	Rapidprint Ribbon	26.39
Russell Joyce	Mileage	154.80
K Mart-Atlantic	Office Supplies	80.85
Kahlon Inc	Memory Chips For Printers	42.00
Kum & Go W.E Fleet	Fuel	93.30
Tracey Marshall	ISAC Meeting	66.39
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Scott Mickkelsen	Rent Payments	450.00
NetINS	Web Service	16.95
Office Stop	Supplies	209.22
Olive Street Station	Gas	40.00
OneStar Long Distance Inc	Long Distance 11/30/03	529.07
Page Co Treasurer	Mileage	30.00
Pamida Discount Center	Inmates Provisions	15.91
Pegler Sysco	Food	108.10
Plummer Investments	Rent Payments	635.00
Postmaster	Postage	599.00
Public Safety Fund	74% Nov 2003 Expenses	8739.82
Rex Pharmacy	Processing,Film & Reprint	21.68
Karen Riesberg	Rent Payments	304.71
Brian Rink	Misc Sewing	3.71
Robinson Hardware	Humidifier Filters	31.78
Rolands Funeral Services Inc	Transport For Autopsy	306.00
S I R W A Attn; Cathy Lacina	Report #4	76042.00
Seneca Environmental Services	Contrib.-Other Gov.&Organ	1327.00
Shelby Co Environmental Health	Health Kitchen Inspection	50.00
Sioux Sales	Blood Test Kits	53.20
Chuck Smith	Rent Payments	300.00
Southwest Iowa Coalition	Dues	500.00
Stamp Fulfillment Services	Envelopes	419.95
Stone Office Products	Office Supplies	771.56
Julie Symonds	Meals Training	21.43
Tri-County News/Griswold Am.	Board Minutes	138.35
Wells Fargo Bank	Other Charges & Services	14.00

General Supplemental Fund

Anita Printing Services, Inc	Printing City Ballots	122.00
Anita Tribune Co Inc	Sample Ballot	202.50
Audubon County Sheriff	Juvenile & Criminal	122.80
Carroll Co Sheriff	Magistrate	27.56
Cass County Sheriff	Juvenile	2829.91
Clarinda Youth Corp	Shelter Care	497.61
Heritage House	Polling Place Rental	30.00
Lewis Community Center	Polling Place Rental	30.00
Matt Parrott & Sons	Election Envelopes	167.16
Polk County Sheriff	Criminal	51.52
Postmaster	Postage	60.00
Quakerdale	Shelter Care	3230.84
S W I Juvenile Emergency	3rd Qtr FY 2003-2004	6827.86
Secretary of State	Terminal Maintenance	116.23
Shelby County Auditor	Office Expense	283.97
Tri-County News/Griswold Am.	Notice Election/Ballot	122.00
United Church of Christ	Polling Place Rental	30.00
Zion Lutheran Church	Polling Place Rental	30.00



Wednesday, December 17, 2003 (continued)

**MH-DD Services Fund**

C A S S Incorporated	Sheltered Workshop	26147.80
Cass Co Auditor	Registrations/Schools	10.00
Cass Co Meals on Wheels	Other	56.50
Country Care Center	Community Supported Living	53.78
Goodwill Industries	Work Activity Services	691.00
Heartland Inn	Registrations/Schools	143.38
Ida Services, Inc	Work Activity Services	1156.83
ISAC	Registrations/Schools	7.00
New Hope Village Inc	Work Activity Services	717.12
Nishna Productions Inc	Community Supported Living	124.65
Office Stop	Office Supplies	4.69
OneStar Long Distance Inc	Nov Long Distance	18.93
Donna Ray	Mental Health Advocates	168.94
REM-Atlantic	Residential Care Fac./MR	1876.80
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	26485.15
West Cent Iowa Workshop	Supported Employment Serv	165.12
Westminster House	Rent	538.05

**Rural Services Basic Fund**

Bair's Firestone Store	Vehicle Maintenance	1612.84
Deter Motors Inc	Vehicle Maintenance	608.53
Kum & Go W.E Fleet	Fuel	1037.86
Olsens Car Care Center	Jump Start	295.00
Rex Pharmacy	Film	29.99
Sandbothe Firestone	Rotate Tires	34.50
Second Street Repair	Muffler,Pipes,Oil Change	963.13
Sinclair	Fuel	520.29
Sioux Sales	Measuring Wheel	86.93
Streicher's	Fire Arm	199.90

**Secondary Road Fund**

Casey's General Stores	Engineering Services	172.35
Cass Co Extension Office	Engineering Services	420.00
Richard E Hansen	Engineering Services	60.93
Hayes & Son Construction	Engineering Services	175.00
OneStar Long Distance Inc	Engineering Services	34.33
Dennis Vogl	Engineering Services	27.37

**Capital Projects**

Solutions	Maintenance Agreement	9033.20
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**Local Emergency Mgmt Agency**

Electronic Engineering Co	Monthly Paging Fee	10.00
Heartland Inn	Motel Room ISAC	71.69
Iowa EMS Association	Conference Fee	180.00
OneStar Long Distance Inc	Nov Long Distance	29.13
Super 8 Motel	Motel Room-Tabletop Exerc	64.54

Tuesday, December 23, 2003

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the December 16, 2003 Special IWCC Bond election with three members present: Don Volk, acting chair; Russell Joyce and Chuck Kinen.

After examination of the tally books the following results were declared:

S T A T E   O F   I O W A  
A B S T R A C T   O F   V O T E S

cast at the IOWA WESTERN COMMUNITY COLLEGE (MERGED AREA XIII) SPECIAL ELECTION (Anita Community, Atlantic Community, C & M Community and Griswold Community School Districts) held on the 16th day of December, 2003, as shown by the tally lists returned from the several election precincts.

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Upon the Public Measure:

"Shall the Iowa Western Community College (Merged Area XIII) in the Counties of Adair, Adams, Audubon, Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie and Shelby be authorized to make general and security improvements to campus and other enrollment locations and remodel, erect and equip buildings thereon, contract indebtedness therefor, and issue its school bonds in an amount not exceeding \$6,500,000 for that purpose?"

there were one thousand thirty (1,030) votes cast as follows:

**Tuesday, December 23, 2003 (continued)**

For the question, there were eight hundred fourteen (814)votes.

Against the question, there were two hundred sixteen (216)votes.

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The auditor was authorized to prepare the abstract and submit it to control county Pottawattamie County.

Canvass chair declared the canvass completed and adjourned meeting.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_ Auditor

**Wednesday, December 24, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of December 17, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Joyce: CADCO 12/19; Waters: SWIPCO 12/18; Kinen & Volk Public Safety Communications Commission 12/22.

Chair adjourned meeting. Next meeting Wednesday, December 31, 2003.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

**Wednesday, December 31, 2003**

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Don Volk. The minutes of December 24, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Medical insurance coverage was discussed. Several officers and employees were in attendance. New premium quotes have been received from ISAC with increases for current plan of about 9% (\$37/month) for single plan and 15% (\$134/month) for a multiple person plan. For the approximate 92 programs this would amount to an increase of over \$95,000 for premium for FY2005. Insurance trust cash balance is currently about \$315,000. Current payroll withholdings will not cover current year expenses and that balance will probably decrease about \$23,000 by June 30. Raising payroll withholdings by the change in premium for the Select 1000 Wellmark plan and maintaining the current mini self funded buy down to \$100 deductible and \$500 out of pocket (double for multiple person plan) will realistically result in another deficit of approximately \$40,000 for FY2005.

The ISAC group is offering a Select 2000 plan for FY2005. Cass County group could switch to that plan. The difference between premiums for full service Wellmark Select 1000 and Select 2000 plans would be about \$105,000 for FY2005 for the Cass County group. If the current \$100/\$200 deductible and the \$500/\$1000 out of pocket buy downs were maintained, additional 'risk' would accrue since the deductibles and out of pockets are both doubled for the medical coverage.

Wednesday, December 31, 2003 (continued)

Wellmark will no longer be third party administrator for our mini self funding program Dec. 31. There should be one more payment cycle. Select Benefits will begin January 1<sup>st</sup>, 2004 as the new administrator. Payments to employees will continue on a one time per month basis. Wellmark will provide Select Benefits with a single practitioner, facility and drug usage report monthly (for a charge of \$75/month). Select Benefits will issue checks directly to the employee similar to the way Wellmark currently does.

Chair adjourned meeting. Next meeting Friday, January 2, 2004.

\_\_\_\_\_, Chair Attest: \_\_\_\_\_, Auditor

The following claims were approved and auditor authorized to issue checks.

**General Basic Fund**

Alco Duckwall Stores Inc	Custodial Supplies	1.58
American Sec Control Systems	Security System	205.40
Anita Tribune Co Inc	Board Minutes & Checks	208.82
Aquila	Gas @ Cold Springs	136.69
Atlantic Locker Service	Cases Food	55.16
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	147.13
Atlantic News Telegraph	Board Minutes & Checks	385.20
Audubon County Sheriff	Housing Prisoner	4400.00
Bob Barker Company	Supplies	303.43
Janice Brehmer	IPERS Refund	114.48
Bro Business Center Corp	Gestetner Digital Copier	746.96
E D Brocker	Travel	10.65
Brown Electric Company	Replace Feed Control	57.10
Cappels	Supplies	72.57
Cass Co Memorial Hospital	Home Care/Aide	9319.00
Cass County Jail	To Imprest Cash	179.55
CitiBusiness	Jail School	495.37
Cook Sanitation	Sanitation	105.50
John Curry	Mileage to Board Meetings	165.00
Fareway Stores	Food and Provisions	1345.11
First Bankcard Center	E-Mail Register	126.38
GKE Computers	Computer Work	225.00
Governing	Magazine	16.00
Griswold Amoco Fuel-O-Matic	Gas	29.50
Griswold Coop Telephone	Phone Service	98.07
Jerry Herrick	Rent	290.00
Holiday Inn Conf Center	Lodging-ISAC Fall School	393.73
Warren Hutchinson	Travel	8.00
Iowa State Sheriffs Assoc	Dues	60.00
Iowa Telecom	Telephone Service	857.40
Iowa Trial Lawyers Assoc	Dues	469.00
ISAC	Registration	265.00
Chief Deputy Bill Sage ISSDA F	ISSDA Membership Dues	160.00
ISU Trumpeter Swan Project ISU	Swan T-Shirt	13.00
K Mart-Atlantic	Supplies	46.49
Larsen Supply Co	Toilet Tissue	216.80
Laverty Sanitation	Garbage Pickup	95.00
Ken Lawton	Mileage to Board Meetings	129.60
M & M Sales Company	Minolta Maintenance	213.00
C. Jetaime Maresh	Rent	75.00
Mediacom	Cable Bill	7.00
Mid-American Energy	Electricity	474.11
Scott Mikkelsen	Rent	450.00
National Sheriffs Ass'n	Membership	100.00
Nishnabotna Valley R E C	Utilities	202.45
Nogg Chemical & Paper	Tissue	209.10
Office Stop	2 Desk Calendars	87.09
Pamida Discount Center	Custodial Supplies	10.78
Phillips Petroleum Co	Jail Van Fuel	22.01
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Postage	334.20
Jerald Putnam	Travel	14.20
Quality Inn & Suites	Lodging	52.80
Robinson Hardware	Paint	129.24
Rush Electric	Remove Old Pole and Lines	41.25
S I R W A Attn; Cathy Lacina	Report #5	100410.00

**Wednesday, December 31, 2003 (continued)**

**General Basic Fund (continued)**

Michael A Scheibeler	Office Expense	113.29
Schumacher Elevator Co	Elevator Maintenance	161.30
John Sheard	Rent	300.00
Sinclair	Gas	54.65
Stone Office Products	Ink Cartridges	591.92
Tri-County News/Griswold Ameri	Board Minutes & Checks	124.10
Treasurer State of Iowa Legisl	CD ROM	100.00
United States Cellular	Cell Phones	109.26
Van Ert Glass Co	Thermopane Glass	260.00
Verizon Wireless	Cell Phone	419.91
Ross Warne	Mileage to Board Meetings	108.00
Kenneth Waters	Mileage	224.64
West Central Dev Corp	FY 2004 Appropriation	3000.00

**General Supplemental Fund**

Atlantic News Telegraph	Sample Ballot	100.28
Janice Brehmer	Election Official	107.25
Nola Brown	Election Official	107.25
Laurel Coffman	Election Official	103.68
Shara L Cooper	Election Official	119.04
Shirley Eshelman	Election Official	103.68
Diane V Head	Transcripts	223.75
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Official	129.08
Carolyn Laird	Election Official	107.73
Matt Parrott & Sons	Canvass Book	49.74
Sonya Mikkelsen	Election Official	117.26
Sally Nelson	Election Official	107.25
Doris Newell	Election Official	164.40
Pottawattamie Co Sheriff	Magistrate	163.00
Wallace Roscoe	Election Official	107.25
Carolyn M Rossell	Election Official	107.00
Helen I Rossell	Election Official	103.68
Norma E Schaaf	Election Official	139.08
Secretary of State	Terminal Maintenance	248.77
Karen V Woodward	Election Official	136.57

**MH-DD Services Fund**

Cass County Sheriff	Sheriff Transportation	216.00
Crossroads of Western IA	Work Activity Services	691.00
First Bankcard Center	Office Supplies	52.24
Gallner & Pattermann PC	Legal RepresentationCommi	100.00
Iowa Telecom	Telephone & Telegr.Serv.	71.10
Teresa Kanning	Employee Mileage & Subs.	214.80
Park Place	Community Supported Livin	2390.46
Partnership For Progress	Community Supported Livin	1027.65
Pottawattamie Co Sheriff	Sheriff Transport.Charges	17.00
S W I T A	Transportation	1790.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	5058.00

**Rural Services Basic Fund**

Cass Co Cleaners	Dry Cleaning	6.40
CitiBusiness	School	345.10
Extreme Clean Car Wash	Wash Tokens	50.00
Gall's Inc	Gloves	78.09
IDALS Pesticide Bureau-IDALS	Pesticide Appl Renewal	15.00
Kens Wash & Gas	Wash Tokens	35.00
Phillips Petroleum Co	Fuel	795.98
Racom Corp	Radio Repair	187.50
Rex Pharmacy	Film/Processing	36.48
William L Sage	Parking	24.50
Sandbothe Firestone	Tire Repair	11.00

**Secondary Road Fund**

Alliant Utilities	Engineering Services	1814.72
AmeriPride	Engineering Services	54.96
American Concrete	Engineering Services	4561.66
Atlantic Carriers Inc	Engineering Services	11121.06
Atlantic Motor Supply	Engineering Services	1168.52
Atlantic Municipal Util	Engineering Services	460.65
Bair's Firestone Store	Engineering Services	3306.60
Barco Municip Prod Inc	Engineering Services	1886.00
Brown Supply Co Inc	Engineering Services	3204.85
Cappels	Engineering Services	724.33
Cass Co Environ Landfill	Engineering Services	326.40
Central West Fabricators	Engineering Services	113.80
CitiBusiness	Engineering Services	10.79
A M Cohron & Son	Engineering Services	65549.73
Cook Sanitation	Engineering Services	30.00

**Wednesday, December 31, 2003 (continued)**

**Secondary Road Fund (continued)**

Curtis Welding & Fab Curt Rena	Engineering Services	27.50
Dave's Portable Welding	Engineering Services	15.00
Deter Motors Inc	Engineering Services	28.25
Don's Truck Sales, Inc	Engineering Services	75.10
Eddy Walker Equipment Co	Engineering Services	18979.00
Electronic Engineering Co	Engineering Services	68.28
Filter-Care of Ne Inc	Engineering Services	268.90
Freightliner of Des Moines	Engineering Services	208.77
GKE Computers	Engineering Services	315.00
Griswold Amoco Fuel-O-Matic	Engineering Services	198.29
Griswold Coop Telephone	Engineering Services	37.23
Hallett Materials	Engineering Services	4925.23
Inland Truck Parts Co	Engineering Services	88.15
Iowa Telecom	Engineering Services	175.45
Jerico Services Inc	Engineering Services	1360.00
Joyce Bros Auto Supply Co	Engineering Services	8.32
Massena Telephone Co	Engineering Services	21.23
McAtee Tire Service Inc	Engineering Services	35.00
McCunn Equipment Company	Engineering Services	54.56
Mid American Energy	Engineering Services	2.56
Nelson Machine & Forge	Engineering Services	16.00
Nishnabotna Valley R E C	Engineering Services	17.50
O'Halloran International	Engineering Services	7.67
Olsen Fuel Supply Inc	Engineering Services	8656.43
Qwest	Engineering Services	69.10
Red Oak Industrial Gases Inc	Engineering Services	112.27
Rex Pharmacy	Engineering Services	6.99
Robinson Hardware	Engineering Services	91.70
Sandbothe Firestone	Engineering Services	482.56
Schildberg Construction	Engineering Services	31295.74
Stone Office Products	Engineering Services	142.27
Truck Country of Iowa, Inc.	Engineering Services	81.21
Van Ert Glass Co	Engineering Services	190.00
West Iowa Telephone Co	Engineering Services	25.81
Williams Bros Garage	Engineering Services	675.00
Wise-Mack Inc	Engineering Services	44.40
Ziegler Inc.	Engineering Services	614.61
21st Century Cooperative	Engineering Services	5200.62
<b><u>Local Emergency Mgmt Agency</u></b>		
Iowa Telecom	Telephone & Telegr.Serv.	71.70
Mediacom	Cable TV	36.05

**WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2003**

Department Desc	Employee Name	Gross Wages
Attorney	James P Barry	90,000.00
Attorney	Cindie L Schlater	28,388.19
Auditor	Kristin M Brunk	24,067.44
Auditor	Karen E Oathoudt	29,421.76
Auditor	Dale E Sunderman	39,836.88
Board of Supervisors	Russell D Joyce	21,793.12
Board of Supervisors	Charles W Kinen	21,364.82
Board of Supervisors	Charles A Rieken	21,749.91
Board of Supervisors	Donald L Volk	21,354.96
Board of Supervisors	Kenneth A Waters	23,026.36
Courthouse	Terry E Hepler	29,536.56
Courthouse	Robert D Vernon	14,392.04
Recorder	Vicki M Adams	6,213.51
Recorder	Linn M Headlee	29,536.56
Recorder	Joyce A Jensen	39,808.68
Sheriff	Larry G Jones	46,752.48
Sheriff	Joni Knudsen	23,894.72
Sheriff	Sharon A Mathias	29,232.00
Sheriff	Stephanie E Witzman	29,536.56
Treasurer	Mary J Blunk	13,642.40
Treasurer	Laura L Kirchhoff	29,536.56
Treasurer	Beth C Marcsisak	24,036.00
Treasurer	Tracey J Marshall	39,836.88
Treasurer	Julie A Symonds	29,536.56
Treasurer	Patricia M Waters	29,536.56
Zoning	Richard E Hansen	4,200.00
Jail	Claudia L Conn	24,268.26
Jail	Linda L Goehring	7,046.49
Jail	Andrea J Holldorf	1,564.80
Jail	Donna L Jones	30,372.72
Jail	Kathy D Lamb	3,978.45

**Wednesday, December 31, 2003 (continued)**

**WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2003**

Jail	Lisa D Lee	7,420.63
Jail	Linda Marxen	24,228.52
Jail	Susan L Meier	4,243.29
Jail	Susan R Page	6,564.83
Jail	Lori L Schroder	1,793.30
Jail	Debbie S Waltz	25,289.33
Jail	Rose Wingert	5,569.75
Conservation	Andria D Cossolotto	25,625.40
Conservation	Richard A Mosier	17,132.28
Conservation	Lee Shaw	1,200.00
Conservation	Dennis K Sierck	15,908.52
Conservation	Jack Tye	9,002.50
Conservation	Matthew K Ward	2,384.00
Veteran Affairs	Eugene D Bocker	300.00
Veteran Affairs	Warren A Hutchinson	300.00
Veteran Affairs	Jerald L Putnam	300.00
Veteran Affairs	Michael A Scheibeler	29,054.48
Nondepartmental	Douglas E Aggen	70.00
Nondepartmental	Mark E Amdor	70.00
Nondepartmental	Cliff A Aupperle	70.00
Nondepartmental	John R Bierbaum	70.00
Nondepartmental	Dwight Byron Bower	140.00
Nondepartmental	Robert D Buboltz	100.00
Nondepartmental	Richard C Carspecken	35.00
Nondepartmental	Kenneth R Cousins	70.00
Nondepartmental	David J Denne	105.00
Nondepartmental	Dean P Eilts	35.00
Nondepartmental	Virginia L Eilts	65.00
Nondepartmental	Jack L Erickson	70.00
Nondepartmental	Patrick L Erickson	70.00
Nondepartmental	John F Gaukel	70.00
Nondepartmental	Leree L Gaukel	140.00
Nondepartmental	Robert D Groves	35.00
Nondepartmental	Donald C Huff	122.50
Nondepartmental	Floyd V Jacobsen	35.00
Nondepartmental	Shirley A Jacobsen	35.00
Nondepartmental	Doyle E Karas	70.00
Nondepartmental	Donna L Lowers	35.00
Nondepartmental	Jerry L Lowers	35.00
Nondepartmental	Wayne M McFadden	35.00
Nondepartmental	Keith W Nelson	70.00
Nondepartmental	Bradley J Pellett	35.00
Nondepartmental	Donald L Pelzer	105.00
Nondepartmental	Max R Potter	105.00
Nondepartmental	Verlain M Rathkamp	70.00
Nondepartmental	Marlin E Rossell	105.00
Nondepartmental	Daniel Rourick	35.00
Nondepartmental	Billy Russell	70.00
Nondepartmental	Jeff C Schuler	42.50
Nondepartmental	Lyle R Shaver	140.00
Nondepartmental	Donald K Smith	70.00
Nondepartmental	Glen R Smith	35.00
Nondepartmental	Luanne B Steffens	35.00
Nondepartmental	Tim D Steinbeck	115.00
Nondepartmental	Marian I Stewart	15.00
Nondepartmental	Robert J Ticknor	70.00
Nondepartmental	Larry E Tietz	70.00
Nondepartmental	Robert D Vernon	35.00
Nondepartmental	Bonnie L Warne	35.00
Nondepartmental	Marlowe W Weppler	105.00
Nondepartmental	Lawrence E Wohlenhaus	70.00
Nondepartmental	Raymond E Zellmer	35.00
Court Services	Darrel L Jones	1,252.50
MI/CMI/MR/DD/CD Admi	Vicki M Adams	8,482.88
MI/CMI/MR/DD/CD Admi	Teresa A Kanning	33,869.16
MI/CMI/MR/DD/CD Admi	Donna K Ray	5,256.45
Sheriff	Christopher M Heuton	34,839.13
Sheriff	Donald W Lappe	34,819.96
Sheriff	Darby J McLaren	38,351.42
Sheriff	Daniel T Nordyke	7,531.74
Sheriff	Brian Rink	33,678.25
Sheriff	William L Sage	39,739.68
Sheriff	John S Westering	19,685.68
Weed Commissioner	Val L Sothman	6,090.00
Engineer - Sec. Rd.	Duane R Anderson	29,842.46

**Wednesday, December 31, 2003 (continued)**

**WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2003**

Engineer - Sec. Rd.	James C Anderson	33,380.51
Engineer - Sec. Rd.	Leo E Beschorner	30,869.42
Engineer - Sec. Rd.	David E Christensen	30,884.18
Engineer - Sec. Rd.	Russell R Dennis	30,085.38
Engineer - Sec. Rd.	Davis C Ellis	30,216.42
Engineer - Sec. Rd.	Cory J Feltner	28,068.08
Engineer - Sec. Rd.	John P Garrett	31,036.85
Engineer - Sec. Rd.	Richard E Hansen	42,025.68
Engineer - Sec. Rd.	Wade D Harris	4,256.38
Engineer - Sec. Rd.	Michael W Hayes	29,839.42
Engineer - Sec. Rd.	Scott A Holaday	28,273.40
Engineer - Sec. Rd.	Richard H Juhl	28,044.35
Engineer - Sec. Rd.	Donnis J Kessler	22,314.37
Engineer - Sec. Rd.	Mark A Knudsen	29,247.04
Engineer - Sec. Rd.	James M Lee	30,247.65
Engineer - Sec. Rd.	Shawn L Maas	2,972.88
Engineer - Sec. Rd.	Charles M Marker	68,647.80
Engineer - Sec. Rd.	Bernard C McCann	29,087.68
Engineer - Sec. Rd.	Michael W Mehlmann	29,577.62
Engineer - Sec. Rd.	Craig A Meyer	29,823.63
Engineer - Sec. Rd.	Alice A Pankonen	29,427.96
Engineer - Sec. Rd.	Randy J Pollock	29,789.96
Engineer - Sec. Rd.	Harry A Porter	29,013.79
Engineer - Sec. Rd.	Cleve H Powell	30,231.21
Engineer - Sec. Rd.	Clint M Spry	29,261.85
Engineer - Sec. Rd.	Carlton E Symonds	33,142.73
Engineer - Sec. Rd.	Dennis J Vogl	34,602.38
Engineer - Sec. Rd.	Dell H Weaver	29,673.54
Engineer - Sec. Rd.	Larry J Weston	32,636.22
Engineer - Sec. Rd.	Jimmy S Wittrock	7,756.43
Engineer - Sec. Rd.	Jimmie L Wolfe	28,598.56
Emergency Mgmt Agenc	Robert D Koppert	31,248.35
Sanitary Disposal	Brandi L Hansen	2,536.00
Sanitary Disposal	Douglas C Hughes	17,070.73
Sanitary Disposal	Gerald L Peck	7,207.66
Sanitary Disposal	Clarence R Polkingharn	5,495.01
Sanitary Disposal	Justin C Richert	85.50
Sanitary Disposal	Michael B Richert	3,261.88
Sanitary Disposal	Robert Richert	27,093.18
Sanitary Disposal	Roger L Richert	12,988.83
Sanitary Disposal	Mick J Sager	22,454.86
Sanitary Disposal	Jesse D Schmitt	6,136.88
Sanitary Disposal	Trevor Wessling	1,328.28
Sanitary Disposal	Wendy S Wittrock	28,291.65
Assessor	Mary B Anstey	23,757.93
Assessor	Patricia J Bissell	8,008.00
Assessor	Linda L Campbell	27,677.44
Assessor	Lyle E Chesnut	1,050.00
Assessor	Donald L Clouse	980.00
Assessor	Robert L Goeken	1,050.00
Assessor	Gerald V Houser	1,050.00
Assessor	Brenda S Rhoads	32,594.04
Assessor	Bonnie J Taylor	19,210.05
Assessor	Junior L Wohlenhaus	910.00
Public Safety	Gloria A Abild	3,873.02
Public Safety	Susan Bobenmoyer	14,641.64
Public Safety	Christopher M Droll	23,533.72
Public Safety	Jennifer Erickson	23,889.54
Public Safety	Judy L Kinser	23,825.66
Public Safety	Robert D Koppert	6,605.36
Public Safety	Leslie D Lee	12,462.58
Public Safety	Amanda L Schuler	13,940.57
Child Support Recove	Jennifer E Frank	60.43
Child Support Recove	Joyce A Hoepker	17,258.28
Child Support Recove	Chelle L Hoffman	32,987.44
Child Support Recove	Sandra L Kipp	39,516.00
Child Support Recove	Kay E Sanders	53,758.32
Child Support Recove	Lori Wray	25,326.92
	Grand Totals	
	TOTAL	2,756,467.49