

Friday, January 2, 2004

The Cass County Board of Supervisors met with all members present: Kenneth Waters, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Don Volk. The minutes of December 31, 2003 were approved as read.

Motion by Joyce, second by Kinen to appoint Kenneth Waters as temporary chair. Carried unanimously.

The Board determined that old business was completed. The temporary Chair called for ballots to elect a permanent chair for the calendar year 2004. After a tally of the ballots, the Auditor read the results and it was declared that Don Volk had been elected Chair. The newly elected Chair called for ballots to elect a Vice-chair. After a tally of the ballots it was declared that Chuck Kinen had been elected Vice-chair.

Motion by Waters, second by Kinen to set mileage rate reimbursement for use of personal vehicles for county business at the standard IRS per mile rate for 2004 {70A(9)}. Carried unanimously.

Motion by Kinen, second by Rieken to continue medical examiner's fee at \$100 per call (331.803). Carried unanimously.

Motion by Waters, second by Joyce to name the Atlantic News Telegraph, Anita Tribune and the Tri County News/Griswold American as the official newspapers for Cass County for 2004{331.303(6)}. Carried unanimously.

Motion by Joyce, second by Kinen to appoint Charles Rieken to the Fourth Judicial District Department of Correctional Services Board of Directors for 2004(331.211 & 905.3). Carried unanimously.

The following committee assignments were made by the Chair for 2004: (Alt = Alternate)	
Cass County Environmental Control Agency	Kenneth Waters & Russell Joyce
Cass County Farm	Charles Rieken & Chuck Kinen
Cass County Home Health Care Advisory Board	Kenneth Waters
Clarinda Treatment Complex Advisory Board	Dr. L. Gerbino & Charles Rieken
Coalition for Families (DECAT)	Russell Joyce (Alt: Don Volk)
Courthouse Committee	Russell Joyce & Don Volk
Fourth Jud. Dist. Juvenile Emergency Services Board	Charles Rieken
Healthy Cass	Chuck Kinen & Russell Joyce
TEA2000 (Transportation Efficiency)	Kenneth Waters
Job Training Partnership Act/Local Elected Official	Kenneth Waters (Alt: Charles Rieken)
Local Emergency Management Commission (29C.9)	Chuck Kinen (Alt: Don Volk)
Loess Hills Development and Conservation Authority	Russell Joyce
Public Safety Communications Commission	Chuck Kinen/Don Volk
Resource Enhancement and Protection Board	Kenneth Waters
Rural Conservation and Development	Russell Joyce
Southwest Iowa Coalition	Charles Rieken
Southwest Iowa Planning Council Board	Kenneth Waters (Alt: Russell Joyce)
Southwest Iowa Regional Housing Board	Gene Eyberg
Southwest Iowa Mental Health Center Board	Don Volk
West Central Development Corp. Board of Directors	Don Volk
Zion Recovery Inc	Don Volk (Alt: Russell Joyce)

Motion by Waters, second by Rieken to make the following appointments effective January 1, 2004:

BOARD OF HEALTH (3 yr term 137.4)
Patricia Markham, Atlantic (12/31/2006)
Dr. Gerald Wessels, Anita (12/31/2006)
Cass Atlantic Development Corporation-CADCO (1 yr term)
Russell Joyce (12/31/2004)
CONSERVATION BOARD (5 yr term 350.2)
Ross Warne, Atlantic (12/31/2008)
E911 BOARD (1 yr term)
Chuck Kinen, Bd (12/31/2004)
HISTORIC PRESERVATION COMMISSION (3 yr term)
Jeanne Brodersen, Atlantic (12/31/2006)
Valda Kennedy, Atlantic (12/31/2006)
Floyd Pearce, Cumberland (12/31/2006)
WEED COMMISSIONER (1 yr term 317.3)
Val Sothman, Atlantic (12/31/2004)

Friday, January 2, 2004 (continued)

WESTERN IOWA TOURISM COUNCIL (2 yr term)

Jo Ann Thielen, Atlantic (12/31/2005)

ZONING COMMISSION (5 yr term 335.8)

John Arp, Massena (12/31/2008)

Carried unanimously

Motion by Joyce, second by Kinen to comply with section 6B.4, Code of Iowa and appoint residents of Cass County to be eligible to serve on the **condemnation in eminent domain** proceedings:

OWNER-OPERATORS OF AGRICULTURAL PROPERTY

G. M. Baier, 66395 Keystone Rd, Atlantic 50022
Glen Dinkla, 64666 750th St, Massena 50853
Creighton Sindt, 63477 Tucson Rd, Griswold 51535
Calvin McCurdy, 73928 770th St, Massena 50853
Royal Bierbaum, 68131 570th St, Griswold 51535
Melvin Enfield, 73951 Akron Rd, Anita 50020
Dennis E. Schwanke, 58806 Marne Rd, Marne 51552

CITY TOWN PROPERTY OWNERS

Harvey Hansen, 1501 Hazel St, Atlantic 50022
James Schwartz, 2304 Olive St, Atlantic 50022
Don Mehlmann, 311 4th St, Anita 50020
Keith Kerkmann, Sr., 70555 760th St, Massena 50853
Brent Wohlenhaus, 300 Harrison, Box 10, Griswold 51535
Lynn Hansen, 926 Turner St, Anita 50020
Robert K. Jackson, 909 Locust St, Box 362, Anita 50020

KNOWLEDGE OF PROPERTY VALUES

Richard Johnson, Massena 50853
Dean Eilts, 58164 710th St, Wiota 550274
Robert Gerlock Sr., 71293 Pella Rd, Cumberland 50843
Albert Karns, Jr., 502 Locust St, Anita 50020
Ernest Thomsen, 66757 680th St, Cumberland 50843
Dale Thomas, 1007 E 9th St, Atlantic 50022
Larry Follmann, 67222 770th St, Massena 50853

LICENSED REAL ESTATE PERSONS

Jane Kay, 63717 Hamburg Rd, Atlantic 50022
Peggy Larsen, 1503 W Main St, Anita 50020
Norma Hemphill, 71031 560th St, Griswold 51535
Donald Curry, 508 Main, Massena 50853
Charles Miller, 1201 Morningside Dr, Griswold IA 51535
John Wise, 1315 Chestnut St, Atlantic IA 50022
Deborah A. Waterbury, 610 Laurel St, Atlantic IA 50022
William G. Beatty, 1501 Bryn Mawr Blvd, Atlantic IA 50022
Gary D. Steffens, 70319 Memphis Rd, Wiota IA 50274
Mark W. Pellett, 63240 Great River Rd, Atlantic IA 50022
Robert C. VanCleave, 1210 Chestnut St, Atlantic IA 50022
Dale L. Myers, 1401 Redwood Dr, Atlantic IA 50022
Phyllis A. Stakey, 401 Main St, Massena IA 50853
Lana Westphalen, 64000 Boston Rd, Atlantic IA 50022

Carried unanimously.

Motion by Joyce, second by Rieken to set the following schedule for sessions of the Board during the year 2004: Every Wednesday (unless otherwise noted in preceding minutes) and the last working day of each month. Sessions will begin at 9:00 A.M. unless otherwise noted in the agenda. Carried unanimously.

Motion by Kinen, second by Rieken to issue general checks twice monthly on the working day closest to 15th and the last working day of month, unless otherwise authorized, and to hold over claims for payment to the next period if filed with the County Auditor less than three full working days before pay date; and to authorize the County Auditor to issue warrants in accordance with section 331.506(3) Code of Iowa. Carried unanimously.

Motion by Waters, second by Kinen to authorize county officials to destroy records in their possession which have been on file for ten or more years and are not required as permanent records {331.323(2)(d) CODE OF IOWA}. Carried unanimously.

(Motion by Rieken, second by Joyce: Be it resolved by the B.O.S. of Cass County, Iowa, that Charles M. Marker, PE, the County Engineer of Cass

Friday, January 2, 2004 (continued)

County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the B.O.S. of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and federal or state aid construction projects in this county. Carried unanimously. Preceding resolution needs to be resolved only if a new engineer is appointed.)

Chair adjourned meeting. Next meeting Wednesday, January 7, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, January 7, 2004

The Cass County Board of Supervisors met with four members present: Don Volk, Chair; Russell Joyce, Chuck Kinen and Kenneth Waters. Absent: Charles Rieken. The minutes of January 2, 2004 were approved as presented.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Medical insurance coverage was again discussed. Several officers and employees were in attendance. Changing full funded plan to Select 2000, employee contribution toward premium, deductibles and out of pocket limits were discussed.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for December 2003.

Chair adjourned meeting. Next meeting Wednesday, January 14, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, January 14, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of January 7, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

At 9 A.M. as published the board conducted a public hearing on a construction evaluation resolution.

RESOLUTION # 2004 - 01/14 - 01 CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) (2003), sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

Wednesday, January 14, 2004 (continued)

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2004 and January 31, 2005 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, upon motion by Waters, second by Rieken:

BE IT RESOLVED that the Cass County Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Carried unanimously.

Preliminary plat application procedure discussed. The City of Atlantic has an extra-territorial subdivision ordinance and the proposed Timber Ridge Subdivision is within two miles of the city. Therefore the commission will submit its recommendation to the city. After action by the city, the commission's recommendation will be submitted to the Board of Supervisors.

Motion by Joyce, second by Kinen to make the following appointments effective January 1, 2004:

BOOST 4 FAMILIES / Empowerment Board (3 yr term)

Parent/Interested Citizen-	Kim Spillers	12/31/2006
B.O.S./Elected Official-	Pat Simmons	12/31/2006
Parent/Interested Citizen-	Jill Leonard	12/31/2005

(Pat Simmons elected to Atlantic city council 2003, vacated last term above and appointed to elected official position.)

MEDICAL EXAMINERS (2 yr term)

Curtis Horstman, Atlantic (vacancy term thru 12/31/2004)

ZONING BOARD OF ADJUSTMENT (5 yr term 335.11)

Sam Fager, Atlantic (12/31/2008)

Carried unanimously

Motion by Kinen, second by Rieken to adopt the following holiday schedule for County employees not covered by bargaining agreements for the year 2004.

Presidents Day, Feb. 16	Labor Day, Sept. 6	Day after Thanksgiving, Nov. 26
Memorial Day, May 31	Veterans Day, Nov. 11	Christmas Day, Dec. 24
Independence Day, July 5	Thanksgiving Day, Nov. 25	New Year's Day 2005, Dec. 31

Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

At 10 A.M. representatives from C.A.S.S. Inc, Park Place, REM, Willow Heights/Partnership for Progress and others expressed concerns regarding how the needs of mentally ill clients will be met with the separation of a psychiatrist from SWIMHC. One concern is whether or now the reduced staff can meet the needs of clients (including med changes) in a timely manner. Some providers have already begun search for backup psychiatrist. Also, the separated psychiatrist consulted with clients privately at the providers or in their community residences and SWIMHC now requests consultations be at the center. Providers are concerned that this will be

Wednesday, January 14, 2004 (continued)

disruptive to client stability and improvement. Supervisor Don Volk member of SWIMHC board will take concerns back to that board.

WCDC director Joel Dirks presented annual report and requested match funding at same rate as current fiscal year (\$3,000).

Reports filed- Treasurer's Semi Annual Report for period ending 12/31/2003.

Chair adjourned meeting. Next meeting Wednesday, January 21, 2004.

_____, Chair Attest: _____, Auditor

Statement of Account By Fund		Balance	Revenues	Total To be	Disbursements	Fund Balance	Au. Warrants
		07/01/03		Accounted For		12/31/03	Outstanding
1	General Basic	572,439.84	1,574,729.09	2,147,168.93	1,550,657.47	596,511.46	185,382.93
2	General Supplemental	71,018.44	82,647.30	153,665.74	75,398.65	78,267.09	3,229.38
3	Rural Services Basic	958,491.49	751,551.85	1,710,043.34	706,307.17	1,003,736.17	12,230.26
4	Rural Services Supplemental	1,748.89	4,537.00	6,285.89	4,537.00	1,748.89	0
5	Secondary Road	1,277,421.70	1,615,134.42	2,892,556.12	1,908,652.99	983,903.13	219,898.97
6	Special Resource Enhancement	63,305.82	460.21	63,766.03	0	63,766.03	0
7	Flood & Erosion Control	176,975.87	0	176,975.87	5,706.90	171,268.97	0
8	Public Safety Agency	10,487.49	90,369.92	100,857.41	90,525.47	10,331.94	5,502.85
12	Capital Projects	130,205.27	40,500.00	170,705.27	14,515.42	156,189.85	0
13	Debt Service	0	0	0	0	0	0
14	Drainage Districts	9,807.53	0	9,807.53	0	9,807.53	0
16	Local Emergency Management	40,475.30	4,819.53	45,294.83	41,079.01	4,215.82	1,681.55
18	Bangs and Bovine	38.64	1,031.41	1,070.05	1,030.76	39.29	0
19	Refunds	0	0	0	0	0	0
20	Townships	2,830.14	64,141.93	66,972.07	64,231.17	2,740.90	0
21	Corporations	42,594.63	1,664,548.82	1,707,143.45	1,661,794.07	45,349.38	0
22	Schools	133,737.47	3,678,335.60	3,812,073.07	3,672,177.86	139,895.21	0
23	Area Schools	7,406.30	187,298.99	194,705.29	187,573.22	7,132.07	0
24	County Hospital	31,244.29	824,740.17	855,984.46	824,580.29	31,404.17	0
25	Sheriff Investigations	2,703.08	0	2,703.08	1,342.28	1,360.80	654.65
26	Environmental Control Agency	33,189.57	268,710.38	301,899.95	264,851.13	37,048.82	37,048.82
27	Tax In Advance	44,556.22	19,989.76	64,545.98	43,781.88	20,764.10	0
29	Agricultural Extension	2,329.17	64,664.98	66,994.15	64,531.74	2,462.41	0
30	Conservation Land Aquisition	27,884.46	0	27,884.46	0	27,884.46	0
31	County Assessor Agency	49,686.90	105,275.88	154,962.78	98,901.99	56,060.79	6,554.07
32	Motor Vehicle Trust	137,723.30	974,400.40	1,112,123.70	909,013.40	203,110.30	0
33	Use Tax Trust	115,404.70	706,576.77	821,981.47	713,119.03	108,862.44	0
34	Specials	938	12,485.00	13,423.00	13,174.00	249	0
35	Tax Sale Redemption	0	57,499.00	57,499.00	57,499.00	0	0
36	Anatomical Gift Revenue Trust	13	42.5	55.5	46	9.5	0
38	Environmental Planning Trust	4,839.04	1,699.66	6,538.70	3,118.75	3,419.95	0
39	Child Support Recovery Trust	34,941.67	114,109.10	149,050.77	136,515.17	12,535.60	9,347.76
40	Emergency Medical Services	0	0	0	0	0	0
41	Unapportioned Tax	0	512.5	512.5	512.5	0	0
42	Environmental Recycling Trust	8,147.51	3,229.35	11,376.86	6,843.25	4,533.61	0
44	MH-DD Services	395,892.91	807,193.64	1,203,086.55	762,303.28	440,783.27	14,859.43
47	Drivers License Trust	0	62,534.00	62,534.00	62,534.00	0	0
50	Recorder Records Management	3,675.31	2,298.66	5,973.97	0	5,973.97	0
51	Co.Rec.Electronic Trans. Fund	0.00	4,263.11	4,263.11	0	4,263.11	0
52	Co.Rec.Electronic Fee Fund	0.00	8,735.00	8,735.00	8,735.00	0.00	0
55	Insurance Trust	389,730.60	370,477.40	760,208.00	392,837.12	367,370.88	59,453.80
56	E911 Surcharge	3,647.01	53,293.52	56,940.53	34,456.61	22,483.92	0
57	E911 Operating	4,720.62	34,520.49	39,241.11	38,832.71	408.4	408.4
65	Local Option Tax	113,995.01	282,042.98	396,037.99	161,049.22	234,988.77	0
		4,904,247.19	14,539,400.32	19,443,647.51	14,582,765.51	4,860,882.00	556,252.87

Wednesday, January 14, 2004 (continued)

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alliant Utilities	Gas Bill	3280.11
Allied Documents	Supplements & Renewals	387.63
Anita Grand Motel	Rent	410.00
William Armstrong	Inspect Fire Extinguisher	28.00
AT&T	Telephone Service	90.57
Atlantic Locker Service	Food	102.66
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	1491.36
Atlantic News Telegraph	Forfeiture Notice	52.20
Atlantic Pest Control	Pest Control	35.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	75.00
Bill Armstrong Fire Equip	7 Extinguishers-Jail	14.00
Bro Business Center Corp	Copier Service	149.29
Brown Electric Company	Tubes	60.00
Cass Co Meals on Wheels	Meals	600.00
Cherry Hill Apts	Rent	365.00
City of Massena	Utilities	76.85
Commission on Continuing Legal	Continuing Legal Educatio	125.00
Fareway Stores	Food and Supplies	705.24
Fikes Metro Inc	Deodorizers	14.00
Fillenwarth Beach	Spring Conference Lodging	267.00
Gronewold Bell & Kyhnn & Co,PC	Audit Services	2500.00
Hy Vee Pharmacy	Prescription Meds	149.97
JJR Consulting	Added New Cabling DOT Pro	225.00
K Mart-Atlantic	Minor Equipment	9.99
Rob Koppert	Atomic Clock	23.87
Kum & Go W.E Fleet	Fuel	87.91
Massena Telephone Co	Pager Lease	22.00
Medicap Pharmacy	Medicine	8.95
Medivac Inc	Ambulance	2833.33
Microfilm Imaging Systems	Minolta 606Z Agreement	612.00
Mid American Research Chem	Boiler Treatment	201.30
NetINS	Web Service	16.95
Office Stop	Desk Pad	127.30
OneStar Long Distance Inc	Telephone & Telegr.Serv.	476.45
Pamida Discount Center	Supplies	103.55
Pitney Bowes Reserve Account	Postage	2500.00
Postmaster	Stamps	219.39
Public Safety Fund	74% Dec 2003 Expenses	11406.06
Rex Pharmacy	Film Processing	2.46
Robinson Hardware	Minor Equipment	14.29
Senior Citizens Cass Co	2nd Half FY 2004	3223.00
Shelby County Jail Attn: Mark	Inmates Lodging	2065.00
Solutions	Backup & Recovery	34.23
Stone Office Products	Chair	965.73
Tri-County News/Griswold Ameri	Board Minutes	17.17
United Laboratories	Glass Cleaner	121.64
Verizon Wireless	Cellular Service	51.05
W & S Appliance Inc	Clean A/C-Clerk & Tower	84.80
Zion Recovery Services	2nd Qtr Rent	675.00

General Supplemental Fund

Animal Rescue League	Animals Seized	2906.25
Cass County Sheriff	Court Serving Notices	2375.99
Christian Home Ass'n	Shelter Care	1440.78
Dawn Eimers	Juvenile Attorney Fees	100.00
Fiscal Services Bureau Dept of	Indigent Defense Fund	923.00
Quakerdale	Shelter Care	3143.52
Shelby County Auditor	Office Expense	283.97

Wednesday, January 14, 2004 (continued)

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	27900.97
Cass Co Meals on Wheels	Other	64.75
Dept of Human Services	Inpatient / Hospital	166862.21
Fournier & Dales, LLP	Legal Representation	100.00
Goodwill Industries	Work Activity Services	760.10
Ida Services, Inc	Work Activity Services	1211.57
New Hope Village Inc	Work Activity Services	836.64
Nishna Productions Inc	Community Supported Living	124.65
Office Stop	Office Supplies	6.49
OneStar Long Distance Inc	Telephone & Telegr.Serv.	44.08
Partnership For Progress	Community Supported Living	2063.21
Donna Ray	Mental Health Advocates	238.44
REM-Atlantic	Residential Care Fac./MR	1939.36
S W I T A	Transportation	1260.00
S W IA Mental Health Center	Outpatient / Counseling	16856.00
Verizon Wireless	Telephone & Telegr.Serv.	41.16
West Cent Iowa Workshop	Supported Employment Serv	194.86
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	6231.00

Rural Services Basic Fund

American Sec Control Systems	Kyocora Screen	26.50
Anita Public Library	Contribution	7900.00
Atlantic Public Library	Contribution	10000.00
Bair's Firestone Store	Vehicle Maintenance	455.18
Cass Co Cleaners	Dry Cleaning	6.40
Cumberland Public Library	Contribution	5700.00
Deter Motors Inc	Vehicle Maintenance	1355.22
Don's Pioneer Uniform	Boots	215.95
Extreme Clean Car Wash	Car Wash Tokens	100.00
Griswold Public Library	Contribution	7400.00
Kum & Go W.E Fleet	Fuel	71.30
Law Enforcement Exec Dev Ass'n	Membership Dues	35.00
Lewis Library	Contribution	5700.00
Massena Public Library	Contribution	5900.00
Mid-States Organized Crime	Membership Dues	100.00
Winston's Sinclair	Fuel & Maintenance	47.05
Secondary Road Fund		
Casey's General Stores	Engineering Services	241.28
OneStar Long Distance Inc	Engineering Services	57.29
Flood & Erosion Cont.Fund		
Hungry Canyons Alliance (Forme	Membership FY 04-05	2500.00

Sheriff Investigations

Anita Tribune Co Inc	Christmas Ad	31.50
K J A N	Radio Ad	20.00

Capital Projects

Solutions	Shipping	9.23
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Local Emergency Mgmt Agency

Cass Co Ag & Ed Association Bu	Rent For Small Room	80.00
Electronic Engineering Co	Monthly Paging Fee	10.00
Rob Koppert	Mileage	825.29
Leslie Lee	BIST Class Mileage	116.59
Larry Linn	Custodial Fees	20.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	19.07
Rex Pharmacy	Batteries	18.48
Bruce Spence	Tabletop Exercise	500.00
United States Cellular	Cellular Service	51.19
Verizon Wireless	Cellular Service	144.73

Wednesday, January 21, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of January 14, 2004 were approved as read.

Atlantic Community Schools superintendent Wendy Prigge presented an instructional support levy fact sheet and answered questions in regard to said levy. Fact sheet presented information on "Estimated costs to taxpayers", "Why do schools need the ISL levy?", "General ISL Information", "How much money will the levy generate?", "How will ISL funds be used?", "Cuts made in the last two years" and "Are there reserves to cover this problem?".

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity and presented FY0405 budget estimates.

Motion by Kinen, second by Joyce to approve the application for "Renewal License for Off-Premise Liquor, Wine or Beer" and "Sunday Sales Privilege Application of Valley Mart, rural Atlantic (Applicant: Windmill Entertainment, LLC). Carried unanimously.

Committee reports- Volk: SWIMHC 01/19 and WCDC 01/20 (Harlan).

Chair adjourned meeting. Next meeting Friday, January 30, 2004.

_____, Chair Attest: _____, Auditor

Friday, January 30, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of January 21, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity. Willow Heights and Partnership for Progress representatives and legal counsel reviewed Willow Heights merger with Partnership for Progress. Both corporations have had the same board of directors but formerly it was necessary to maintain separate accounting records. Whereas it is no longer necessary to maintain two sets of accounting records and it is more economical to maintain one set Partnership for Progress (Willow Heights) request amendment of county contract to allow merger.

Motion by Rieken, second by Kinen to approve the merger of Willow Heights and Partnership for Progress and to approve the amendment of current Willow Heights contract to reflect changes necessitated by the merger. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Wellmark account representative Toni Thompson reviewed Cass County's medical insurance program and reviewed the usage of medical coverage by Cass County as a group through ISAC (Iowa State Association of Counties).

Chair adjourned meeting. Next meeting Wednesday, February 4, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

<u>General Basic Fund</u>		
Anita Engraving	Plaque	40.00
Anita Printing Services, Inc	Envelopes	522.00
Anita Tribune Co Inc	Semi-Annual Report	567.32
Aquila	Gas	192.08

Friday, January 30, 2004 (continued)

General Basic Fund

Atlantic Bookbinding Company	2003 Payroll Ledger	65.00
Atlantic Cemetery Assn	2003 Care of Vet Graves	1440.00
Atlantic Locker Service	Food	266.18
Atlantic Municipal Utilities	Utilities	467.98
Atlantic News Telegraph	Board Minutes	322.49
Bonnesen's Store	Supplies	37.38
Bro Business Center Corp	Copy Machine Lease	537.02
E D Brocker	Travel	133.80
Camblin Plumbing & Heating	Programmable Heat	165.24
Cappels	Sauce Pan	22.19
Commission on Continuing Legal	2004 Administrative Fee	10.00
Cook Sanitation	Sanitation	105.50
Fareway Stores	Food	1344.80
Farmers Mutual Fire Ins	Insurance	315.15
Forbes	Magazine	19.99
Jettie Gaines	Rent	250.00
Gordon's Copier Service	Cleaning Copy Machines	112.00
Griswold Amoco Fuel-O-Matic	Gas	49.00
Griswold Coop Telephone	Phone Service	99.53
Guthrie Co Health Dept	2nd Qtr FY 2003-2004	3792.54
Hanford Inn	Lodging	50.55
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	226.58
I C A P	Liability/Package Ins.	152272.61
Ia Co Recorder'S Ass'n Joyce J	2004 Research & Education	100.00
Iowa State Sheriffs & Dep	Dues	20.00
Iowa Telecom	Telephone	750.04
ISAC	Spring School	70.00
ISU Trumpeter Swan Project	Swan T-Shirts	41.00
Joyce Jensen	Mileage	60.00
K Mart-Atlantic	Inmates Clothing	15.98
Chuck Kinen	Mileage	54.38
Mildred King	Rent	275.00
Mary Knoell	Rent	425.00
Larsen Supply Co	Toilet Tissue	154.05
Laverty Sanitation	Garbage Pickup	95.00
Matt Parrott & Sons	Death Record Book	161.83
Mediacom	Cable Bill	7.00
Mid-American Energy	Electricity	451.49
Scott Mikkelsen	Rent	450.00
Nishnabotna Valley R E C	Utilities	151.45
Office Stop	Files & Ribbon	361.77
Olive Street Station	Gas	99.25
Olsen Fuel Supply Inc	Diesel Fuel	46.80
Pamida Discount Center	Supplies	85.40
Pitney Bowes Inc	Postage	873.00
Plummer Investments	Rent	250.00
Postmaster	Postage	37.00
Jerald Putnam	Travel	14.20
Robinson Hardware	Office Supplies	72.94
Dale Rourick	Rent	350.00
Rush Electric	Well Not Working	121.56
S W I P C O	Trip to DeSoto Bend	142.50
S W I T A	50% Bus Support 2nd Qtr	2500.00
Michael A Scheibeler	Office Expense	176.38
Cindie Schlater	Office Supplies	31.54
Schumacher Elevator Co	Elevator Maintenance	151.46
Sears Commercial One	Drill	68.00
Dennis Sierck	Reimbursement For Food	92.83
Solutions	Support	22.00
Stamp Fulfillment Services	Stamped Envelopes	419.85
Stone Office Products	Office Supplies	356.58
Thompson Publishing Group	Family & Medical Handbook	368.50
Tri-County News/Griswold Am	Board Minutes	400.57
Ultra-Chem Inc	Bio-Matic	170.22
United States Cellular	Cell Phone	109.12
Verizon Wireless	Cellular Service	452.07
Winston's Sinclair	Gas	20.24
<u>General Supplemental Fund</u>		
Duane Adams	Grand Jury	19.86
Anita Printing Services, Inc	Printing Ballots	97.00
Kevin Archibald	Grand Jury	10.58
Arthur Bailey	Grand Jury	19.28
Terry Carey	Grand Jury	10.87

Friday, January 30, 2004 (continued)

General Supplemental Fund

John Casey	Grand Jury	19.28
Janice Christensen	Grand Jury	18.41
Randall Clark	Grand Jury	10.58
Crawford Co Sheriff	Juvenile Service Fees	16.75
Evelyn Crozier	Grand Jury	19.86
Clarke Gerlock	Grand Jury	21.02
Duane Kaiser	Grand Jury	16.96
Jacqueline Kreifels	Grand Jury	10.58
Evelyn Lambertsen	Grand Jury	15.22
Timothy Long	Grand Jury	14.06
Marshall Co Clerk of Courts At	Copies of Conviction	14.00
Joyce Mcconnelee	Grand Jury	10.58
Ryan Muldoon	Grand Jury	10.58
Postmaster	Postage	60.00
Jesse Radcliffe	Grand Jury	10.58
Michael Richards	Grand Jury	19.28
Michelle Schuler	Grand Jury	11.16
Secretary of State	Terminal Maintenance	193.32
Story Co Sheriff	Service Fees	10.24
Dale E Sunderman	Mileage	279.75

MH-DD Services Fund

Cass County Housing Corp Manag	Rent	156.00
Community Services Assn	Registrations/Schools	50.00
Country Care Center	Community Supported Living	53.78
Crossroads of Western IA	Work Activity Services	805.00
Dept of Human Services	Inpatient / Hospital	7825.24
First Bankcard Center	Office Supplies	8.47
ISAC	Registrations/Schools	70.00
Teresa Kanning	Employee Mileage & Subs.	182.03
Park Place	Community Supported Livin	2390.46
The Richmond Center	Outpatient / Counseling	57.68
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	19220.40
Willow Heights Inc	Residential Care Fac.	6231.00

Rural Services Basic Fund

Christensen Motors	Vehicle Maintenance	3000.00
CitiBusiness	Fuel	29.11
Kens Wash & Gas	Wash Tokens	35.00
Van Ert Glass Co	Vehicle Maintenance	35.00

Secondary Road Fund

Akin Building Center	Engineering Services	173.23
Alliant Utilities	Engineering Services	2213.72
AmeriPride	Engineering Services	68.25
Anita Printing Services, Inc	Engineering Services	537.50
Atlantic Carriers Brokerage, I	Engineering Services	15508.76
Atlantic Motor Supply	Engineering Services	2241.76
Atlantic Municipal Util	Engineering Services	564.17
Bair's Firestone Store	Engineering Services	312.50
Bob's Mower Clinic LLC	Engineering Services	22.10
Brown Electric Company	Engineering Services	167.84
Brown Supply Co Inc	Engineering Services	86.29
Cappels	Engineering Services	662.31
Cass Co Auditor	Engineering Services	86345.39
Cass Co Environ Landfill	Engineering Services	10.00
CitiBusiness	Engineering Services	29.95
A M Cohron & Son	Engineering Services	28024.03
Comfort Suites	Engineering Services	330.75
Cook Sanitation	Engineering Services	30.00
Eddy Walker Equipment Co	Engineering Services	120.67
Electronic Engineering Co	Engineering Services	621.54
Filter-Care of Ne Inc	Engineering Services	167.25
Griswold Amoco Fuel-O-Matic	Engineering Services	178.77
Griswold Coop Telephone	Engineering Services	33.07
Hallett Materials	Engineering Services	484.55
Interstate Battery Systems	Engineering Services	185.85
Iowa League of Cities	Engineering Services	100.00
Iowa Telecom	Engineering Services	148.05
Lawson Products Inc	Engineering Services	636.66
Charles Marker	Engineering Services	30.00
Massena Telephone Co	Engineering Services	21.17
Mid American Energy	Engineering Services	2.56
Nishnabotna Valley R E C	Engineering Services	17.50
O'Halloran International	Engineering Services	76.68
Orscheln's	Engineering Services	56.99
Pamida Discount Center	Engineering Services	25.00
Postmaster	Engineering Services	37.00

Friday, January 30, 2004 (continued)

Secondary Road Fund

Qwest	Engineering Services	69.10
Red Oak Industrial Gases Inc	Engineering Services	164.84
Rex Pharmacy	Engineering Services	25.38
Road Builders	Engineering Services	2439.03
Robinson Hardware	Engineering Services	46.88
Rockmount	Engineering Services	1332.10
Sandbothe Firestone	Engineering Services	21.00
Schildberg Construction	Engineering Services	23117.62
Solutions	Engineering Services	165.00
Trans-Iowa Equip Co	Engineering Services	981.40
Van Ert Glass Co	Engineering Services	100.00
West Iowa Telephone Co	Engineering Services	31.10
Ziegler Inc.	Engineering Services	1385.75
21st Century Cooperative	Engineering Services	2907.29

Flood & Erosion Cont.Fund

Rick Larsen Construction	Crooked Creek Watershed	807.50
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Capital Projects

Digital Business Solutions	PC Installation & Support	14355.50
Iowa Fire Equipment Co	Kitchen Fire Suppression	1048.00

Local Emergency Mgmt Agency

Cass Co Ag & Ed Association Bu	Rental Building	820.00
Cass Co Board of Supervisors	Reimbursement-Hazmat	15000.00
Dell Marketing L.P % Dell USA	Office Supplies	149.00
Electronic Engineering Co	Paging Fee	10.00
Iowa Telecom	Telephone	59.54
Mediacom	Cable TV	38.48
United States Cellular	Cellular Service	50.51

Wednesday, February 4, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of January 30, 2004 were approved as read.

County Attorney James Barry has prepared formal motion for Willow Heights/Partnership for Progress merger:

Motion by Rieken to strike the language of motion of 1/30/04 and substitute: Pursuant to Section 9 (Other Terms and Conditions), Subsection Two, the Cass County Board of Supervisors hereby provides written approval of the transfer/assignment of the contractual duties of Willow Heights, Inc. to Partnership for Progress, Inc. effective November 14, 2003, this 30th day of January, 2004. Cass County, Iowa, accepts Partnership for Progress, Inc. as the new "Provider" in the contract. Motion seconded by Kinen. No discussion. Vote called. Carried unanimously.

Action on appointment of a second SWIPCO representative was postponed.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second by Waters to accept the low bid (two bids received) of Midwestern Culvert, Ltd, Ankeny, Iowa for maintenance pipe material (\$47,032.49). Carried unanimously.

Representatives of the Cass County Library Association (from Anita, Atlantic and Griswold) presented reports on library activity including rural patron use. The libraries request an increase of \$2,000 for each library. Board will act upon request at a future meeting.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for January 2004.

A letter of resignation from the Board of Health effective 01/28/04 was received from Joy Weaver.

Chair adjourned meeting. Next meeting Wednesday, February 11, 2004.

_____, Chair Attest: _____, Auditor

Monday, February 9, 2004

The Cass County Board of Supervisors met at 10:00 A.M. to canvass the February 3, 2004 Special Atlantic Community School District Instructional Support election with three members present: Don Volk, chair; Russell Joyce and Chuck Rieken.

After examination of the tally books the following results were declared:

S T A T E O F I O W A
A B S T R A C T O F V O T E S
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors, and ex-officio Board of Canvassers, for Cass County, hereby certify the following to be a true and correct abstract of the votes cast at the ATLANTIC COMMUNITY SCHOOL DISTRICT election held on the 3rd day of February, 2004, as shown by the tally lists returned from the several election precincts.

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Upon the public measure:

PUBLIC MEASURE A

"Shall the board of directors of the Atlantic Community School District in the Counties of Cass, Pottawattamie, and Audubon, State of Iowa, be authorized for a period of ten (10) years, to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) not to exceed ten (10) percent of the total regular program district cost for the budget year and moneys received under Iowa Code Section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the board, to levy a combination of an instructional support property tax upon all the taxable property within the school district commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2005, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for each calendar year commencing with calendar year 2004, or each year thereafter, the percent of income surtax (to fund a minimum of 90% of the district share) to be determined by the board for each fiscal year, to be used for any general fund purpose including, but not limited to, textbooks, technology instruction and equipment, staff development, curriculum development, new or additional instructional programs, maintaining current instructional programs, supporting assessment programs and the mandates of No Child Left Behind, and any new programs that are mandated by legislation?"

there were one thousand two hundred eighty-eight (1,288) votes cast as follows:

For the question, there were nine hundred nine (909) votes.

Against the question, there were three hundred seventy-nine (379) votes.

We therefore declare the public measure to be adopted.

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards.

Canvass chair declared the canvass completed and adjourned meeting.

_____, Chair Attest: _____ Auditor

Wednesday, February 11, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of February 4, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

Whereas, Cass County is a member of the SWIPCO and the Cass County Board of Supervisors has the authority to appoint a second representative to said SWIPCO; and

Whereas, the City of Atlantic desires to serve as the second representative of the County to the SWIPCO; and

Whereas, the Board and City each believe that said appointment would be mutually beneficial:

Motion by Waters, second by Kinen:

1. The Board appoints the mayor of the City of Atlantic as its second representative to the SWIPCO.
2. This agreement shall be for the year 2004 and shall renew annually until such time as the Board rescinds this agreement.
3. The Board delegates to the Atlantic City Council the appointment of an alternate to the second representative to the SWIPCO.
4. The City of Atlantic is bound by all the terms and conditions outlined in the Articles of Agreement currently in effect for the SWIPCO (6/2003) and any subsequent amendment there-to properly adopted.
5. The City shall exercise the vote given to it as second representative as they deem fit.
6. The Board and City of Atlantic agree to hold harmless and indemnify the other from any and all claims that arise as a result of its respective actions, inactions or duties under this agreement.

Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Kinen, second by Waters to approve a contract with Husker Steel Inc for bridge material (\$4,200). Carried unanimously.

C.A.S.S. Inc Director Glenda Farrier updated the Board on proposed use of a CDBG. C.A.S.S. Inc has received approval to change project from renovation of an existing structure to adding to and building 12 apartments at or near the Lutheran Group Home it has purchased.

Motion by Waters, second by Joyce to approve the application for a Renewal License For Off-Premise Liquor, Wine or Beer Permit and Sunday Sales Privilege of Hansen Valley Oil/BLH Investments LLC (doing business as Hansen Valley Oil). Carried unanimously.

Committee reports- Volk: Public Safety Communications Commission 01/26 and 911 Service Board and Emergency Management Agency 02/10.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Home Care/Chore Services Report for Quarter ending 12/31/2003.

Chair adjourned meeting. Next meeting Wednesday, February 18, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, February 18, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of February 11, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

The Board set public hearing on FY0405 budget for Wednesday, March 10, 2004 at 9 A.M. in the Boardroom.

Motion by Joyce, second by Kinen to approve the employment of Leanna Champlin as part time jailor effective 2/11/04 (\$9.78/hr, union). Carried unanimously.

Committee reports- Volk: SWIMHC Board 2/16 and WCDC 2/17.

Chair adjourned meeting. Next meeting Friday, February 27, 2004.

_____, Chair Attest: _____, Auditor

General Basic Fund

Alliant Utilities	Gas Bill	3980.67
Allied Documents	Supplements and Renewals	431.76
Anita Grand Motel	Rent	300.00
AT&T	Telephone Service	42.10
Atlantic City Clerk	Storm Water Utilities	90.00
Atlantic Medical Center	Inmate Medical	183.00
Atlantic Municipal Utilities	Electric and Water	2004.14
Atlantic News Telegraph	Board Minutes	789.35
Atlantic Pest Control	Extermination Services	27.50
B&B Sanitation	Garbage	40.00
Bob Barker Company	Supplies	425.25
Bro Business Center Corp	Gestetner Digital Copier	487.21
Brown Electric Company	Jail Bars Will Not Open	34.00
Steve Byriel	Rent	385.00
Camblin Plumbing & Heat	Install New Fan-Jail	651.20
Cappels	Chains	123.01
Cass Co Meals on Wheels	Meals	600.00
Cass Co Memorial Hospital	BOH,Home Care,Tobacco	23254.67
Cass County Jail	To Imprest Cash	135.98
Cass County Sheriff	Substance Abuse	19.82
Cass/Atlantic Development Corp	3rd Qtr FY2003-2004	6250.00
Central Iowa Dist. Inc.	Custodial Supplies	134.55
Credit Bureau of Atlantic	Subscription	100.00
DNR	Well Permit Surcharge	25.00
Ed's Lawn Equipment	Oil	9.00
Emergency Management Fund	Transfer to EMA	47000.00
Family Crisis Support	2nd 1/2 Annual Support Share	5000.00
Fareway Stores	Food	791.09
Fikes Metro Inc	Deodorizers	14.00
Holiday Inn Conf Center	Lodging	27.29
Hy Vee Pharmacy	Prescription Medicine	483.99
IBM Corporation	Power Supply	63.50
ISAC	Spring School Registration	70.00
ISACS	Dues	200.00
ISCTA	Spring School Luncheon	13.50
Kum & Go W.E Fleet	Fuel	118.10
Tracey Marshall	Mileage	73.88
Massena Telephone Co	Pager Lease	22.00
MCI Telecommunications	Telephone Service	23.16
Medivac Inc	Ambulance	2833.33
NetINS	Web Service	16.95
Office Stop	Supplies	261.47
Olive Street Station	Gas	49.30
OneStar Long Distance Inc	Telephone & Telegr.Serv.	619.80
Pamida Discount Center	Supplies	72.59

Wednesday, February 18, 2004 (continued)

General Basic Fund

Pegler Sysco	Food	551.69
Phillips Petroleum Co	Fuel	23.19
Postmaster	Postage	124.00
Robinson Hardware	Batteries	14.55
Cindie Schlater	Hanging File Folders	10.59
Schumacher Elevator Co	Elevator Maintenance	9.84
Seneca Environmental Services	I80 & Hwy 71 Site	3967.00
State Med Examiner	Autopsies	2400.00
Steen Funeral Home	Indigent Burial	1650.00
Stone Office Products	Office Supplies	1557.54
Joretta Wendt	Rent	43.00

General Supplemental Fund

Allied Oil & Supply Inc	Serving Notices-Court	1540.90
Anita Printing Services, Inc	Printing Gris School Ball	72.50
Atlantic News Telegraph	Atl School Sample Ballot	95.47
Janice Brehmer	Election Official	71.50
Cass County Sheriff	Juvenile Expenses	307.75
Doramae Casson Official Court	Transcript Criminal	19.25
Christian Home Ass'n	Shelter Care	698.56
Laurel Coffman	Election Official	69.71
Shara L Cooper	Election Official	85.08
Fourth Judicial District Drug	Criminal	135.85
Heritage House	Polling Place	30.00
Matt Parrott & Sons	Declaration Eligibility	299.06
Sonya Mikkelsen	Election Official	81.50
Montgomery County Sheriff	Magistrate	21.00
Postmaster	Business Reply Account	100.00
Pottawattamie Co Sheriff	Subpeona	17.00
Quakerdale	Shelter Care	2881.56
Wallace Roscoe	Election Official	71.50
Helen I Rossell	Election Official	69.71
Shelby County Auditor	Office Expense	283.97

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	25922.27
Cass Co Meals on Wheels	Other	66.50
Dept of Human Services	Case Mgmt-Medicaid Mat	40828.78
Goodwill Industries	Work Activity Services	760.10
Ida Services, Inc	Work Activity Services	1294.31
New Hope Village Inc	Work Activity Services	836.64
Nishna Productions Inc	Community Supported Living	124.65
Office Stop	Office Supplies	11.91
OneStar Long Distance Inc	Telephone & Telegr.Serv.	60.64
Partnership for Progress	Community Supported Living	1802.34
Donna Ray	Mental Health Advocates	137.23
S W I T A	Transportation	1390.00
S W IA Mental Health Center	Outpatient / Counseling	16970.00
Solutions	Office Supplies	1057.87
West Cent Iowa Workshop	Supported Employment Serv	313.82
Westminster House	Rent	179.35

Rural Services Basic Fund

Atlantic Motor Supply	Supplies	79.26
Bair's Firestone Store	Vehicle Maintenance	94.40
Deter Motors Inc	Vehicle Maintenance	2209.69
Gall's Inc	Dynamax Speaker	219.97
Kum & Go W.E Fleet	Fuel	838.00
Phillips Petroleum Co	Fuel	453.42
Radar Road Tech	Radar Certification	150.00
Sinclair	Fuel	157.10
Winston's Sinclair	Fuel	96.20

Secondary Road Fund

Casey's General Stores	Engineering Services	240.39
A M Cohron & Son	Engineering Services	44100.00
Olsen Fuel Supply Inc	Engineering Services	5269.44
OneStar Long Distance Inc	Engineering Services	46.06

Recorder Records Mgmt

County Binders	Records	2500.00
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Sheriff Investigations

Atlantic News Telegraph	Holiday Ad	29.95
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Local Emergency Mgmt Agency

Atlantic News Telegraph	EMA Budget Hearing Notice	91.50
ISAC	Fall School Registration	70.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	33.46
Rex Pharmacy	Batteries	8.99
Verizon Wireless	Cellular Service	49.96

Wednesday, February 25, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. Whereas this was a called extra session, reading of minutes from prior meeting was waived.

Several media representatives (paper and radio) were present.

Chair Don Volk noted that this meeting was called to review the current FY04 and proposed FY05 budgets. He noted that other activity related to the budgets had occurred and requested that the County Attorney present a statement.

County Attorney James Barry stated that questions had arisen in regard to a Sheriff investigations cash operating account, the sheriff account into which forfeiture and other funds had been deposited. He noted that as of February 24, 2004 the operating account had been closed out and that all remaining cash in that account had been filed with the Board (that is, deposited with the treasurer into the Sheriff Investigation Fund, a budgetary fund under the oversight of the Board). Mr. Barry noted that he had contacted the DCI (Department of Criminal Investigation) and that the DCI had contacted the office of the Auditor of State. A special audit of the Sheriff Investigation cash operating account will be conducted by the Auditor of State. The actual audit will begin in possibly four to five weeks. If anything requiring DCI involvement is discovered during the audit, then referral will be made to the DCI. Whereas this matter is under investigation, no further comment in regard to the matter under investigation will be forthcoming.

Chair Don Volk noted that the Board is and has been actively involved in the review of this matter since its discovery.

Meeting recessed by chair, Board will reconvene at 9:00 A.M. Friday, February 27, 2004.

Friday, February 27, 2004

The Cass County Board of Supervisors met in continued session with three members present: Chuck Kinen, acting chair; Charles Rieken and Kenneth Waters. Don Volk & Russell Joyce present at courthouse at bargaining unit meeting. Returned to boardroom at about 10:30. The minutes of February 18, 2004 were approved as read.

At 9:00 A.M. as published a hearing was held on a request to approve a preliminary plat of Parcel A of the SW1/4 of 34-77-36 to be called TIMBER RIDGE SUBDIVISION. Present auditor, three board members, zoning administrator and Mark Pellett. Mr. Pellett commented on the proposed preliminary plat of TIMBER RIDGE SUBDIVISION. No objections to the proposal were submitted orally or in writing. Resolution accepting and approving preliminary plat of Timber Ridge Subdivision. 2004-02-27-01

Whereas, the Cass County Zoning Commission held a public hearing on January 8, 2004 to consider a certain preliminary plat filed by Hilltop Venture Investments designated as Timber Ridge Subdivision; and

Whereas, the Cass County Zoning Commission recommended to approve the preliminary plat of Timber Ridge Subdivision; and

Whereas, the City of Atlantic, who has extra-territorial subdivision control, has likewise recommended to approve the preliminary plat of Timber Ridge Subdivision;

Friday, February 27, 2004 (continued)

RESOLVED; upon motion by Waters with second by Rieken: The Cass County Board of Supervisors concurs with the recommendation of the Cass County Zoning Commission and the City of Atlantic and approves the preliminary plat of Timber Ridge Subdivision and grants approval to proceed with preparation of the final plat.
Vote: Carried unanimously.

Motion by Rieken, second by Waters to appoint Frank E. McMullen, 72222 740th St, Massena as Victoria Township Trustee to fill the vacancy term ending 12/31/2004. Carried unanimously.

Motion by Rieken, second by Waters to appoint Lila Mae Hoogeveen, 1004 North St, Griswold to the Cass County Board of Health to fill the vacancy term ending 12/31/2004. Carried unanimously.

Motion by Rieken, second by Waters to allow/disallow family farm credits and to approve ag land credits as recommended by the Assessor and the Auditor in accordance with Code of Iowa (Chapters 425A & 426). Carried unanimously.

Motion by Kinen, second by Joyce to approve a length of service increase (4 years) for jail supply clerk Lori Schroder to \$10/hour. Carried unanimously.

Assistant to County Engineer Richard Hansen reviewed current road projects. Motion by Waters, second by Rieken to approve contract with Blacktop Services Company, Humboldt, Iowa for 2004 Seal Coat (\$27,977.86). Carried unanimously.

Motion by Kinen, second by Joyce to create an imprest cash account in the amount of \$1,500 for the County Sheriff for investigations. Carried unanimously.

Committee reports- Kinen: Public Safety and Local Emergency Management 2/23; Rieken: Juvenile Emergency Services 2/18 and Adult Corrections 2/24.

Chair adjourned meeting. Next meeting Wednesday, March 3, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alliant Utilities	Utilities	117.88
Anita Engraving	Ribbons	40.00
Anita Printing Services, Inc	Cash Receipts	79.50
Aquila	Gas @ Cold Springs	239.91
Atlantic Locker Service	Food	96.12
Atlantic Med Center Pharmacy	Medication	205.31
Atlantic Municipal Utilities	Utilities	427.34
Atlantic News Telegraph	Civil Service	42.97
Atlantic Pest Control	Pest Control-Jail	30.00
Bob Barker Company	Cups	88.20
Bro Business Center Corp	DIGital Copier Maintenanc	444.20
Cass Co Memorial Hospital	Home Health Care	3000.00
Cintas First Aid & Safety	First Aid Supplies	52.55
CitiBusiness	Jail School	748.01
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Program Supplies	59.32
Fareway Stores	Food and Provisions	1354.46
Fidlar Doubleday, Inc	Title Envelopes	393.53
First Bankcard Center	Lodging	91.66
Griswold Coop Telephone	Phone	97.65
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	150.00
Hy Vee Pharmacy	Prescription Medication	15.37
Iowa Telecom	Telephone & Telegr.Serv.	832.98
Joyce Jensen	Mileage	60.00

Friday, February 27, 2004 (continued)

General Basic Fund (continued)

Wayne Johnson	Rent	460.00
K Mart-Atlantic	Supplies	54.96
Larsen Supply Co	Toilet Tissue	197.25
Laverty Sanitation	Garbage Pickup	95.00
Dr Mark D Markham	Dental	80.00
Tracey Marshall	Mileage	100.50
McCunn Equipment Company	Vehicle Maintenance	292.10
Pat McCurdy	Rent	374.00
Darby J McLaren	Meals	15.00
Mediacom	Cable	7.00
Mid-American Energy	Electricity	441.39
Barry Moore	Rent	400.00
Nishnabotna Valley R E C	Utilities	164.65
Nogg Chemical & Paper	Toilet Tissue	221.59
Office Stop	Office Supplies	191.39
Olive Street Station	Transportation	22.00
Pamida Discount Center	Custodial Supplies	10.98
Postmaster	Postage	188.00
Jerald Putnam	Travel	14.20
Qwest	Telephone	104.51
Rex Pharmacy	Kits	52.42
Michael A Scheibeler	Office Expense-Phone, etc	67.84
Schumacher Elevator Co	Elevator Maintenance	161.30
Sioux Sales	Kits	104.28
Solutions	Phone Support	253.40
Stone Office Products	Office Supplies	288.23
Tri-County News/Griswold Am.	Board Minutes	146.77
United States Cellular	Cell Phone	91.08
Verizon Wireless	Telephone & Telegr.Serv.	512.23
W & S Appliance Inc	Dryer Repairs	223.85
Kenneth Waters	Mileage	240.75
John Westering	Meals	14.67
Winston's Sinclair	Gas and Tire Rotation	162.69
Stephanie Witzman	Printer Cable	20.99
21st Century Cooperative	Propane	60.00

General Supplemental Fund

Matt Parrott & Sons	Election Supplies	35.65
Secretary of State	Terminal Maintenance	150.50
Shelby County Sheriff	Hearing Notice	10.80

MH-DD Services Fund

Country Care Center	Community Supported Living	53.78
Crossroads of Western IA	Work Activity Services	70.00
Teresa Kanning	Employee Mileage & Subs.	83.95
Park Place	Community Supported Living	2269.14
REM-Atlantic	Residential Care Fac./MR	1939.36
S W IA Mental Health Cen	Case Mgmt-Medicaid	3709.20
Solutions	Office Supplies	11.00
Willow Heights Inc	Residential Care Fac.	6834.00

Rural Services Basic Fund

CitiBusiness	Fuel	219.37
Phillips Petroleum Co	Fuel	7.08
Racom Corp	Install Equipment	5323.80
Streicher's	Trophy Bonded Bearclaw/Am	352.95

Secondary Road Fund

Alliant Utilities	Engineering Services	2959.27
AmeriPride	Engineering Services	74.79
Atlantic Auto Electric Service	Engineering Services	54.45
Atlantic Carriers Brokerage	Engineering Services	10175.52
Atlantic City Clerk	Engineering Services	109.50
Atlantic Motor Supply	Engineering Services	2066.09
Atlantic Municipal Util	Engineering Services	641.47
Bair's Firestone Store	Engineering Services	358.59
Bill Armstrong Fire Equip	Engineering Services	188.00
Bob's Mower Clinic LLC	Engineering Services	78.20
Brown Supply Co Inc	Engineering Services	716.43
C.J. Cooper & Associates, Inc	Engineering Services	150.00
Cappels	Engineering Services	413.21
Cass Co Memorial Hospital	Engineering Services	140.00
Central West Fabricators	Engineering Services	1055.90
A M Cohron & Son	Engineering Services	52563.96
Cook Sanitation	Engineering Services	30.00
Ed's Lawn Equipment	Engineering Services	52.03
Filter-Care of Ne Inc	Engineering Services	273.25
Griswold Amoco Fuel-O-Matic	Engineering Services	237.78
Griswold Coop Telephone	Engineering Services	38.39

Friday, February 27, 2004 (continued)

Secondary Road Fund (continued)

Hallett Materials	Engineering Services	6017.66
Iowa Dept of Trans	Engineering Services	739.90
Iowa Telecom	Engineering Services	147.65
Jerico Services Inc	Engineering Services	1496.00
Jon's Garage Door Service	Engineering Services	40.00
Lawson Products Inc	Engineering Services	362.09
Maintenance Engineering	Engineering Services	370.66
Massena Telephone Co	Engineering Services	26.21
McAtee Tire Service Inc	Engineering Services	19.95
Mid American Energy	Engineering Services	2.56
Mid-Land Equipment	Engineering Services	104.63
Midwestern Culvert Ltd	Engineering Services	21734.03
Nishnabotna Valley R E C	Engineering Services	36.10
O'Halloran International	Engineering Services	266.42
Olsen Fuel Supply Inc	Engineering Services	11277.92
Olsens Car Care Center	Engineering Services	31.99
Orscheln's	Engineering Services	64.95
Qwest	Engineering Services	69.10
Red Oak Industrial Gases Inc	Engineering Services	490.56
Rex Pharmacy	Engineering Services	6.38
Road Builders	Engineering Services	122.38
Robinson Hardware	Engineering Services	17.04
Sandbothe Firestone	Engineering Services	1014.37
Schildberg Construction	Engineering Services	34020.44
Solutions	Engineering Services	150.00
Stone Office Products	Engineering Services	91.50
Trans-Iowa Equip Co	Engineering Services	65.01
Truck Country of Iowa, Inc.	Engineering Services	80.46
West Iowa Telephone Co	Engineering Services	26.00
Williams Bros Garage	Engineering Services	312.50
Wise-Mack Inc	Engineering Services	597.34
Wymans Ford	Engineering Services	46.66
Zep Mfg Company	Engineering Services	92.84
Ziegler Inc.	Engineering Services	4552.53
21st Century Cooperative	Engineering Services	10292.07

Sheriff Investigations

Cash (B.O.S) Create imprest investigations cash account 1500.00

Capital Projects

Digital Business Solutions Computer Installation 1885.00

Local Emergency Mgmt Agency

Electronic Engineering Co	Paging Fees	10.00
Heartland Inn	Lodging	71.69
Holiday Inn	Room For GIS Class	50.40
Iowa Telecom	Telephone & Telegr.Serv.	59.98
ISAC	ISAC Spring Registration	70.00
Mediacom	Cable TV	39.20
Office Stop	Cartridge	33.99
United States Cellular	Cellular Service	35.63
Verizon Wireless	Cellular Service	47.98

Wednesday, March 3, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of February 27, 2004 were approved as read.

Motion by Rieken, second by Kinen to add to agenda: Action on designation of authorized representative to sign on hazard mitigation project. Carried unanimously.

County Attorney James Barry reviewed current legal activity including presentation of written deputies and jailors bargaining unit mediation summary; Mid America Energy easement request to cross Indian Creek drainage ditch (18-77-37); and zoning ordinance rewrite. Note: two additional items: conditional use permits and 'juice bars'.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. She noted (HF2286) which would place supervision of the mental health advocate under the Board rather than under the court system.

Wednesday, March 3, 2004 (continued)

The Lewis sesquicentennial committee asked the County to consider a contribution to help with observation expense.

County Engineer Charles Marker reviewed current road projects.

Resolution 2004-03-03-01 Motion by Rieken, second by Kinen. Be it resolved by Cass County that Board Chair Don Volk and Board Member Kenneth Waters, are hereby authorized to execute on behalf of Cass County, this hazard mitigation project and to file it with Iowa homeland Security and Emergency Management Division (HLSEM) for the purpose of obtaining Federal/State financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended) and the Code of Iowa, Chapter 29C. Carried unanimously.

Committee reports- Joyce: CADCO 2/24 and Cass Co. Environmental Control 3/2; Volk: Zion Recovery 2/16 and Cass Co. Communications Commission 2/23; Waters: SWIPCO 2/26.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for February 2004.

Chair adjourned meeting. Next meeting Wednesday, March 10, 2004.

_____, Chair Attest: _____, Auditor

Tuesday, March 9, 2004

The Cass County Board of Supervisors met at 8:30 A.M. to canvass the March 2, 2004 Special Griswold Community School District Instructional Support election with three members present: Don Volk, chair; Russell Joyce and Chuck Kinen.

After examination of the tally books the following results were declared:

S T A T E O F I O W A
A B S T R A C T O F V O T E S
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors, and ex-officio Board of Canvassers, for Cass County, hereby certify the following to be a true and correct abstract of the votes cast at the GRISWOLD COMMUNITY SCHOOL election held on the 2nd day of March, 2004, as shown by the tally lists returned from the several election precincts.

=====

Upon the public measure:

PUBLIC MEASURE A

“Shall the board of directors of the Griswold Community School District in the Counties of Adams, Cass, Montgomery and Pottawattamie, State of Iowa, be authorized for a period of ten (10) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code Section 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the board, to levy an instructional support property tax upon all the taxable property within the school district commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2005, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the School District on December 31 for each calendar year commencing with calendar year 2004, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year, to be used for teacher aide salaries for the primary level when class sizes dictate; purchasing instructional materials, supplies, equipment, textbooks and workbooks; supporting technology programs (including director of technology and technology support staff salaries) and purchasing equipment, supporting assessment programs and the mandates of No Child Left Behind, and any general fund purpose considered appropriate by the board of directors, excluding salaries (except director of technology, technology support staff and teacher aide salaries as indicated above); and failure to approve this proposition shall not be

Tuesday, March 9, 2004 (continued)

construed to terminate or restrict authority previously exercised by the Board to levy or impose a special tax for any one or more of the foregoing purposes?"

there were eight hundred five (805) votes cast as follows:

For the question, there were four hundred ninety-one (491) votes.

Against the question, there were three hundred fourteen (314) votes.

We therefore declare the public measure to be adopted.

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards.

Canvass chair declared the canvass completed and adjourned meeting.

_____, Chair Attest: _____ Auditor

Wednesday, March 10, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of March 3, 2004 were approved.

County Attorney James Barry reviewed current legal activity.

At 9:05 A.M. the Board proceeded with the hearing on the proposed Cass County budget for FY2004-2005. Notice was published in three official newspapers February 25 or 26, 2004.

No private citizens were present to present arguments in favor of or against the budget. No written or oral statements were received.

Recommendation of the Cass County Compensation Board for elected officer base salary increases was received. Recommendation: \$1,000 salary increase for each elected officer with Board Chair to receive \$1,000 more than other members.

Motion by Kinen to reduce increase to \$600 and require \$35 contribution for health insurance on a single plan and \$35 additional on a 'family' plan. Board clerk stated that only the compensation increase is to be considered. Motion died for lack of a second.

Motion by Kinen, second by Volk to reduce increase to \$500. For: Kinen & Volk. Opposed: Joyce, Rieken & Waters. Failed.

Motion by Waters, second by Joyce to reduce increase to \$800. Discussion: Rieken- State recommends holding line on budgets. It was noted that Assessor Fund Conference Board voted for 3% increase. Volk- cost of living increase 2.1%. Question called. For: Joyce & Waters. Opposed: Kinen, Rieken & Volk. Failed.

Motion by Volk, second by Kinen to reduce increase to \$500. For: Kinen & Volk. Opposed: Joyce, Rieken & Waters. Failed.

Further discussion on bargaining unit negotiations and proposals.

Motion by Joyce, second by Waters to reduce increase to \$700. For: Joyce & Waters. Opposed: Kinen, Rieken & Volk. Failed.

Motion by Waters, second by Kinen to reduce increase to \$600 (with Board Chair to receive \$1,000 more than other members). Carried unanimously.

(2003-2004 Salaries: Each supervisor, \$21,670.54 (Chair \$22,670.54); Attorney, \$90,000.00; Auditor, \$40,425.60; Treasurer, \$40,425.60; Recorder, \$40,396.93; and Sheriff \$47,443.44.)

(salaries for elected officials set for FY2004-2005 as follows {where applicable cents rounded to be divisible by 24, the number of pay periods}: Each supervisor, \$22,270.54 (Chair \$23,270.40); Attorney,

Wednesday, March 10, 2004 (continued)

\$90,600.00; Auditor, \$41,025.60; Treasurer, \$41,025.60; Recorder, \$40,996.93; and Sheriff \$48,043.44)

Motion by Joyce, second by Waters- RESOLVED:
To adopt the expenditure budget (including Secondary Roads budget) as published. (See Certificate of Tax and Adopted Budget on page following this date's minutes). Carried unanimously. Chair Volk declared hearing closed.

Having received a notice of decision from the Iowa Department of Human Services concerning a recipient of medical assistance:
Motion by Waters, second by Rieken to order the county treasurer to suspend collection of taxes on property described as **N½ of Lot 5 & S 12½' of Lot 4, Block 99 in the City of Atlantic** (Parcel # 300005629001000) in accordance with section 427.9, Code of Iowa. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.
Motion by Rieken, second by Joyce to approve contract for bridge material from Midwestern Culvert, Ltd (Ankeny, IA) \$20,306.78. Carried unanimously.

Motion by Kinen, second by Joyce to renew for FY2005 the rural library contracts with the six city libraries at the following: Anita-\$7,900; Atlantic-\$10,000; Cumberland-\$5,700; Griswold-\$7,400; Lewis-\$5,700; Massena-\$5,900 (Total: \$42,600). Carried unanimously.

Reports filed- Atlantic Medivac Report for Quarter Ending 12/31/03.

Chair adjourned meeting. Next meeting Wednesday, March 17, 2004.
ISAC school of instruction in Des Moines March 17-19.

_____, Chair Attest: _____, Auditor

Wednesday, March 17, 2004

The Cass County Board of Supervisors met with three members present: Chair Don Volk; Russell Joyce and Kenneth Waters. Absent: Chuck Kinen & Charles Rieken. The minutes of March 9 & 10, 2004 were approved as read. (Supervisor Charles Rieken, Auditor Dale Sunderman and Engineer Charles Marker attending spring ISAC meetings.)

Motion by Waters, second by Joyce to approve the application for a Renewal License for On-Premise Liquor, Wine or Beer (with Sunday Sales Privilege and Outdoor Service) of Nishna Valley Recreation Area Inc (rural Griswold). Carried unanimously.

Zoning administrator and Assistant to the County Engineer Richard Hansen reviewed current road projects and noted consideration of Timber Ridge Addition final plat is scheduled for the 24th.

Three Cass County Farm Bureau members attended and noted their concerns about rising property taxes, about the county attorney and county sheriff departments, etc.

CADCO director Frank Spillers invited the Board to attend a meeting 03/25 at 7 PM at the Lewis Community Building to consider "a countywide effort to look at leadership and the economic future of our county. For that reason, we are asking you to bring together a group of people from the county, communities, churches, educational institutions, ethnicities, business groups, and others to join together to address this challenge." The goal "to help ensure a bright future for Cass County."

Committee reports- Joyce: Hungry Canyons 3/5 and RC&D 3/15; Volk: SWIMHC board 3/15/04.

Wednesday, March 17, 2004 (continued)

Chair adjourned meeting. Next meeting Wednesday, March 24, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alliant Utilities	Gas Bill	3976.23
Allied Documents	Supplements and Renewals	407.40
Am Sec Control System	Repair Switch	200.00
Anita Grand Motel	Rent	300.00
Anita Printing Services, Inc	Envelopes	99.50
Anita Tribune Co Inc	Budget Estimate	163.59
AT&T	Telephone Service	43.33
Atlantic Medical Center	Medical	527.00
Atlantic Municipal Util	Electric and Water	1997.87
Atlantic News Telegraph	Board Minutes	555.90
B&B Sanitation	Garbage Bill	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/Worldcom	45.00
Bierbaum Electric	Fire Suppressor-Willow He	368.40
Bro Business Center Corp	Copier Contract	929.10
Brockner Karns & Karns Inc	Bond Renewal	1454.00
Brown Electric Company	Install Hall Light-Basement	177.73
Cappels	Custodial Supplies	52.34
Cass Co Fair & 4H	4th Qtr 03-04	13750.00
Cass Co Meals on Wheels	Meals	600.00
Cass County Jail	To Imprest Cash	82.78
Culligan Soft Water Serv	Salt	11.00
Des Moines Stamp Mfg Co	2 Stamps	59.80
Egan Supply Co	Repair Vacuum	247.60
Fareway Stores	Food and Supplies	868.83
Fikes Metro Inc	Deodorizers	14.00
Griswold American Newspaper	Board Minutes	218.35
Gronewold Bell & Kyhnn & Co,PC	Audit Services 6-2003	2500.00
Hy Vee Pharmacy	Inmates Prescription Medicine	98.89
IMAGETek, Inc	Annual Hardware Maintenance	3575.00
Iowa Law Enforcement Acad	Jail School and Inservice	500.00
ISAC	Spring School	140.00
ISCTA	ISCTA May Conference	115.00
Kum & Go W.E Fleet	Fuel	95.30
Lewis Oakwood Cemetery	Care of Vet Graves	1428.00
Lifejackets Productions	Office Supplies	74.85
M & M Sales Company	Maintenance-Recorder	213.00
Massena Telephone Co	Pager Lease	22.00
MCI World Com	Long Distance	11.62
Medivac Inc	Ambulance	2833.33
Midtown Place Apts	Rent	216.00
NetINS	Web Service	16.95
Office Stop	Office Supplies	70.56
OneStar Long Distance Inc	Telephone & Telegr.Serv.	627.26
Pamida Discount Center	Office Supplies/Equipment	33.16
Postmaster	Postcards	236.71
PRIA	Public Sector Technology	100.00
Public Safety Fund	January & February Expense	25337.17
Rex Pharmacy	Office Supplies	34.03
Charles A Rieken	Mileage	148.50
Robinson Hardware	Light Bulbs	10.07
Dennis Rosener	Rent	350.00
Schumacher Elevator Co	Elevator Maintenance	161.30
Seneca Environmental Services	I80 & Hwy 71	1092.00
Solutions	Host Access Client Package	201.23
Stone Office Products	Office Supplies	851.01
W & S Appliance Inc	Maytag Range Parts	341.10

General Supplemental Fund

Anita Printing Services, Inc	Ballots	39.95
Jean Carson	Election Official	71.50
Cass County Sheriff	Juvenile Expenses	1121.91
Civil Process Division Law Enf	Forfeiture	5.00
Lila Hoogeveen	Election Official	76.86
Joan Houser	Election Official	107.11
Lila Kunze	Election Official	67.93
Carolyn Laird	Election Official	151.30
Gayle Lamb	Election Official	71.50
Lewis Community Center	Polling Place Rental	30.00
Lois Lindvall	Election Official	76.86

Wednesday, March 17, 2004 (continued)

General Supplemental Fund (continued)

Marshall Co Clerk of Courts	Copy of Conviction	10.00
Betty Pope	Election Official	67.93
Postmaster	Postage	176.00
S W I Juvenile Emergency	2nd Qtr FY 03-04	6827.86
Shelby County Auditor	Office Expense	283.97
Dale E Sunderman	Election Admin. Mileage	19.50
Karen V Woodward	Election Official	97.09

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	22406.12
Cass Co Meals on Wheels	Other	62.00
Cass County Housing Corp Mgmt	Rent	156.00
Ida Services, Inc	Work Activity Services	1218.31
New Hope Village Inc	Work Activity Services	796.80
Partnership For Progress	Community Supported Living	1644.24
Donna Ray	Mental Health Advocates	134.82
REM-Atlantic	Residential Care Fac./MR	1814.24
The Richmond Center	Outpatient / Counseling	15.00
S W IA Mental Health Center	Outpatient / Counseling	23310.20
West Cent Iowa Workshop	Supported Employment Serv	284.08
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	971.50

Rural Services Basic Fund

Dennis Anderson and David High	Dry Cleaning	15.85
Bair's Firestone Store	Vehicle Maintenance	793.83
CMI INC	Mouthpieces	49.05
Conoco	Fuel	244.56
Deter Motors Inc	Vehicle Maintenance	1534.21
Intoximeters Inc	Dry Gas	161.50
Darrel Jones	Toll Fees	3.00
Kum & Go W.E Fleet	Fuel	959.91
Olsens Car Care Center	Tow	83.60
Phil Fleet Advantage	Fuel	402.64
Racom Corp	Vehicle Maintenance	150.00
Brian Rink	Cleaning Supplies	16.30
Sinclair	Fuel	248.45
Van Ert Glass Co	Windshield 15-5	270.00

Secondary Road Fund

Casey's General Stores	Engineering Services	145.63
OneStar Long Distance Inc	Engineering Services	42.22
Williams Bros Garage	Engineering Services	550.00

Local Option Tax Fund

S W I P C O	Housing Study	1500.00
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Capital Projects

Iowa Fire Equipment Co	Willow Heights-Sprinkler System	2596.45
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Local Emergency Mgmt Agency

Iowa Emergency Mgmt Assoc Rob	2004 IEEMA Membership	75.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	30.54

Wednesday, March 24, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of March 17, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

At 9:05 A.M. the request to approve TIMBER RIDGE SUBDIVISION (a subdivision of Parcel A of the SW1/4 of 34-77-36). Present auditor, county attorney, all board members, zoning administrator and Mark Pellett. The chair asked for comments on the proposed final plat of TIMBER RIDGE SUBDIVISION. No objections to the proposal were submitted orally or in writing. Motion by Kinen, second by Joyce. Resolution 2004-03-24-01

RESOLUTION APPROVING THE FINAL PLAT FOR TIMBER RIDGE SUBDIVISION

WHEREAS, there has been duly filed with the Zoning Commission and Board of Supervisors for Cass County, Iowa, by Hilltop Venture Investments, L.C., Atlantic, Iowa, a final plat for TIMBER RIDGE SUBDIVISION showing the subdivision into lots of the following described real estate:

Wednesday, March 24, 2004 (continued)

PARCEL "A" OF THE SW1/4 OF SECTION 34, T77N, R36W OF THE 5TH P.M., CASS COUNTY, IOWA, and;

WHEREAS, the final plat was duly considered at a meeting of said Zoning Commission on March 16, 2004, all in accordance and in conformance with the subdivision ordinance of Cass County, Iowa. That at said meeting the final plat submitted was approved and confirmed by the Planning & Zoning Commission and a recommendation was made to the Board of Supervisors of Cass County, Iowa, that said Board approve said final plat, and;

WHEREAS, the Board finds that the said plat conforms with the provisions of the subdivision ordinance of Cass County, Iowa, and that said final plat and subdivision of land as shown by said plat is satisfactory to said Board and that said plat should be approved by the Board of Cass County, Iowa.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors for Cass County, Iowa, that it has been found by the Board of Cass County, Iowa, that said final plat of TIMBER RIDGE SUBDIVISION conforms with the provisions of the subdivision ordinance of Cass County, Iowa, and that said final plat is satisfactory to the Board and that said final plat be and the same is hereby approved and that the Chairperson and the County Auditor of the said County are hereby directed to certify this resolution of the approval of the said final plat and affix the same to said final plat.

Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Out of county.

County Engineer Charles Marker reviewed current road projects.

Randy Arnold of Arnold Insurance Services (insurance broker from Maryville, MO) presented a 'comparative' overview of proposed premium costs and benefits for health insurance for FY05 coverage year comparing Wellmark (current carrier), Principal and Fortis.

County auditor Dale Sunderman stated that since the benefits for Principal and Fortis in the quote were not equal to the benefits of Wellmark (especially in the area of out of pocket maximums); and since the county is obligated by bargaining agreements to 'buy down' the benefits to a required \$100/\$200 deductible and \$500/\$1000 out of pocket for both the "Medical" and "Drug" benefits; there is no true cost comparison because the Principal and Fortis quotes place substantially more liability upon the county. Premiums can be compared only if the benefits are equal.

The board authorized Mr. Arnold and Mary McMartin of Rogers Benefit Group to solicit information via a GROUP INSURANCE EMPLOYEE ENROLLMENT FORM from all medical insurance eligible employees with the objective to secure rate proposals from both Principal and Fortis.

Committee reports- Joyce: CADCO site committee 3/18, CADCO Nomination Committee 3/19 and CADCO board 3/23; Kinen: Public Safety Communications Commission 3/22; and Volk: Zion Recovery 3/22.

Chair adjourned meeting. Next meeting Wednesday, March 31, 2004.

_____, Chair Attest: _____, Auditor

Monday, March 29, 2004

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the March 23, 2004 Special Massena City election with three members present: Don Volk, chair; Russell Joyce and Chuck Kinen.

After examination of the tally books the following results were declared:

S T A T E O F I O W A
A B S T R A C T O F V O T E S
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors, and ex-officio Board of Canvassers, for Cass County, hereby certify the following to be a true and correct abstract of the votes cast at the CITY OF MASSENA SPECIAL election held on the 23rd day of March, 2004, as shown by the tally lists returned from the several election precincts.

=====
Upon the public measure:

PUBLIC MEASURE A

"Shall the City of Massena dispose of its water utility in order to discontinue the operation of the city utility?"

there were one hundred seventy-eight (178) votes cast as follows:

For the question, there were fifty-three (53)votes.

Against the question, there were one hundred twenty-five (125)votes.

We therefore declare the public measure not to be adopted.

=====
Upon the public measure:

PUBLIC MEASURE B

"Shall Ordinance No. 2004-01, as printed below, conveying water utility properties and indebtedness to and granting to Southern Iowa Rural Water Association, a non-exclusive franchise to acquire, construct, reconstruct, operate, repair, remove, replace and maintain the water distribution system within the City of Massena, Iowa, be approved?"

ORDINANCE NO. 2004-01

AN ORDINANCE GRANTING TO THE SOUTHERN IOWA RURAL WATER ASSOCIATION, STATE OF IOWA, THE RIGHT AND NONEXCLUSIVE FRANCHISE TO ACQUIRE THE WATER UTILITY PROPERTIES OF THE CITY OF MASSENA, CASS COUNTY, IOWA, AND THEREAFTER TO MAINTAIN, OPERATE, REPAIR, REMOVE, REPLACE, RENEW AND RECONSTRUCT A WATER TREATMENT, STORAGE AND DISTRIBUTION SYSTEM AND APPURTENANCES AND THE RIGHT TO OPERATE, REPAIR, REPLACE AND MAINTAIN THE NECESSARY MAINS, PUMPS, METERS AND METER PITS AND OTHER APPLIANCES UNDER THE STREETS, AVENUES, ALLEYS, AND PUBLIC PLACES IN THE CITY OF MASSENA, CASS COUNTY, IOWA, AND THE RIGHT TO SUPPLY AND SELL TO INDIVIDUALS, CORPORATIONS, COMMUNITIES AND MUNICIPALITIES BOTH INSIDE AND OUTSIDE OF SAID CITY, TREATED WATER FOR THE PERIOD OF 40 YEARS PURSUANT TO THE PROVISIONS OF CHAPTER 28E OF THE CODE OF IOWA (2003), AND PROVIDING FOR THE REGULATION OF SUCH ACTIVITY.

Be it ordained by the City Council of the City of Massena, Iowa that:

ARTICLE ONE- PURPOSE

The purpose of this Ordinance is to set forth the terms and conditions of an agreement hereby made pursuant to the provisions of Chapter 28E of the Code of Iowa as a contract between two public entities, namely the City of Massena, Cass County, Iowa, hereinafter referred to as "Grantor" or the "City," and the Southern Iowa Rural Water Association, State of Iowa (an Iowa Code Chapter 357A Rural Water District), hereinafter referred to as "Grantee" or "SIRWA," for the co-operative operation, maintenance, repair, reconstruction and replacement of a public improvement, namely a water distribution system within the City of Massena, Iowa.

ARTICLE TWO- GRANT OF FRANCHISE

The Grantor hereby grants to Grantee, its successors and assigns a nonexclusive franchise to acquire the City of Massena's water treatment, storage and distribution system and thereafter to maintain, operate, repair, replace, dismantle, recycle, salvage, renew, reconstruct, and remove a water distribution system across public property in the City in accordance with the laws and regulations of the United States of America, the State of Iowa, and the rules and regulations of the Grantee, including the non-exclusive right, privilege and authority to (a) sell and supply treated water to individuals, corporations, communities and municipalities both inside and outside said City; (b) to use public property within the City; (c) to engage in such further activities within the City as may now or hereinafter be consistent with the accepted principles applicable to the operation of a water distribution system.

For the purpose of carrying into effect the privileges granted hereunder, Grantee is authorized to make all necessary excavations in the streets, alleys, sidewalks, and public grounds within the corporate limits of Grantor, but such excavations shall be carried out with reasonable dispatch and with as little interference with or

Monday, March 29, 2004 (continued)

inconvenience to the rights of the public as may be feasible. Grantee shall restore all streets, alleys, sidewalks, and public grounds to the condition of safety, appearance and utility specified by the relevant construction industry standards after excavation.

ARTICLE THREE- TERM

The franchise is granted for an initial term of forty (40) years commencing with the date of adoption of this Ordinance, provided, however, that Grantor may not withdraw from this agreement as long as Grantee shall have revenue bond obligations incurred for the construction, reconstruction or maintenance of said water distribution system outstanding at that time, as provided in Section 28E.4, Code of Iowa. Thereafter, the franchise may be renewed for an additional term upon such terms and conditions as may be mutually acceptable to Grantor and Grantee.

ARTICLE FOUR- FINANCING AND BUDGET

Initial funding of this joint undertaking shall be from revenues of the water utility, the existing water utility account and accounts receivable of the Grantor and from loans, grants, revenue bonds or notes obtained by Grantee, including Grantee's assumption of Grantor's water utility debt.

Said revenue bonds or notes shall mature in a period not to exceed forty years from the date of issuance, shall bear interest or combined interest and insurance charges, at a rate not to exceed that permitted by Chapter 74A, Code of Iowa, shall be payable only from revenue derived from the sale of treated water by the Grantee, and shall never become or be construed to be a debt against the State of Iowa, Cass County or the City of Massena.

Grantee shall have the responsibility for budgeting and administration of construction and operation of the water system.

ARTICLE FIVE- GENERAL CONDITIONS

Section 1. Adoption of Rules and Regulations. Grantor hereby adopts and incorporates by reference the rules and regulations of the Grantee pertaining to construction, installation, repair, maintenance, and operation of the system.

Section 2. Enforcement of Mandatory Connection Ordinances. Grantor shall be responsible for enforcement of its ordinances relative to mandatory connection to the water utility. However, this authority shall not preclude Grantee from exercising any remedies available to it in enforcing its rights under this franchise agreement in law or equity.

Section 3. Additions to Area of Grantor. Grantee shall, on subsequent additions of areas to Grantor, either by annexation, consolidation, or otherwise, surrender all franchises held by Grantee in such areas, such surrender being deemed to take place on the occurrence of any such event. Grantee shall thereafter be subject to the provisions of the franchise granted by this ordinance as to all such areas; provided, however, that should the franchise be declared invalid or rendered inoperative by a judgment, decree, or order of a court of competent jurisdiction which, being binding hereon, becomes final for all purposes. The franchises hereby surrendered shall thereafter have the same force and effect as if such surrender had not occurred.

Section 4. Expansion of Grantee's Facilities. Any facilities and appurtenances in streets, alleys, and public places, incidental to the franchised system that have been, or are at any future time acquired, leased, or utilized in any manner by Grantee are thereupon to be deemed authorized by and shall be subject to all the provisions of the franchise.

Section 5. Limitation of Franchise. No privilege or exemption is granted or conferred by the franchise except those specifically prescribed herein. Any privilege claimed under the franchise by Grantee in any street, alley, or other public place shall be subordinate to any lawful occupancy of same by Grantor or by any other public agency, and to prior lawful occupancy of same by any other entity or person.

Section 6. Grantee's Separate Powers Not Limited. Notwithstanding the foregoing limitations, nothing in this agreement shall be deemed a limitation of Grantee's separate powers as set forth in Section 357A.11 of the Code of Iowa or any other relevant provision of the Code of Iowa and other applicable law.

ARTICLE SIX- ASSIGNMENT OF FRANCHISE

Grantee shall not have the right to sell or lease the franchise within a two mile radius of the City of Massena, except on prior written approval by ordinance of the City Council of Massena.

This Article shall not be deemed a limitation upon the Grantee's power and authority to pledge revenues derived from the franchise or assets of the distribution system acquired under this agreement as collateral with the United States of America, acting through Rural Development (formerly the Farmers Home Administration), its successor agencies or any other lender.

Grantee does, in fact, hereby pledge and assign to the United States of America, acting through Rural Development and its successor agencies its rights under this contract as additional collateral.

ARTICLE SEVEN- FORFEITURE

The franchise may be forfeited, at the option of the Grantor, upon failure or refusal by Grantee to observe the terms and conditions set forth herein. Forfeiture may be exercised by written notice to Grantee of failure to observe the terms and conditions hereof, followed by Grantee's refusal to eliminate or correct such failure or violation within one year. In the event of any failure or violation, Grantor may sue in its own name in the manner provided by law for the forfeiture of the franchise and the exercise of such remedy of forfeiture shall not preclude

Monday, March 29, 2004 (continued)

exercise of any other right or remedy given to Grantor by law, whether exercised concurrently or subsequently.

ARTICLE EIGHT- SEVERABILITY

If any section, provision or part of this agreement shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the agreement as a whole, or any section, provision or part thereof not adjudged invalid or unconstitutional.

ARTICLE NINE- REPEALER

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

there were one hundred seventy-six (176) votes cast as follows:

For the question, there were fifty-two (52)votes.

Against the question, there were one hundred twenty-four (124)votes.

We therefore declare the public measure not to be adopted.

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The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards.

Canvass chair declared the canvass completed and adjourned meeting.

_____, Chair Attest: _____ Auditor

Wednesday, March 31, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of March 24, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity. I-80/Hwy 71 property and underground storage tank cleanup issues were discussed. Cleanup expenses are paid from the Iowa leaking underground storage tank (LUST) cleanup fund. An alternative to removal of the contaminated soil (cost estimate \$1 million plus) would be for a rural water association to pipe water for human consumption to the county and three other LUST sites (estimate \$200,000 plus).

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Several general assistance client cases were considered. Tour of provider facilities will be April 1 and 2.

Committee reports- Joyce: three CADCO committee meetings 3/24 and 3/26 (Business Networking, Nominations and Site); Rieken- Juvenile Emergency Services 3/24.

Chair adjourned meeting. Next meeting Wednesday, April 7, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alliant Utilities	Utility Payments	56.10
American Sec Control Systems	Repair Wire Courtroom CCT	30.00
Anita Engraving	Plaque	40.20
Anita Printing Services, Inc	Cash Transaction Receipts	79.50
Anita Tribune Co Inc	Notice-Property Owners	295.07
Aquila	Gas @ Cold Springs	148.89
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities-Willow Heights	138.16
Auditor of State	Filing Fee FY03 Audit	625.00

Wednesday, March 31, 2004 (continued)

General Basic Fund (continued)

Bro Business Center Corp	Gestetner Rental & Maintenance	535.77
E D Brocker	Travel	10.80
Brown Electric Company	Replace Assessors Light	124.90
Kristi Brunk	Networking Class Mileage	103.17
Cass Co Fair Association	Plaque for County Fair	15.00
Cass Co Memorial Hospital	PHN/Incentive	3014.64
Cook Sanitation	Sanitation	105.50
Digital Business Solutions	Tech Installation	680.00
Earl May Garden Center	Feed	6.97
Family Dental Center	Other Charges & Services	82.00
Fareway Stores	Food and Provisions	529.38
First Bankcard Center	Office Supplies	335.00
Gateway Center	Lodging	82.95
Griswold American Newspaper	Board Minutes	182.85
Griswold Coop Telephone	Phone Service	97.28
Linn Headlee	Mileage	64.12
Holiday Inn Conf Center	Lodging	149.57
Warren Hutchinson	VA Commission Meeting	25.00
Hy Vee Food Stores	Food and Provisions	270.45
Hy Vee Pharmacy	Prescription Medicine	499.21
Interior Touch	Mini Blind	144.90
Iowa Conservation Education Ma	Yearly Membership Dues	25.00
Iowa Telecom	Telephone Service	738.11
ISCTA % Peggy Weitl	Workshop	15.00
Chief Deputy Bill Sage ISSDA F	Civil School	210.00
Joyce Jensen	Mileage	72.23
Wayne Johnson	Rent	230.00
Larsen Supply Co	Toilet Tissue	199.55
Laverty Sanitation	Garbage Pickup	95.00
City of Lewis	Utilities	36.03
Tracey Marshall	Mileage	76.13
Martin's Flag Co	2 Flags	133.51
McCunn Equipment Company	Tractor Repair	554.38
Mediacom	Cable TV	7.00
Mid American Energy	Utilities	92.37
Mid-American Energy	Electricity	398.53
Charles Miller	Mileage	25.50
Wendell Muller	Mileage	37.50
Nishnabotna Valley R E C	Utilities	125.60
Office Stop	Calculator Tape	141.51
Olive Street Station	Transportation	20.50
Alice Pankonen	Meal	10.54
Don Paul	Rent	300.00
Plummer Investments	Rent	280.00
Postmaster	Postage	359.50
Jerald Putnam	Travel	14.20
Dennis Rosener	Rent	625.00
S I R W A	Report #6 SIRWA GRANT	34521.00
S W I P C O	Report #6 SIRWA GRANT	1570.00
Michael A Scheibeler	Office Expense	93.10
Second Street Repair	Parts/Service on Pickup	268.84
Dennis Sierck	Food For Board Meetings	40.74
Solutions	Year End School/Query	660.00
Stamp Fulfillment Services	Stamped Envelopes	829.85
State Auditor	Audit Filing Fee	625.00
State Med Examiner/Path Ia Dep	Additional Autopsy Service	982.70
Ultra-Chem Inc	Desolve	237.31
United States Cellular	Cell Phone	106.20
Verizon Wireless	Cell Phone	522.74
Winston's Sinclair	Gas	31.20

General Supplemental Fund

Dakota County Sheriff	Process Service	18.15
Shirley Eshelman	Election Official	97.40
Betty M Holaday	Election Official	71.50
Montgomery County Sheriff	Juvenile	16.00
Norma E Schaaf	Election Official	107.40
Secretary of State	Terminal Maintenance	154.83

MH-DD Services Fund

Dept of Human Services	Other	38747.25
First Bankcard Center	Registrations/Schools	23.20
Goodwill Industries	Work Activity Services	691.00
Teresa Kanning	Employee Mileage & Subs.	283.05
Park Place	Community Supported Living	2390.46
The Richmond Center	Outpatient / Counseling	15.00
S W I T A	Transportation	1680.00

Wednesday, March 31, 2004 (continued)**MH-DD Services Fund** (continued)

S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	3709.20
Willow Heights Inc	Residential Care Fac.	7269.50

Rural Services Basic Fund

Polk County Sheriff	Forfeiture Notice	31.00
Val Sothman	Mileage,Registration,Lodg	216.75

Secondary Road Fund

Akin Building Center	Engineering Services	18.99
Alford Tire	Engineering Services	4650.00
Alliant Utilities	Engineering Services	1779.41
Allied Oil & Supply Inc	Engineering Services	4702.59
AmeriPride	Engineering Services	75.78
Atlantic Carriers Brokerage, I	Engineering Services	2681.90
Atlantic Motor Supply	Engineering Services	1318.16
Atlantic Municipal Util	Engineering Services	539.02
Bair's Firestone Store	Engineering Services	210.00
Barco Municip Prod Inc	Engineering Services	109.36
Bob's Mower Clinic LLC	Engineering Services	13.25
Brown Supply Co Inc	Engineering Services	351.04
Cappels	Engineering Services	128.26
A M Cohron & Son	Engineering Services	134566.67
Cook Sanitation	Engineering Services	30.00
Deter Motors Inc	Engineering Services	88.46
Filter-Care of Ne Inc	Engineering Services	185.25
Force America	Engineering Services	1164.08
Griswold Amoco Fuel-O-Matic	Engineering Services	129.67
Griswold Coop Telephone	Engineering Services	41.02
Holm's Radiator Company	Engineering Services	1158.76
Hotsy Cleaning Systems Inc	Engineering Services	131.10
Husker Steel	Engineering Services	4200.00
Hutchinson Salt Company	Engineering Services	7966.40
Ia Co Engineers Office Org	Engineering Services	20.00
Inland Truck Parts Co	Engineering Services	1655.29
Iowa Telecom	Engineering Services	145.70
Johnson Sinclair Service	Engineering Services	21.50
King Construction	Engineering Services	8505.00
Kristin H Johnson	Engineering Services	528.12
Lindeman Tractor Co	Engineering Services	259.74
Linweld	Engineering Services	51.60
Massena Telephone Co	Engineering Services	26.43
McAtee Tire Service Inc	Engineering Services	14.50
Mid American Energy	Engineering Services	2.55
Midwestern Culvert Ltd	Engineering Services	30580.60
Nishnabotna Valley R E C	Engineering Services	16.40
O'Halloran International	Engineering Services	454.32
O'Reilly Auto Parts	Engineering Services	95.63
Olsen Fuel Supply Inc	Engineering Services	4739.06
Orscheln's	Engineering Services	67.38
Panama Transfer	Engineering Services	42.40
Qwest	Engineering Services	69.10
Racom Corp	Engineering Services	240.00
Red Oak Industrial Gases Inc	Engineering Services	1745.17
Robinson Hardware	Engineering Services	17.26
Sandbothe Firestone	Engineering Services	96.25
Schildberg Construction	Engineering Services	26721.20
Stone Office Products	Engineering Services	55.96
Truck Equipment Inc	Engineering Services	87.00
United Suppliers Inc	Engineering Services	519.00
West Iowa Telephone Co	Engineering Services	25.02
Ziegler Inc.	Engineering Services	13585.56
21st Century Cooperative	Engineering Services	9232.63

Flood & Erosion Cont.Fund

Cass Co Abstract Company	Lien Searches	778.00
Cass Co Soil Cons Dis Asn	Copies of Documents-Easem	9.50

Local Emergency Mgmt Agency

Airsoft Atlanta Inc	Air Guns For Meth Lab Exercise	504.88
Electronic Engineering Co	Monthly Paging Fee	10.00
Heartland Inn	Lodging	215.07
Iowa Telecom	Phone Service	59.20
Rob Koppert	Mileage and Meals	585.09
Mediacom	Cable TV	39.21

Wednesday, April 7, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of March 31, 2004 were approved as read.

The Chair was authorized to sign a letter of support for C.A.S.S. Inc "SUBJECT: Community Support for Essential Community Projects financed by USDA Rural Development". "Services Provided: Rehabilitation & Residential Services for people with disabilities."

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. MH/MR/DD services provider facilities were toured last week. Rates for new contracts were reviewed.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Waters: RPA 13 Transportation Policy Board 4/5 and with Joyce: Cass Co. Environmental Control Agency 4/6; Joyce: CADCO task force 4/2.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for March 2004 and Cass County Environmental Control Agency, 06/30/2003, Financial Report.

Chair adjourned meeting. Next meeting Wednesday, April 14, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, April 14, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of April 7, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

RESOLUTION 2004-04-14-01

Whereas it has been determined impractical to collect taxes, interest and costs for a certain item through the tax sale or personal judgment process, Treasurer Tracey Marshall submitted recommendation for tax abatement. Motion by Waters, second by Kinen: to abate delinquent taxes, penalties, interest, costs and fees on Mobile Home VIN 0539950673D and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16. Carried unanimously.

County Engineer Charles Marker reviewed current road projects. Engineer will meet with Massena city council tonight to begin discussions in regard to transfer of jurisdiction for farm to market road in Massena.

Representatives (Bob and Valda Kennedy, Marilyn Mundorf, Vicky Travis and Susie Camel) of the Lewis sesquicentennial festival (150 years) reported on plans for a celebration this summer(June 25-27). Board invited to participate. Any financial assistance would be appreciated. A large parade set for the 26th. 10,000 flyers are being printed. 9,000 brochures have been printed to be distributed during three day festival. Although Cass County was established in 1851, the committee considers this to be the county sesquicentennial, also.

11 A.M. Motion by Kinen, second by Joyce to go into closed session to discuss the matter of Mardesen vs. Cass County Sheriff, etal in accordance with CODE OF IOWA "section 21.5.c. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent

Wednesday, April 14, 2004 (continued)

where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Carried unanimously.

The Board met in closed session and at 11:22 A.M. reconvened in open session.

Motion by Waters, second by Rieken to authorize the liability insurance carrier to proceed and to allow the expenditure of county funds in an amount not to exceed the deductible toward settling the lawsuit Mardesen vs Cass County Sheriff, etal. Carried unanimously.

Committee reports- Joyce: CADCO task force 4/9.

Chair adjourned meeting. Next meeting Wednesday, April 21, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alco Duckwall Stores Inc	Office Supplies	47.98
Alliant Utilities	Gas Bill	2909.05
Allied Documents	Supplements & Renewals	444.07
Am Sec Control System	Labor	30.00
Anita Grand Motel	Rent Payments	300.00
Anita Tribune Co Inc	Board Minutes	137.01
AT&T	Telephone Service	60.55
Atlantic Locker Service	Food	139.77
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	2326.34
Atlantic News Telegraph	Notice To Property Owners	535.84
Atlantic Pest Control	Pest Control	35.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	30.00
Bob Barker Company	Provisions and Supplies	301.19
Bro Business Center Corp	Digital Copier Rent	180.40
Brown Electric Company	Bulbs For Jail	96.60
Camblin Plumbing & Heat	Plumbing Repairs	1098.14
Cappels	Filter,Anti-Freeze	37.15
Carroll Control Systems	Check Thermostat	138.75
Cass Co Meals on Wheels	Meals	600.00
Cass Co Memorial Hospital	Medical	321.00
Central Iowa Dist. Inc.	Custodial Supplies	187.47
CitiBusiness	Jail School Expense	74.90
Culligan Soft Water Serv	Salt	17.00
Fareway Stores	Food and Supplies	1749.06
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Postage Envelopes	419.85
Griswold American Newspaper	Board Minutes	290.57
Guthrie Co Health Dept	3rd Qtr FY 2003-2004	4263.94
Jerry Herrick	Rent Payments	400.00
Holiday Inn Conf Center	Lodging	279.00
Hy Vee Food Stores	Food & Provisions	13.59
Hy Vee Pharmacy	Medicine	384.17
Ia Co Attorney Assoc	04-05 ICAA Dues	282.00
ISCTA	ID Checking Guide	32.15
Joyce Jensen	Mileage	60.00
K Mart-Atlantic	Custodial Supplies	5.38
Chuck Kinen	Mileage	59.25
Legal Directories Publishing	IA Legal Directory	92.75
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
NetINS	Web Service	16.95
Office Stop	Office Supplies	198.94
Olive Street Station	Gas	103.80
OneStar Long Distance Inc	Telephone	351.15
Bob Oppold	Toner	99.95
Pamida Discount Center	Supplies	45.76
Don Paul	Rent Payments	400.00
Pegler Sysco	Food and Supplies	210.25

Wednesday, April 14, 2004 (continued)

General Basic Fund (continued)		
Pelgas, Inc	Fuels	110.00
Postmaster	Postage	210.00
Public Safety Fund	74% March 04 Expenses	13720.17
Rex Pharmacy	Office Supplies	97.53
Robinson Hardware	Supplies	51.68
Robinson Textiles	Inmate Uniforms	1345.86
Second Street Repair	Replace Radiator	325.79
Seneca Environmental Services	I80 & Hwy 71 Site Testing	995.25
Sioux Sales	Test Kits	33.78
Stone Office Products	Office Supplies	1349.53
General Supplemental Fund		
Anita Tribune Co Inc	Sample Ballot & Ordinance	230.13
Audubon County Sheriff	Property Seized	17.00
Cass County Sheriff	Juvenile Expenses	2836.62
Christian Home Ass'n	Shelter Care	1309.80
Crittenton Center	Emergency Shelter	349.83
Montgomery County Sheriff	Subpoenas	88.08
Polk County Sheriff	Service Fees	16.00
Quakerdale	Shelter Care	1921.04
S W IA Mental Health Center	Emergency Evaluation-Jail	650.00
Shelby County Auditor	Office Expense	283.97
MH-DD Services Fund		
C A S S Incorporated	Sheltered Workshop	25364.92
Cass Co Meals on Wheels	Other	70.25
Dept of Human Services	Inpatient / Hospital	50865.36
Goodwill Industries	Work Activity Services	794.65
Hy Vee Pharmacy	Prescription Medicine	82.65
Ida Services, Inc	Work Activity Services	1301.92
Andrew L Knuth	Legal Representation	145.00
New Hope Village Inc	Work Activity Services	836.64
Nishna Productions Inc	Community Supported Living	249.30
Partnership For Progress	Community Supported Living	1889.30
Donna Ray	Mental Health Advocates	66.54
REM-Atlantic	Residential Care Fac./MR	1939.36
S W IA Mental Health Cen	Outpatient / Counseling	23761.40
West Cent Iowa Workshop	Supported Employment Serv	284.08
Westminster House	Rent	179.35
Rural Services Basic Fund		
Bair's Firestone Store	Vehicle Maintenance	448.16
Cass Co Cleaners	Dry Cleaning	10.95
Conoco	Fuel	201.62
Deter Motors Inc	Vehicle Maintenance	678.44
Gall's Inc	Supplies	153.96
Griswold American Newspaper	Destruction of Weeds	23.46
Iowa Prison Industries	Vehicle Markings	121.67
Kum & Go W.E Fleet	Fuel	1198.85
Olsens Car Care Center	Towing 4 Wheelers	150.00
Phil Fleet Advantage	Fuel	317.74
Racom Corp	Install Equipment in Vehi	150.00
Sinclair	Fuel	360.68
Secondary Road Fund		
Casey's General Stores	Engineering Services	257.70
OneStar Long Distance Inc	Engineering Services	49.57
Local Emergency Mgmt Agency		
Vicki Adams	EOP Plan Review	350.00
Akin Building Center	Plywood and Drywall Screw	345.73
American Sec Control Systems	Cell Phone Power Cord	30.50
Gall's Inc	Red & Green Lights, Megap	174.96
Iowa Communities Pool Admin	Liability/Property Ins	2581.00
Rob Koppert	Office Chairs	111.59
OneStar Long Distance Inc	Telephone	22.08
Rex Pharmacy	NOAA Weather Radio	88.97

Wednesday, April 21, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of April 14, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity. Bargaining unit negotiations with deputies/jailors and secondary roads

Wednesday, April 21, 2004 (continued)

groups are continuing. Final draft copies of the Cass County Comprehensive Plan were received.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Several client cases were reviewed.

Committee reports- Joyce: Rural Conservation and Development 4/19 (Oakland) and Volk: SWIMHC 4/19 and West Central Development Corp. 4/20.

Chair adjourned meeting. Next meeting Friday, April 30, 2004.

_____, Chair Attest: _____, Auditor

Friday, April 30, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of April 21, 2004 were approved as read.

Atlantic city administrator Ron Crisp and consulting engineer Tim Teig discussed the Schildberg Recreation Area project. 1- update on the project; 2- request that county make joint application for Vision Iowa grant; and 3- request for \$20,000 toward grant match. Conservation director Dennis Sierck and other county officers present. A map of the site and proposed improvements was provided. Following discussion the board set May 5th for action on the request.

MH/DD/GR Coordinator Teresa Kanning reviewed department activity.

Chair adjourned meeting. Next meeting Wednesday, May 5, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Akin Building Center	Lumber and Fence	65.03
Alliant Utilities	Utilities	137.47
Anita Printing Services, Inc	Newsletter and Camping Bo	372.75
Anita Tribune Co Inc	Board Minutes	306.23
Aquila	Gas @ Cold Springs	116.66
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Util	Utilities	594.86
Atlantic News Telegraph	Seized Vehicle	30.08
Bob Barker Company	Inmates Blankets	47.69
Bro Business Center Corp	Copier Rental & Maintenance	770.51
E D Bocker	Travel	11.25
Brown Electric Company	Light Tubes	73.20
Camblin Plumbing & Heat	2 Seats	6.36
Cappels	Supplies	45.39
Cass Co General Assistance	Printer	251.19
Cass Co Memorial Hospital	PHN/Tobacco Settlement	1521.01
Cintas First Aid & Safety	First-Aid Supplies	142.10
Cook Hauling & Tree Serv	Removed Tree	312.50
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	126.76
Eileen R Dennis	Rent	150.00
Des Moines Register	Daily Paper	62.40
Fareway Stores	Food and Supplies	1055.20
Feslers Inc	Ink Replacement Kit	92.00
First Bankcard Center	Lodging, Supplies	127.90
Gordon's Copier Service	Copier Maintenance	190.00
Griswold Amoco Fuel-O-Matic	Gas	127.01
Griswold Coop Telephone	Phone Service	94.97
Gronewold Bell & Kyhnn & Co,PC	Audit Services Year End 6	830.00
Jerry Herrick	Rent	325.00
Iowa Telecom	Telephone Service	714.73
Joyce Jensen	Mileage	93.75
Wayne Johnson	Rent	230.00

Friday, April 30, 2004 (continued)

General Basic Fund (continued)

Kirchhoff Land Improvements	Grading Road @ Cocklin's	281.25
Larsen Supply Co	Toilet Tissue	175.25
Laverty Sanitation	Garbage Pickup	95.00
Lewis Volunteer Fire Dept	Burning Waterway @ Cold S	150.00
Mardelle Maley	Rent	200.00
Tracey Marshall	Mileage	97.88
Maximus (formerly DMG-Maximus)	Prep Costs	2645.38
McCunn Equipment Company	Water Pump,Clutch-John Deer	1938.37
Mediacom	Cable	7.00
Mid-American Energy	Electricity	381.96
Minnesota Book Store	Books	24.95
Margo Murray	Rent	300.00
Kay Neumann	Programs For Conservation	225.00
Nishnabotna Valley R E C	Utilities	127.25
Office Stop	Supplies	126.13
Olsen Fuel Supply Inc	Fuel For Generator	176.43
OneStar Long Distance Inc	Long Distance	315.62
Oral & Maxillofacial Surg Doc	Inmate Oral Work	372.00
Owens-King Company	Microfilm Storage	460.70
Pamida Discount Center	Supplies	316.58
Plummer Investments	Rent	280.00
Postmaster	Postage	99.00
Jerald Putnam	Travel	15.00
Rex Pharmacy	Reprint	6.98
Robinson Hardware	Custodial Supplies	201.39
Dennis Rosener	Rent	350.00
Dale Rourick	Partial Rent Payment	100.00
Dennis Sasse	Donation	75.00
Michael A Scheibeler	Office Expense	166.46
Schildberg Construction	Road Rock @ Cocklin's	128.14
Schumacher Elevator Co	Elevator Maintenance	161.30
Seneca Environmental Services	I80 & Hwy 71 Site	1040.00
Darrell Shafer	Hauling Rock	45.00
Solutions	Support	11.20
Stone Office Products	Supplies	417.81
Marvin Templeman	Rent	250.00
United Laboratories	Glass Cleaner	117.91
United States Cellular	Cell Phone	107.62
Van Ert Glass Co	New Windshield on Van	200.00
Verizon Wireless	Cell Phones Service	530.53
Zion Recovery Services	4th Qtr Rent	675.00

General Supplemental Fund

Matt Parrott & Sons	Ballot Sacks	416.13
Secretary of State	Terminal Maintenance	259.37
MH-DD Services Fund		
Area 14 Agency on Aging	Transportation	138.00
Dept of Human Services	Case Mgmt-Medicaid Mat	53904.12
First Bankcard Center	Office Supplies	31.70
Heartland Inn	Registrations/Schools	220.53
Iowa Telecom	Telephone & Telegr.Serv.	59.20
Teresa Kanning	Postage & Mailing	184.19
Park Place	Community Supported Living	2259.80
Chad Primmer Attorney	Legal Representation Committal	150.00
S W I T A	Transportation	1470.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	3709.20
Verizon Wireless	Telephone & Telegr.Serv.	41.54

Rural Services Basic Fund

CitiBusiness	Fuel,Vehicle Deposit,misc.	783.81
Gall's Inc	Flash Light	122.98
Hansen Interstate Repair	Towing	75.00
Iowa Prison Industries	Balance	1.25
O'Reilly Auto Parts	Debugger	11.94
Phillips Petroleum Co	Fuel	37.25
Racom Corp	Removal of Equipment	401.10

Secondary Road Fund

Alford Tire	Engineering Services	1382.40
Alliant Utilities	Engineering Services	964.19
AmeriPride	Engineering Services	94.18
Atlantic Carriers Brokerage	Engineering Services	4438.02
Atlantic Motor Supply	Engineering Services	1438.57
Atlantic Municipal Util	Engineering Services	394.89
Bair's Firestone Store	Engineering Services	131.00
Barco Municip Prod Inc	Engineering Services	85.77
Cappels	Engineering Services	196.44
Central West Fabricators	Engineering Services	400.00

Friday, April 30, 2004 (continued)**Secondary Road Fund (continued)**

A M Cohron & Son	Engineering Services	113770.48
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	8.00
Don's Truck Sales, Inc	Engineering Services	31.33
Eddy Walker Equipment Co	Engineering Services	1753.22
Farmers Elect Cooperative	Engineering Services	163.37
Filter-Care of Ne Inc	Engineering Services	196.20
Freightliner of Des Moines	Engineering Services	114.60
Griswold Amoco Fuel-O-Matic	Engineering Services	202.71
Griswold Coop Telephone	Engineering Services	34.21
Hotsy Cleaning Systems Inc	Engineering Services	106.25
Industrial Supply Solutions	Engineering Services	2526.00
Inland Truck Parts Co	Engineering Services	599.95
Interstate Battery Systems	Engineering Services	128.90
Iowa Dept of Trans	Engineering Services	1425.90
Iowa Telecom	Engineering Services	145.70
JFSCO Engineering, PC	Engineering Services	13706.00
Lawson Products Inc	Engineering Services	206.71
Linweld	Engineering Services	92.12
Massena Telephone Co	Engineering Services	19.58
Mid American Energy	Engineering Services	2.55
Midwestern Culvert Ltd	Engineering Services	15408.64
O'Halloran International	Engineering Services	1342.45
Office Stop	Engineering Services	48.07
Olsen Fuel Supply Inc	Engineering Services	8717.76
Postmaster	Engineering Services	60.00
Qwest	Engineering Services	69.10
Rex Pharmacy	Engineering Services	19.99
Road Builders	Engineering Services	2755.52
Robinson Hardware	Engineering Services	21.71
Schildberg Construction	Engineering Services	160048.59
Solutions	Engineering Services	27.50
Stone Office Products	Engineering Services	95.14
Truck Country of Iowa, Inc.	Engineering Services	93.06
West Iowa Telephone Co	Engineering Services	25.54
Wickman Chemical L.C	Engineering Services	221.50
Wise-Mack Inc	Engineering Services	85.80
Zep Mfg Company	Engineering Services	250.33
Ziegler Inc.	Engineering Services	34.58
21st Century Cooperative	Engineering Services	6241.85
<u>Spec.Resource Enhancement</u>		
Bob's Mower Clinic LLC	Mower	5659.00
<u>Local Emergency Mgmt Agency</u>		
Cass Co Auditor	Copier Use	150.00
Electronic Engineering Co	Monthly Paging Fee	10.00
Iowa Telecom	Phone Service	59.20
Mediacom	Cable TV	39.21
Rex Pharmacy	Supplies	19.18
United States Cellular	Cellular Service	98.67

Wednesday, May 5, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of April 21, 2004 were approved as read.

Resolution: 2004-05-05-01

RESOLUTION AUTHORIZING AND DIRECTING THE CHAIRMAN TO MAKE AN APPLICATION TO THE FY2004 VISION IOWA-COMMUNITY ATTRACTION AND TOURISM PROGRAM FOR ASSISTANCE TO COMPLETE PHASE 1 OF SCHILDBERG RECREATION AREA

WHEREAS Cass County has found a need for recreational development in the County; and

WHEREAS Cass County will work in conjunction with the City of Atlantic for development of recreational opportunities in Cass County; and

WHEREAS Cass County and the City of Atlantic propose to complete the development of a recreational area at the Schildberg quarry site (The project consists of camping sites, fishing and boating facilities, restroom and shower facilities, recreational trails, picnic areas, playground areas and woodland and prairie restoration.);

Wednesday, May 5, 2004 (continued)

Motion by Joyce, second by Kinen: NOW THEREFORE BE IT RESOLVED: the Board of Supervisors of Cass County authorizes and directs the chairman to make an application to the Vision Iowa-Community Attraction and Tourism Program and pledges to contribute \$20,000 for local match to complete Phase 1 of the Schildberg Recreation Area.
Carried unanimously. Adopted this 5th day of May, 2004.

County Attorney reviewed current legal activity. Arbitration award issued 4/30/04 in regard to secondary roads bargaining unit contract received. {... issues of wages and health insurance ... I find the County's final position is the more reasonable on the issue of insurance (deductible increase to \$250/\$500, and employee share of family/dependent coverage premium increased to \$211.64/mo) and the Union's position is more reasonable on wages, to increase across-the-board by 42 cents per hour, for all positions in all classifications. ... Ruth M. Weatherly}

Two proposals for asphalt patch and overlay at county home were received. Blacktop Service Co \$29,248.40 and Henningsen Construction \$19,660.00. Motion by Rieken, second by Kinen to accept the low proposal of \$19,660 and to authorize Henningsen Construction to do the patch and overlay work at the county home parking lot. Carried unanimously.

FY0304 budget reviewed. Engineer Charles Marker stated that a DOT budget amendment was required due to change of over 10% in certain service areas. Board set May 28 for county budget amendment hearing. Other departmental budgets were reviewed.

FY0405 appropriations reviewed. Motion by Kinen, second by Volk: Appropriations for the departments of Sheriff and Jail shall be made monthly with each month's appropriation not to exceed 1/12th of the annual budget unless authorized by the Board of Supervisors. The Sheriff shall not encumber any county funds in excess of the appropriation.

B.O.S. discussed whether graduated appropriations were necessary. Kinen thought it proper in order to insure that the incoming officer will have equal funding for the one half of fiscal year that the new official will be Sheriff. Further discussion ensued on whether a separate motion was needed or whether regular appropriation resolution was sufficient. Motion by Joyce, second by Rieken to postpone vote on motion until May 12.
Carried unanimously.

By consensus May 12, 2004 was set as date to act on FY0405 appropriations (usually done late June).

Conservation director Dennis Sierck and naturalist Andria Cossolotto brought a stuffed bobcat to the boardroom and presented an estimate they had received to construct a display case that could be placed on courthouse first floor to house the bobcat and other mounted wildlife belonging to the county. The board requested that additional proposals be gotten. Where to place the case and safety issues concerning placement of the case were discussed.

Committee reports- Joyce: CADCO 4/27 and CADCO task force 4/23&29, and with Waters: Cass Co. Environmental Control Agency 5/4; Waters: SWIPCO 4/27 and Home Health Care Advisory Board 4/28; Kinen: Local Emergency Management 4/15&26 and 911 Service Board 4/26; Rieken: Juvenile Emergency Services 4/21 and 4th District Adult Corrections 4/27.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for April 2004.

Chair adjourned meeting. Next meeting Wednesday, May 12, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, May 12, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of May 5, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

FY0405 budget was reviewed. The board took up consideration of a motion made last week: "Motion by Kinen, second by Volk: Appropriations for the departments of Sheriff and Jail shall be made monthly with each month's appropriation not to exceed 1/12th of the annual budget unless authorized by the Board of Supervisors. The Sheriff shall not encumber any county funds in excess of the appropriation."

Roll call vote taken. Motion carried unanimously.

Motion by Joyce, second by Rieken: RESOLVED to make the following appropriations for the various offices and departments of Cass County for fiscal year 2004-2005:

Department	Appropriation	
Attorney	173,754	
Auditor	163,783	
Board of Health	30,000	
Board of Supervisors	214,650	
Capital Projects	232,690	
Child Support Recovery	16,000	
Conservation	241,699	
County Farm	12,000	
Court Services	44,257	
Courthouse	162,363	
Data Processing	41,800	
Election Administration	193,375	
Emerg. Med. Services Dept	5,619	
Engineer - Sec. Rd.	4,462,675	
Fair & 4-H Clubs	55,000	
Flood & Erosion	168,476	
General Relief	66,671	
Human Services	32,540	
Jail	25,812.67	(1/12 th of 309,752)
Juvenile Probation	73,585	
Library Contract	42,600	
Local Health	202,050	
Local Option Sales Tax	263,940	
Medical Examiner	15,100	
MI/CMI/MR/DD/CD Administration	1,885,100	
Nondepartmental	950,641	
Recorder	171,450	
Road Clearing	160,000	
Sheriff	53,663.83	(1/12 th of 643,954)
Treasurer	274,470	
Veteran Affairs	96,114	
Weed Commissioner	10,326	
Zoning	37,275	
Grand Total without transfers	11,453,709	

and to authorize the County Auditor to periodically transfer sums from the General Basic, Rural Services and Local Option Sales Tax funds to the Secondary Roads, General Supplemental, Rural Services and Rural Supplemental funds during the 2004-2005 budget year in accordance with Section 331, Code of Iowa. The total maximum transfer from and to the several funds shall not exceed (unless amended) the sums itemized as follows:

Appropriated Operating Transfers for 2004-2005

General Basic Fund	To Gen. Supplemental Fund	0
	To Secondary Road Fund	73,370
	01000 General Basic Fund	TOTAL 73,370
Rural Services Basic Fund	To Rur.Serv. Supp. Fund	43,025
	To Secondary Road Fund	770,087
	11000 Rural Services Basic Fund	TOTAL 813,112
Local Option Tax Fund	To Secondary Road Fund	200,000
	To Rural Basic Fund	200,000
	26000 Local Option Tax Fund	TOTAL 400,000
		TOTAL 1,286,482

Carried unanimously.

Wednesday, May 12, 2004 (continued)

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Dive Team president Terry Oathoudt and member Doug Hughes explained the purpose of the Cass County Dive Team which was formed in the late 1980's, then became inactive and reformed in 1998. In 1998 the county created a sub fund (underwater rescue and recovery) within the local emergency management fund and contributed \$5,000 to the fund. (Atlantic contributed \$1,000 each year 1998, 1999 and 2000.) Funds are needed for training of persons interested in joining team; inspection and registration fees; equipment maintenance and/or replacement; additional equipment and transport; miscellaneous supplies; etc. County was asked to consider additional funding.

Board took issue under advisement.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Home Care/Chore Services Report for Quarter ending 03/31/2004.

Chair adjourned meeting. Next meeting Wednesday, May 19, 2004.

_____, Chair Attest: _____, Auditor

The following claims were approved and the auditor authorized to issue checks:

General Basic Fund

Alliant Utilities	Gas Bill	1278.29
Allied Documents	Supplements & Renewals	503.02
American Sec Control Systems	Repair Doors	42.50
Anita Grand Motel	Rent	350.00
Aquila	Utilities	107.46
AT&T	Telephone Service	42.77
Atlantic Medical Center	Inmate Medical	63.00
Atlantic Municipal Util	Utilities	1811.85
Atlantic News Telegraph	Board Minutes	371.75
B&B Sanitation	Garbage	40.00
Bob Barker Company	Supplies	283.61
Bro Business Center Corp	Gestetner Digital Copier	128.93
Brocker Karns & Karns Inc	Boiler & Machiney Policy	3993.34
Kristi Brunk	Mileage	110.63
Steve Byriel	Rent	385.00
Camblin Plumbing & Heat	Supplies	56.85
Judith Camblin	Rent	272.58
Cass Co Meals on Wheels	Meals	600.00
Cass County Jail	To Imprest Cash	118.27
Eileen R Dennis	Rent	150.00
Digital Business Solutions	Scanning Computer	1000.00
Fareway Stores	Food and Provisions	1175.46
Farm & Home Publishers	Plat books	1612.50
Fikes Metro Inc	Deodorizers	14.00
First Whitney Bank& Trust	Checks	59.75
Gateway Center	Lodging	82.95
Griswold American Newspaper	Board Minutes	108.68
Hy Vee Pharmacy	Medicine	564.67
Ia Co Recorder'S Ass'n	Vital Records Expense	55.00
K Mart-Atlantic	Custodial	12.99
City of Lewis	Utilities	64.35
Massena Telephone Co	Pager Lease	22.00
Medicap Pharmacy	Medicine	10.00
Medivac Inc	Ambulance	2833.33
Joe B Mewhirter	Rent	475.00
Mid American Energy	Utilities	148.79
NetINS	Web Service	16.95
Office Stop	Supplies	182.00
Olive Street Station	Fluid	21.39
OneStar Long Distance Inc	Telephone & Telegr.Serv.	288.68
Orscheln Farm & Home Supp	Battery-Pickup	49.99
Pamida Discount Center	Supplies	239.53

Wednesday, May 12, 2004 (continued)**General Basic Fund (continued)**

Pegler Sysco	Food & Supplies	783.83
Phillips Petroleum Co	Jail Van Fuel	27.01
Postmaster	Postage	324.50
Public Safety Fund	74% April 2004 Expenses	13978.59
Rex Pharmacy	Film Processing	2.46
Robinson Hardware	Custodial Supplies	21.99
Stone Office Products	Office Supplies	767.13
Stephanie Witzman	Mileage	63.75

General Supplemental Fund

Cass County Sheriff	Juvenile Expense	904.46
Crittenton Center	Emergency Shelter	861.12
Election Systems & Software fk	Primary ELection Program	1323.62
Lancaster Co Court Third Judic	Certificate of Judgement	4.00
Marshall Co Clerk of Courts	Court Copy	11.50
Matt Parrott & Sons	Primary Ballot Expense	2513.30
Quakerdale	Shelter Care	2881.56
Shelby County Auditor	Office Expense	283.97
Twin City Reporters Ltd	Depositions	105.95

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	24014.66
Cass Co Meals on Wheels	Other	69.25
Goodwill Industries	Work Activity Services	760.10
Ida Services, Inc	Work Activity Services	1288.99
Mailander Law Office	Legal Representation	90.00
New Hope Village Inc	Work Activity Services	796.80
Nishna Productions Inc	Community Supported Living	124.65
Donna Ray	Mental Health Advocates	217.04
REM-Atlantic	Residential Care Fac./MR	1876.80
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	24837.02
West Cent Iowa Workshop	Supported Employment Serv	373.30
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	7068.50

Rural Services Basic Fund

Anita Tribune Co Inc	Destruction of Weeds Notice	15.31
Atlantic Motor Supply	Wiper Blade	18.78
Atlantic News Telegraph	Destruction of Weeds Notice	15.31
Bair's Firestone Store	Vehicle Maintenance	437.79
Carpenter Uniform Co	Supplies	204.44
Conoco	Fuel	278.30
Deter Motors Inc	Vehicle Maintenance	1345.23
Gall's Inc	Supplies	74.97
Nick Hensley	Removal of Horses	217.50
Kum & Go W.E Fleet	Fuel	1362.95
Olsens Car Care Center	Storage	96.00
Phillips Petroleum Co	Fuel	44.25
William L Sage	Meals-Civil School	41.91
Sinclair	Fuel	226.86
Williams Bros Garage	Towing and Storage	550.00

Secondary Road Fund

Casey's General Stores	Engineering Services	309.79
Donnis Kessler	Engineering Services	38.25
OneStar Long Distance Inc	Engineering Services	42.70

Flood & Erosion Cont.Fund

Robert E Anderson	Inspection and Mileage	331.28
Cass Co Abstract Company	Lien Searches	150.00
Vais Pump Service	Tile Line and Backfill	1220.86

Recorder Records Mgmt

Digital Business Solutions	New Scanning Computer	500.00
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Sheriff Investigations

Iowa Dept of Justice	Title Transfer Fee'93 Chevy	402.19
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Local Option Tax Fund

Southside Press	Bldgs&Attached Appliances	3664.00
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Capital Projects

Digital Business Solutions	New Scanning Computer (part)	718.75
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Local Emergency Mgmt Agency

Atlantic Fire Department	Training Exercise Expense	356.53
Hy Vee Food Stores	Food for WMD Tabletop Exercise	974.92
Larry Linn	Custodial Fees	25.00
OneStar Long Distance Inc	Telephone & Telegr.Serv.	16.84

Wednesday, May 12, 2004 (continued)

Additional BUDGET Detail for historical record (not sent for publication)
 100% of Budget Detail by Fund and Department and Service

Fund Desc	Dp#	Department	Func.	Appr Amt
General Basic Fund	02	Attorney	01XXX	140,700
General Supplemental Fu	02	Attorney	01XXX	33,054
	02	Attorney		173,754
General Basic Fund	03	Auditor	09XXX	118,061
General Supplemental Fu	03	Auditor	09XXX	45,722
	03	Auditor		163,783
General Basic Fund	14	Board of Health	03XXX	30,000
	14	Board of Health		30,000
General Basic Fund	04	Board of Supervisors	09XXX	142,932
General Supplemental Fu	04	Board of Supervisors	09XXX	71,718
	04	Board of Supervisors		214,650
Capital Projects	16	Capital Projects	10XXX	232,690
	16	Capital Projects		232,690
General Basic Fund	05	Child Support Recovery	01XXX	16,000
	05	Child Support Recovery		16,000
General Basic Fund	15	Conservation	06XXX	127,610
General Supplemental Fu	15	Conservation	06XXX	21,400
Spec.Resource Enhanceme	15	Conservation	06XXX	64,805
Co.Conserv.L.Acq.Tr.Fun	15	Conservation	10XXX	27,884
	15	Conservation		241,699
General Basic Fund	22	County Farm	10XXX	12,000
	22	County Farm		12,000
General Supplemental Fu	41	Court Services	01XXX	44,257
	41	Court Services		44,257
General Basic Fund	06	Courthouse	09XXX	134,947
General Supplemental Fu	06	Courthouse	09XXX	27,416
	06	Courthouse		162,363
General Basic Fund	07	Data Processing	09XXX	41,800
	07	Data Processing		41,800
General Supplemental Fu	30	Election Administration	08XXX	193,375
	30	Election Administration		193,375
Emerg. Med. Serv. Fund	67	Emerg. Med. Services Dept	01XXX	5,619
	67	Emerg. Med. Services Dept		5,619
Rural Services Basic Fu	60	Engineer - Sec. Rd.	07XXX	73,600
Rural Services Supp. Fu	60	Engineer - Sec. Rd.	07XXX	126,400
Secondary Road Fund	60	Engineer - Sec. Rd.	07XXX	3,221,675
Secondary Road Fund	60	Engineer - Sec. Rd.	10XXX	1,041,000
	60	Engineer - Sec. Rd.		4,462,675
General Basic Fund	18	Fair & 4-H Clubs	06XXX	55,000
	18	Fair & 4-H Clubs		55,000
Flood & Erosion Cont.Fu	62	Flood & Erosion	06XXX	168,476
	62	Flood & Erosion		168,476
General Basic Fund	24	General Relief	03XXX	58,331
General Supplemental Fu	24	General Relief	03XXX	8,340
	24	General Relief		66,671
General Basic Fund	23	Human Services	03XXX	32,540
	23	Human Services		32,540
General Basic Fund	13	Jail	01XXX	251,002
General Supplemental Fu	13	Jail	01XXX	58,750
	13	Jail		309,752
General Supplemental Fu	43	Juvenile Probation	01XXX	73,585
	43	Juvenile Probation		73,585
Rural Services Basic Fu	51	Library Contract	06XXX	42,600
	51	Library Contract		42,600
General Basic Fund	20	Local Health	03XXX	202,050
	20	Local Health		202,050
Local Option Tax Fund	50	Local Option Sales Tax	10XXX	263,940
	50	Local Option Sales Tax		263,940
General Basic Fund	27	Medical Examiner	01XXX	15,100
	27	Medical Examiner		15,100
MH-DD Services Fund	39	MI/CMI/MR/DD/CD Administr	04XXX	1,885,100
	39	MI/CMI/MR/DD/CD Administr		1,885,100
General Basic Fund	99	Nondepartmental	01XXX	218,947
General Basic Fund	99	Nondepartmental	03XXX	28,795
General Basic Fund	99	Nondepartmental	06XXX	160
General Basic Fund	99	Nondepartmental	08XXX	6,200
General Basic Fund	99	Nondepartmental	09XXX	67,050
General Basic Fund	99	Nondepartmental	10XXX	431,000
General Supplemental Fu	99	Nondepartmental	08XXX	389
General Supplemental Fu	99	Nondepartmental	09XXX	108,000
	99	Nondepartmental		860,541
General Supplemental Fu	98	Nondepartmental (Gen S.)	01XXX	55,000

General Supplemental Fu	98 Nondepartmental (Gen S.)	03XXX	13,100
General Supplemental Fu	98 Nondepartmental (Gen S.)	09XXX	15,000
	98 Nondepartmental (Gen S.)		83,100
Rural Services Supp. Fu	96 Nondepartmental (Rur.S.)	09XXX	7,000
	96 Nondepartmental (Rur.S.)		7,000
General Basic Fund	09 Recorder	08XXX	93,825
General Supplemental Fu	09 Recorder	08XXX	25,700
Recorder Records Mgmt	09 Recorder	08XXX	11,825
Co.Rec.Electronic Trans	09 Recorder	08XXX	40,100
	09 Recorder		171,450
Rural Services Basic Fu	52 Road Clearing	07XXX	160,000
	52 Road Clearing		160,000
General Basic Fund	10 Sheriff	01XXX	163,453
General Supplemental Fu	10 Sheriff	01XXX	64,898
Rural Services Basic Fu	10 Sheriff	01XXX	372,967
Rural Services Supp. Fu	10 Sheriff	01XXX	38,636
Sheriff Investigations	10 Sheriff	01XXX	4,000
	10 Sheriff		643,954
General Basic Fund	11 Treasurer	08XXX	118,610
General Basic Fund	11 Treasurer	09XXX	92,660
General Supplemental Fu	11 Treasurer	08XXX	38,650
General Supplemental Fu	11 Treasurer	09XXX	24,550
	11 Treasurer		274,470
General Basic Fund	26 Veteran Affairs	03XXX	81,478
General Supplemental Fu	26 Veteran Affairs	03XXX	14,636
	26 Veteran Affairs		96,114
Rural Services Basic Fu	54 Weed Commissioner	06XXX	10,326
	54 Weed Commissioner		10,326
General Basic Fund	12 Zoning	06XXX	36,435
General Supplemental Fu	12 Zoning	06XXX	840
	12 Zoning		37,275
Grand total without transfers			11,453,709

100% of Budget Detail by Fund and Department

Fund Desc	Department Desc	Appropriation
General Basic Fund	Attorney	140,700
General Basic Fund	Auditor	118,061
General Basic Fund	Board of Health	30,000
General Basic Fund	Board of Supervisors	142,932
General Basic Fund	Child Support Recovery	16,000
General Basic Fund	Conservation	127,610
General Basic Fund	County Farm	12,000
General Basic Fund	Courthouse	134,947
General Basic Fund	Data Processing	41,800
General Basic Fund	Fair & 4-H Clubs	55,000
General Basic Fund	General Relief	58,331
General Basic Fund	Human Services	32,540
General Basic Fund	Jail	251,002
General Basic Fund	Local Health	202,050
General Basic Fund	Medical Examiner	15,100
General Basic Fund	Nondepartmental	218,947
General Basic Fund	Nondepartmental	28,795
General Basic Fund	Nondepartmental	160
General Basic Fund	Nondepartmental	6,200
General Basic Fund	Nondepartmental	67,050
General Basic Fund	Nondepartmental	431,000
General Basic Fund	Recorder	93,825
General Basic Fund	Sheriff	163,453
General Basic Fund	Treasurer	118,610
General Basic Fund	Treasurer	92,660
General Basic Fund	Veteran Affairs	81,478
General Basic Fund	Zoning	36,435
Fund: 01000	TOTAL	2,716,686
General Supplemental	Attorney	33,054
General Supplemental	Auditor	45,722
General Supplemental	Board of Supervisors	71,718
General Supplemental	Conservation	21,400
General Supplemental	Court Services	44,257
General Supplemental	Courthouse	27,416
General Supplemental	Election Administration	193,375
General Supplemental	General Relief	8,340
General Supplemental	Jail	58,750
General Supplemental	Juvenile Probation	73,585
General Supplemental	Nondepartmental	389
General Supplemental	Nondepartmental	108,000
General Supplemental	Nondepartmental (Gen S.)	55,000

General Supplemental	Nondepartmental (Gen S.)	13,100
General Supplemental	Nondepartmental (Gen S.)	15,000
General Supplemental	Recorder	25,700
General Supplemental	Sheriff	64,898
General Supplemental	Treasurer	38,650
General Supplemental	Treasurer	24,550
General Supplemental	Veteran Affairs	14,636
General Supplemental	Zoning	840
Fund: 02000	TOTAL	938,380
MH-DD Services Fund	MI/CMI/MR/DD/CD Admin. Fund: 10000	1,885,100
Rural Services Basic	Engineer - Sec. Rd.	73,600
Rural Services Basic	Library Contract	42,600
Rural Services Basic	Road Clearing	160,000
Rural Services Basic	Sheriff	372,967
Rural Services Basic	Weed Commissioner	10,326
Fund: 11000	TOTAL	659,493
Rural Services Supp.	Engineer - Sec. Rd.	126,400
Rural Services Supp.	Nondepartmental (Rur.S.)	7,000
Rural Services Supp.	Sheriff	38,636
Fund: 12000	TOTAL	172,036
Secondary Road Fund	Engineer - Sec. Rd. Fund 20000	4,262,675
Spec.Resource Enhance	Conservation Fund: 21000	64,805
Flood & Erosion Cont.	Flood & Erosion Fund: 22000	168,476
Recorder Records Mgmt	Recorder Fund: 23000	11,825
Sheriff Investigation	Sheriff Fund: 24000	4,000
Local Option Tax Fund	Local Option Sales Tax Fund: 26000	263,940
Co.Rec.Electronic Tra	Recorder Fund 28000	40,100
Capital Projects	Capital Projects Fund 30000	232,690
Emerg. Med. Serv. Fun	Emerg. Med. Services Dept Fund: 67000	5,619
Co.Conserv.L.Acq.Tr.F	Conservation Fund: 68000	27,884
Grand Total without transfers		11,453,709

100% of BUDGET BY SERVICE AREA and FUND and DEPARTMENT:

Fiscal Year 2004-2005 Expense Appropriations by Service Area				FY 04-05
Fund Desc	Department Desc	Function	Func.	Prop Budg
General Basic Fund	Attorney	Criminal Prosecution	01100	140,700
General Basic Fund	Child Support Recovery	Child Support Recovery	01120	16,000
General Basic Fund	Sheriff	Investigations	01010	1,500
General Basic Fund	Sheriff	Law Enfor. Communications	01040	2,800
General Basic Fund	Sheriff	Administration	01060	159,153
General Basic Fund	Jail	Adult Correctional Services	01050	251,002
General Basic Fund	Medical Examiner	Medical Examinations	01110	15,100
General Basic Fund	Nondepartmental	Uniformed Patrol Services	01000	10,000
General Basic Fund	Nondepartmental	Unified Law Enforcement	01020	162,347
General Basic Fund	Nondepartmental	Law Enfor. Communications	01040	12,600
General Basic Fund	Nondepartmental	Ambulance Services	01200	34,000
General Supplemental Fu	Attorney	Criminal Prosecution	01100	33,054
General Supplemental Fu	Sheriff	Administration	01060	64,898
General Supplemental Fu	Jail	Adult Correctional Services	01050	58,750
General Supplemental Fu	Court Services	Dist Crt-Physical Operations	01400	6,000
General Supplemental Fu	Court Services	Dist Crt-Research/Othr Assist	01410	2,500
General Supplemental Fu	Court Services	Court-Juries & Witnesses	01500	2,500
General Supplemental Fu	Court Services	Court-Detention Services	01520	2,857
General Supplemental Fu	Court Services	Court-Service of Civil Papers	01540	28,400
General Supplemental Fu	Court Services	Juv Representation Services	01610	2,000
General Supplemental Fu	Juvenile Probation	Juv Crt Appntd Attorneys&Costs	01620	73,585
General Supplemental Fu	Nondepartmental (Gen S.)	Disaster Services	01210	30,000
General Supplemental Fu	Nondepartmental (Gen S.)	Juv Crt Appntd Attorneys&Costs	01620	25,000
Rural Services Basic Fu	Sheriff	Uniformed Patrol Services	01000	372,967
Rural Services Supp. Fu	Sheriff	Uniformed Patrol Services	01000	38,636
Sheriff Investigations	Sheriff	Investigations	01010	4,000
Emerg. Med. Serv. Fund	Emerg. Med. Services Dept	Ambulance Services	01200	5,619
			Service Area 01XXX TOTAL	1,555,968
General Basic Fund	Board of Health	Health Administration	03040	30,000
General Basic Fund	Local Health	Services to the Elderly	03400	202,050
General Basic Fund	Human Services	Administration-Srv to the Poor	03100	32,540
General Basic Fund	General Relief	General Welfare Services	03110	58,331
General Basic Fund	Veteran Affairs	Vets- Administration	03200	43,678
General Basic Fund	Veteran Affairs	Vets- General Services	03210	37,800

Wednesday, May 12, 2004 (continued)

General Basic Fund	Nondepartmental	General Welfare Services	03110	10,200
General Basic Fund	Nondepartmental	Vets- General Services	03210	4,000
General Basic Fund	Nondepartmental	Services to the Elderly	03400	6,446
General Basic Fund	Nondepartmental	Other Social Services	03410	8,149
General Supplemental Fu	General Relief	General Welfare Services	03110	8,340
General Supplemental Fu	Veteran Affairs	Vets- Administration	03200	14,636
General Supplemental Fu	Nondepartmental (Gen S.)	Family Protective Services	03310	10,000
General Supplemental Fu	Nondepartmental (Gen S.)	Chem Depend-Treatment Services	03500	3,100
		Service Area 03XXX	TOTAL	469,270
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Direct Administrative	04011	56,200
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Psychotherapeutic Treatment	04042	150,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI State MH Institutes	04071	4,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MI Commitments	04074	10,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Case Management	04121	45,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Transportation	04131	500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Support (Respite,Etc)	04132	28,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Food,Cltng,Shltr	04133	4,300
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Physiological Trtmnt	04141	4,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Evaluation	04143	50,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Vocational Services	04150	123,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 1-5 Beds	04163	51,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based 6-15 Bed	04164	55,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commun.Based16& Over Beds	04165	55,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI State MH Institutes	04171	3,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	CMI Commitments	04174	1,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Case Management	04221	102,090
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Transportation	04231	35,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Support (Respite,Etc)	04232	900
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Physiological Trtmnt	04241	1,210
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	Evaluation	04243	300
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Vocational Services	04250	196,100
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 1-5 Beds	04263	161,500
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 6-15 Beds	04264	174,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR Commun.Based 16-25 Bed	04265	344,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	MR State Hospital Schools	04272	225,000
MH-DD Services Fund	MI/CMI/MR/DD/CD Administr	DD Commun.Based 1-5 Beds	04363	4,000
		Service Area 04XXX	TOTAL	1,885,100
General Basic Fund	Zoning	Land Use & Bldg Controls	06300	36,435
General Basic Fund	Conservation	Administration	06100	86,110
General Basic Fund	Conservation	Maintenance & Operations	06110	41,500
General Basic Fund	Fair & 4-H Clubs	Fair and 4-H Clubs	06420	55,000
General Basic Fund	Nondepartmental	A.Bounties & Dom.A.Losses	06210	160
General Supplemental Fu	Zoning	Land Use & Bldg Controls	06300	840
General Supplemental Fu	Conservation	Administration	06100	21,400
Rural Services Basic Fu	Library Contract	Libraries	06400	42,600
Rural Services Basic Fu	Weed Commissioner	Weed Eradication	06010	10,326
Spec.Resource Enhanceme	Conservation	Rec & Envir Educ Services	06120	64,805
Flood & Erosion Cont.Fu	Flood & Erosion	Natural Resources Conserv	06000	168,476
		Service Area 06XXX	TOTAL	527,652
Rural Services Basic Fu	Road Clearing	Road Clearing	07140	160,000
Rural Services Basic Fu	Engineer - Sec. Rd.	Administration	07000	73,600
Rural Services Supp. Fu	Engineer - Sec. Rd.	Administration	07000	126,400
Secondary Road Fund	Engineer - Sec. Rd.	Administration	07000	130,000
Secondary Road Fund	Engineer - Sec. Rd.	Engineering	07010	250,000
Secondary Road Fund	Engineer - Sec. Rd.	Bridges & Culverts	07100	200,000
Secondary Road Fund	Engineer - Sec. Rd.	Roads	07110	1,300,000
Secondary Road Fund	Engineer - Sec. Rd.	Snow & Ice Control	07120	120,000
Secondary Road Fund	Engineer - Sec. Rd.	Traffic Controls	07130	60,000
Secondary Road Fund	Engineer - Sec. Rd.	Road Clearing	07140	150,000
Secondary Road Fund	Engineer - Sec. Rd.	New Equipment	07200	500,000
Secondary Road Fund	Engineer - Sec. Rd.	Equipment Operations	07210	470,000
Secondary Road Fund	Engineer - Sec. Rd.	Tools-Materials-Supplies	07220	31,675
Secondary Road Fund	Engineer - Sec. Rd.	Real Estate & Bldgs	07230	10,000
		Service Area 07XXX	TOTAL	3,581,675
General Basic Fund	Recorder	Recording of Public Documents	08110	93,825
General Basic Fund	Treasurer	Motor Veh.Reg & Lic.	08100	90,340
General Basic Fund	Treasurer	Driver's Licensing	08101	28,270
General Basic Fund	Nondepartmental	Township Officials	08020	6,200
General Supplemental Fu	Recorder	Recording of Public Documents	08110	25,700
General Supplemental Fu	Treasurer	Motor Veh.Reg & Lic.	08100	27,800
General Supplemental Fu	Treasurer	Driver's Licensing	08101	10,850
General Supplemental Fu	Election Administration	Elections Administration	08000	159,250
General Supplemental Fu	Election Administration	Elections - GENERAL	08002	24,220
General Supplemental Fu	Election Administration	Local Elections- CITY	08010	845
General Supplemental Fu	Election Administration	Local Elections- SCHOOL	08011	4,260
General Supplemental Fu	Election Administration	Local Elections- SPECIAL	08012	4,800
General Supplemental Fu	Nondepartmental	Township Officials	08020	389
Recorder Records Mgmt	Recorder	Recording of Public Documents	08110	11,825
Co.Rec.Electronic Trans	Recorder	Recording of Public Documents	08110	40,100
		Service Area 08XXX	TOTAL	528,674
General Basic Fund	Auditor	Administrative Manag.Serv	09010	118,061
General Basic Fund	Board of Supervisors	General County Management	09000	142,932
General Basic Fund	Courthouse	General Services	09100	124,947
General Basic Fund	Courthouse	GENERAL SERVICES (Annex)	09101	10,000
General Basic Fund	Data Processing	Data Processing Services	09110	41,800
General Basic Fund	Treasurer	Treasury Management Serv.	09020	92,660
General Basic Fund	Nondepartmental	General County Management	09000	25
General Basic Fund	Nondepartmental	Other Policy & Admin.	09030	20,150

Wednesday, May 12, 2004 (continued)

General Basic Fund	Nondepartmental	General Services	09100	45,375
General Basic Fund	Nondepartmental	Fidelity-Public Officers	09220	1,500
General Supplemental Fu	Auditor	Administrative Manag.Serv	09010	45,722
General Supplemental Fu	Board of Supervisors	General County Management	09000	71,718
General Supplemental Fu	Courthouse	General Services	09100	27,416
General Supplemental Fu	Treasurer	Treasury Management Serv.	09020	24,550
General Supplemental Fu	Nondepartmental (Gen S.)	Unemployment Compensation	09230	15,000
General Supplemental Fu	Nondepartmental	Safety of Workplace	09210	108,000
Rural Services Supp. Fu	Nondepartmental (Rur.S.)	Unemployment Compensation	09230	7,000
		Service Area 09XXX	TOTAL	896,856
General Basic Fund	County Farm	Other County Enterprises	10010	12,000
General Basic Fund	Nondepartmental	Nonprogram Expenditures	10030	431,000
Secondary Road Fund	Engineer - Sec. Rd.	Roadway Construction	10200	1,041,000
Local Option Tax Fund	Local Option Sales Tax	Other Capital Projects	10220	263,940
Capital Projects	Capital Projects	Other Capital Projects	10220	232,690
Co.Conserv.L.Acq.Tr.Fun	Conservation	Conserv. L.Acq. & Develop	10210	27,884
		Service Area 10XXX	TOTAL	2,008,514
		County Budget Totals	TOTAL	11,453,709

Wednesday, May 19, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of May 12, 2004 were approved as read.

The board discussed the appointment and training of a person to assume the duties of the current jail administrator who will be retiring mid year. Action scheduled for next meeting.

Whereas the zoning commission had concerns regarding the Development Concept Map (found between pages 33 & 34 of 'Plan') and regarding the 2 mile 'Urban Reserve' zone surrounding cities, action was not taken by the Zoning Commission to approve the Comprehensive Plan for Cass County at the public hearing May 17. The Board will reschedule action on the Comprehensive Plan after the Zoning Commission has approved the Plan.

Whereas the county attorney was occupied with court related activities, the board scheduled action on a law enforcement surcharge for next meeting.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Proposed REM-Atlantic services contract was considered. Decision was to use new rate setting procedure as used for all other like service contracts. If the current rate exceeds the computed rate which is based on the new rate setting procedure, then the current rate will be used. A second agreement for transportation was authorized.

CADCO director Frank Spillers updated the Board on economic development activity: community builders meetings/tours; Superior Coating ribbon cutting 5/21; etc.

Sheriff requested transfer of \$1,000 from Sheriff's Investigation Fund to the Imprest Petty Cash Investigation Fund. Request denied.

County Engineer Charles Marker reviewed current road projects. (The Board chair re-signed agreement of: Wednesday, March 26, 2003- Motion by Volk, second by Joyce to approve "IOWA D.O.T. AGREEMENT FOR FEDERAL-AID HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION (HBRR) PROGRAM PROJECT" Project No: BROS-CO15(35)--5F-15. (Iowa DOT agreement No. 402-HBRRS-014; Landfill bridge, estimated total \$200,000) Carried unanimously.)

Committee reports- Joyce: CADCO (Cass Atlantic Development Corp.) 05/7&14, with county engineer met with IDOT in Atlantic 5/13; Volk: SWIMHC 5/17 and WCDC 5/18 (Harlan).

Chair adjourned meeting. Next meeting Friday, May 28, 2004.

_____, Chair Attest: _____, Auditor

Friday, May 28, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of May 19, 2004 were approved as read.

RECORD OF HEARING AND DETERMINATION ON AMENDMENT TO COUNTY BUDGET

At 9:00 AM the Board proceeded with the hearing on the proposed amendment to the FY03-04 Cass County budget. On this 28th day of May 2004 a quorum of the Board met to amend the current operating budget adopted March 12, 2003. Notice was published in all three official papers (either May 12 or 13, 2004). The amendment was taken up for consideration. No persons were present to present objections to any amendment. The Auditor reviewed the amounts of the amendment and the requested appropriation changes. The Board took up final consideration. Discussion closed.

Motion by Waters, second by Joyce: **RESOLVED** to adopt the amendment to the FY2003-04 County of Cass budget as published in official newspapers (Adoption certificate on file in county auditor's office). Carried unanimously. **(See copy of budget on following page)**

County Auditor Dale Sunderman reviewed budgetary considerations: Whereas county secondary roads will be completing capital projects with expense (and revenue) greater than that certified in the FY2004 budget:

Motion by Rieken, second by Kinen to make the following appropriation adjustments (changes in spending authority) for FY2004: Increase Secondary Roads capital projects from \$554,000 to \$826,000 (+\$272,000) and decrease Roads & Transportation from \$3,721,675 to \$3,449,675 (-\$272,000). And to authorize the engineer to amend IDOT budget and appropriations as proposed. Carried unanimously. (See copy of IDOT appropriation changes on following page.)

Juvenile Court Officer Ray Buell reviewed lease for office space (approximately 2300 square feet of office space in the Shelby County Courthouse annex in Harlan) for the Audubon, Cass, Harrison & Shelby County district office.

Motion by Joyce, second by Rieken to approve a three year lease agreement for office space in Harlan for the Juvenile Court Services Office. Carried unanimously.

County Attorney James Barry reviewed current legal activity.

He will consult with zoning administrator to set up a second Zoning Commission meeting to act on the approval of the Cass County Comprehensive Plan. Secondly, reports have been filed with the court system regarding the appeal by HIS ACRES of a zoning board denial of a special use zoning waiver.

The county Assessor, Attorney, Auditor, CPC, Engineer and Recorder were present during discussion of non bargaining unit health insurance plan. Attorney acted as spokesperson and commented that the consensus was to request same stipulations as the secondary roads bargaining agreement. Proposed policies creation or amendments were discussed. It was recommended that committees meet to discuss the policies and help formulate final policy language.

Resolution: 2004-05-28-04 A RESOLUTION APPROVING AND ADOPTING A COUNTY LAW ENFORCEMENT SURCHARGE FOR CASS COUNTY, IOWA

WHEREAS, legislation has been approved and signed allowing counties to adopt a County Law Enforcement Surcharge of \$5.00, per citation, issued by the County Sheriff under Iowa Code Section 331.101 for any simple misdemeanor punishable as a scheduled violation;

WHEREAS, the Board of Supervisors has duly considered the matter and the additional revenue it will create for Cass County, Iowa;

Friday, May 28, 2004 (continued)

Now therefore upon motion by Kinen, second by Rieken:

BE IT RESOLVED BY THE CASS COUNTY BOARD OF SUPERVISORS that the Board adopts and approves a County Law Enforcement surcharge of \$5.00 per citation, pursuant to Iowa Code Section 331.301(16), and that all revenues from this surcharge be placed in the County's general fund, and

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its adoption. Carried unanimously.

Motion by Joyce, second by Waters to approve the appointment of Linda Marxen as chief jailor effective June 1, 2004 (\$12.35/hr). Carried unanimously.

Motion by Waters, second by Kinen to approve the appointment of Angela Demanett as part-time jailor effective May 25, 2004 (\$9.78/hr). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Whereas a vacancy exists due to the resignation of Massena Township Trustee Lyle Shaver:

Motion by Waters, second by Kinen to appoint Richard Hall to the position of Massena Township Trustee for the remainder of the term ending 12/31/2004. Carried unanimously.

Committee reports- Rieken: Juvenile Emergency Services 5/19 (Co Bluffs); Kinen & Volk: Public Safety Communications 5/24; Volk: Zion Recovery Services 5/24; Joyce: CADCO 5/20; and Waters: Workforce Development 5/26 and SWIPCO 5/27.

Reports filed: The Anita, Atlantic, C&M and Griswold School boards each filed a 'School Infrastructure Local Option Tax Resolution Requesting Election' on May 27, 2004 and board officially received it today. Whereas the motions received were from school boards which represented over 50% of the county population, the motions were immediately filed with the county auditor. [IAC 721-21.803(1)"b"]

Chair adjourned meeting. Next meeting Wednesday, June 2, 2004.

_____, Chair Attest: _____, Auditor

General Basic Fund

Bob Abild	Rent	250.00
Acorn Naturalists	Supplies	40.75
Akin Building Center	Storm Door	100.00
Alliant Utilities	Utilities	502.21
Am Sec Control System	Repairs Jail Office Switch	30.00
Anita Tribune Co Inc	Board Minutes	177.68
Aquila	Gas @ Cold Springs	59.50
Atlantic Medical Center	Coroner Call	516.00
Atlantic Motor Supply	Belts and Filters	84.08
Atlantic Municipal Util	Electric and Water	939.01
Atlantic News Telegraph	Comprehensive Plan	16.98
Atlantic Pest Control	Extermination Services	27.50
Atlantic Signs	Sign For Hitchcock House	65.00
Bob's Mower Clinic LLC	Parts	168.79
Bonnesen's Store	Items For Hitchcock Festival	12.22
Bro Business Center Corp	Gestetner Rental & Maint.	641.24
E D Brocker	Travel	11.25
C & W Lumber Mart Inc	Supplies	53.87
Camblin Plumbing & Heat	A and B Cells Not Cooling	260.00
Cappels	Sweeper Belt	106.97
Cass Co Memorial Hospital	BOH,HCA,PHN,Tobacco	2037.04

Friday, May 28, 2004 (continued)

General Basic Fund (continued)

Cintas First Aid & Safety	Inmates Provisions	210.55
CitiBusiness	Lodging-Treasurer's School	125.63
Cricket Factory	1000 Crickets	16.90
Cumberland Vol Fire Dept % Car	Burning of Nodaway	400.00
Dept of Veterans Affairs	Prescription Medicine	84.00
Digital Business Solutions	On Site Tech Support	320.00
Lynn Dorsey	Mileage	13.13
Earl May Garden Center	Snake Cage and Food	24.96
David Elwood	Reimbursement of Expenses	129.30
Warren Elwood	Rent	450.00
Fareway Stores	Food and Provisions	1730.77
Fidlar Doubleday, Inc	Envelopes	112.93
Fikes Metro Inc	Deodorizers	14.00
Fillenwarth Beach	Spring Conference Lodging	668.00
First Bankcard Center	Solution Year End	111.25
Frontier Communications	Office Equipment	111.29
Michelle Gibson	Transportation	130.00
Green Acres Lawn & Landscaping	Spray and Fertilize Yard	270.00
Griswold American Newspaper	Board Minutes	229.38
Griswold Amoco Fuel-O-Matic	Gas	164.50
Griswold Appliance	Stove&Refrigerator-Hitchcock Hs	557.00
Griswold Coop Telephone	Phone Service	95.31
Hayes-Johnk, Jane	Mileage	11.25
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Film Developing	555.10
Hy Vee Pharmacy	Prescription Medicines	1117.36
Ia Co Attorney Assoc	Spring Conference	270.00
Iowa Telecom	Telephone Service	705.45
ISAC	Legislative Summer Workshop	105.00
K Mart-Atlantic	Office Supplies	76.47
Laverty Sanitation	Garbage Pickup	105.00
Lindeman Tractor Co	Filter, Fuel	5.40
Tracey Marshall	Mileage	292.13
Massena Fire Dept	Burning at Nodaway	200.00
McDermott & Son Roofing Co	Roof Maintenance	300.00
Mediacom	Cable	7.00
Medicap Pharmacy	Medication	27.74
Mid American Energy	Electricity	504.58
Charles Miller	Mileage	13.50
Museum Products Co	Program Materials	140.55
Nishnabotna Valley R E C	Utilities	162.30
Office Stop	Office Supplies	207.99
Olive Street Station	Transportation	20.80
Olsen Fuel Supply Inc	Diesel Fuel	388.00
OneStar Long Distance Inc	Long Distance	262.07
Pamida Discount Center	Bathroom Tissue	96.58
Pelgrow	Chemical Spray	46.42
Rod Penton	Planting and Disking	875.00
Plummer Investments	Rent	280.00
Postmaster	Postage & Mailing	9.20
Jerald Putnam	Travel	15.00
Quill Corporation	Office Supplies	227.30
Robinson Hardware	Paint and Fasteners	23.08
Michael A Scheibeler	Office Expense	346.58
Gene Schmeling	Service Repairs	70.00
Schumacher Elevator Co	Elevator Maintenance	161.30
Secretary of State	Notary Renewal	30.00
Dennis Sierck	Reimb Food For Board Meet	53.31
Solutions	Year-End Manual	40.00
United States Cellular	Cell Phone	104.08
Verizon Wireless	Cellular Service	539.79
Charles Wohlenhaus	Mileage	7.50
Dale Zellmer	Butter Containers Hitchco	9.60
General Supplemental Fund		
Anita Tribune Co Inc	Sample Ballots	418.50
Cass County Sheriff	Service Fee	5.00
Douglas County Court	Certified Copy of Convict	1.75
Election Systems & Software	Program Board	3.95
Griswold American Newspaper	Publication of Ballots	133.91
Diane V Head	Transcripts	158.75
Matt Parrott & Sons	Election Supplies	290.58
Overberg Court Reporting	Criminal Transcripts	68.75
Polk County Sheriff	Service Fees	53.76
Quill Corporation	Election Supplies	19.75
Secretary of State	Terminal Maintenance	98.70

Friday, May 28, 2004 (continued)

General Supplemental Fund (continued)

Treasurer State of Iowa DHS Evaluation 11258.26

MH-DD Services Fund

Area 14 Agency on Aging Transportation 55.50
 Bro Business Center Corp Office Supplies 126.00
 Cass County Sheriff Sheriff Transport.Charges 89.40
 Dept of Human Services Transportation 45208.21
 Iowa Telecom Telephone & Telegr.Serv. 59.20
 Teresa Kanning Employee Mileage & Subs. 340.81
 Park Place Community Supported Living 2320.46
 Partnership For Progress Community Supported Living 1138.32
 S W I T A Transportation 1520.00
 S W IA Mental Health Center Case Mgmt-Medicaid Mat 3372.00
 Story Co Sheriff Sheriff Transport.Charges 22.20
 Verizon Wireless Telephone & Telegr.Serv. 41.54
 Willow Heights Inc Residential Care Fac. 7269.50

Rural Services Basic Fund

American Sec Control Systems Cell Phone Charger 30.00
 Atlantic News Telegraph Destruction of Weeds 4.47
 Cass Co Cleaners Dry Cleaning 54.50
 CitiBusiness Meal .95
 Extreme Clean Car Wash Car Wash Tokens 100.00
 Gall's Inc T-Shirt 13.92
 Ia Crime Prevention Assoc Membership 25.00
 National By-Products Removal of Bull in Marne 27.00
 William L Sage Lodging Civil School 333.53
 Winston's Sinclair Clean Seats and Remove Radio 140.00

Secondary Road Fund

Agri Drain Corp Engineering Services 71.25
 Akin Building Center Engineering Services 76.97
 Alliant Utilities Engineering Services 500.82
 Allied Oil & Supply Inc Engineering Services 2926.60
 AmeriPride Engineering Services 89.52
 Atlantic Motor Supply Engineering Services 1073.01
 Atlantic Municipal Util Engineering Services 284.49
 Bair's Firestone Store Engineering Services 2521.92
 Brisbois Engineering Services 121.50
 Brown Electric Company Engineering Services 34.00
 C.J. Cooper & Associates, Inc Engineering Services 174.00
 Cappels Engineering Services 331.55
 Cass Co Environ Landfill Engineering Services 184.00
 Cass Co Memorial Hospital Engineering Services 144.00
 Central West Fabricators Engineering Services 205.27
 A M Cohron & Son Engineering Services 44095.38
 Dave's Portable Welding Engineering Services 18.00
 DLT Solutions, Inc Engineering Services 302.60
 Don's Truck Sales, Inc Engineering Services 508.67
 Filter-Care of Ne Inc Engineering Services 211.15
 Griswold Amoco Fuel-O-Matic Engineering Services 216.96
 Griswold Coop Telephone Engineering Services 47.45
 Henningsen Constr Co Inc Engineering Services 397.80
 Hotsy Cleaning Systems Inc Engineering Services 110.05
 House Handle Company Engineering Services 105.44
 Interstate Battery Systems of Engineering Services 54.95
 Iowa Prison Industries Engineering Services 1875.50
 Iowa Telecom Engineering Services 145.70
 JFSCO Engineering, PC Engineering Services 4081.00
 Lindeman Tractor Co Engineering Services 296.35
 Linweld Engineering Services 583.26
 Massena Telephone Co Engineering Services 21.07
 McAtee Tire Service Inc Engineering Services 67.22
 Mid American Energy Engineering Services 2.55
 Nishnabotna Valley R E C Engineering Services 16.40
 O'Halloran International Engineering Services 69.79
 Olsen Fuel Supply Inc Engineering Services 7356.21
 Qwest Engineering Services 69.10
 Rexco Equipment Inc Engineering Services 298.16
 Robinson Hardware Engineering Services 8.04
 Sandbothe Firestone Engineering Services 42.00
 Schildberg Construction Engineering Services 123783.30
 Seneca Environmental Services Engineering Services 1500.00
 Snyder & Assoc Inc Engineering Services 1048.00
 Solutions Engineering Services 140.00
 Truck Country of Iowa, Inc. Engineering Services 163.09
 West Iowa Telephone Co Engineering Services 26.26
 Ziegler Inc. Engineering Services 106.48

Friday, May 28, 2004 (continued)

Summary of Actual and Proposed Expenditures from 7/1/2003 to 6/30/2004 as amended
(Secondary Roads Iowa Department of Transportation Budget was adopted March 12, 2003
and was amended the 28th day of May, 2004.)

Wednesday, June 2, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of May 28, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Having received an IDR "APPLICATION FOR DISABLED VETERAN'S HOMESTEAD TAX CREDIT",

Motion by Waters, second by Joyce to allow 'Disabled Veteran Homestead Tax Credit' for Parcel 303006917001000 (FY0506 collectible). Carried unanimously.

Committee reports- Joyce: Cass County Environmental Control Agency 6/2.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for May 2004.

Chair adjourned meeting. Next meeting Wednesday, June 9, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, June 9, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of June 2, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity. Consulted with Mid America on easement over county property; reviewed Solutions contract; etc.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Dust control applied near Hitchcock House; area of South Street in Lewis and area of street in Highland Addition milled; FEMA review and county eligible for cleanup funding; bridges under construction; allow engineer to temporarily close sections of roadway- farm to market within city limits; concrete/etc being hauled to county/city collection site from Walmart site.

Whereas there is a vacancy on the Zoning Commission; motion by Waters, second by Kinen to appoint Wendell Muller (74484 Quincy Rd, Massena) to the Zoning Commission for the remainder of the term ending December 31, 2008. Carried unanimously.

Board consensus was to have the Courthouse remain open on Friday, the 11th of June (national day of mourning for deceased president Ronald Reagan).

Committee reports- Joyce: Hungry Canyons 6/4 (Lewis).

Chair adjourned meeting. Next meeting Tuesday, June 15, 2004. Canvass of primary election to be at 8:30 AM, June 15, 2004. (Legislative update ISAC meeting in Co.Bluffs, Wed., June 16, 2004.)

_____, Chair Attest: _____, Auditor

Tuesday, June 15, 2004

At 8:30 AM Board members Don Volk, acting chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters met to proceed with the canvass of the TALLY LISTS of ballots cast at the June 8, 2004 PRIMARY ELECTION. After inspection of the returns, the following results were determined: (*Declared Nominated)

	<u>REPUBLICAN</u>	<u>Votes</u>	<u>DEMOCRAT</u>	<u>Votes</u>
U.S. SENATOR	CHUCK GRASSLEY	790	ARTHUR SMALL	135
	Write-ins	2	Write-ins	1
5th Dist U.S. REP.	STEVE KING	719	GENE BLANSHAN	41
	Write-ins	3	SAL MOHAMED	13
			E. JOYCE SCHULTE	100
			Write-ins	0
57th Dist STATE REP.	JACK DRAKE	652	NO CANDIDATE	
	Write-ins	2	Write-ins	7
58th Dist STATE REP.	CLEL BAUDLER	124	* DAVID FRY	28
	Write-ins	0	Write-ins	0
COUNTY AUDITOR	* DALE E. SUNDERMAN	795	NO CANDIDATE	
	Write-ins	4	Write-ins	7
COUNTY SHERIFF	* BILL SAGE	772	NO CANDIDATE	
	Write-ins	22	Write-ins	17
Dist. 1 SUPERVISOR	* DUANE C. McFADDEN	76	* RUSSELL JOYCE	40
	Write-in	1	Write-in	0
Dist. 4 SUPERVISOR	* CHARLES A. RIEKEN	265	NO CANDIDATE	
	JEFFREY L. KIRCHHOFF	187	Write-ins	8
	Write-ins	0		
Dist. 5 SUPERVISOR	* KENNETH WATERS	113	*WILLIAM C. BEHNKEN	41
	CHARLES SPIEKER	54	Write-ins	0
	Write-ins	0		
TOTAL BALLOTS CAST	REPUBLICAN	900	DEMOCRAT	164
	ABSENTEE BALLOTS OUT	7	GRAND TOTAL	1,071
TOTAL REGISTERED VOTERS	REPUBLICAN	4,836	DEMOCRAT	1,986
	NO PARTY	4,191	TOTAL COMBINED	11,013
T O W N S H I P O F F I C E R S	(*Nominated; +Nominated subject to filing affidavit)			
BENTON TRUSTEE	* DAVID P WILLIAMSON	8	NO CANDIDATE	
EDNA TRUSTEE	* KEITH W. NELSON	15	Write in- Nick Hensley	1
UNION TRUSTEE	* DELMAR SOUTH	12	NO CANDIDATE	
UNION TRUSTEE (vacancy)	* DARYL SCHRIER	12	NO CANDIDATE	
VICTORIA TRUSTEE	* FRANK E. McMULLEN	13	NO CANDIDATE	

Write-ins for a candidate appearing on the ballot of the opposite party do not count toward nomination under the label of the first party but count only towards nomination for the party on whose ballot written. See official canvass for complete detail for write-in candidates. Township write-ins must receive a minimum of five votes to be eligible for nomination. Published results of a primary canvass are confined by law to candidates nominated and offices designated to have no nominee IA CODE 43.62)

Chair declared canvass completed, authorized the Commissioner of Elections to forward the appropriate abstracts to the Secretary of State and party chairpersons, and ordered placement of the County and Township nominated candidates on the 2004 GENERAL ELECTION ballot.

_____, Canvass Chair Attest: _____ Auditor

Tuesday, June 15, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of June 9, 2004 were approved as read.

County Engineer Charles Marker reviewed current road projects. He reported on steps being taken to control dust on haul roads being used for materials removed from the future site of Walmart. Application of dust control chemicals in Cass County will begin as early as tomorrow.

Board discussed non-bargaining unit pay rate and fringe benefit changes. Discussion will continue next week with action to be taken no later than June 30.

Chair adjourned meeting. Next meeting Wednesday, June 23, 2004.

_____, Chair Attest: _____, Auditor

Tuesday, June 15, 2004 (continued)

The following claims were approved and the auditor authorized to issue checks for same.

General Basic Fund

Akin Building Center	Supplies	18.81
Alliant Utilities	Gas Bill	431.10
Allied Documents	Supplements & Renewals	476.70
Anita Grand Motel	June Rent	350.00
Anita Tribune Co Inc	Notice to Property Owners	131.55
Apiary Bureau Iowa Dept of Ag	Bee Hive Inspection Expense	131.05
AT&T	Telephone Service	97.96
Atlantic Municipal Utilities	Utilities	1580.29
Atlantic News Telegraph	Notice to Property Owners	554.51
B&B Sanitation	Garbage Bill	40.00
Barnes & Noble	Publications	189.85
Baron, Sar Goodwin,Gill & Lohr	Global/Worldcom	315.00
Bro Business Center Corp	Copier Contract	444.64
Cappels	Supplies	101.17
Cass Co Meals on Wheels	Meals	600.00
Cass County Jail	To Imprest Cash	81.78
Cass/Atlantic Development Corp	4th Qtr FY 03-04	6250.00
Cook Sanitation	Sanitation	105.50
Culligan Soft Water Serv	Salt	25.50
District IV Recorders	District Dues	10.00
District IV Treasurer	District Meeting	32.00
Extreme Clean Car Wash	Car Wash Tokens	100.00
Fareway Stores	Food and Provisions	68.70
Frontier Communications	Line Changes	133.53
Grand Harbor Inn	Lodging	150.00
Griswold American Newspaper	Notice to Property Owners	93.84
Dale H Gross	Rent	109.00
Holiday Inn Conf Center	Lodging	184.09
Hy Vee Food Stores	Food and Supplies	1181.92
Hy Vee Pharmacy	Medication	433.16
Ia Co Recorder's Ass'n Deborah	Summer School Registration	40.00
IMWCA	Deposit Work Comp Premium	17860.00
ISAC	Legislative Workshops	175.00
K Mart-Atlantic	Minor Equipment	21.52
Kum & Go W.E Fleet	Fuel	63.30
Larsen Supply Co	Tissue	278.25
M & M Sales Company	Maintenance	214.80
Tracey Marshall	Meals and Batteries	31.18
Massena Telephone Co	Pager Lease	22.00
Massena Township Cemetery	Care of Vet Graves	606.00
Medicap Pharmacy	Inmate Provisions	54.26
Medivac Inc	Ambulance	2833.33
NetINS	Web Service	16.95
Office Stop	Office Supplies	301.46
Olive Street Station	Fuels	14.40
Olsens Car Care Center	Repairs	852.17
OneStar Long Distance Inc	Telephone & Telegr.Serv.	588.89
Pamida Discount Center	Prescription Medicine	82.42
Don Paul	Rent	400.00
Pegler Sysco	Food and Custodial Supplies	345.18
Public Safety Fund	74% May 2004 Expenses	12417.88
R L Polk & Co Automotive Info	Motor Vehicle Registration	182.70
Rex Pharmacy	Film and Processing	167.26
Robinson Hardware	Custodial	9.84
Secretary of State	Notary Renewal	30.00
Servicemaster	Carpet Cleaning	75.00
Stone Office Products	Chair mat	1117.87
Sundance Apartments	Rent	630.00
Ultra-Chem Inc	Vanish	177.19
Victoria Twp Cemetery	Care of Vet Graves	462.00

General Supplemental Fund

Shirley Acker	Election Worker	123.40
Atlantic News Telegraph	Primary Ballots	194.82
Phyllis Baier	Election Worker	147.45
Dianne E Behrends	Election Worker	157.28
Janice Brehmer	Election Worker	109.04
Alice J Brown	Election Worker	117.98
Cass County Sheriff	Juvenile Expenses	1844.48
Mary Ann Christensen	Election Worker	132.06
Clarinda Youth Corp	Shelter Care	104.76
Laurel Coffman	Election Worker	117.98
Shara L Cooper	Election Worker	127.98
Mary E Cranston	Election Worker	150.71

Tuesday, June 15, 2004

(continued)

General Supplemental Fund

(continued)

Crittenton Center	Emergency Shelter	376.74
Shirley Eshelman	Election Worker	143.88
Ileen C Furne	Election Worker	112.61
Enola M Hansen	Election Worker	130.38
Judith A Hartman	Election Worker	183.28
Caroline Hemmingsen	Election Worker	134.71
Jean Henkenius	Election Worker	172.86
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Worker	169.78
Shirley Hosfelt	Election Worker	158.36
Joan Houser	Election Worker	67.93
Lila Rae Huff	Election Worker	159.49
Shirley A Jacobsen	Election Worker	133.23
Barbara Jensen	Election Worker	117.98
Shirley Jensen	Election Worker	129.64
Betty Johnson	Election Worker	152.56
Kathryn Kerkmann	Election Worker	143.01
Earlene Krauth	Election Worker	132.28
Lila Kunze	Election Worker	129.34
Erma T Lange	Election Worker	7.15
Lewis Community Center % Evonn	Polling Place Rental	30.00
Lois Lindvall	Election Worker	75.08
Lyman Community Building	Polling Place Rental	30.00
Mary Virginia S Lynam	Election Worker	142.37
Margaret Magill	Election Worker	145.81
Matt Parrott & Sons	Canvas Books	64.45
Sonya Mikkelsen	Election Worker	129.77
Karen Molgaard	Election Worker	7.15
Doris Newell	Election Worker	177.74
Norma L Nichols	Election Worker	143.42
Haleen Pellett	Election Worker	121.56
Jacqueline E Pelzer	Election Worker	134.51
La Veda Pine	Election Worker	139.96
Pottawattamie Co Sheriff	Service Fees	2.00
Quakerdale	Shelter Care	2532.28
Verlain M Rathkamp	Election Worker	145.60
Evelyn Rechtenbach	Election Worker	121.56
Reno Parish Hall	Polling Place Rental	30.00
JoBeth Reynolds	Election Worker	175.69
Joyce Riggs	Election Worker	135.14
Sharon Rogers	Election Worker	128.71
Sally L Rosales	Election Worker	121.56
Ellen R Ross- Court Reporter	Criminal Transcript	52.25
Carolyn M Rossell	Election Worker	145.50
Helen I Rossell	Election Worker	131.56
Dale Rourick	Election Worker	119.77
Norma E Schaaf	Election Worker	161.03
Phyllis Schuler	Election Worker	168.35
Secretary of State	Terminal Maintenance	216.49
Shelby County Auditor	Office Expense	283.97
Loretta J Shepperd	Election Worker	116.19
Sunnyside Bible Chapel	2 Polling Place Rental	60.00
Elaine J Tawzer	Election Worker	137.53
Margaret Taylor	Election Worker	135.86
Forrest Teig	Election Worker	17.88
Dorothy M Teig	Election Worker	112.62
Mary Judith Ticknor	Election Worker	198.20
Union National Bank	Polling Place Rental	30.00
United Church of Christ	Polling Place Rental	30.00
Julie Williamson	Election Worker	134.48
Wiota Community Building	Polling Place Rental	30.00
Junior Wohlenhaus	Election Worker	125.14
Karen V Woodward	Election Worker	148.92
Zion Lutheran Church	Polling Place Rental	30.00
<u>MH-DD Services Fund</u>		
C A S S Incorporated	Sheltered Workshop	18915.85
Cass Co Meals on Wheels	Other	62.00
Goodwill Industries	Work Activity Services	725.55
Ida Services, Inc	Work Activity Services	1121.93
New Hope Village Inc	Work Activity Services	796.80
Nishna Productions Inc	Community Supported Living	124.65
Office Stop	Office Supplies	14.48
Partnership For Progress	Community Supported Living	1043.46
Donna Ray	Mental Health Advocates	129.70
REM-Atlantic	Residential Care Fac./MR	1939.36

Tuesday, June 15, 2004 (continued)

MH-DD Services Fund (continued)

The Richmond Center	Outpatient / Counseling	162.10
S W I T A	Transportation	1600.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	21077.80
West Cent Iowa Workshop	Supported Employment Serv	194.86
Westminster House	Rent	179.35

Rural Services Basic Fund

Atlantic Motor Supply	Running Boards & Hitch (Sheriff's tahoe)	414.64
Bair's Firestone Store	Vehicle Maintenance	88.40
Conoco	Fuel	345.41
Deter Motors Inc	Motor, Brakes, Filters	4556.34
Gall's Inc	Lights	1648.89
K Mart-Atlantic	Film, Batteries, VCR	114.92
Kens Wash & Gas	Car Wash Punchcards	40.00
Kum & Go W.E Fleet	Fuel	1275.70
Olsens Car Care Center	Tow and Storage	825.00
Racom Corp	Install Lights and Sirens	704.75
Rex Pharmacy	Supplies	114.34
Sandbothe Firestone	Oil, Filter	59.50
Secondary Road Fund	Road Clearing	110000.00
Sinclair	Fuel	248.35

Secondary Road Fund

Casey's General Stores	Engineering Services	247.47
A M Cohron & Son	Engineering Services	63319.27
OneStar Long Distance Inc	Engineering Services	74.84

Flood & Erosion Cont. Fund

Olsens Car Care Center	Chain Saw Repairs	38.98
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Sheriff Investigations

Iowa Dept of Justice	Title Transfer Fees	200.00
Upland Supply	Guns and Ammo	646.46

Capital Projects

Camblin Plumbing & Heat	Water Heater-Annex	454.01
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Local Emergency Mgmt Agency

American Sec Control Systems	Cell Phone Antenna Adapt	38.00
Govenor's Homeland Security	Conference Fee	100.00
Larry Linn	Custodial Fees	25.00
OneStar Long Distance Inc	Telephone & Telegr. Serv.	21.90
Rex Pharmacy	Telephone Cord	13.38

Wednesday, June 23, 2004

The Cass County Board of Supervisors met with all members present: Chair Don Volk; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of June 15, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity. Report items: Mid American Energy easement across drainage district property and underwater rescue and recovery dive team in regard to status as 'arm' of EMA or another governmental body.

Whereas, the State of Iowa has appropriated moneys for fiscal year 07/01/2004 through 06/30/2005,

And, whereas said moneys are insufficient to fund the various local property tax credits/exemptions fully,

And, whereas, Iowa Code Section 25B.7 requires local governments to extend to the taxpayers only those portions of the property tax credits/exemptions that are estimated by the Iowa Department of Revenue to be funded by the state appropriation,

And, whereas the Iowa Department of Revenue has estimated the percentages of funding for the affected property tax credits/exemptions as follows: Homestead credit 81%, Elderly/Disabled Low-income Credit 100% and Military Exemption credit 100%,

And, whereas the option of fully funding the homestead property tax credit will cause a funding shortfall to local governments in the County of more than \$170,000 this fiscal year,

Wednesday, June 23, 2004 (continued)

And whereas the option of passing on the reduced state-reimbursed values of the credits will increase the amount of net taxes in the County by more than \$170,000 per year,

Motion by Waters, second by Rieken:

Pursuant to Iowa Code Section 25B.7 the homestead property tax credit in Cass County for taxes collectible in fiscal year July 1, 2004 through June 30, 2005 shall be funded at 81%. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Received letter dated 6/9 from State program director indicating state was not honoring rate increases negotiated locally. Iowa City hospital papers being certified for new fiscal year. Board consensus was to not apply for FEMA monies for MH assistance.

County Engineer Charles Marker reviewed current road projects.

Contractor will be hauling approximately 40,000 cubic yards of 'dirt' over county roads. Dust control agents have been applied on sections of haul roads and near Lewis. FEMA funds is available for minor damage at five county sites- two culverts and three bridges (debris).

Bids for two motor graders had been received from Murphy Tractor (John Deere 770CH) with net cost after trade-in of \$179,940; bid from Spreitzer (Volvo) did not meet specifications; and Ziegler (Cat 140H) with net cost after trade-in of \$249,164. Board recessed to 'Anita' county shed to examine John Deere grader on site. Board will research lifetime operation costs before making decision.

Committee reports- Joyce: Boost 4-Families 6/15 (Red Oak), Golden Hills RC&D 6/18 (Oakland), CADCO and Southwest Iowa Coalition 6/20; and Kinen: Emergency Management Agency and 911 Service Board 6/14.

Reports filed: Dr. Tressa Wilcox submitted a letter of resignation from the Cass County Board of Health effective June 30, 2004.

Chair adjourned meeting. Next meeting Wednesday, June 30, 2004.

_____, Chair Attest: _____, Auditor

Wednesday, June 30, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of June 23, 2003 were approved as read.

County Attorney James Barry reviewed current legal activity. Fee for Mid American Energy easement over drainage district property researched. Customary easement fee is \$1,000 over any span without poles.

Regional Water Association General Manager Jade Willcoxon (accompanied by project coordinator Eric Jones) presented information on the project which will include provision of rural water to about a five square mile area of Cass County including sites near the Hwy 71/I-80 intersection. Representatives here to provide county attorney with copies of legal papers required and to note that an ordinance directing capping of "for human consumption" current wells and prohibition of new wells "for human consumption" needs to be passed to facilitate the project. All construction and connection costs for the Cass County portion of the project may be funded by the Iowa Underground Storage Tank Cleanup Fund. Agreements for usage would require a five year commitment and monthly usage fees would be the responsibility of the consumer.

"Special investigation of the Cass County Sheriff's office, July 1, 2001 through February 25, 2004" was released at 8 A.M. today.

About 9:20 A.M. Chair Don Volk made the following statement: The above "The audit report was released this morning. It speaks for itself. It will be passed on to the attorney general's office, DCI and the county attorney's office. Any further action will be coming from them.

Elected officials run their offices. The Board of Supervisors only controls a limited amount of this. Only under extreme circumstances can any elected official be removed from office: a proven criminal offense, by election or by resignation. We regret any problems that have come up in any office and will do all we can to pursue solutions to the problems. The audit is only an audit and is step one to any further action. It would be inappropriate for us to go into details at this time. Everything we know is in this report, and the County asked the State for this audit."

Motion by Kinen, second by Waters to appoint Dr. Robert Beck, Atlantic to the vacancy term (ending 12/31/2005) on the Cass County Board of Health. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Nine Iowa City 'papers' have been processed, 2 on hold and 8 clients with FY04 papers have not replied. Two client cases considered. Board consensus to approve each for one time only.

County Engineer Charles Marker reviewed current road projects.

Motion by Joyce, second by Rieken to designate Cass County Engineer Charles M. Marker, PE as applicant's authorized representative to sign and file documents with Iowa Homeland Security and Emergency Management Division for the purpose of obtaining Federal & State assistance under the Disaster Relief Act(PL93-288, as amended) or otherwise available from the President's Disaster Relief Fund and the Code of Iowa, Chapter 29C. Carried unanimously.

Discussion on bids for motor graders. Information on auction sales of Cat and John Deere graders was gotten. Machinery Trader results showed on average that Cat graders (6 and 7 year old) brought \$43,000 more in 2004 and \$50,500 in 2003 than did John Deere. Comment: appears county could recoup additional original cost at time of trade in. Board also commented on factors of stocking parts for multiple type machines; ease and speed of procurement of parts; dependability/reliability of machines; etc.

Motion by Waters, second by Joyce to accept the bid of Ziegler for two Cat model 140H (in stock) motor graders with added lift group at \$175,521 each with trade in of two used motor graders (\$104,000). Resultant cash outlay: \$247,042. Carried unanimously.

Motion by Waters, second by Volk to set the following salaries/pay rates for FY2004-2005:

Office	Employee	
Attorney:	SCHLATER, CINDIE	30,973.00/yr
Auditor:	BRUNK, KRISTIN M.	30,973.00/yr
	OATHOUDT, KAREN E.	30,973.00/yr
Courthouse:	HEPLER, TERRRY E.	30,850.00/yr
	VERNON, ROBERT D.	11.08/hr
Recorder:	HEADLEE, LINN M.	30,973.00/yr
	ADAMS, VICKI	9.42/hr
Treasurer:	SYMONDS, JULIE A.	30,973.00/yr
	WATERS, PATRICIA	30,973.00/yr
	KIRCHHOFF, LAURA L.	30,973.00/yr
	BLUNK, MARY JO	10.15/hr
	MARCSISAK, BETH	25,500.00/yr

Sheriff (union scale base except as noted)

Longevity:5yr+\$.05;10yr+\$.10;15yr+\$.15;20yr+\$.20 Shift Dif:\$.40/hr.)

Road Deputies : Start \$15.52/hr; After 6 months \$16.30/hr; After 1 year \$17.08hr

Civil Deputies: Start \$15.22/hr; After 6 months \$16.01/hr; After 1 year \$16.77/hr

Wednesday, June 30, 2004 (continued)

FY2004-2005 Payrates (continued)

Non-Union: SAGE, WILLIAM L. 40,836.92/yr
 Sheriff's MATHIAS, SHARON A. 30,664.00/yr
 Office WITZMAN, STEPHANIE E. 30,973.00/yr
 KNUDSEN, JONI 25,721.92/yr

Jail: (union scale) Start: FT \$10.52/hr, PT \$10.16/hr; After 6 mo: FT \$10.85/hr, PT \$10.50/hr;
 After 1 year: FT \$11.68/hr, PT \$11.35/hr
 JONES, DONNA L. 30,973.00/yr
 MARXEN, LINDA 26,580.24/yr

Veteran Affairs: SCHEIBELER, MICHAEL 26,616.96/yr (80% FTE; Hourly rate = \$15.93)
 Zoning: HANSEN, RICHARD E. 4,200.00/yr
 General Asst/MH: KANNING, TERESA A. 36,370.00/yr
 ADAMS, VICKI 9.42/hr

Weed Commissioner: SOTHMAN, VAL L 6,365.52/yr

Secondary Roads: (Union Scale except as noted)
 Longevity: 5yr+\$.05; 10yr+\$.10; 15yr+\$.15; 20yr+\$.20; 25yr+\$.25
 Laborer 12.57/hr; Maintenance 13.85/hr; Road Equipment Operator 14.08/hr; Road Equipment Operator 2 14.37/hr; Dragline Operator 3 14.88/hr; Working Foreman 15.19/hr; Yardman 14.30/hr; Mechanic 15.54/hr; Shop Foreman 16.07/hr; Rodman 13.21/hr

Non-union: HANSEN, RICHARD 43,425.12/yr
 KESSLER, DONNIS J. 26,830.80/hr
 PANKONEN, ALICE 30,758.88/yr
 VOGL, DENNIS 15.93/hr
 MARKER, CHARLES 71,752.32/yr

For: Joyce, Rieken, Volk & Waters. Opposed: Kinen. Motion Carried.

Insurance plan for FY2005 will be the ISAC Group Health Wellmark (BC/BS) Select 2000 plan with Blue Rx Drug Benefits (\$10/\$20/\$45) with buy down through the insurance trust fund to \$250/\$500 deductible and \$500/\$1,000 out of pocket. Employer funds the employee single coverage premium and employee pays \$211.64/month toward dependent additional premium.

Committee reports- Waters: SWIPCO/SWITA 6/26.

Chair adjourned meeting. Next meeting Wednesday, July 7, 2004.

_____, Chair Attest: _____ Auditor

The following claims for the period 06/16/04 - 06/30/04 were approved.

General Basic Fund

Alliant Utilities	Utilities	569.54
American Sec Control Systems	Replace Locks	146.65
Anita Printing Services, Inc	Summer Newsletter	297.45
Anita Tribune Co Inc	Board Minutes	300.83
Aquila	Gas at Cold Springs	32.09
Atlantic Medical Center	Coroner Call	112.00
Atlantic Municipal Utilities	Electric and Water	672.10
Atlantic News Telegraph	Zoning-Comprehensive Plan	878.98
Atlantic Pest Control	Pest Control	30.00
James P Barry	Mileage	868.05
Linda Beckel	Reimb for Office Supplies	21.18
Mike Bishop	Rent	300.00
Bob Barker Company	Inmates Provisions	300.62
Bro Business Center Corp	Copier Rental	389.93
E D Brocker	Travel	11.25
Brown Electric Company	Repairs	116.37
Brown's Shoe Fit	Shoes	69.99
Camblin Plumbing & Heat	Repairs for room on 3 rd floor	941.14
Cappels	Fishing Supplies	100.79
Carpenter Uniform Co	Uniform Slacks	465.85
Casey's Computer Consulting	Computer Work	50.00
Cass Co Auditor	Reimburse Petty Cash	8.29
Cass County Sheriff	Serving Notices	181.56
CDW Government, Inc	Printer Cartridges	376.08
Central Iowa Dist. Inc.	Custodial Supplies	137.72
Cintas First Aid & Safety	First-Aid Supplies	15.20
CitiBusiness	Fuel, Micro Tuner	393.32
Cook Sanitation	Sanitation	105.50
Cooper Repair & Painting	Paint	224.00
Council Bluffs Comm Health Cen	Prescription Meds	44.00
Eileen R Dennis	Rent	150.00
Des Moines Stamp Mfg Co	Stamps	80.90
Deter Motors Inc	Vehicle Maintenance	988.97

Wednesday, June 30, 2004 (continued)

<u>General Basic Fund</u>		(continued)	
Lynn Dorsey	Mileage		12.38
Earl May Garden Center	Mealworms		4.99
Ed's Lawn Equipment	Battery		92.45
Fareway Stores	Food and Provisions		80.00
Feslers Inc	Office Supplies		178.00
Fikes Metro Inc	Deodorizers		14.00
First Bankcard Center	Ink Roller and Paper		398.35
Gall's Inc	Supplies		186.94
Gordon's Copier Service	Office Equipment Maintenance		71.00
Griswold American Newspaper	Board Minutes		180.44
Griswold Amoco Fuel-O-Matic	Gas		147.50
Griswold Coop Telephone	Phone Service		348.83
Hall Floor Covering	Carpet		448.90
Warren Hutchinson	Travel		8.00
Hy Vee Food Stores	Food		1109.50
Hy Vee Pharmacy	Medication		62.40
IMAGETek, Inc	Services		1638.75
Info USA Polk Co Directory	Directory		219.00
Iowa State Bar Association	Dues		355.00
Iowa Telecom	Phone		717.44
Jerry Jackson	Toner Cartridge		99.95
Joyce Jensen	Mileage		104.25
Russell Joyce	Mileage		232.50
K Mart-Atlantic	Custodial Supplies		81.29
Chris & Angela Kelly	Rent		260.00
Laverty Sanitation	Garbage Pickup		105.00
Lindeman Tractor Co	Mower Belt		28.41
Mailander Law Office	Substance Abuse		150.00
Beth Marcsisak	Mileage		51.38
C. Jetaime Maresh	Rent		265.00
McCunn Equipment Company	Parts		153.38
Mediacom	Cable		7.00
Mid American Energy	Electricity		649.51
Charles Miller	Mileage		13.50
Nishna Valley Credit Union	Final payment-Sheriff Vehicle		2112.52
Nishnabotna Valley R E C	Utilities		306.95
Nogg Chemical & Paper	Toilet Tissue		299.29
Office Stop	Office Supplies		1478.59
Olive Street Station	Mower Gas		79.27
Owens-King Company	Conversion		2553.01
Pamida Discount Center	Batteries		32.16
Pegler Sysco	Food and Supplies		968.97
Per Mar Security Services	Equipment		565.34
Phillips Petroleum Co	Fuel		82.55
Pitney Bowes Reserve Account	Prepay Postage		1500.00
Pitney Bowes Inc	Mail Machine		873.00
Plummer Investments	Rent		280.00
Polk City Directories	Subscription		219.00
Postmaster	Postage		387.00
Pottawattamie Co Sheriff	Service Fees-Substance Abuse		34.00
PRIA	Dues		50.00
Jerald Putnam	Travel		15.00
Quill Corporation	Office Supplies		288.28
Recreation Creations Inc	Swing Seats		111.28
Rex Pharmacy	Supplies		46.17
Charles A Rieken	Mileage		210.37
Robinson Hardware	Battery		114.62
Rodentpro.Com	Mice For Snake		69.51
Michael A Scheibeler	Office Expense		132.06
Schumacher Elevator Co	Elevator Maintenance		161.30
Secretary of State	Notary Renewal		30.00
Solutions	Support Agreement		32225.00
SPAN Public Safety Information	Law Enforcement Directory		116.10
Steinbeck & Sons	Utilities		530.13
Stone Office Products	Office Supplies		67.39
Sundance Apartments	Rent		486.00
Robert Thornton	Rent		365.00
United States Cellular	Cell Phones		104.08
Van Diest Supply Company	Chemicals		653.10
Verizon Wireless	Cellular Service		550.42
W & S Appliance Inc	Dishwasher		845.00
Kenneth Waters	Mileage		333.75
Dan White The Cricket Factory	1000 Crickets		16.90
Winston's Sinclair	Gas and Tires		250.25
Charles Wohlenhaus	Mileage		7.50

Wednesday, June 30, 2004

(continued)

General Supplemental Fund

Adair Co Sheriff	Subpoena	23.00
Cass Co Auditor	Supplies	12.05
Dan Weaver Construction	Ramp for voting precinct	127.54
Postmaster	Stamps	1001.00

MH-DD Services Fund

Area 14 Agency on Aging	Transportation	67.50
Cass County Sheriff	Sheriff Transport.Charges	391.94
Dept of Human Services	Case Mgmt-Medicaid Mat	45699.21
Chris Heuton	Sheriff Transport.Charges	10.97
Iowa Telecom	Telephone & Telegr.Serv.	59.20
Kristina Kaeding	Legal RepresentationCommi	75.00
Teresa Kanning	Employee Mileage & Subs.	96.94
Mailander Law Office	Legal RepresentationCommi	600.00
Office Stop	Office Supplies	14.48
Park Place	Community Supported Livin	3372.34
Donna Ray	Mental Health Advocates	83.42
The Richmond Center	Outpatient / Counseling	15.00
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	10790.40
Verizon Wireless	Telephone & Telegr.Serv.	41.54
Willow Heights Inc	Residential Care Fac.	7035.00

Rural Services Basic Fund

Carpenter Uniform Co	Uniforms	1511.04
Hansen Interstate Repair	Tow	45.00
Iowa Prison Industries	Vehicle Markings	122.92
Racom Corp	Installing Radio	775.00
Val Sothman	Mileage	334.50
Williams Bros Garage	Tow and Storage	275.00

Secondary Road Fund

A&J Sandblasting & Painting	Engineering Services	650.00
Akin Building Center	Engineering Services	35.38
Alliant Utilities	Engineering Services	296.13
AmeriPride	Engineering Services	89.52
Atlantic Motor Supply	Engineering Services	645.59
Atlantic Municipal Util	Engineering Services	244.13
Bair's Firestone Store	Engineering Services	2655.62
Bax Sales	Engineering Services	526.33
Blacktop Service Co	Engineering Services	39603.96
Cappels	Engineering Services	144.86
Cass Co Environ Landfill	Engineering Services	34.80
A M Cohron & Son	Engineering Services	45294.99
Cook Sanitation	Engineering Services	60.00
Cornhusker International Truck	Engineering Services	22.77
Dave's Portable Welding	Engineering Services	63.70
Denco Corp	Engineering Services	38781.75
Don's Truck Sales, Inc	Engineering Services	783.39
Ed's Lawn Equipment	Engineering Services	249.00
Eddy Walker Equipment Co	Engineering Services	86.65
Filter-Care of NE Inc	Engineering Services	150.25
Freightliner of Des Moines	Engineering Services	41.53
Griswold Amoco Fuel-O-Matic	Engineering Services	391.81
Griswold Coop Telephone	Engineering Services	33.92
Griswold Lumber	Engineering Services	146.71
Heartland Tire	Engineering Services	1798.29
Richard Hemmingsen	Engineering Services	100.00
Henningsen Constr Co Inc	Engineering Services	398.58
Inland Truck Parts Co	Engineering Services	2128.53
Interstate Battery Systems	Engineering Services	153.90
Iowa Dept of Trans	Engineering Services	50.00
Iowa Telecom	Engineering Services	147.65
ISAC	Engineering Services	40.00
Jerico Services Inc	Engineering Services	2338.20
JFSCO Engineering, PC	Engineering Services	2500.00
Johnson Sinclair Serv	Engineering Services	13.95
Jon's Garage Door Service	Engineering Services	40.00
Donnis Kessler	Engineering Services	83.25
Lawson Products Inc	Engineering Services	105.72
Lindeman Tractor Co	Engineering Services	1958.26
Linweld	Engineering Services	29.90
M & M Sales Company	Engineering Services	262.96
Massena Telephone Co	Engineering Services	22.94
McAtee Tire Service Inc	Engineering Services	70.00
McCunn Equipment Company	Engineering Services	358.19
Mid American Energy	Engineering Services	2.53
Nishnabotna Valley R E C	Engineering Services	30.60
O'Halloran International	Engineering Services	767.87

Wednesday, June 30, 2004 (continued)

<u>Secondary Road Fund</u> (continued)		
Olsen Fuel Supply Inc	Engineering Services	6708.44
Olsens Car Care Center	Engineering Services	12.00
Orscheln's	Engineering Services	89.99
Qwest	Engineering Services	69.10
Red Oak Firestone	Engineering Services	97.80
Rex Pharmacy	Engineering Services	29.99
Rexco Equipment Inc	Engineering Services	458.04
Road Builders	Engineering Services	2231.36
Robinson Hardware	Engineering Services	158.09
Sandbothe Firestone	Engineering Services	164.25
Schildberg Construction	Engineering Services	165838.34
Stone Office Products	Engineering Services	31.23
Truck Country of Iowa, Inc.	Engineering Services	695.65
United Suppliers Inc	Engineering Services	1518.00
West Iowa Telephone Co	Engineering Services	24.88
Zee Medical Service Co	Engineering Services	95.76
Ziegler Inc.	Engineering Services	247508.76
21st Century Cooperative	Engineering Services	8923.35
<u>Resource Enhancement Fund</u>		
Cass Co Conservation Dept	Fund Reimb- Shingling Roof Tree Removal	4334.60
<u>Flood & Erosion Cont.Fund</u>		
Lund Seeds	Brome and Rye Seed	58.00
<u>Sheriff Investigations</u>		
Iowa Dept of Justice	10% Seized Money to State	92.20
Upland Supply	Hand Gun	267.83
<u>Local Emergency Mgmt Agency</u>		
Electronic Engineering Co	Monthly Paging Fee	10.00
Iowa Telecom	Phone Service	61.15
Mediacom	Cable TV	39.21
United States Cellular	Cellular Service	46.99
Grand Total		718765.97

Wednesday, July 7, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of June 30, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

Motion by Joyce, second by Kinen to approve easement over drainage ditch with Mid America Energy. Carried unanimously.

Regional Water Rural Water Assn General Manager Jade Willcoxon provided site maps of the I-80/71 area (provided by Seneca) and a sample water connection resolution for the board to consider. County Attorney noted there were two issues: 1) County as participant and user and 2) other persons affected and recommended appointment of committee to review agreements and to prepare an ordinance. Chair appointed Russell Joyce and Chuck Kinen as committee members to meet with County Attorney and Mr. Willcoxon. Discussion items during meeting included additional connection costs, recurring monthly fees, damage remuneration and time to complete project.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Public hearing held upon: Resolution: 2004-07-07-01 A RESOLUTION APPROVING AND ADOPTING A COMPREHENSIVE PLAN FOR CASS COUNTY, IOWA; ACCEPTING THE RECOMMENDATIONS OF THE ZONING COMMISSION AND REPEALING ALL OTHER PLANS AND PARTS OF PLANS PREVIOUSLY ADOPTED AND IN CONFLICT THEREWITH.

Zoning Director Richard Hansen presented copy of resolution from zoning commission recommending approval of comprehensive plan. Zoning Commission had question on Map 2-2 and definition exclusive agricultural. County attorney suggested amending resolution to include: (subject to clarification of definition of exclusive agricultural referenced on Map 2-2). Resolution amended. No further discussion.

Wednesday, July 7, 2004 (continued)

WHEREAS, a public information meeting was held regarding the plan on May 19th, 2004, and

WHEREAS, the Zoning Commission on June 23, 2004 approved and adopted the plan and recommends the plan to the Board of Supervisors, and

WHEREAS, notice of a hearing for today was published in the Atlantic News Telegraph on July 2, 2004, and

WHEREAS, the Board of Supervisors has duly considered the plan;

NOW upon motion by Waters, second by Kinen:

BE IT RESOLVED BY THE CASS COUNTY BOARD OF SUPERVISORS that this Board approve and adopt the comprehensive Plan Report, Cass County, Iowa dated December, 2003, prepared by RDG Planning & Design as set out in the attached report and amendments thereto, (subject to clarification of definition of exclusive agricultural referenced on Map 2-2) and that the Chairperson of the Board be instructed to execute the appropriate certificates thereon; and be it further

RESOLVED that said Comprehensive Plan Report is adopted as a guide to the immediate and long-range growth of Cass County, Iowa, and that the Policy Statements and the General Land Use Plan contained therein are specifically adopted and approved as the principle elements of said Plan;

The background information and all other exhibits, tables and text are adopted and approved to the extent that the information included therein relates to the policy statements and the General Land Use Plan; be it further

RESOLVED that this resolution shall be in full force and effect from and after its adoption. Carried unanimously.

Steve Jacobs commended the county for dust control on a haul road. He also commented that he was interested in the issue of rural water and commented that he had to drill a new well a couple of years past at a cost of approximately \$12,000.

Jeffrey Kirchhoff commented that it would be advisable to check on type of pipe used through a contaminated site (mentioned ductile iron pipe or liner to prevent infiltration of contaminants). He also made inquiries regarding items reported in the special audit of the sheriff's department.

Other items discussed: (1) Heating system and replacement of valves on all radiators and relocation of temperature sensors throughout the courthouse. Estimate of cost received from Carroll Control Systems Inc. Rieken and Joyce suggested the solicitation of estimates from other vendors. (2) Replacement of floor covering in jail hallways. Inmate(s) caused backup of drain. Carpet ruined and removed. Consensus was not to replace rug. Alternative floor coverings include tile for about \$1,940 (prep, tile and cove); ceramic tile (about \$5,280); and layered vinyl (\$2,920 up). Consensus was to go with lower cost alternative. Also it was decided to check with ICAP on whether loss covered by insurance and to research whether inmate could be held liable for cost of replacement.

Dale and Verlene Larsen commented they were concerned about the sheriff and other situations asking the questions: Where are the checks and balances? They asked specifically about credit card usage and policy and the process of review of individual claims. They also questioned why suspension from position had not taken place. Their comments were taken under advisement.

Wednesday, July 7, 2004 (continued)

Committee reports- Joyce and Waters: Cass County Environmental Control Agency 7/6.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for June 2004; A Central Services Cost Allocation Plan year ending 12/31/03 (prepared by Maximus); and Medivac Cass County operations statement of revenue and expense for years ended 09/30/2002 and 09/30/2003.

Chair adjourned meeting. Next meeting Wednesday, July 14, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, July 14, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. Motion by Joyce, second by Rieken to waive reading of minutes of July 7, 2004. Carried unanimously.

County Attorney James Barry reviewed current legal activity. He reported that the rural water project committee had met Friday, July 9 and discussed project to supply rural water to I-80/Hwy 71 area contaminated by underground storage tank leakage. After research it is advised that the Board of Health is responsible in matters of this nature and that the Board of Health should adopt rules for water provision in 'contaminated areas'. Copies of suggested rules provided to Regional Water and the Cass County Board of Health. In the currently proposed area there are about seven rural residents and a very low number of livestock. (See minutes of July 7 for additional information.) Regional Water Rural Water Assn General Manager Jade Willcoxon arrived near end of discussion.

Motion by Kinen, second by Joyce to appoint Laura Bacon of Atlantic (registered Democrat) to the Cass County Civil Service Commission for the term ending 12/31/2009. Carried unanimously.

Motion by Kinen, second by Rieken to approve the employment of Keli Burks and Stacey Peterson as part time jailors (effective 7/13 and 7/11 respectively) at union scale of \$10.16/hr. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Items discussed included: electronic transfers and three client cases. Case 1: Male client with possible mental illness. Requests placement in vocational rehabilitation but cannot be placed until county authorizes continuance of services after 30 days. If placed at CASS Inc, an evaluation will be performed. Unanimous to allow 60 days. Case 2: Female client requests rent. Domestic disturbance followed by incarceration. Lost last pay check when endorsed and given to male friend. No children. Unanimous- no assistance. Case 3: Female client with two children. Child support not being paid. Rent two months behind. Request July rent. No relatives locally. Currently unemployed. Unanimous- no assistance.

During SWIMHC audit, no signed copy of FY0304 contract located. Former chair Waters authorized to sign two copies of a FY0304 contract.

During Clarinda Treatment Complex meeting it was discussed that more persons would be moved from resource center to home and community based waiver. CPC will review all Cass County clients for suitability.

County Engineer Charles Marker reviewed current road projects.

Items discussed included: Solicitation of comments on state wide distribution of DOT monies. Bridge 419- 2 beams tipped and had to be replaced. 14-21 days until pour deck. County crew working on bridge near

Wednesday, July 14, 2004 (continued)

Wiota. Bridge 293 on landfill road being moved to site north of current location. Will flatten curve. Road open as current bridge still in use. Walmart haul of dirt about completed. Ran into sand and some sand being hauled with potential replacement with soil.

Reports filed- Treasurer's Semi Annual Report 1/1/04-6/30/04 and Investment Report 4/1/04-6/30/04.

Board and department heads continued work on establishment of a credit card policy.

Chair adjourned meeting. Next meeting Wednesday, July 21, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved for the period July 1 thru July 15, 2004:

General Basic Fund

Alco Duckwall Stores Inc	Office Supplies	75.14
Allied Documents	Supplements, Renewals, Postage	471.71
American Sec Control Systems	Remove Lock	251.25
AT&T	Telephone Service	17.37
Atlantic Med Center Pharmacy	Prescription Medicine	40.00
Atlantic Medical Center	Coroner Call	100.00
Atlantic Municipal Utilities	Electric and Water	2095.29
Atlantic News Telegraph	Zoning Comprehensive Plan	538.90
Atlantic Pest Control	Pest Control	35.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin, Gill & Lohr	Global/Worldcom	300.00
Bob Barker Company	Provisions and Equipment	79.89
Bro Business Center Corp	Copier Contract	468.69
Brown's Shoe Fit	Shoes	69.99
Cappels	Supplies	36.75
Carroll Control Systems	Hot Water Heater-Jail	733.25
Fareway Stores	Food and Provisions	29.99
Griswold American Newspaper	Board Minutes	181.47
Guthrie Co Health Dept	4th Qtr FY 2003-2004	6597.06
Jerry Herrick	Rent	421.00
Hy Vee Food Stores	Food and Supplies	1077.62
Hy Vee Pharmacy	Prescription Medicine	57.77
IBM Corporation	2390 Lexmark	201.69
IMWCA	Installment #1 W/C 04-05	7655.00
Kum & Go W.E Fleet	Fuel	53.60
M & M Sales Company	New Cassette-Minolta Copier	75.00
Massena Telephone Co	Pager Lease	22.00
NetINS	Web Service	16.95
Noble Center Cemetery	Care of Vet Graves	204.00
Office Stop	Printer Cartridge for HP Printer	29.99
Olive Street Station	Fuel	20.00
Olsens Car Care Center	Brake Repair	186.16
OneStar Long Distance Inc	Telephone & Telegr. Service	519.14
Pegler Sysco	Food	78.80
Postmaster	Postage	74.00
Public Safety Fund	74% June 2004 Expenses	11818.15
Robinson Hardware	UPS	50.42
Dennis Rosener	Rent	350.00
Seneca Environmental Services	I80 & Hwy 71 Site	1327.00
Sioux Sales	Uniform Pants	70.23
Solutions	Data Processing Services	104.50
State Auditor	Sheriff's Audit	12597.53
State Med Examiner/Pathology	Autopsy	1717.00
Stone Office Products	Office Supplies	491.54
Sycamore Village	Rent	150.00
Western Iowa Tourism Region	FY 2005 IDED Funding	500.00
Zion Recovery Services	1st Qtr Rent	675.00

General Supplemental Fund

Anita Printing Services, Inc	Ballots	155.90
Cass County Sheriff	Juvenile Expenses	2166.31
Griswold American Newspaper	Notice of SILO Election	31.05
Quakerdale	Shelter Care	1004.18
Ellen R Ross- Court Reporter	Criminal Transcripts	15.25
S W I Juvenile Emergency	1st Qtr FY 04-05	8340.36
Secretary of State	Terminal Maintenance	234.58
Sioux City Plaza Hotel	Lodging	169.06

Wednesday, July 14, 2004 (continued)

MH-DD Services Fund

Bro Business Center Corp	Office Supplies	66.72
C A S S Incorporated	Sheltered Workshop	16604.19
Cass Co Meals on Wheels	Other	67.50
Dept of Human Services	Inpatient / Hospital	60141.68
Goodwill Industries	Work Activity Services	760.10
ISAC	Registrations/Schools	30.00
Teresa Kanning	Employee Mileage & Subs.	160.50
New Hope Village Inc	Work Activity Services	876.48
Nishna Productions Inc	Community Supported Living	99.72
Office Stop	Office Supplies	647.01
OneStar Long Distance Inc	Telephone & Telegr.Service	33.30
Partnership For Progress	Community Supported Living	1043.46
REM-Atlantic	Residential Care Fac./MR	1876.80
The Richmond Center	Outpatient / Counseling	87.10
S W I T A	Transportation	2160.00
S W IA Mental Health Cen	Outpatient / Counseling	14804.00
West Cent Iowa Workshop	Supported Employment Service	284.08
Westminster House	Rent	179.35

Rural Services Basic Fund

Bair's Firestone Store	Vehicle Repair	798.65
Cappels	Fuses	1.99
Conoco	Fuel	563.12
Kum & Go W.E Fleet	Fuel	937.82
National By-Products	Disposal of Cow	27.00
Sinclair	Fuel	315.19

Secondary Road Fund

Casey's General Stores	Engineering Services	221.67
OneStar Long Distance Inc	Engineering Services	59.20
Weatherly & Company	Union Negotiations	853.64

Sheriff Investigations

Iowa Dept of Justice	Title Transfer Fee	100.00
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Local Option Tax Fund

Yount Glade Decorating	Paint	55.15
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Local Emergency Mgmt Agency

OneStar Long Distance Inc	Telephone & Telegr.Service	26.23
Rex Pharmacy	12 Volt Power Supply	29.99

Wednesday, July 21, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of July 14, 2004 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Client granted medications funding three times. Applied SS and not accepted; reapplying; unable to work. Client is requesting continuance for medications. Consensus: continue until known outcome from SS. SS will be retroactive if received.

County Attorney James Barry reviewed current legal activity. Regional water project update: Assistant Attorney General Scase had no knowledge of prior ordinance or rule for this situation and DNR attorney has not returned call. Will call committee meeting for 28th at 1:30 PM of Board of Health, B.O.S. members, Reg. Water representative and county attorney to bring B.O.H. up to speed. Office was contacted by public safety bargaining agent to begin contract negotiations for FY0506. Weed commissioner has inquired about establishing a county weed policy.

CADCO director Frank Spillers and Audubon County economic development person Gary Sandholm met with the board to discuss the possibility of the creation of a multi-use regional business park (I-80/Hwy 71) through the collaboration of Audubon and Cass County to build the regional economy with increased investment in facilities, new job creation and increased tax base. On the summary sheet was outlined objectives, benefits and process.

Wednesday, July 21, 2004 (continued)

Having received a notice of decision from the Iowa Department of Human Services concerning a recipient of medical assistance: Motion by Rieken, second by Joyce to order the county treasurer to suspend collection of taxes on property described as Parcel C of the Wf1½ of 7-74-37(Parcel # 240003659001002) in accordance with section 427.9, Code of Iowa. Carried unanimously.

Committee reports- Joyce: Rural Conservation & Development 7/19 (Oakland) and CADCO 7/20; Volk: SWIMHC advisory board 7/19.

Chair adjourned meeting. Next meeting Friday, July 30, 2004.

_____, Chair Attest: _____ Auditor

Friday, July 30, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of July 21, 2004 were approved as read.

County Attorney James Barry reviewed current legal activity.

Items discussed included: reimbursement for damage to attorney's vehicle received; committee meeting to discuss regional water provision project and amendment of board of health rules and whether board should enact mandatory hook up ordinance; and an employee issue.

Representatives of the Massena Library Building Committee presented information on the project to move and expand the Massena City Library. Preliminary cost estimate of project is \$161,771. Contributions, grants and pledges received to date total about \$40,000-\$45,000. Most grants require matching funds and funds used in one grant application can not be considered in another application. Committee is asking that the county consider contribution toward the project. Request was taken under advisement.

County Engineer was at an out of the county meeting. Board considered bids for pavement marking. Bids received: Dakota Traffic Services- \$17,484.85; United Rentals- \$17,272.00; and Vogel Traffic Services- \$14,351.75.

Motion by Kinen, second by Waters to accept the low bid for pavement marking received from Vogel Traffic Services, Inc (\$14,351.75). Carried unanimously.

At 10:25 AM. Motion by Kinen, second by Rieken to go into closed session to discuss certain employment relationships Code of Iowa 21.5(i.). Carried unanimously.

At 10:38 AM. Motion by Kinen, second by Waters to return to open session. Carried unanimously. Board returned to open session. No action taken.

Committee reports- Joyce: CADCO site committee 7/29; Kinen: Emergency Management Agency 7/26 and with Volk Public Safety Communications Commission 7/26; Rieken: Juvenile Emergency Services 7/21 and 4th District Adult Corrections 7/27 (both Co. Bluffs); Volk: Zion Recovery Services 7/26; and Waters: Home Health Care Advisory Board 7/22, SWIPCO 7/22 and Workforce Development 7/28.

Chair adjourned meeting. Next meeting Wednesday, August 4, 2004 with meeting beginning at 8 A.M.

_____, Chair Attest: _____ Auditor

Friday, July 30, 2004 (continued)

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Utilities	Utility Payments	95.00
American Solutions For Busines	Tax Statements	13.03
Anita Printing Services, Inc	Accident Report Forms	109.95
Anita Tribune Co Inc	Board Minutes	243.16
Aquila	Gas @ Cold Springs	23.51
Atlantic Medical Center	Coroner Call	100.00
Atlantic Motor Supply	Filters and Batteries	72.87
Atlantic Municipal Util	Utilities	522.71
Bro Business Center Corp	Ribbon Refills	616.03
E D Brocker	Travel	11.25
Cappels	Roundup	79.20
Cass Co Fair & 4H	1st Qtr 04-05	13750.00
Cass Co Meals on Wheels	Meals	600.00
Cass Co Memorial Hospital	Tobacco Settlement	2207.64
Cintas First Aid & Safety	Inmate Provisions	95.65
CitiBusiness	Fuel and Anti-Virus	75.95
Clerk, U.S. District Court	Registration & Filing Fees	60.00
Cook Sanitation	Sanitation	105.50
Fikes Metro Inc	Deodorizers	14.00
Griswold American Newspaper	June 30 Minutes, Checks,	289.96
Griswold Amoco Fuel-O-Matic	Gas	146.79
Griswold Coop Telephone	Phone Service	98.06
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food	1014.87
Hy Vee Pharmacy	Prescription Medicine	50.79
I A C C B	Conference	170.00
Iowa Telecom	Phone Service	710.46
ISAC	Membership Dues	4150.00
ISCTA	2005 ISCTA Dues	325.00
K Mart-Atlantic	Office Supplies	25.49
Rob Koppert	2 Chairs	79.52
Larsen Supply Co	Custodial Supplies	162.95
Laverty Sanitation	Garbage Pickup	135.00
Matt Parrott & Sons	Tax Workbook Paper	77.10
McCunn Equipment Company	Gator	4964.93
Mediacom	Cable	7.00
Medivac Inc	Ambulance	2833.33
Meyer-Century Laboratories	Chemicals	646.25
Mid American Energy	Electricity	1034.72
Monarch Watch @ Home Earth	Monarch Tagging Supplies	100.00
Charles Hubert Morgan	Prescription Medicine	234.10
Nishnabotna Valley R E C	Utilities	447.20
Office Stop	Ink Cartridge & Rolodex	60.90
Olive Street Station	Transportation	40.33
Olsen Fuel Supply Inc	Gasoline	270.64
Omnicare of Nebraska	In-Patient Treatment	149.43
Pamida Discount Center	Bathroom Tissue	91.74
Per Mar Security Services	Adjust Camera	135.00
Gus Plummer	Rent	395.00
Postmaster	Postage	302.50
Jerald Putnam	Travel	15.00
Quill Corporation	Office Supplies	299.43
Rex Pharmacy	Medicine	61.27
Robinson Hardware	Custodial Supplies	66.13
S I R W A	Report #7	34103.00
S W I P C O	FY 2005 SWIPCO Dues	2149.00
S W I T A	1st Half FY 2005 Bus Support	3000.00
Sandbothe Firestone	Tire Repair	31.00
Michael A Scheibeler	Office Expense	173.97
Schumacher Elevator Co	Elevator Maintenance	161.30
Senior Citizens Cass Co	1st Half FY 2005	3223.00
Solutions	Anti-Virus Annual Subscription	1021.00
Stone Office Products	Folders	16.33
United States Cellular	Cell Phones	110.17
Van Diest Supply Company	Chemicals	163.20
Verizon Wireless	Cellular	490.10
Winston's Sinclair	Gas	23.36
Wiota Cemetery Assoc	VA Grave Care FY 2004	408.00

General Supplemental Fund

Atlantic News Telegraph	SIL0 Countywide Election	27.27
Clarinda Youth Corp	Shelter Care	1466.64
Douglas Co Sheriff	Service Fees-Juvenile	50.00
Karen Oathoudt	Mileage-ISACA meeting	102.00
Overberg Court Reporting	Deposition	30.80

Friday, July 30, 2004 (continued)

MH-DD Services Fund

Area 14 Agency on Aging	Transportation	39.00
Bro Business Center Corp	Office Supplies	126.00
Cass County Sheriff	Sheriff Transport.Charges	62.50
CRIS	Registrations/Schools	1279.00
Dept of Human Services	Case Mgmt-Medicaid Mat	50327.33
Ida Services, Inc	Work Activity Services	1283.68
Iowa Telecom	Telephone & Telegr.Serv.	59.22
Teresa Kanning	Employee Mileage & Subs.	225.75
Park Place	Community Supported Livin	3685.69
Pottawattamie Co Mental Health	Sheriff Transport.Charges	64.00
S W IA Mental Health Center	Outpatient / Counseling	26872.00
Verizon Wireless	Telephone & Telegr.Serv.	41.72
Willow Heights Inc	Residential Care Fac.	7584.15

Rural Services Basic Fund

Cappels	Flash Light	21.99
Extreme Clean Car Wash	Car Wash Tokens	50.00
Radiotronics Inc	Tint Meter	105.99
Brian Rink	Mending Pants	11.13

Secondary Road Fund

Akin Building Center	Engineering Services	134.12
Alliant Utilities	Engineering Services	288.83
Allied Oil & Supply Inc	Engineering Services	278.73
AmeriPride	Engineering Services	17.66
Atlantic Motor Supply	Engineering Services	1298.58
Atlantic Municipal Utilities	Engineering Services	243.97
Bair's Firestone Store	Engineering Services	1140.99
Cappels	Engineering Services	269.56
Cass Co Environ Landfill	Engineering Services	22.00
A M Cohron & Son	Engineering Services	31619.09
Consulting Archaeological	Engineering Services	700.00
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	102.75
Filter-Care of Ne Inc	Engineering Services	156.70
Griswold Amoco Fuel-O-Matic	Engineering Services	217.91
Griswold Coop Telephone	Engineering Services	29.44
Ia Co Engineers Office Org	Engineering Services	250.00
Iowa Prison Industries	Engineering Services	1525.60
Iowa Telecom	Engineering Services	145.75
Jerico Services Inc	Engineering Services	884.00
Lawson Products Inc	Engineering Services	388.77
Lefty's Pump & Plumbing	Engineering Services	373.95
Lindeman Tractor Co	Engineering Services	160.95
Linweld	Engineering Services	243.90
M & M Sales Company	Engineering Services	7.67
Massena Telephone Co	Engineering Services	22.33
McAtee Tire Service Inc	Engineering Services	164.50
Mid American Energy	Engineering Services	2.54
Mid-Land Equipment	Engineering Services	64.11
Midwestern Culvert Ltd	Engineering Services	155.16
O'Halloran International	Engineering Services	984.80
Olsen Fuel Supply Inc	Engineering Services	5600.69
Olsens Car Care Center	Engineering Services	7.99
Pelgrow	Engineering Services	39.32
Postmaster	Engineering Services	37.00
Qwest	Engineering Services	69.10
Rex Pharmacy	Engineering Services	97.44
Rexco Equipment Inc	Engineering Services	625.09
Road Builders	Engineering Services	1231.66
Robinson Hardware	Engineering Services	34.00
S I R W A Attn	Engineering Services	51.29
Sandbothe Firestone	Engineering Services	200.50
Schildberg Construction	Engineering Services	3052.16
Stone Office Products	Engineering Services	55.96
Truck Country of Iowa, Inc.	Engineering Services	302.70
United Suppliers Inc	Engineering Services	20.00
Van Ert Glass Co	Engineering Services	25.00
West Iowa Telephone Co	Engineering Services	25.97
Wise-Mack Inc	Engineering Services	100.80
Ziegler Inc.	Engineering Services	49.36
21st Century Cooperative	Engineering Services	1833.49

Local Option Tax Fund

Atlantic City Clerk	FY2005 Recreation Facility	40000.00
McDermott & Son Roofing Co	Gutter Repairs	598.16

Friday, July 30, 2004 (continued)

Local Emergency Mgmt Agency

Cass Co Ag & Ed Association Bu	Room Rental	120.00
Electronic Engineering Co	Paging Fee	20.00
Iowa Telecom	Phone-EMA	59.22
Mediacom	Cable TV	39.21
United States Cellular	Cellular Service	47.17

Wednesday, August 4, 2004

The Cass County Board of Supervisors met at 8 A.M. (county fair) with four members present: Don Volk, Chair; Chuck Kinen, Russell Joyce and Kenneth Waters. Charles Rieken delayed. The minutes were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Items discussed included: quarterly drop in center report; U of I papers report for FY04 (\$158,131.15 in services for 21 clients); a burial expense claim; a facility inspection report; client cases; etc.

County Engineer Charles Marker reviewed current road projects. Items discussed included two bridge projects; arrival of two new graders; etc.

RESOLUTION 2004-08-04-01

Whereas a mobile home has been moved out of county, current year taxes are not due in Cass County. Therefore to collect taxes, interest and costs for this item through the tax sale or personal judgment process is impractical and Treasurer Tracey Marshall submitted a recommendation for tax abatement. Motion by Waters, second by Kinen: to abate delinquent taxes, penalties, interest, costs and fees on Mobile Home VIN DH1N35299D and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16. Carried unanimously.

Approximately 8:37 A.M. member Charles Rieken arrived.

Auditor reviewed motion of May 7, 2004: Motion by Kinen, second by Volk: Appropriations for the departments of Sheriff and Jail shall be made monthly with each month's appropriation not to exceed 1/12th of the annual budget unless authorized by the Board of Supervisors. The Sheriff shall not encumber any county funds in excess of the appropriation. The auditor noted that expenditures for the jail department in July exceeded 1/12th of the departmental budget due to retirement of the jail administrator. The Board authorized the expenditure unanimously as certified by the signing of the payroll ledger. Therefore per May 12th resolution an additional appropriation for July is authorized:

Motion by Waters, second by Rieken: RESOLVED to make the following expenditure appropriations: Jail plus \$25,813 (1/12th of \$309,752) plus \$4,859 for additional July payroll (jail administrator retired); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for July 2004; FY2004 financial report for Cass County Senior Citizens.

Chair adjourned meeting. Next meeting Wednesday, August 11, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, August 11, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of August 4 were approved as read.

County Attorney James Barry reviewed current legal activity. Items discussed included: Employee Handbook with proposed amendments distributed to department heads; memo stating clerk of court no longer to

Wednesday, August 11, 2004 (continued)

make placements for those committed for MH reasons; Massena requesting revised agreement for transfer of jurisdiction for farm to market road which in Massena includes the main street. Other applicable 4 cities have not requested change.

RESOLUTION 2004-08-11-01

Whereas it has been determined impractical to collect taxes, interest and costs for a certain parcels through the tax sale or personal judgment process. Motion by Waters, second by Joyce: RESOLVED to abate delinquent taxes, penalties, interest, costs and fees on parcels 330012627001005, 330012627001006, and 330012627001007 (Anita Industrial Park Lots 5, 6 and 7 of Lot A of the NE¼ SE¼- total due \$58) and to direct the treasurer to strike the amount due from the county system in accordance with Iowa Code 445.16. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Waters, second by Joyce to approve the employment of Lydia M. Stetson as a part time jailor effective 08/09/04 (union scale \$10.16/hr). Carried unanimously.

Reports filed: Combined Report of Recommendations to the Eight Judicial District Departments of Correctional Services June 30, 2003.

Committee repots- Joyce & Waters: Cass County Environmental Control Agency 8/9.

Chair adjourned meeting. Next meeting Wednesday, August 18, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, August 18, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of August 11 were approved as read.

County Attorney James Barry reviewed current legal activity. Items discussed included farm to market roadway funding and committee meeting to be held 8/25 on addition to Board of Health rules.

RESOLUTION 2004-08-18-01

Whereas it has been determined impractical to collect taxes, interest and costs for a certain parcel: Motion by Kinen, second by Waters: RESOLVED to abate delinquent taxes, penalties, interest, costs and fees on parcel 180001520001002 (Parcel A of Lot 3 of the SE¼ SE¼ 13-76-36 - total due \$14) and to direct the treasurer to strike the amount due from the county system in accord with Iowa Code 445.16. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Department heads and other employees discussed the proposed amendments/additions to the Cass County Employee Handbook. Some minor changes discussed and entered. Action to approve to be taken at August 25th meeting.

Wednesday, August 18, 2004 (continued)

Chair adjourned meeting. Next meeting Wednesday, August 25, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Utilities	Utilities	194.75
Apiary Bureau Iowa Dept of Ag.	Mileage	33.35
AT&T	Telephone Service	85.35
Atlantic City Clerk	Storm Water Utilities	90.00
Atlantic Med Center Pharmacy	Prescription Medicine	140.11
Atlantic Medical Center	Corner Call	115.00
Atlantic Municipal Utilities	Utilities	2512.70
Atlantic News Telegraph	Forfeiture Notice	602.59
Atlantic Pest Control	Extermination Services	30.00
B&B Sanitation	Garbage	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	240.00
Best Inns of America	Lodging	143.36
Bluffs Psychiatric Assoc	Health Services	200.00
Bro Business Center Corp	Copier Lease	488.70
Brown Electric Company	Check Bars in B-Cell	102.00
Camblin Plumbing & Heat	A-Cell Faucet Leaking	43.00
Cappels	Supplies	50.06
Carpenter Uniform Co	Uniforms	278.49
Cass Co Meals on Wheels	Meals	600.00
Cass County Jail	Imprest Cash	124.91
Cass County Sheriff	Serving Notices	147.46
Culligan Soft Water Serv	Salt	17.00
Duhn Funeral Homes Inc	Indigent Burials	2140.00
Fareway Stores	Food & Provisions	30.00
Charles Flick	Rent Payments	270.00
Griswold American Newspaper	Board Minutes	9.60
Hy Vee Food Stores	Food and Supplies	1272.33
Hy Vee Pharmacy	Inmate Medication	58.96
IMWCA	Installment # 2 W/C 04-05	7655.00
Edwin R Jensen	Construction	193.29
K Mart-Atlantic	Office Supplies	76.47
Kum & Go W.E Fleet	Fuel	57.90
Beth Marcsisak	Mileage and Meals	110.37
Tracey Marshall	Mileage and Meal	129.29
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Paper	60.97
Maximus (formerly DMG-Maximus)	Cost Allocation	104.62
McAtee Tire Service Inc	Wheel Balance	34.00
Medivac Inc	Ambulance	2833.33
Mid American Energy	Utilities Payments	255.00
NetINS	Web Service	16.95
Nogg Chemical & Paper	Toilet Tissue	299.29
Olive Street Station	Fuels	17.33
OneStar Long Distance Inc	Telephone Services	477.40
Pegler Sysco	Food and Supplies	836.80
Pitney Bowes Inc	Mail Machine	209.00
Plummer Investments	Rent Payments	250.00
Postmaster	Postage	74.00
Prosecuting Attorneys Training	Criminal Law Handbook	25.00
Public Safety Fund	74% July 2004 Expenses	10980.20
Quill Corporation	Office Supplies	108.53
Rex Pharmacy	Batteries	271.22
Robinson Hardware	Supplies	44.36
S W IA Mental Health Center	Psychotherapy	200.00
Solutions	Computer Support	206.80
Stamp Fulfillment Services	Envelopes	214.85
Stone Office Products	Office Supplies	1152.47
Sundance Apartments	Rent Payments	230.00
Valley View Apts	Rent Payments	224.00
Donald Volk	Mileage and Registration	54.00
Wells Fargo Atlantic -FICA	Medicare Contribution	9.62
Allison Wise CSR-RPR	CR Case Transcript	90.00

General Supplemental Fund

Anita Tribune Co Inc	Sample Ballot	209.25
Cass County Sheriff	Serving Notices-Court	1716.99
Matt Parrott & Sons	Election Supplies	98.88
Quakerdale	Shelter Care	2126.12
Secretary of State	Terminal Maintenance	66.94
Treasurer State of Iowa DHS	Evaluation	1582.34

Wednesday, August 18, 2004 (continued)

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	16464.00
Cass Co Meals on Wheels	Other	66.50
Cass County Sheriff	Sheriff Transport.Charges	203.68
Goodwill Industries	Work Activity Services	760.10
Ida Services, Inc	Work Activity Services	1235.84
New Hope Village Inc	Work Activity Services	597.60
Nishna Productions Inc	Community Supported Living	124.65
OneStar Long Distance Inc	Telephone Services	20.55
Partnership For Progress	Community Supported Living	1043.46
Donna Ray	Mental Health Advocates	101.34
REM-Atlantic	Residential Care Fac./MR	1939.36
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	8805.20
West Cent Iowa Workshop	Supported Employment Services	284.08
Westminster House	Rent	179.35

Rural Services Basic Fund

Bair's Firestone Store	Vehicle Maintenance	259.70
Conoco	Fuel	543.81
Deter Motors Inc	Vehicle Maintenance	400.52
Kens Wash & Gas	Car Wash Tokens	40.00
Kum & Go W.E Fleet	Fuel	1087.20
Phillips Petroleum Co	Fuel	9.00
Rex Pharmacy	Film	74.25
Sinclair	Fuel	182.50

Secondary Road Fund

Casey's General Stores	Engineering Services	103.20
A M Cohron & Son	Engineering Services	54876.78
OneStar Long Distance Inc	Engineering Services	34.55

Sheriff Investigations

Iowa Dept of Justice	10% Seized Money to State	27.10
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Local Emergency Mgmt Agency

Rob Koppert	IHLSEM Conference Hotel,Meals	339.24
OneStar Long Distance Inc	Telephone & Telegr.Serv.	18.82

Co.Conserv.L.Acq.Tr.Fund

Nelsen Construction	Cold Springs Park Project	14841.66
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Wednesday, August 25, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of August 18 were approved as read.

County Attorney James Barry reviewed current legal activity. Items discussed included: Correspondence with RDG on Zoning Ordinance update; noted committee meeting on addition of rules to Board of Health Rules this PM; and subrogation with liability carrier on damages in jail and magistrates' office.

Having received a notice of decision from the Iowa Department of Human Services concerning a recipient of medical assistance: Motion by Waters, second by Rieken to order the county treasurer to suspend collection of taxes on property described as the East 80 feet of Lot 2, Block 38, Atlantic, Iowa (Parcel # 300004544001000) in accord with section 427.9, Code of Iowa. Carried unanimously.

Ten copies of the 'final draft' of an employee handbook were provided to department heads present. After a short discussion:

Motion by Waters, second by Joyce to approve the changes to the Cass County Employee Handbook and to adopt the Cass County Employee Handbook as presented by the Cass County Attorney. Carried unanimously.

Whereas "The board may appoint an attorney to act as county attorney in a civil proceeding if the county attorney and all assistant county attorneys are disqualified because of a conflict of interest from performing duties and conducting official business." IOWA CODE 331.754(4); and Whereas there is a civil proceeding (IOWA CODE Chapter 66) of said nature in process; motion by Rieken, second by Joyce to appoint Ron Feilmeyer to act as county attorney in said civil proceeding. Carried unanimously.

Wednesday, August 25, 2004 (continued)

County Engineer Charles Marker reviewed current road projects. Claim sent Atlantic for reimbursement of dust control expense on 'Walmart project' haul road was denied; road maintenance and driveway entrances; estimates for seal coat and for asphalt overlay of roadway thru Lyman presented. Consensus- asphalt overlay (Initial cost is more but asphalt is more durable).

Kenneth Waters presented information on SIRWA. It desires to consolidate the counties designated as its area of coverage. Creston is near capacity and proposal is to build two additional lakes (one near Mt Ayr & one near Bedford. SIRWA will be asking counties in their grid for monies- estimate about \$32,000 from Cass. There will be a SIRWA meeting August 27.

Chair adjourned meeting. Next meeting Tuesday, August 31, 2004. Canvass of SILO ELECTION Tuesday Aug 31 at 8:45 AM

_____, Chair Attest: _____ Auditor

Tuesday, August 31, 2004 (Canvass of 8/24/04 Election)

The Cass County Board of Supervisors met at 8:45 A.M. to canvass the August 24, 2004 Special county wide School Infrastructure Local Option Sales and Services Tax election with three members present: Chuck Kinen, chair; Russell Joyce and Charles Rieken. Absent: Kenneth Waters and Don Volk.

After examination of the tally books the following results were declared:

S T A T E O F I O W A
A B S T R A C T O F V O T E S
(Sections 50.24, 277.20 and 280A.15, Code of Iowa)

We, the undersigned Members of the Board of Supervisors, and ex-officio Board of Canvassers, for Cass County, hereby certify the following to be a true and correct abstract of the votes cast at the COUNTY-WIDE SCHOOL INFRASTRUCTURE AND LOCAL OPTION SALES AND SERVICE TAX election held on the 24th day of August, 2004, as shown by the tally lists returned from the several election precincts.

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Upon the public measure:

PUBLIC MEASURE A

Summary: To authorize imposition of a 1% local sales and services tax in the County of Cass for school infrastructure projects for 10 years, from January 1, 2005 to December 31, 2014.

A local sales and services tax for school infrastructure projects shall be imposed in the county of Cass at the rate of one percent (1%). The tax will begin January 1, 2005. The tax will be in effect for a period of ten years until December 31, 2014.

The revenue generated by the Cass County School Infrastructure Local Option Sales and Services Tax is to be spent as follows:

In the ANITA, ATLANTIC, C&M, ELK HORN-KIMBALLTON, EXIRA, GRISWOLD and WALNUT COMMUNITY SCHOOL DISTRICTS:

The money received from the tax will be expended for school infrastructure purposes and needs of school districts and/or property tax relief as now or hereafter authorized by the Code of Iowa. Such school infrastructure purposes include but are not necessarily limited to the construction, reconstruction, repair, purchasing, or remodeling of schoolhouses, stadiums, gyms, field houses, and bus garages and the procurement of school house construction sites, the making of site improvements, demolition work and for equipment, transportation equipment, and public recreation or other activities for which revenues under Iowa Code sections 298.3 or 300.2 may be spent, i.e. the physical plant and equipment tax levy and the public educational and recreational tax levy. Additionally, "school infrastructure" includes the payment or retirement of outstanding bonds previously issued for school infrastructure purposes and the payment or retirement of bonds issued for school infrastructure purposes under section 422E.4, Code of Iowa.

Tuesday, August 31, 2004 (Canvass of 8/24/04 Election) (continued)

there were one thousand three hundred forty-six (1,346) votes cast as follows:
For the question, there were eight hundred sixty-two (862) votes.

Against the question, there were four hundred eighty-four (484) votes.

We therefore declare the public measure to be adopted.

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The auditor was authorized to prepare the abstract and submit a copy to the Iowa Department of Revenue and to apportion the election costs "among the school districts on a pro rata basis in proportion to the number of registered voters in each school district who reside within Cass County and the total number of registered voters within the county." - IOWA CODE 422E.2 (5.b.) An "ordinance of a county board of supervisors imposing a local sales and services tax shall" be adopted and "A certified copy of the ordinance shall be filed with the director as soon as possible after passage." - IOWA CODE 422B.9 (2.b.) Public hearings for ordinance set for September 8th and 15th.

Chair declared the canvass completed and adjourned meeting.

_____, Chair Attest: _____ Auditor

Tuesday, August 31, 2004 (Regular meeting)

The Cass County Board of Supervisors met with four members present: Chuck Kinen, acting Chair; Russell Joyce, Charles Rieken and Kenneth Waters. Don Volk, Chair was attending hearing on Cass County Attorney in courtroom. The minutes of August 25 were approved as read.

Soil & Water Conservation Service employee Connie Esbeck delivered agreement for signature. Motion by Waters, second by Joyce to authorize Project Agreement between Cass Co. and USDA/NRCS for Turkey Creek Watershed, agreement # 69-6114-4 for construction of 2 floodwater retarding structures: Sites 10-26 and 53-5, located in Cass County. Carried unanimously.

Cass Co. Library Assoc. representatives from Atlantic (Carole Stanger), Griswold (Cindy Miller) and Lewis (Suzanne Peters) filed a 2004 Annual Report. Talled checkouts for the 6 libraries totaled 124,598. No tally of in house only activity. Automation of Anita and Griswold libraries is progressing. Griswold and Lewis have received new computers as gifts (from a former Griswold area resident). The libraries continue to be busy places.

Auditor reviewed motion of May 7, 2004: "Motion by Kinen, second by Volk: Appropriations for the departments of Sheriff and Jail shall be made monthly with each month's appropriation not to exceed 1/12th of the annual budget unless authorized by the Board of Supervisors. The Sheriff shall not encumber any county funds in excess of the appropriation."

Motion by Waters, second by Rieken: RESOLVED to make the following expenditure appropriations effective today (3rd month additional 1/12): Jail plus \$25,813 (1/12th of \$309,752); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

Whereas IOWA CODE 49.31(2) requires that lots be drawn to determine the arrangement of names of candidates for nonpartisan offices on the General Election Ballot, Waters drew lots for soil & water conservation district commissioners. Order for ballot: 1st MICHAEL W. HALL; 2nd N. RAY WILSON; and 3rd TERRY HOSKINS and

Tuesday, August 31, 2004 (Regular meeting) (continued)

for county agricultural extension council. Order for ballot: 1st PATTY ROGERS; 2nd RANDY BLAKE; 3rd COLLINS CUTLER; 4th WYNN WINSTON and 5th DAWN MARNIN.

Whereas there is only one candidate for each of the two county public hospital trustee positions, no drawing was required.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Reports filed: Cass County Agricultural Extension financial report for year ending 06/30/04.

Committee reports- Joyce: CADCO 8/27; Waters: SWIPCO 8/26 and SIRWA 8/27; Rieken: Juvenile Emergency Services 8/18; Volk: SWIMHC 8/16, Zion Recovery 8/23; WDCD 8/24 and with Kinen: Public Safety Communications 8/23.

Chair adjourned meeting. Next meeting Wednesday, September 8, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Utilites Inc	Utilities	57.25
Alliant Utilities	Utilities	652.67
Allied Documents	Supplements, Renewals, Postage	421.24
American Sec Control Systems	Re-Key and Change Locks	158.00
Anita Tribune Co Inc	Board Minutes	155.11
Aquila	Utilities	76.04
Atlantic Medical Center	Coroner Calls	209.75
Atlantic Municipal Utilities	Utilities	191.78
Atlantic News Telegraph	Public Hearing	27.27
Bob Barker Company	Inmates Provisions	180.62
Bonnesen's Store	Supplies	14.09
Bro Business Center Corp	Copier Contract & Maintenance	409.75
E D Brocker	Travel	11.25
Camblin Plumbing & Heat	Repairs	613.36
Cappels	Supplies	205.86
Carroll County Attorney	Manual	19.85
Cass Co Memorial Hospital	In-Patient Treatment	4554.00
CitiBusiness	Fuel	67.79
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Containers and Shirt	32.38
Cumberland Telephone Co	Utilities	57.42
Danish Mutual Insurance	Insurance-Hitchcock House	868.40
Eileen R Dennis	Rent	150.00
Digital Business Solutions	Monitor	957.00
Diagnostic & Internal Medicine	Medical Reports	40.00
Earl May Garden Center	Food For Animals	4.99
Fareway Stores	Food & Provisions	280.00
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Office Supplies	256.82
Griswold American Newspaper	Advertisement	164.63
Griswold Amoco Fuel-O-Matic	Gas	175.73
Griswold Coop Telephone	Phone Service	104.90
Phillip Hascall	Mileage	3.38
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food & Provisions	1197.54
Hy Vee Pharmacy	Medications	248.18
I A C C B	Membership	500.00
Iowa Telecom	Telephone Service	713.73
ISAC	ISAC Fall School	70.00
Joyce Jensen	Mileage	351.17
K Mart-Atlantic	Supplies	37.52
Kiplinger Washington Letter	Renewal	84.00
Everett Kuehl	Mileage	7.50
Laverty Sanitation	Garbage Pickup	105.00
Tracey Marshall	Lodging, Meals	559.84
McCurdy Investments	Rent	334.00
Mediacom	Cable	7.00
Mid American Energy	Electricity	897.89
Charles Miller	Mileage	13.50
Montgomery County Sheriff	Subpeona Notice	29.75

Tuesday, August 31, 2004 (Regular meeting) (continued)

General Basic Fund (continued)

Richard Mosier	Mileage	78.00
Wendell Muller	Mileage	18.75
Nishnabotna Valley R E C	Utilities	555.55
Office Stop	Office Supplies	290.36
Olive Street Station	Gas	62.95
Pamida Discount Center	Oil	16.09
Pelgrow	Weed Spray	47.87
Phillips Petroleum Co	Fuel	25.23
Postmaster	Postage	181.70
Jerald Putnam	Travel	15.00
Rex Pharmacy	Inmates Provisions	57.31
Robinson Hardware	Phone Cords	85.53
Dale Rourick	Rent	400.00
Sandbothe Firestone	Tires	148.18
Michael A Scheibeler	Office Expense	86.79
Schildberg Construction	Road Rock	112.73
Schumacher Elevator Co	Elevator Maintenance	161.30
Servicemaster	Water Damage in Jail	1283.51
Solutions	Printer	2839.03
Dr. Terry Sprague DO,P.C	Medical Reports	35.00
Stone Office Products	Toner	120.02
Dale Sunderman	Reimburse for NAV 2001-PC	29.95
Karen Thomsen	Mileage	12.75
United States Cellular	Cell Phones	104.60
Van Ert Glass Co	Replace Glass	195.00
Verizon Wireless	Cell Phone Service	520.61
Kenneth Waters	Mileage	222.38
Joretta Wendt	Rent	400.00
Mary Werish	Rent	250.00
Young Naturalist Company	Supplies	71.50
21st Century Cooperative	Propane	3668.00

General Supplemental Fund

Anita Printing Services, Inc	Printing of Ballots	97.50
Dianne E Behrends	Election Official	111.00
Janice Brehmer	Election Official	103.68
Alice J Brown	Election Official	103.68
Clarinda Youth Corp	Shelter Care	811.89
Laurel Coffman	Election Official	103.68
Shirley Eshelman	Election Official	133.15
Ileen C Furne	Election Official	103.68
Anieta Gregory	Election Official	103.68
Griswold American Newspaper	Notice Election/Ballot	146.52
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Official	111.75
Shirley A Jacobsen	Election Official	103.68
Barbara Jensen	Election Official	103.68
Earlene Krauth	Election Official	114.38
Sonya Mikkelsen	Election Official	117.26
Doris Newell	Election Official	165.30
Office Stop	Election Supplies	5.31
La Veda Pine	Election Official	107.25
Pottawattamie Co Sheriff	Criminal	19.50
JoBeth Reynolds	Election Official	103.68
Carolyn M Rossell	Election Official	112.88
Helen I Rossell	Election Official	113.68
Norma E Schaaf	Election Official	147.65
Elaine J Tawzer	Election Official	111.75
Treasurer State of Iowa DHS Ca	Juvenile	7841.39
Karen V Woodward	Election Official	138.84

MH-DD Services Fund

Cass Co Memorial Hospital	Registrations/Schools	20.00
Dept of Human Services	Case Mgmt-Medicaid Match	49484.60
Iowa Telecom	Telephone Service	59.24
ISAC	Registrations/Schools	105.00
Karen L Mailander	Legal Representation	170.00
Park Place	Community Supported Living	3745.69
The Richmond Center	Outpatient / Counseling	17.30
S W I T A	Transportation	1460.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Match	6525.30
Verizon Wireless	Telephone Service	42.43
Willow Heights Inc	Residential Care Facility	7584.15

Rural Services Basic Fund

American Sec Control Systems	Cell Phone & Case, Charger	180.00
American Target Co	Targets	64.38
Cass Co Cleaners	Dry Cleaning	48.55

Tuesday, August 31, 2004 (Regular meeting) (continued)

Rural Services Basic Fund	(continued)		
Iowa Prison Industries	Road Signs		176.00
Val Sothman	Mileage		480.98
Streicher's	Ammo		130.95
Secondary Road Fund			
Agri Drain Corp	Engineering Services		147.40
Akin Building Center	Engineering Services		274.35
Alliant Utilities	Engineering Services		323.31
Allied Oil & Supply Inc	Engineering Services		1946.53
AmeriPride	Engineering Services		93.44
Anita Tribune Co Inc	Engineering Services		58.50
Atlantic City Clerk	Engineering Services		109.50
Atlantic Motor Supply	Engineering Services		1229.68
Atlantic Municipal Util	Engineering Services		229.12
Atlantic News Telegraph	Engineering Services		215.50
Bair's Firestone Store	Engineering Services		1232.52
C.J. Cooper & Associates, Inc	Engineering Services		271.00
Cappels	Engineering Services		112.05
Cass Co Auditor	Engineering Services		42245.79
Cass Co Environ Landfill	Engineering Services		30.00
Cass Co Memorial Hospital	Engineering Services		294.00
A M Cohron & Son	Engineering Services		43845.54
Cook Sanitation	Engineering Services		30.00
Dave's Portable Welding	Engineering Services		8.00
Don's Truck Sales, Inc	Engineering Services		223.11
Ed's Lawn Equipment	Engineering Services		26.60
Eddy Walker Equipment Co	Engineering Services		16.71
Filter-Care of Ne Inc	Engineering Services		224.00
Gary O Anderson Construct	Engineering Services		150.00
Griswold American Newspaper	Engineering Services		23.84
Griswold Amoco Fuel-O-Matic	Engineering Services		210.68
Griswold Coop Telephone	Engineering Services		27.16
Heartland Tire	Engineering Services		852.78
Interstate Battery Systems of	Engineering Services		281.80
Iowa Prison Industries	Engineering Services		2628.00
Iowa Telecom	Engineering Services		147.75
Lawson Products Inc	Engineering Services		893.73
Lindeman Tractor Co	Engineering Services		184.03
Linweld	Engineering Services		97.50
M & M Sales Company	Engineering Services		136.75
Massena Telephone Co	Engineering Services		20.15
MC Sales Inc	Engineering Services		475.00
McAtee Tire Service Inc	Engineering Services		35.00
McCunn Equipment Company	Engineering Services		396.83
Mid American Energy	Engineering Services		2.54
Midwestern Culvert Ltd	Engineering Services		17310.04
Nishnabotna Valley R E C	Engineering Services		31.04
O'Halloran International	Engineering Services		156.76
Olsen Fuel Supply Inc	Engineering Services		7253.00
Orscheln's	Engineering Services		108.36
Pelgrow	Engineering Services		281.04
Postmaster	Engineering Services		37.00
Qwest	Engineering Services		69.10
Rex Pharmacy	Engineering Services		14.51
Rexco Equipment Inc	Engineering Services		1355.28
Road Builders	Engineering Services		1648.45
Robinson Hardware	Engineering Services		45.78
S I R W A Attn; Cathy Lacina	Engineering Services		28.50
Sandbothe Firestone	Engineering Services		11.00
Schildberg Construction	Engineering Services		18484.38
Stone Office Products	Engineering Services		236.96
United Suppliers Inc	Engineering Services		506.00
Van Ert Glass Co	Engineering Services		340.00
West Iowa Telephone Co	Engineering Services		25.83
Ziegler Inc.	Engineering Services		443.89
21st Century Cooperative	Engineering Services		8035.79
Recorder Records Mgmt			
Solutions	Printer		651.80
Sheriff Investigations			
Cass County Treasurer	Duplicate Title	15-3 Vehicle	15.00
Co.Rec.Electronic Trans. Fund			
Ia Co Recorder's Ass'n	J E-Commerce Fund		5674.66
Local Emergency Mgmt Agency			
Galls Inc	Mini Light Bar		141.97
Iowa Telecom	EMA		59.24
Rob Koppert	Mileage		499.50

Tuesday, August 31, 2004	(Regular meeting)	(continued)
<u>Local Emergency Mgmt Agency</u>	(continued)	
Mediacom	Cable TV	39.21
United States Cellular	Cellular Service	47.17
<u>Co. Conserv. L. Acq. Tr. Fund</u>		
Nelsen Construction	Cold Springs Park Project	15431.71

Wednesday, September 8, 2004

The Cass County Board of Supervisors met with four members present: Don Volk, Chair; Russell Joyce, Charles Rieken and Kenneth Waters. Absent: Chuck Kinen. The minutes of August 31 were approved as read.

At 9:00 A.M. as published a hearing was held on a request to amend classification from Business to Light Industrial for a tract of land in the SW¼ NW¼ of Section 4 of Pymosa Township.

No objections submitted to the board either orally or in writing.

Notices of the hearing were published between 4 and 20 days prior to hearing.

Present were the petitioner, the Board and the County Auditor.

Zoning Administrator Richard Hansen presented the recommendation of the Zoning Board (three members were present at the 08/19/04 meeting): unanimous for approval of the change.

The Board concluded that the Zoning Board had considered the required five points: 1) the validity of the current classification; 2) the need for additional land to be zoned for purpose requested; 3) whether change is consistent with current land use plan and policy; 4) whether change would effect a demand for services or utilities in excess of present capacity; and 5) whether change would result in traffic in excess of the capacity of existent streets. The Board found no reason to differ with the decision reached by the zoning board.

Motion by Waters with second by Joyce: The Cass County Board of Supervisors concurs with the recommendation of the Cass County Zoning Commission and approves change in zoning from Business District to Light Industrial District for property described as: A tract of land in the SW¼ of the NW¼ of Section 4-77-36, West of the 5th P.M., Cass County, Iowa, more particularly described as follows: Commencing at the SW Corner of said SW¼ of the NW¼, thence due North along the West side of said SW¼ of the NW¼ a distance of 1,038.40 feet, thence due East a distance of 53.15 feet, to a point on Interstate Highway No. 80 right-of-way as the point of beginning; thence continuing due East a distance of 337.35 feet, thence due South and parallel with the West side of said SW¼ of the NW¼, a distance of 511.57 feet to a point on the North right-of-way line of Interstate 80, thence North 60°15'W along said right-of-way line a distance of 220.0 feet, thence North 39°23'W along said right-of-way line a distance of 196.40 feet, thence North 4°58'W along said right-of-way line a distance of 251.40 feet to the point of beginning. The above described tract contains 3.0 acres more or less. Carried unanimously.

At 9:10 AM the Board held the first hearing and reading on proposed Ordinance No. 21 entitled ORDINANCE ESTABLISHING A SCHOOL INFRA-STRUCTURE LOCAL OPTION SALES AND SERVICES TAX in Cass County, Iowa'.

Motion by Rieken with second by Waters: to approve Ordinance No. 21 on first reading; to waive third reading; and to hold the second hearing and final reading on September 15, 2004 at 9:00 AM. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Wednesday, September 8, 2004 (continued)

Items covered included: decision on court order requiring someone other than clerk of court to find MH placements delayed until October 15; CASS INC annual meeting and SWIPCO annual meeting invitations; new client to Willow Heights and allowance for clothing purchase; a client's reimbursement of assistance expense after approval for Social Security benefits.

County Engineer Charles Marker reviewed current road projects. Bids were received for provision of diesel fuel for secondary roads. Motion by Rieken with second by Waters to accept the low bids for diesel fuel delivery from 21st Century Cooperative for District 5 (Massena) and Olsen Fuel Supply for District 1 (Anita) and District 4 (Griswold). Carried unanimously.

County Attorney James Barry reviewed current legal activity. Items discussed included: new board of health rules and implementation in I80/Hwy 71 area; whether to adopt an ordinance regarding connection to rural water; update of zoning ordinance; whether to adopt a probation fee ordinance; city street farm to market considerations; whether to adopt weed control rules; and an employment matter.

CADCO director Frank Spillers requested that a letter of support be written and that a resolution regarding tax abatement be passed in regard to the construction of an ethanol plant in Cass County as soon as feasible.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for August 2004.

Chair adjourned meeting. Next meeting Wednesday, September 15, 2004. Canvass of school election Friday, September 17, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, September 15, 2004

The Cass County Board of Supervisors met with four members present at 9 AM: Don Volk, Chair; Russell Joyce, Charles Rieken and Kenneth Waters. Chuck Kinen present arrived 9:56. The minutes of September 8 were approved as read.

County Attorney James Barry reviewed current legal activity.

As published, the Board held a second and final reading and hearing on proposed Ordinance No. 21 establishing a school infra-structure local option tax in Cass County. Proof of publication of notice certified. No citizens were present to be heard for or against the proposed ordinance.

Motion by Waters, second by Joyce to ratify and accept Ordinance 21 effective as stated in the ordinance, to cause the ordinance to be recorded by the County Recorder, and to place a copy on file with the County Auditor. Carried unanimously.

"Ordinance No. 21
ORDINANCE ESTABLISHING A SCHOOL INFRA-STRUCTURE
LOCAL OPTION SALES AND SERVICES TAX

Be It Enacted by the Board of Supervisors of Cass County, Iowa:

Section 1. School Infra-Structure Local Option Sales and Services Tax. There is imposed a School Infra-Structure local option sales and services tax applicable to transactions within Cass County, Iowa.

Wednesday, September 15, 2004 (continued)

The rate of the tax shall be one (1) percent upon the gross receipts taxed under Iowa Code chapter 422E-School Local Option Tax, in the following: ANITA, ATLANTIC, C & M, ELK HORN-KIMBALLTON, EXIRA, GRISWOLD and WALNUT COMMUNITY SCHOOL DISTRICTS of Cass County, Iowa.

The School Infra-Structure local sales services tax is imposed on transactions occurring on or after January 1, 2005 within Cass County. All persons required to collect state gross receipts taxes shall collect the tax pursuant to Iowa Code section 422E.3 for school infrastructure local option sales and services tax.

All applicable provisions of the appropriate sections of Chapter 422, Division IV, of the Iowa Code are adopted by reference.

Section 2. Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Section 3. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provisions or part thereof not adjudged invalid or unconstitutional. "

Resolution 2004-09-15-01

RESOLUTION AUTHORIZING SOUTHWEST IOWA PLANNING COUNCIL TO APPLY FOR HOUSING ASSISTANCE FUNDS FROM THE FEDERAL HOME LOAN BANK

Whereas; Cass County has found a need for housing rehabilitation in the county; and

Whereas; the SW Iowa Housing Assistance Project that will be administered by Southwest Iowa Planning Council meets the housing needs according to the latest Community Needs Assessment, Cass County Housing Study, and Regional Housing Plan

NOW THEREFORE, upon motion by Waters, second by Rieken, be it resolved by the county supervisors of the County of Cass, Iowa as follows:

Section 1: Cass County Supervisors approve the submission of an application to Federal Home Loan Bank by Southwest Iowa Planning Council to complete housing repairs for income eligible households.

Section 2: This project will be available throughout Cass County.

Carried unanimously and declared adopted this 15th day of September, 2004

Certain rules adopted by the Cass County Board of Health on September 2, 2004 were presented for approval.

No persons were present to object to the rules as adopted by the Board of Health.

Motion by Joyce, seconded by Waters: To approve the "RULES FOR WATER PROTECTION /CONSUMPTION IN AREAS DETERMINED TO BE CONTAMINATED OR THREATENED BY CONTAMINATION; CAPPING OF CONTAMINATED AND UNCONTAMINATED WELLS LOCATED WITHIN THE CONTAMINATION PLUME; RESTRICTIONS ON CREATION OF NEW WELLS; PERMITTING CONTINUED USAGE OF EXISTING NON-DOMESTIC/UNCONTAMINATED WELLS; AND PENALTIES" as passed and adopted by the Cass County Board of Health on September 2, 2004. Carried unanimously.

Rules on file with Cass County Auditor.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

CADCO director Frank Spillers requested a letter of support and a decision on tax incentive (graduated assessment of property value) for an ethanol plant.

Committee reports- Joyce: Hungry Canyons 9/3 (Minden); Joyce & Waters: Cass County Environmental Control 9/7; Joyce & Volk: met with

Wednesday, September 15, 2004 (continued)

Audubon County supervisors in regard to economic development along I-80 9/7. (SWIPCO representative Lynn Easton also present.)

Chair adjourned meeting. Next meeting Wednesday, September 22, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alco Duckwall Stores Inc	Blind	16.99
Alliant Utilities	Utilities	460.83
Allied Documents	Tax Statements Printed	4508.14
Anita Tribune Co Inc	Annual Financial Report	120.00
Atlantic Medical Center	Emergency Room-Inmate	173.00
Atlantic Municipal Util	Utilities	1747.80
Atlantic News Telegraph	Zoning	183.97
B&B Sanitation	Garbage Bill	40.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	30.00
Bro Business Center Corp	Copier Contract	35.61
Brown Electric Company	Replace Ballast in Vault	61.63
Camblin Plumbing & Heat	Supplies	98.40
Cass Co Meals on Wheels	Meals	600.00
Central Iowa Dist. Inc.	Antibacterial Soap	118.75
Cherry Hill Apts	Rent	375.00
Cintas First Aid & Safety	First-Aid Supplies	123.20
Joe Clinton	Rent	300.00
CMI INC	Intoxilizer	350.00
Fareway Stores	Food and Provisions	19.74
Griswold American Newspaper	Board Minutes	170.67
Hy Vee Food Stores	Food and Supplies	742.40
Hy Vee Pharmacy	Prescription Meds	113.36
Hy-Vee	Lunches 40hr Jail School	24.50
IMWCA	Installment #3 W/C 04-05	7655.00
ISAC	Registration	25.00
Joyce Jensen	Mileage	60.00
K Mart-Atlantic	Film and Supplies	98.30
Kum & Go W.E Fleet	Gas	39.00
Gary Lantz	Rent	385.00
Larsen Supply Co	Multi-Fold Towels	155.70
M & M Sales Company	Maintenance	213.00
Linda Marxen	Meals 20 Hr Jail School	38.41
Massena Telephone Co	Pager Lease	22.00
Matt Parrott & Sons	Time Stamp Labels	53.16
Medivac Inc	Ambulance	2833.33
Mid American Research Chem	Boiler Treatment	325.63
NACTFO Ken Parrish CPA	Dues	60.00
NetINS	Web Service	16.95
Pamida Discount Center	Inmate Washcloths	180.77
Pegler Sysco	Food and Supplies	670.60
Phillips Petroleum Co	Gas in Van	25.71
Gus Plummer	Rent	300.00
Postmaster	Fall Qtrly Newsletter Mai	173.93
Pottawattamie Co Jail	Inmate Housing	650.00
Public Safety Fund	74% Aug 2004 Expenses	12246.64
Rex Pharmacy	Prescription Medicine	48.11
Robinson Hardware	UPS	54.51
S W I P C O	Contrib.-Other Gov.&Organ	8796.00
Stone Office Products	Miscellaneous Receipts	969.62
Sundance Apartments	Rent	731.00
Lenny Theulen	Rent	225.00

General Supplemental Fund

Anita Tribune Co Inc	Election Notices	251.28
Atlantic News Telegraph	SIL0 Sample Ballot	103.79
Cass County Sheriff	Juvenile Expenses	2082.53
Griswold American Newspaper	Notice School Election/Ba	112.00
Matt Parrott & Sons	Election Supplies	181.05
Quakerdale	Shelter Care	5084.20
S W I Juvenile Emergency	2nd Qtr FY 04-05	8340.36

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	16530.74
Cass Co Meals on Wheels	Other	67.50
Cass County Sheriff	Sheriff Transport.Charges	51.50
CCMS % Iowas State Association	Registrations/Schools	20.00
Goodwill Industries	Work Activity Services	760.10

Wednesday, September 15, 2004 (continued)

MH-DD Services Fund (continued)

Ida Services, Inc	Work Activity Services	1007.30
ISAC	Registrations/Schools	35.00
New Hope Village Inc	Work Activity Services	876.48
Office Concepts	Office Supplies	74.19
Partnership For Progress	Community Supported Livin	790.50
Donna Ray	Mental Health Advocates	99.69
REM-Atlantic	Residential Care Fac./MR	1939.36
The Richmond Center	Outpatient / Counseling	292.82
S W IA Mental Health Center	Outpatient / Counseling	13500.00
West Cent Iowa Workshop	Supported Employment Serv	284.08

Rural Services Basic Fund

Bair's Firestone Store	Vehicle Repairs	790.56
Cappels	Supplies 15-8	6.98
Carpenter Uniform Co	T-Shirt	8.45
Conoco	Fuel	592.59
Kum & Go W.E Fleet	Fuel	1016.24
Mike's Auto Body	Windshield 15-6	288.00
Rex Pharmacy	Supplies	59.96
Sinclair	Fuel	94.82

Secondary Road Fund

Casey's General Stores	Engineering Services	208.54
Thomas Construction Inc	Engineering Services	1400.00

Flood & Erosion Cont.Fund

Ronald Wittrock	Labor, Trip, Backhoe & Mate	208.17
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Local Emergency Mgmt Agency

Electronic Engineering Co	Monthly Paging Fee	10.00
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Friday, September 17, 2004

The Cass County Board of Supervisors met at 8:00 A.M. to canvass the September 17, 2004 Regular School Election with three members present: Don Volk, Chair; Russell Joyce and Chuck Kinen.

After examination of the tally books the following results were declared:

ANITA COMMUNITY SCHOOL DISTRICT	District #1	RANDALL J. RABE	39 votes	ELECTED
	District #2	JEFF GREGERSEN	39 votes	ELECTED
ATLANTIC COMMUNITY SCHOOL DISTRICT	Dist. AT LARGE	DENNIS R. DAVIS	95 votes	ELECTED
		SHIRLEY KINEN (write-in)	1 vote	
C & M COMMUNITY SCHOOL DIST.	District #3	GALEN BECKER	30 votes	ELECTED
GRISWOLD COMMUNITY SCHOOL DISTRICT	District #4	SCOTT HANSEN	27 votes	ELECTED
		KENNY NELSON (write-in)	1 vote	
	District #7	CLARION CAMPBELL	16 votes	ELECTED

IOWA WESTERN COMMUNITY COLLEGE (MERGED AREA XIII) totals for CASS COUNTY:

For the office of MERGED AREA DIRECTOR, DISTRICT # 4:

SCOTT D. ROBINSON	196 votes
JIM RIGGS (write in)	1 vote
KENNY NELSON (write in)	1 vote

The auditor was authorized to prepare the abstracts and certificates of election and to submit them to the respective school boards (and in the case of IWCC, to the Pottawattamie County Board of Supervisors for canvass Monday, September 27 {or last supervisors meeting in September}).

Chair declared canvass complete and meeting adjourned.

_____, Chair Attest: _____ Auditor

Monday, September 20, 2004

The Cass County Board of Supervisors met in special meeting with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters.

Other persons present included: Joyce Jensen, recorder; Tracy Marshall, treasurer; Jeff Lundquist, Atlantic News Telegraph; Tom Robinson, KSOM/KS95; Jim Field, KJAN; Teresa Kanning, CPC; Jim Tyler, Atlantic; Ray Underwood, Atlantic; Dale Larsen, Marne; Karl Aldag, Atlantic; Peter Grady, attorney general's office; Mark Swanson, Montgomery County assistant county attorney; Francine Andersen, Audubon County Attorney; Ronald Feilmeyer, Atlantic attorney and Warren Hutchinson, Atlantic.

The chair clarified the purpose of today's meeting: to appoint attorneys to act as county attorney (IOWA CODE 331.754) until the position is filled and secondly, to decide which procedure (IOWA CODE 69.14A) to use to fill the positions of county sheriff and of county attorney.

WHEREAS on September 15, 2004 the Cass County Attorney was removed from office; and

WHEREAS the office of Cass County Attorney is vacant; and

WHEREAS in accord with IOWA CODE 331.754 "the board of supervisors may appoint an attorney to act as county attorney";

Upon motion by Rieken, second by Kinen: the Cass County Board of Supervisors appoint the following attorneys to act as county attorney until a county attorney is appointed or elected and qualified:

Francine Andersen, Mary Benton, Peter Grady, Marcus Gross, Bruce Swanson and Mark Swanson. Carried unanimously.

The chair and auditor noted the two procedures stipulated by IOWA CODE for filling the office of county attorney and of county sheriff. IOWA CODE 331.651 in regard to county sheriff states "if a vacancy occurs in the office, the first deputy shall assume the office ... The first deputy shall hold the office until a successor is appointed or elected to the unexpired term as provided in chapter 69." Chapter 69 permits two procedures: appointment by the board of supervisors or election.

In accord with IOWA CODE 69.14A (2.)(a.) Motion by Joyce, second by Kinen to fill the position of Cass County Sheriff by the procedure of appointment. Carried unanimously.

In accord with IOWA CODE 69.14A (2.)(a.) Motion by Kinen, second by Waters to fill the position of Cass County Attorney by the procedure of appointment. Carried unanimously.

After discussion the chair stipulated that legal notice in regard to the intent to fill the office of sheriff by appointment be published as soon as possible with the date of appointment set for September 27, 2004. Date for legal notice in regard to the intent to fill the office of attorney by appointment is delayed until date chosen for making the appointment would be in compliance with the 4-20 days after publication requirement.

Joyce Jensen asked procedure to follow if legal counsel was required before a county attorney is appointed. Chair Volk noted that attorney David Chase has consented to provide legal counsel on an as required basis.

_____, Chair Attest: _____ Auditor

Wednesday, September 22, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of September 15, 17 & 20 were approved as read.

Acting sheriff Bill Sage presented request to name jailors as matrons for transports.

Motion by Joyce, second by Kinen to approve designation of jailors Leanna Champlin, Linda Goehring, Linda Marxen, Stacey Peterson and Lydia Stetson as matrons for transports (\$15.00/hr). Carried unanimously.

Motion by Waters, second by Rieken to approve change from part time status to full time status for jailor Linda L. Goehring. Carried unanimously.

Motion by Waters, second by Joyce to approve the application for a Renewal License for Off-Premise Liquor, Wine or Beer (with Sunday Sales Privilege) of 21st Century Coop C Store (74515 Richland Rd, Massena 50853). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Items discussed included three client cases and a court order setting out who locates placement for persons committed for mental health problems.

County Engineer Charles Marker reviewed current road projects. Items discussed included Hungry Canyon projects, posts for signs delivered to Lewis and a transfer of jurisdiction 28E agreement.

Motion by Rieken, second by waters to enter into a "28E Agreement to Transfer Jurisdiction and Control of Farm to Market Extensions Within the City's (Massena) Corporate Limits." Carried unanimously.

The board recessed to perform an inventory of firearms, confiscated items, etc in the possession of the Sheriff's department.

Chair adjourned meeting. Next special meeting Monday, September 27 with regular session Thursday, September 30, 2004.

_____, Chair Attest: _____ Auditor

Monday, September 27, 2004

The Cass County Board of Supervisors met in special meeting with all members present: Don Volk, Chair; Russell Joyce, Chuck Kinen, Charles Rieken and Kenneth Waters.

The chair clarified the purpose of today's meeting: to make an appointment of sheriff to fill the vacancy term (IOWA CODE 69.14A).

WHEREAS on September 15, 2004 the Cass County Sheriff was removed from office; and

WHEREAS on September 20, 2004 the Cass County Board of Supervisors chose the procedure of appointment to fill the vacancy; and

WHEREAS on September 22, 2004 a notice was published in the Atlantic News Telegraph stating that the appointment of a sheriff would be considered on September 27, 2004;

Upon motion by Rieken, seconded by Joyce: The Cass County Board of Supervisors appoint Bill Sage as Cass County Sheriff to hold office until the General Election, and until a successor is elected and qualified (IOWA CODE 69.11). Carried unanimously.

Oath of office was taken by newly appointed Cass County Sheriff Bill Sage.

Chair adjourned meeting.

_____, Chair Attest: _____ Auditor

Thursday, September 30, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of September 22 & 27 were approved as read.

Motion by Waters, second by Joyce to authorize the creation of an IMPREST PETTY CASH account for the County Sheriff in the amount of \$100.00. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Motion by Waters, second by Kinen: RESOLVED to make the following expenditure appropriations effective today (4th month additional 1/12): Jail plus \$25,813 (1/12th of \$309,752); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

County Sheriff Bill Sage reviewed departmental activity. 'Drug buy' imprest petty cash account, evidence storage room modifications, tire purchases, STEP (Special Traffic Enforcement Program) grant; new forms for checking account, seized vehicle disposition, cell phones, disposition of guns, etc were items covered.

SIRWA representative Dan McEntosh reviewed a proposed rural water project. The board was requested to review the concept and to consider a resolution of support for the project. He will check with the board in about two weeks.

Committee reports- Volk: SWIMHC 9/20; Zion Recovery 9/20 and WCDC 9/22 (Harlan)

Chair recessed meeting to 9 AM Friday, October 1.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Utilities	Utilities	94.37
Allied Documents	Supplements & Renewals	436.82
American Sec Control Systems	Keys, Locks	209.25
Anita Printing Services, Inc	Printing	139.95
Anita Tribune Co Inc	Board Minutes	383.91
Aquila	Gas @ Cold Springs	21.95
Atlantic Municipal Utilities	Utilities	602.51
Atlantic News Telegraph	Board Minutes	357.24
Atlantic Pest Control	Pest Control-Jail	30.00
Bratton Corporation	Gear Rreducer, Motor	675.00
Bro Business Center Corp	Gestetner Digital Copier	796.53
E D Brocker	Travel	11.25
Brown Electric Company	Wire Motor-Jail B-Cell	626.57
Camblin Plumbing & Heat	Repairs	202.77
Cappels	Supplies	31.77
Cass Co Memorial Hospital	Emergency Room-Inmate	318.00
Cass County Sheriff	Mileage	29.75
City of Griswold	Utilities	28.44
Cook Sanitation	Sanitation	105.50
City of Cumberland	Utilities	48.86
Eileen R Dennis	Rent	375.00
Earl May Garden Center	Food For Animals	4.99
Fareway Stores	Food and Provisions	298.13
Farmers Mutual Fire Ins	Fire Insurance	475.12
Fikes Metro Inc	Deodorizers	14.00
First Bankcard Center	Monthly Computer Access	20.00
Griswold American Newspaper	Board Minutes	372.06
Griswold Amoco Fuel-O-Matic	Gas	113.00
Griswold Coop Telephone	Phone Service	98.49
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Provisions	1016.53
IMAGETek, Inc	Dell Server	8288.65
Iowa Association of Naturalist	Fall Naturalist Conference	55.70
Iowa Conservation Education Ma	Membership Renewal	25.00

Thursday, September 30, 2004 (continued)

General Basic Fund (continued)

Iowa Law Enforcement Acad	20 Hour Jail School	100.00
Iowa Telecom	Phone Service	705.93
ISAC	Fall School	70.00
ISCTA	Luncheon-ISAC	15.00
Laverty Sanitation	Garbage Pickup	105.00
Gary Lentz	Rent	385.00
C. Jetaime Maresh	Rent Payment	265.00
Matt Parrott & Sons	Vital Record Envelopes	101.49
McCurdy Investments	Rent	334.00
Mediacom	Cable	7.00
Mid American Energy	Utilities	649.49
Nebraska-Iowa Radiology	In-patient Treatment	25.00
Nishnabotna Valley R E C	Utilities	492.91
Denise O'Brien	Mileage and Hotel	239.40
Olsen Fuel Supply Inc	Gas and Diesel	438.36
OneStar Long Distance Inc	Telephone & Telegr.Serv.	469.30
Palo Alto Co Sheriff	Subpeona Service	2.50
Pamida Discount Center	Supplies	63.65
Pelgrow	Weed Spray	47.87
Per Mar Security Services	Remove & Reinstall System	135.00
Pitney Bowes Inc	Mail Machine	873.00
Gus Plummer	Rent	225.00
Postmaster	Postage	358.25
Jerald Putnam	Travel	15.00
Rex Pharmacy	Prescription Medicine	556.32
Charles A Rieken	Mileage	13.50
Robinson Hardware	UPS	143.30
Rush Electric	Repairs at Fish Farm	52.50
Sandbothe Firestone	Repairs	186.43
Michael A Scheibeler	Office Expense	170.52
Cindie Schlater	Mileage	13.61
Schumacher Elevator Co	Elevator Maintenance	161.30
Darrell Shafer	Rock Hauling	50.00
Stone Office Products	Calculator	48.83
Dale E Sunderman	Gas	10.00
Thompson Publishing Group	ADA Compliance Guide	395.00
United States Cellular	Cell Phone	104.60
Verizon Wireless	Cell Phones	556.76
West Central Dev Corp	FY 2005 Appropriation	3000.00
Winston's Sinclair	Gas	39.07

General Supplemental Fund

Lucille Bergstrom	Election Official	67.93
Janice Brehmer	Election Official	67.93
Donna Casey	Election Officials	93.83
Laurel Coffman	Election Officials	66.14
Shara L Cooper	Election Officials	77.93
Ruth Denham	Election Officials	78.65
Election Systems & Software	Election Program Board	1174.04
Anieta Gregory	Election Officials	67.93
Griswold American Newspaper	School Infrastructure Not	16.00
Judy Hartzell	Transcript-Juvenile	45.00
Heritage House	Polling Place Rental	30.00
Betty M Holaday	Election Officials	67.93
Shirley A Jacobsen	Election Officials	66.14
Lila Kunze	Election Officials	66.14
Lewis Community Center	Polling Place Rental	30.00
Matt Parrott & Sons	Election Supplies	4085.77
Sonya Mikkelsen	Election Officials	77.93
Doris Newell	Election Officials	125.98
La Veda Pine	Election Officials	67.93
Postmaster	Postage	180.00
Pottawattamie Co Sheriff	Criminal	17.00
JoBeth Reynolds	Election Officials	116.23
Joyce Riggs	Election Officials	67.93
Sharon Rogers	Election Officials	125.80
Carolyn M Rossell	Election Officials	71.68
Norma E Schaaf	Election Officials	103.83
Secretary of State	Terminal Maintenance	228.66
Elaine J Tawzer	Election Officials	72.43
Margaret Taylor	Election Officials	71.50
Karen V Woodward	Election Officials	95.30

MH-DD Services Fund

Bro Business Center Corp	Office Supplies	126.00
C A S S Incorporated	Work Activity Services	3705.27
Dept of Human Services	Case Mgmt-Medicaid Mat	55244.01

Thursday, September 30, 2004 (continued)

MH-DD Services Fund (continued)

Iowa Telecom	Telephone & Telegr.Serv.	59.24
Teresa Kanning	Employee Mileage & Subs.	530.86
Karen L Mailander	Legal RepresentationCommi	110.00
Nishna Productions Inc	Community Supported Livin	56.45
OneStar Long Distance Inc	Telephone & Telegr.Serv.	38.18
Park Place	Community Supported Livin	3777.70
Resident Trust @ Willow Height	Other	13.76
The Richmond Center	Outpatient / Counseling	74.39
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	12716.87
Verizon Wireless	Telephone & Telegr.Serv.	41.73
Westminster House	Rent	179.35
Willow Heights Inc	Residential Care Fac.	7339.50

Rural Services Basic Fund

Carpenter Uniform Co	Batteries	11.16
Cass Co Cleaners	Dry Cleaning	67.50
Don's Pioneer Uniform	Boots	429.40
Darby McLaren	Meals and Parking	60.17
Brian Rink	Meals	51.85

Secondary Road Fund

Akin Building Center	Engineering Services	35.16
Alliant Utilities	Engineering Services	326.44
AmeriPride	Engineering Services	93.44
American Concrete	Engineering Services	539.50
Atlantic Motor Supply	Engineering Services	1226.39
Atlantic Municipal Util	Engineering Services	218.09
Bair's Firestone Store	Engineering Services	263.03
Bob's Mower Clinic LLC	Engineering Services	12.16
Brown Supply Co Inc	Engineering Services	217.50
C.J. Cooper & Associates, Inc	Engineering Services	5.00
Cappels	Engineering Services	252.79
Cass Co Extension Office	Engineering Services	420.00
CitiBusiness	Engineering Services	47.90
A M Cohron & Son	Engineering Services	29250.73
Cook Sanitation	Engineering Services	30.00
Cummins Grt Plain Die Inc	Engineering Services	279.04
Curtis Welding & Fab Curt Rena	Engineering Services	32.77
Dave's Portable Welding	Engineering Services	8.00
Deter Motors Inc	Engineering Services	33.21
Diamond Mowers, Inc	Engineering Services	294.32
Eddy Walker Equipment Co	Engineering Services	134.56
Filter-Care of Ne Inc	Engineering Services	139.55
Force America	Engineering Services	164.70
Freightliner of Des Moines	Engineering Services	148.57
Griswold Amoco Fuel-O-Matic	Engineering Services	214.73
Griswold Coop Telephone	Engineering Services	25.99
Interstate Battery Systems	Engineering Services	71.95
Iowa Dept of Trans	Engineering Services	2364.56
Iowa State Univ Exten	Engineering Services	65.00
Iowa Telecom	Engineering Services	145.80
Jerico Services Inc	Engineering Services	8218.70
Johnson Sinclair Serv	Engineering Services	8.00
Joyce Bros Auto Supply Co	Engineering Services	9.24
Kirchhoff Land Improvements	Engineering Services	960.00
Lindeman Tractor Co	Engineering Services	7.21
Linweld	Engineering Services	83.08
Massena Telephone Co	Engineering Services	21.26
McAtee Tire Service Inc	Engineering Services	210.24
Mid American Energy	Engineering Services	2.54
Midwestern Culvert Ltd	Engineering Services	148.50
Nishnabotna Valley R E C	Engineering Services	15.96
O'Halloran International	Engineering Services	254.79
O'Reilly Auto Parts	Engineering Services	9.98
Olsen Fuel Supply Inc	Engineering Services	6100.37
Olsens Car Care Center	Engineering Services	58.99
OneStar Long Distance Inc	Phone Service	43.07
Orscheln's	Engineering Services	92.21
Qwest	Engineering Services	69.10
Rexco Equipment Inc	Engineering Services	1315.82
Robinson Hardware	Engineering Services	11.68
Schildberg Construction	Engineering Services	33988.25
Steinbeck & Sons	Engineering Services	185.25
Stone Office Products	Engineering Services	15.36
Van Ert Glass Co	Engineering Services	37.00
Vogel Traffic Service, Inc.	Engineering Services	13408.75
West Iowa Telephone Co	Engineering Services	26.19

Thursday, September 30, 2004 (continued)

Secondary Road Fund (continued)

Zep Mfg Company	Engineering Services	280.89
Ziegler Inc.	Engineering Services	1275.60
21st Century Cooperative	Engineering Services	1290.18

Flood & Erosion Cont.Fund

Cass Co Soil Cons Dis Asn	Copies of Easements	8.00
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Recorder Records Mgmt

Digital Business Solutions	Dell Optiflex GX280	1778.00
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Local Option Tax Fund

Hobart	C-15 Booster & Dishwasher	2716.35
Local Emergency Mgmt Agency		
Electronic Engineering Co	Monthly Paging Fee	10.00
Iowa Telecom	Phone Service	59.24
Mediacom	Cable	39.21
OneStar Long Distance Inc	Telephone & Telegr.Serv.	16.82
Rex Pharmacy	Batteries	161.82
United States Cellular	Cellular Service	47.17

Co.Conserv.L.Acq.Tr.Fund

Nelsen Construction	Cold Springs Restroom	13282.58
Grand Total		243425.23

Continued session Friday, October 1, 2004

The chair noted that the only item on the agenda for today is the procedure to be followed in reviewing candidates for appointment to the position of Cass County Attorney. Open meeting rules were discussed in reference to certain candidates having requested that their names be kept in confidence. Under the open meeting rules a 'meeting with a quorum present' would probably require the public disclosure of names. Appointment of a committee of less than a quorum would allow an interview of candidates in confidence. Some members of the board thought it preferable that certain other county officials be given the opportunity to be present during the interview process. All members of the board desired to review the resumes.

Chair Don Volk appointed himself and Russell Joyce as members of the committee to interview applicants and appointed all three other board members as alternates should he or Mr. Joyce not be able to be present.

Copies of the nine resumes were provided to each board member. Each member will review the resumes and provide comment to the appointed committee on each candidate. The committee will meet, review the comments and conduct interviews. The committee will provide recommendations to the full board.

Chair adjourned meeting. Next meeting Wednesday, October 6, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, October 6, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of Sep. 30 and Oct. 1 were approved as read.

County Engineer Charles Marker reviewed current road projects. A proposed Hwy 83 project was discussed.

Motion by Waters, second by Joyce to enter into contract with Snyder & Assoc., Inc for professional services for design and construction services related to the roadway improvements to Hwy 83 and connecting roadways of Front and Second Streets. Carried unanimously.

County Sheriff Bill Sage reviewed departmental activity. Bids are being received for improvements to evidence room and for sale of two vehicles.

Wednesday, October 6, 2004 (continued)

The committee (Joyce and Volk) to recommend candidates for appointment as Cass County Attorney reported that interviews will be conducted this week.

The chair appointed Rieken and Waters as committee on project to establish a risk management/safety policy and rules.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for September 2004.

Committee reports- Joyce: Golden Hills RC&D 9/27 (Oakland) and Environmental Control Agency 10/5; Rieken: Adult Corrections 9/28 (Co. Bluffs).

Chair adjourned meeting. Next meeting Wednesday, October 13, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, October 13, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of Oct. 6 were approved as read.

Sheriff Bill Sage reported that the department is in final steps of bringing department into compliance on the nine issues noted in the special audit performed this year. Items discussed included imprest petty cash 'drug buy' fund; documentation for transports; 'fee' checking account; deputy daily log of activities and evidence/property inventory.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Board chose to keep home and community based waiver slots at 25; two general assistance cases were reviewed.

Zoning administrator Richard Hansen reported that a request for change in zoning class was received for a parcel near the I-80/N28 junction.

County Engineer Charles Marker reviewed current road projects. At 9:30 the PPME presented the union's initial secondary roads bargaining proposal for FY2006. County will present its initial proposal at October 20 board session.

Turkey Creek weir projects to be funded by Hungry Canyon and IDNR funds discussed.

Motion by Joyce, second by Waters to enter into 'Agreement between the IDNR and the Cass Co. B.O.S.' Purpose: to delineate the responsibilities of IDNR and the county in the completion of two weir modifications on Turkey Creek. Carried unanimously.

Don Volk, member of the committee to recommend candidates for appointment as Cass County Attorney noted that he and member Joyce had completed the interview process; had conferred individually with the other board members; that the field has been narrowed to two and a call to one will soon be placed to confirm whether that person would consider acceptance of the appointment. When a positive response is received, a time for consideration of appointment will be announced. Appointment is required within 40 days of the vacancy date of September 15) Appointee must be a resident of the county on the day of the appointment.

Volk noted that at least 11 persons had expressed interest in the position- both Cass County and non Cass County residents. It was also noted that part time and full time status of the position was still an issue to be settled.

Wednesday, October 13, 2004 (continued)

At 10 A.M. a consultation meeting in accord with Code of Iowa chapter 368 was held with Pat Hall, Tim Teig and Don Sonntag representing the City of Atlantic. The city had provided written notice to the board and to the Grove Township trustees of a proposed voluntary annexation of territory on the N & S sides of Hwy 6/71 from 630th St to 635th St. The county and township may make written recommendations for modification to the proposed annexation. The board not later than 30 days from today shall, by resolution, state whether or not it supports the application or whether it takes no position in support of or against the application.

The three presented information in regard to purpose for boundary change; the proposed placement of city utilities and the effect on city and rural tax base. Sonntag noted that a portion of the land to be annexed is a proposed industrial business park and stated that city utilities would be required for the properties.

Safety/risk management planning committee will meet next week.

Chair adjourned meeting. Next meeting Wednesday, October 20, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

A-FORD-O Motel	Rent	192.92
Alliant Utilities	Gas Bill	144.28
William Armstrong	Refill Fire Extinguisher	15.00
AT&T	Telephone Service	18.18
Atlantic Municipal Util	Utilities	1829.16
Atlantic News Telegraph	Small Claims	57.20
Atlantic Pest Control	Pest Control	35.00
B&B Sanitation	Garbage	40.00
Bob Barker Company	Supplies	419.64
Bro Business Center Corp	Gestetner 1802D Maintenance	143.69
Cappels	Paint & Supplies	47.92
Cass Co Fair & 4H	2nd Qtr 04-05	13750.00
Cass Co Meals on Wheels	Meals	600.00
Central Iowa Dist. Inc.	Bags and Saniscreen	101.90
City Directory Inc	City Directory Book	134.00
Culligan Soft Water Serv	Salt	25.50
Fidlar Doubleday, Inc	Envelopes	131.59
Fischer Turf Care	Spray & Fertilizer	187.85
Kenneth Gard	Rent	375.00
Griswold American Newspaper	Board Minutes	27.47
Hy Vee Food Stores	Food & Provisions	405.08
Hy Vee Pharmacy	Prescription Medicine	311.46
IMWCA	Installment # 4 W/C 04-05	7655.00
Iowa Law Enforcement Acad	40 Hr Jail School	225.00
Joyce Jensen	Mileage	50.37
Andrew L Knuth	Alcohol Abuse	690.00
Kum & Go W.E Fleet	Fuel	19.50
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Microfilm Imaging Systems	Canon 100 Camera	500.00
NetINS	Web Service	16.95
Office Concepts	Supplies	23.41
Olive Street Station	Fuels	40.00
Pegler Sysco	Food	435.04
Marlin Perdue	Rent	300.00
Gus Plummer	Rent Payments	285.00
Polk Co Medical Examiner	Medical Examiner Fees	110.00
Postmaster	Stamps	60.00
Public Safety Fund	74% Sept 04 Expenses	11954.58
Quill Corporation	Paper	183.20
Rex Pharmacy	Prescription Medicine	173.33
Robinson Hardware	UPS	15.54
Sioux Sales	Urine Kits	90.90
Solutions	AS400 Printer Session	126.30
Stone Office Products	Office Supplies	2197.29
Sundance Apartments	Rent	325.00
Swanson Law Firm	Legal Services	680.00
Zion Recovery Services	2nd Qtr Rent	675.00

Wednesday, October 13, 2004 (continued)

General Supplemental Fund

Cass County Sheriff	Serving Notices-Court	1151.44
Christian Home Ass'n	Shelter Care	1746.40
Clarinda Youth Corp	Shelter Care	419.04
Matt Parrott & Sons	Election Envelopes	182.84
Postmaster	Stamps	249.00
Quakerdale	Shelter Care	138.66
Sarpy County Sheriff	CINA	12.20

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	15656.29
Cass Co Meals on Wheels	Other	64.75
Gannon Center For Comm Health	Outpatient / Counseling	1120.00
Ida Services, Inc	Work Activity Services	1215.30
New Hope Village Inc	Work Activity Services	836.64
Partnership For Progress	Community Supported Living	853.74
Donna Ray	Mental Health Advocates	116.51
REM-Atlantic	Residential Care Fac./MR	1876.80
Resident Trust @ Willow Height	Other	70.00
S W IA Mental Health Cen	Outpatient / Counseling	13500.00
Willow Heights Inc	Residential Care Fac.	1858.45

Rural Services Basic Fund

Bair's Firestone Store	Vehicle Repairs	252.26
Carpenter Uniform Co	Velcro	2.79
Cass Co Cleaners	Dry Cleaning	6.10
Conoco	Fuel	540.62
Deter Motors Inc	Vehicle Repairs	467.72
Hetrick Auto Body	Hail Damage	1050.60
Iowa Prison Industries	Drug Sign	185.36
Kum & Go W.E Fleet	Fuel	1068.43
O'Reilly Auto Parts	Gas Cap	4.35
Rex Pharmacy	Batteries, Film	20.67
Brian Rink	Windshield Washer	1.79
Sinclair	Fuel	287.51

Secondary Road Fund

Casey's General Stores	Engineering Services	212.35
S I R W A	Engineering Services	28.50
Vogel Traffic Service, Inc.	Engineering Services	600.00

Sheriff Investigations

CitiBusiness	School	490.94
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Local Emergency Mgmt Agency

Rob Koppert	Mileage	578.14
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Wednesday, October 20, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of meeting of Oct. 13 were approved as read.

The board took up the matter of whether the Cass County Attorney should be a full-time or a part-time county attorney.

Resolution No. 2004-10-20-001

Changing the Office of County Attorney From Full-Time Status to Part-Time Status

WHEREAS the Board of Supervisors has determined that the county's residents will be well served by having a part-time county attorney; and

WHEREAS Iowa Code section 331.752 provides that the Board of Supervisors may determine whether the county attorney has part-time or full-time status; and

WHEREAS said Iowa Code section provides that the Board of Supervisors may change the county attorney's status from full-time to part-time by passing a resolution to that effect; and

WHEREAS said Iowa Code section requires that the Board of Supervisors set the initial annual salary of the part-time county attorney;

Upon motion by Waters, second by Kinen:

NOW BE IT RESOLVED that the position of Cass County attorney is hereby changed to a part-time position, with an initial annual salary of \$60,000. This resolution will take effect 60 days from adoption, or sooner if a written agreement to that effect is reached with the county attorney. Carried unanimously.

Wednesday, October 20, 2004 (continued)

Motion by Kinen, second by Rieken to appoint Angela Weppler, M.D. as a deputy medical examiner for term ending 12/31/2004. Carried unanimously.

Dr. Curtis Horstman, D.O. will be moving away at the end of December.

Engineer Charles Marker has received request from Montgomery County asking if he would as a registered engineer in the absence of a Montgomery County Engineer sign papers for Montgomery County when required. County engineer consulted Board. Consensus of board: not to authorize.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

Board considered response to city of Atlantic proposed annexation. Resolution No. 2004-10-20-002: Resolution of Support for the Voluntary Boundary Change to the City of Atlantic Pursuant to Chapter 368 of the CODE OF IOWA

WHEREAS, the city of Atlantic proposes the voluntary annexation of territory in Grove Township described as:

All of the SW $\frac{1}{4}$ of Section 3-76-36 South of the railroad right-of-way; and

All of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 10-76-36; and

The North 5 acres of the E $\frac{1}{2}$ of the NE $\frac{1}{4}$ NW $\frac{1}{4}$, and the W $\frac{1}{2}$ of the NE $\frac{1}{4}$ NW $\frac{1}{4}$ except Lot 1, all in Section 10-76-36; and

The North $\frac{1}{4}$ and the North 7 acres of the S $\frac{3}{4}$ of the SW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 10-76-36, all in Cass County, Iowa.

Said territory contains approximately 111.4 acres more or less.

WHEREAS, pursuant to Chapter 368.7 (b), a consultation meeting was held October 13; and

WHEREAS, the County must act not later than thirty days from the time of the consultation meeting by resolution on whether it supports the proposed annexation action, opposes the action or takes no stand concerning the action proposed by the City.

NOW, THEREFORE, upon motion by Rieken, second by Kinen be it resolved: The Cass County Board of Supervisors finds there is sufficient cause to warrant the voluntary annexation of the territory described above and hereby states that it supports the application for voluntary annexation. Carried unanimously.

Motion by Waters, second by Kinen to renew agreement with Select Benefit Administrators for third party administration of the county's health insurance program partial self funding. Carried unanimously.

County Engineer Charles Marker reviewed current road projects.

Motion by Waters, second by Joyce to approve Hungry Canyons Alliance Project Agreement 04-26 (Turkey Creek, Sec 22 & 32 Grove Twp). Carried unanimously.

Motion by Waters, second by Joyce to accept the single bid received for 2004 PCC Patching at various locations of Gus Construction Co, Inc of Casey, Iowa (\$124,136.40). For: Joyce, Rieken, Volk and Waters. Opposed: Kinen (based on factor of only one bid received). Motion carried.

Resolution of support for a method of Sec. Road and Farm-to-Market Use Tax allocation set to be acted on Oct. 29.

At 9:30 the county presented the county's initial proposal to the secondary roads bargaining unit county unit's representative.

Don Volk, member of the committee to recommend candidates for appointment as Cass County Attorney noted that he and member Joyce had conferred with all other board members and the committee today is presenting a motion for appointment of a person to be County Attorney as a part time county officer. Mr. Volk presented information about the chosen

Wednesday, October 20, 2004 (continued)

applicant: graduate of Creighton University School of Law 1999; Air Force veteran; practicing attorney Red Oak, Iowa, etc.

Motion by Rieken, second by Joyce to appoint Daniel L. Feistner to the vacancy position of Cass County Attorney. Appointment effective October 25, 2004. Carried unanimously.

An acceptance statement was made by Mr. Feistner:

" First I want to thank the Cass Co. B.O.S. for selecting me as the final applicant and now appointee to the remaining term of the Cass County Attorney. I am humbled & honored to have been chosen from what I know was a very good pool of applicants and finalists.

Secondly, I want to thank all of my supporters, friends and family who supported me during this application process, who believe in me and that I can do the job and who were willing to provide themselves as references on my behalf.

Third and finally, I want to say to the citizens of Cass County that I fully understand the importance of the position of Cass County Attorney, the responsibilities and duties associated with it, and the expectation and demand of the citizens, the bar & the court for professionalism, accountability & diligence as well as the responsibilities & duties associated with the position of Cass County Attorney and assure you that I will do everything in my power to carry out these duties to the fullest of my ability with the greatest commitment and in a manner commensurate with the high standards that this position demands.

Thank you!!"

The oath of office was administered to newly appointed Cass County Attorney Daniel L. Feistner by notary Dale E. Sunderman.

SWIPCO director M J Broomfield provided information on two proposed grant applications which require county support: a housing program (Type: Owner/Occupied Housing Rehabilitation Program can pay up to \$24,999 to meet Iowa Minimum Housing Rehabilitation Standards plus lead hazard reduction plus administration- Atlantic & Cass County/ \$339,989 grant) and a home ownership program (program to bring to habitation standards required- 8 county area/ \$400,000 grant).

Chair adjourned meeting. Next meeting Friday, October 29, 2004.

_____, Chair Attest: _____ Auditor

Friday, October 29, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of October 20, 2004 were approved as read.

County Attorney Daniel Feistner reviewed current legal activity.

In accord with Resolution No. 2004-10-20-001 a written agreement has been signed by County Attorney Daniel Feistner making the change of status of county attorney to Part-Time status effective October 25, 2004.

CADCO Director Frank Spillers reviewed current activity.

Resolution of support for a method of Secondary Road and Farm-to-Market Road Use Tax allocation as proposed by the Secondary Road Fund Distribution Advisory Committee per Section 312.3C of the Code of Iowa.

Resolution 2004-10-29-001

WHEREAS, the former method of determining inter-county allocations of Secondary Roads and Farm-to-Market Road Use Tax revenues, known as the Quadrennial Needs Study, was discontinued by SF 2192, 2002 Iowa Acts, and,

Friday, October 29, 2004 (continued)

WHEREAS, the Secondary Road Fund Distribution Advisory Committee, pursuant to the mandate of Iowa Code Section 312.3C, has developed and recommended a new method known as the "Factor Breakdown Method", and, WHEREAS, after due study, Cass County has determined that the proposed method will provide a base level of funding for all counties, and will allow for the allocation of funds to shift as population, system size, and traffic change, and, WHEREAS, the proposed method has been endorsed by the Executive Boards of the Iowa County Engineers Association and the Iowa State Association of County Supervisors, now therefore upon motion by Joyce, second by Kinen: Be it RESOLVED that Cass County, Iowa hereby endorses the adoption of the Factor Breakdown Method by the Legislature as presented by the Secondary Road Fund Distribution Advisory Committee, to become effective in FY 2007 and be phased in over a five year period. Carried unanimously.

Resolution 2004-10-29-002

Resolution of Support for SIRWA Grid System

Upon motion by Joyce, second by Waters: RESOLVED that Cass County supports the concept of a rural water grid system as proposed by SIRWA and agree that the County's share of said grid system for the first phase would not exceed \$46,875.00 and would not be payable until water is available (approximately five years from now). Carried unanimously.

Resolution 2004-10-29-003

Motion by Kinen, second by Rieken: RESOLVED to make the following expenditure appropriations effective today (5th month additional 1/12): Jail plus \$25,813 (1/12th of \$309,752); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

At 10 AM the board opened and reviewed bids for two seized vehicles: Five bids were received for a 1995 Blue Mercury Grand Marquis: 1-Pete Scanlan: \$ 756.00; 2-Dennis Vogl: \$2,300.00; 3-Patti Bissell: \$1,111.00; 4-Henry Holaday: \$ 800.00; 5-T-W Auto Sales: \$2,500.00

One bid was received for a 1998 Green Chevrolet Silverado: T-W Auto Sales: \$3,000.00

Motion by Waters, second by Kinen to accept the high bid of T-W Auto Sales: \$2,500.00 for the 1995 Mercury Grand Marquis and \$3,000 for the 1998 Chevrolet Silverado. Carried unanimously.

The board opened quotes for the construction of lockers in the evidence room: Three quotes were received:

- 1-Dan's Welding Service \$6,890.00
- 2-Bower Welding and Fabrication: \$5,719.74
- 3-Nelson Machine & Forge \$4,250.00

Motion by Waters, second by Kinen to accept the low quote of \$4,250.00 of Nelson Machine & Forge. Carried unanimously.

Sheriff Bill Sage reviewed departmental activity including disposition of gun(s) and a Chevrolet Tahoe.

Committee reports- Volk: Zion Recovery 10/25 & EMA 10/26; Kinen: EMA, 911 Services Board & Public Safety Communications Commission 10/26; Rieken: Juvenile Emergency Services 10/20 (Co.Bluffs).

Chair adjourned meeting. Next meeting Wednesday, November 3, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Akin Building Center	Lumber	19.58
Alliant Utilities	Utilities	128.20
Allied Documents	Supplement, Renewals, Postage	350.48

Friday, October 29, 2004 (continued)

General Basic Fund (continued)

Anita Tribune Co Inc	Board Minutes	271.27
Aquila	Utilities	226.12
Atlantic Municipal Util	Water and Electric	792.84
Atlantic News Telegraph	Seized Property	412.40
Atlantic Septic & Drain	Service Septic @ Hitchcock Hs	110.00
Baron, Sar Goodwin,Gill	Global/WorldCom	45.00
Bonnesen's Store	Supplies-Halloween Hike	7.62
Bridgewater Oil Company	Utilities	432.60
Bro Business Center Corp	Copies	1044.64
E D Brocker	Travel	11.25
Brown Electric Company	Repairs	174.03
Camblin Plumbing & Heat	Repairs	263.21
Cappels	Supplies	13.27
Carroll Control Systems	Recondition Steam Valves	4568.50
Cass County Sheriff	Imprest Cash For Office	100.00
Cass/Atlantic Development Corp	1st Qtr 2004-2005	12500.00
Choice Printing	Ledger	13.25
CitiBusiness	E-Soft Instagate	126.00
City Directory Inc	City Directory	134.00
City of Griswold	Utilities	34.90
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	76.26
Duane Curtis	Repair Barn Roof	78.00
Des Moines Register	Daily Paper	62.40
Lynn Dorsey	Mileage	13.50
Earl May Garden Center	Animal Food	9.98
Fareway Stores	Food	229.00
Griswold American Newspaper	Board Minutes	270.08
Griswold Amoco Fuel-O-Matic	Gas	141.99
Griswold Coop Telephone	Phone Service	140.20
Griswold Rescue Squad % Troy N	Ambulance	50.00
Guthrie Co Health Dept	1st Qtr FY 2004-2005	5620.30
Jerry Herrick	Rent	274.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Supplies	1364.97
Hy-Vee	40 Hr School Meals	53.85
Ia Co Attorney Assoc	Fall School	270.00
IMAGETek, Inc	WORM Media Platters	115.00
IMWCA	Installment # 5 W/C 04-05	7655.00
Interior Touch	Floor Replacement-Jail	3525.00
Iowa Good Roads Assoc Inc	Dues	80.00
Iowa Telecom	DHS	835.57
ISAC	Fall School	280.00
ISACA	Dues 2005	160.00
Wayne Johnson	Rent	230.00
K Mart-Atlantic	Sponge Mop	15.99
Teresa Kanning	Employee Mileage	152.00
Larsen Supply Co	Multi-Fold Towels	174.60
Laverty Sanitation	Garbage Pickup	105.00
McCurdy Investments	Rent Payments	334.00
Mediacom	Cable Television	7.00
Mid American Energy	Electricity	983.11
Midtown Place Apts	Rent	66.00
Charles Miller	Mileage	14.25
Barry Moore	Rent	800.00
N A C R C	2005 Dues	50.00
National Assn of Counties	2005 Dues	370.00
Nishnabotna Valley R E C	Utilities	410.64
Office Concepts	Folders	71.74
OneStar Long Distance Inc	Telephone & Telegr.Serv.	512.35
Pamida Discount Center	Supplies	52.88
Phillips Petroleum Co	Fuel-Jail Van	22.30
Pitney Bowes Inc	Mail Machine	2500.00
Postmaster	Postage	238.20
Quill Corporation	Office Supplies	342.32
Rex Pharmacy	Medication	104.00
Robinson Hardware	Shop Materials	26.46
Dennis Rosener	Rent Payments	350.00
John Ryan % Nishna Valley Cred	Rent	200.00
Safeguard Business Systems	Tax Forms	49.71
Sandbothe Firestone	Truck Tires	158.18
Michael A Scheibeler	Supplies	182.67
Schumacher Elevator Co	Elevator Maintenance	161.30
Solutions	Support	1898.90
State of Iowa	Replacement Water Damage	1721.50

Friday, October 29, 2004 (continued)

General Basic Fund (continued)

Stone Office Products	Office Supplies	117.31
Three Rivers Resource	Books	40.45
United States Cellular	Cell Phones	61.47
Verizon Wireless	Cell Phones	442.66
Kenneth Waters	Mileage	127.50
Winston's Sinclair	Gas	52.36
Charles Wohlenhaus	Mileage	7.50

General Supplemental Fund

Duane Adams	Grand Jury	99.30
Anita Tribune Co Inc	General Sample Ballot	544.50
Kevin Archibald	Grand Jury	10.58
Atlantic News Telegraph	School Sample Ballots	132.41
Terry Carey	Grand Jury	10.87
John Casey	Grand Jury	96.40
Cass County Sheriff	Transport Juvenile-Foster	25.36
Clarinda Youth Corp	Shelter Care	628.56
Randall Clark	Grand Jury	52.90
El Paso Co Sheriff Office	CINA Case	38.60
Griswold American Newspaper	Notice of Election & Ball	229.65
Jacqueline Kreifels	Grand Jury	52.90
Timothy Long	Grand Jury	70.30
Main Street Grill	Grand Jury Lunch	74.81
Matt Parrott & Sons	Election Supplies	503.96
Ryan Muldoon	Grand Jury	52.90
Postmaster	Postage	226.00
Pottawattamie Co Sheriff	Juvenile	2.00
Jesse Radcliffe	Grand Jury	52.90
Shelby County Auditor	Office Expense	983.10
Dale E Sunderman	Travel Expense	15.14

MH-DD Services Fund

Dept of Human Services	Inpatient / Hospital	117324.47
First Bankcard Center	Registrations/Schools	44.80
Gannon Center For Comm Health	Outpatient / Counseling	140.00
Goodwill Industries	Work Activity Services	691.00
Iowa Telecom	Telephone & Telegr.Serv.	70.13
Teresa Kanning	Employee Mileage & Subs.	283.86
Nishna Productions Inc	Community Supported Living	90.55
OneStar Long Distance Inc	Telephone & Telegr.Serv.	36.68
Park Place	Community Supported Living	3883.69
S W I T A	Transportation	3790.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	11154.20
Verizon Wireless	Telephone & Telegr.Serv.	41.73
West Cent Iowa Workshop	Supported Employment Serv	224.60
Willow Heights Inc	Residential Care Fac.	8359.15

Rural Services Basic Fund

American Sec Control Systems	Cell Phone Battery	40.00
Cappels	Velcro	2.79
O M B Police Supply	Barrier Tape, Clipboard	84.93
Pamida Discount Center	Battery, Film	18.76
Williams Bros Garage	Tow and Storage	825.00

Secondary Road Fund

Akin Building Center	Engineering Services	126.45
Alex-Teck	Engineering Services	459.00
Alliant Utilities	Engineering Services	338.06
AmeriPride	Engineering Services	97.93
American Concrete	Engineering Services	690.00
Atlantic Motor Supply	Engineering Services	1043.13
Atlantic Municipal Util	Engineering Services	237.45
Bair's Firestone Store	Engineering Services	1689.93
Barco Municip Prod Inc	Engineering Services	1988.40
Cappels	Engineering Services	339.30
Cargill Animal Nutrition Attn:	Engineering Services	26.00
Casey's Computer Consulting	Engineering Services	75.00
Cass Co Environ Landfill	Engineering Services	146.20
CitiBusiness	Engineering Services	65.40
A M Cohron & Son	Engineering Services	10549.95
Cook Sanitation	Engineering Services	30.00
Dave's Portable Welding	Engineering Services	44.17
Don's Truck Sales, Inc	Engineering Services	133.40
Electronic Engineering Co	Engineering Services	1338.08
Employee Data Forms of MO LLC	Engineering Services	23.50
Filter-Care of Ne Inc	Engineering Services	247.70
Freightliner of Des Moines	Engineering Services	81.63
Griswold Amoco Fuel-O-Matic	Engineering Services	210.09
Griswold Coop Telephone	Engineering Services	29.56

Friday, October 29, 2004 (continued)**Secondary Road Fund (continued)**

Henningsen Constr Co Inc	Engineering Services	388.80
Hewlett-Packard Company	Engineering Services	2685.00
Inland Truck Parts Co	Engineering Services	237.20
Iowa State Univ Exten	Engineering Services	785.00
Iowa Telecom	Engineering Services	173.02
Jacobsen's Inc	Engineering Services	3.66
Joyce Bros Auto Supply Co	Engineering Services	9.24
Donnis Kessler	Engineering Services	67.50
Lindeman Tractor Co	Engineering Services	427.56
Linweld	Engineering Services	54.90
Massena Telephone Co	Engineering Services	23.93
McAtee Tire Service Inc	Engineering Services	77.40
McCunn Equipment Company	Engineering Services	278.37
Mid American Energy	Engineering Services	2.55
Mid-Land Equipment	Engineering Services	19.76
O'Halloran International	Engineering Services	156.92
Olsen Fuel Supply Inc	Engineering Services	12103.31
OneStar Long Distance Inc	Engineering Services	41.97
Postmaster	Engineering Services	60.00
Qwest	Engineering Services	69.10
Rexco Equipment Inc	Engineering Services	665.29
Road Builders	Engineering Services	5242.44
Robinson Hardware	Engineering Services	82.73
S I R W A Attn; Cathy Lacina	Engineering Services	28.50
Sandbothe Firestone	Engineering Services	60.35
Schildberg Construction	Engineering Services	22911.21
Solutions	Engineering Services	58.30
Stone Office Products	Engineering Services	87.92
Stoney Creek Inn - Johnston	Engineering Services	77.04
West Iowa Telephone Co	Engineering Services	29.05
Jimmie Wolfe	Engineering Services	323.25
Zep Mfg Company	Engineering Services	162.97
Ziegler Inc.	Engineering Services	853.42
21st Century Cooperative	Engineering Services	3715.64

Spec.Resource Enhancement

Gipple Plumbing	Cold Springs Restroom Fac	6850.00
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Sheriff Investigations

Atlantic Motor Supply	Battery	43.99
Cass County Sheriff	Imprest Petty Cash	1500.00
CitiBusiness	Drug School	1850.12

Co.Rec.Electronic Trans. Fund

Ia Co Recorder's Ass'n Joyce J	License & Maintenance CLR	12175.00
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Local Emergency Mgmt Agency

Iowa Telecom	EMA	70.13
Mediacom	Cable	39.21
OneStar Long Distance Inc	Telephone & Telegr.Serv.	11.38
United States Cellular	Cellular Service	47.17

Wednesday, November 3, 2004

The Cass County Board of Supervisors met with four members present: Don Volk, Chair; Chuck Kinen, Charles Rieken and Kenneth Waters. Absent: Russell Joyce. The minutes of October 29, 2004 were approved as read.

Public hearing on grant applications held. Others present: SWIPCO Director M. J. Broomfield, Co. Attorney, a media representative. Chair announced this as hearing on proposal to submit an application to the FY2005 Iowa Housing Fund.

Cass County has a need for housing rehabilitation within the county, in particular for low to moderate income residents. Cass County is applying for a \$345,989 grant from the Iowa Housing Fund through the IDED and will provide project grants of up to \$24,999 for rehabilitation of 11 (or more) owner-occupied, single-family, low-moderate income housing units.

This application will be made on or before 12/01/04. 100% of these funds will benefit low-moderate income residents. This project will be available throughout Cass County. No person will be displaced as a result of funded activities.

The Co. Auditor noted that no written or oral comments had been received prior to the hearing. Co. Attorney requested clarification of the grant terms and program. M.J. Broomfield explained.

Wednesday, November 3, 2004 (continued)

After due consideration, motion by Waters, second by Kinen to adopt RESOLUTION AUTHORIZING AND DIRECTING THE CHAIR TO MAKE AN APPLICATION TO THE FY2005 IOWA HOUSING FUND PROGRAM FOR ASSISTANCE TO COMPLETE THE CASS COUNTY HOUSING REHABILITATION PROGRAM. Carried unanimously.

Hearing closed 9:29 A.M.

County Attorney Daniel Feistner reviewed current legal activity. Record storage, no order of charges for sheriff and attorney litigation yet, hearing in regard to McGuire zoning change request pending and work for city among items discussed.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Requested authorization to purchase envelopes using credit card: authorization given.

At 9:30 AM a public hearing on an application of Bill Kragelund for a change in zoning classification was conducted. No objections were received or made.

Present was Zoning Administrator Rich Hansen, the applicant, media representative, Co. Attorney Dan Feistner, the Board and the County Auditor. The Board concluded that the Zoning Board had considered 1) the validity of the current classification; 2) the need for additional land to be zoned for purpose requested; 3) whether change is consistent with current land use plan and policy; 4) whether change would effect a demand for services or utilities in excess of present capacity; and 5) whether change would result in excessive traffic. The Board found no reason to change the decision reached by the zoning board.

Motion made by Kinen, second by Rieken: The Cass County Board of Supervisors concurs with the recommendation of the Cass County Zoning Commission and approves change in zoning from General Agricultural District to Business District for the following described real estate: Parcel "A" of the NE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 3, Benton Twp, Cass County, Iowa. Carried unanimously.

County Engineer Charles Marker reviewed current road projects. Patching contractor will begin later this week or next week. Annual review of Massena LUST site made by Barker-Lemar. Landfill road work disturbing wetlands and therefore replacement parcel of wetland must be designated. Reviewing four or five areas as possible sites. Lyman Road in need of improvement. Consider overlay or seal coat. Board consensus for seal coat. Engineer: cannot justify overlay additional expense.

At 10:30 A.M. a second grant application was considered. SWIPCO director explained the project. Program encompasses the multi-county SWIPCO region. Cass Co. agrees that improved housing has a direct effect on stimulating economic growth and vitality in our county and the region. Cass Co. supports SWIPCO submission of a grant request. Motion by Waters, second by Kinen: Be it RESOLVED as follows: Section 1: Cass Co. authorize SWIPCO to submit an application to the FY2005 Iowa Housing Fund for 15 units across the SWIPCO region. County will contribute 5% for each unit completed in Cass County, up to a maximum of \$4,000. Section 2: This program will be available throughout Cass County and other participating counties. Carried unanimously.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for October 2004.

Chair adjourned meeting. Next meeting Wednesday, November 10, 2004. Canvass of General Election set for November 8 at 10:30 A.M.

_____, Chair Attest: _____ Auditor

Wednesday, November 10, 2004

The Cass County Board of Supervisors met with four members present: Don Volk, Chair; Chuck Kinen, Russell Joyce and Kenneth Waters. Absent: Charles Rieken. The minutes of November 3 & 8, 2004 were approved as read.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Client is receiving an inheritance (less than \$20,000). Will be used for personal needs and client be temporarily be off SS which will exhaust funds, therefore will not pursue a payment to county. New director at REM and change for home community based waiver class. Director asks if B.O.S. would desire to re-tour the facility. First time SS disability applications in Iowa have about 90% denial. For re-applications made there is about 95% success. Average time to be certified is two years five months. Federal administrators will review the process. U of IA papers for medical assistance being questioned. Award of funding between governmental agencies- current system may end as early as 01/01/05.

County Engineer Charles Marker reviewed current road projects.

Bids of \$54,340, \$46,310, \$36,240 and \$22,950 received for repair of stream erosion control structures. Motion by Joyce, second by Kinen to accept the low bid of \$22,950 of A.M. Cohron & Son, Inc for proposal ID No. DNR 04-297 and DNR 04-305. Carried unanimously.

Sheriff Bill Sage reviewed departmental activity. Disposition of one Tahoe and a special rifle; COPS grant in regard as to whether to add a deputy or to repay the grant monies already received; and acquisition of a "drug dog" were discussed. Tahoe: check local interest in purchasing. Gun: accept offer from vendor and check on return of ammo to its vendor. COPS grant: protect investment and hire replacement deputy. If a drug dog were to be acquired, it would be purchased and maintained through donations/contributions only. No tax dollars would be used. Decision was to allow sheriff's department to seek sponsors for a drug dog.

At 10:00 A.M. the Board recessed and a safety committee meeting was conducted.

At 11:30 AM the Board recessed to the Cass County Memorial Hospital for the quarterly Home Care/Chore Services meeting.

Reports filed- Home Care/Chore Services Report for ¼ ending 9/30/04; Drop In Center Report ¼ ending 9/30/04.

Chair adjourned meeting. Next meeting Wednesday, November 17, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, November 17, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of November 10, 2004 were approved as read.

At 9:00 the AFSCME Cass Co. Sheriff's Office Employees initial bargaining proposal for FY2006 was presented. County will consider and present initial proposal later this morning.

County Attorney Daniel Feistner reviewed current legal activity.

Sheriff Bill Sage indicated that a firearm and ammunition had been bought back by the vendors. Drug canine initial expenses estimated at \$6,505. Goal is to raise \$10,000 before procuring dog.

Wednesday, November 17, 2004 (continued)

At 9:30 union representatives were called back and the county's initial proposal was submitted. Next meeting will be after adjournment today.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity including four client cases.

County Engineer Charles Marker reviewed current road projects.

Chair adjourned meeting. Next meeting Wednesday, November 24, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Advanced Laser Technologies	Repair Printer	82.50
Alliant Utilities	Utilities	809.15
Andersen Law Office	Special Prosecution	1260.00
Anita Printing Services, Inc	Warning Tickets	230.60
Anita Tribune Co Inc	Sealed Bids	51.56
AT&T	Telephone Service	17.92
Atlantic Municipal Util	Utilities	2280.04
Atlantic News Telegraph	Sealed Bids,Auction Jeep	601.60
Atlantic Pest Control	Pest Control	30.00
B&B Sanitation	Garbage Bill	40.00
Barker, Lemar and Associates	Massena Quik Stop	1110.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	75.00
Joyce Bierbaum	Rent	145.00
Bro Business Center Corp	Maintenance	93.02
Cass Co Meals on Wheels	Meals	600.00
Cass County Housing Corp Manag	Rent Payments	275.00
CCMH Home Care/Hospice	Co Request 1st Qtr FY 200	78000.00
Choice Printing	Ledger	13.25
Cintas First Aid & Safety	First-Aid Supplies	108.30
Continental Fire Spr Co	Annual Inspection	156.00
Daniel Feistner	Mileage and Lodging	329.85
Griswold American Newspaper	Sealed Bids	265.23
Hy Vee Food Stores	Food and Provisions	560.19
Hy Vee Pharmacy	Prescription Medicine	1285.04
IA Dept Public Health	Employee Mileage & Subs.	60.00
ISAC	Meals	70.00
Tyler Larson	Computer Maintenance	75.00
Beth Marcsisak	Mileage and Meals	138.78
Marion Housing Corporation	Rent Payments	165.00
Massena Telephone Co	Pager Lease	22.00
Medivac Inc	Ambulance	2833.33
Mid American Energy	Utilities Payments	63.02
NetINS	Web Service	16.95
Office Concepts	Toner Drum, File Folders	241.14
OneStar Long Distance Inc	Telephone & Telegr.Serv.	178.01
Pegler Sysco	Food	416.74
Plummer Investments	Rent Payments	350.00
Postmaster	Postage	110.00
Public Safety Fund	74% Oct 2004 Expenses	12397.12
Rex Pharmacy	Office Supplies and Cell	159.40
Robinson Hardware	Supplies	58.30
Rolands Funeral Services Inc	Indigent Burials	409.25
Seneca Environmental Services	I80 & Hwy 71	2009.00
Solutions	Services	3111.10
Stamp Fulfillment Services	Envelopes	1860.60
Starlite Village	Lodging	61.55
State Med Examiner/Path	Autopsy	1645.00
Stone Office Products	Office Supplies	1472.13
W & S Appliance Inc	Repair Washer	186.56

General Supplemental Fund

Shirley Acker	Election Official	131.30
Atlantic News Telegraph	Juvenile	319.88
Phyllis Baier	Election Official	144.63
James P Barry	Mileage	183.00
Dianne E Behrends	Election Official	156.53
Janice Brehmer	Election Official	126.92
Alice J Brown	Election Official	126.92

Wednesday, November 17, 2004 (continued)

<u>General Supplemental Fund</u>	(continued)	
Cass County Sheriff	Juvenile	1090.42
Mary Ann Christensen	Election Official	139.21
Laurel Coffman	Election Official	126.92
Shara L Cooper	Election Official	151.22
Mary E Cranston	Election Official	161.43
Dawn Eimers Assist Co Attorney	Juveniles	400.00
El Paso Co Sheriff Office	process service	42.20
Shirley Eshelman	Election Official	180.51
Marlene Feilmeyer	Election Official	125.13
Molly Ferrell	Election Official	123.34
First National Bank	Polling Place	30.00
Ileen C Furne	Election Official	110.83
Leta Gerlock	Election Official	139.43
Adeline Gilbert	Election Official	128.71
Anieta Gregory	Election Official	141.83
Enola M Hansen	Election Official	130.38
Judith A Hartman	Election Official	191.26
Caroline Hemmingsen	Election Official	145.43
Heritage House	Polling Place	30.00
Betty M Holaday	Election Official	151.03
Shirley Hosfelt	Election Official	163.73
Lila Rae Huff	Election Official	159.48
Shirley A Jacobsen	Election Official	146.78
Barbara Jensen	Election Official	126.92
Shirley Jensen	Election Official	136.49
Betty Johnson	Election Official	148.98
Kathryn Kerkmann	Election Official	165.51
Earlene Krauth	Election Official	157.41
Lila Kunze	Election Official	140.07
Lewis Community Center	Polling Place	30.00
Lyman Community Building	Polling Place	30.00
Mary Virginia S Lynam	Election Official	140.59
Margaret Magill	Election Official	157.28
Elaine Martens	Election Official	170.80
Matt Parrott & Sons	Election Supplies	267.38
Holly Beth Meyer	Election Official	150.15
Sonya Mikkelsen	Election Official	144.07
Linnea Murphy	Election Official	153.34
Viola Myers	Election Official	123.34
Sally Nelson	Election Official	110.83
Doris Newell	Election Official	179.43
Norma L Nichols	Election Official	148.78
OneStar Long Distance Inc	Clerk of Court Phone	5.58
Jacqueline E Pelzer	Election Official	134.88
Petersen Court Reporters	Grand Jury Proceedings	1525.00
La Veda Pine	Election Official	150.68
Quakerdale	Shelter Care	2588.32
Verlain M Rathkamp	Election Official	153.50
Evelyn Rechtenbach	Election Official	125.13
Reno Parish Hall	Polling Place	30.00
JoBeth Reynolds	Election Official	179.26
Joyce Riggs	Election Official	146.59
Sharon Rogers	Election Official	204.45
Sally L Rosales	Election Official	128.71
Carolyn M Rossell	Election Official	161.75
Helen I Rossell	Election Official	145.86
Norma E Schaaf	Election Official	171.76
Marjorie A Scherдин	Election Official	134.07
Phyllis Schuler	Election Official	169.11
Secretary of State	Terminal Maintenance	229.72
Loretta J Shepperd	Election Official	123.34
Elaine J Tawzer	Election Official	137.53
Dorothy M Teig	Election Official	126.92
Karen Thomsen	Election Official	181.50
Mary Judith Ticknor	Election Official	198.01
United Church of Christ	Polling Place	30.00
Janet Weaver	Election Official	141.83
Julie Williamson	Election Official	141.26
Marilyn Wilsn	Election Official	150.11
Junior Wohlenhaus	Election Official	132.29
Karen V Woodward	Election Official	159.65
Zion Lutheran Church	Polling Place	30.00

Wednesday, November 17, 2004 (continued)

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	15505.98
Cass Co Auditor	Registration	10.00
Cass Co Meals on Wheels	Other	66.50
Gannon Center For Comm Health	Outpatient / Counseling	146.25
Goodwill Industries	Work Activity Services	725.55
Ida Services, Inc	Work Activity Services	1090.04
New Hope Village Inc	Work Activity Services	756.96
Nishna Productions Inc	Community Supported Living	90.55
Office Concepts	Office Supplies	27.15
OneStar Long Distance Inc	Telephone & Telegr.Serv.	22.10
Partnership For Progress	Community Supported Livin	695.64
Donna Ray	Mental Health Advocates	50.92
S W IA Mental Health Cen	Outpatient / Counseling	21013.50
West Cent Iowa Workshop	Supported Employment Serv	284.08

Rural Services Basic Fund

Atlantic Motor Supply	Battery	43.99
Bair's Firestone Store	Oil Change	60.85
Cappels	Binder Straps	119.98
Cass Co Cleaners	Dry Cleaning	42.05
Conoco	Fuel	552.27
Deter Motors Inc	Repairs	719.41
Hansen Interstate Repair	Tow and Storage	275.00
Chief Deputy Bill Sage ISSDA F	Winter School	210.00
Kum & Go W.E Fleet	Fuel	1156.86
O'Reilly Auto Parts	Wiper Blades	11.42
Olsens Car Care Center	Tow and Storage	275.00
Rex Pharmacy	Film	10.51
Sinclair	Fuel	251.51
Secondary Road Fund		
Casey's General Stores	Engineering Services	285.02
OneStar Long Distance Inc	Engineering Services	11.89

Sheriff Investigations

Cass County Treasurer	McGruff-License	40.00
Curtis Welding & Fab Curt Rena	Shooting Range Improvement	90.00

Local Emergency Mgmt Agency

Electronic Engineering Co	Paging Fee	10.00
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Wednesday, November 24, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of November 17, 2004 were approved as read.

County Attorney Daniel Feistner reviewed current legal activity.

Some citizens with residences close to the county care facility expressed concern in regard to persons, possibly residents of the facility, wandering onto their properties. Facility is leased by a private corporation. A 911 call may be appropriate when a trespass occurs.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Motion by Waters, second by Rieken to authorize the chair to sign contract with A.M. Cohron & Son, Inc for 'fish ladders' projects (DNR 04-297, DNR 04-305). Carried unanimously.

The board had received a letter of resignation from Cass County's West Iowa Tourism Region Council Representative Jo Ann Thielen.

Motion by Waters, second by Kinen to appoint Letty Johnson (of Atlantic) as representative to WESTERN IOWA TOURISM COUNCIL for the remainder of the 2 yr term ending 12/31/2005. Carried unanimously.

Motion by Rieken, second by Joyce to accept the quote of Iron Specialties, Inc for replacement of gutter and downspouts on the county care facility building (\$1,132). Carried unanimously.

Wednesday, November 24, 2004 (continued)

Committee reports- Joyce: RC&D 11/15 and Cass County Environmental Control Commission 11/16; Rieken: Juvenile Emergency Services 11/17 and Adult Corrections 11/23; Volk: West Central Development Corporation 11/16.

Chair adjourned meeting. Next meeting Tuesday, November 30, 2004.

_____, Chair Attest: _____ Auditor

Tuesday, November 30, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of November 24, 2004 were approved as read.

Motion by Kinen, second by Joyce to appoint Dick Bolton of Atlantic, Phyllis Stakey of Massena and Charles Rieken of Griswold to the Cass County Housing Commission. Carried unanimously.

The Board took up consideration of the request made July 30, 2004 for a contribution for expansion of the Massena library.

Whereas the Board believes that the relocation and expansion of the Massena City Library will contribute to the betterment and development of Cass County;

Motion by Waters, second by Rieken to contribute \$25,000 from the county's Local Option Sales and Services Tax fund to the City of Massena for the relocation and expansion of the library in the City of Massena, Iowa. Carried unanimously.

Motion by Waters, second by Kinen: RESOLVED to make the following expenditure appropriations effective today (6th month additional 1/12): Jail plus \$25,813 (1/12th of \$309,752); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects.

Committee reports- Kinen and Volk: Public Safety Communications Agency 11/29.

Chair adjourned meeting. Next meeting Wednesday, December 8, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Allied Documents	Supplements, Renewals, Postage	593.72
Anita Tribune Co Inc	Board Minutes	286.21
Aquila	Gas @ Cold Springs	84.74
Armor Holdings Forensics	Repair Fingerprint Machines	134.50
AT&T	Telephone	6.98
Atlantic Motor Supply	Filters	44.73
Atlantic News Telegraph	Newspaper	124.00
Atlantic Septic & Drain	Service @ Hitchcock	125.00
Bro Business Center Corp	Copier Lease	793.25
E D Bocker	Travel	11.25
Brown Electric Company	Repairs	896.59
Cappels	Supplies	91.00
Cass Co Memorial Hospital	In-Patient Services	1000.00
Cass County Jail	Imprest Petty Cash	132.53
Leanna Champlin	Gas For Van	20.00
Don Christensen	Rent	245.00
City of Griswold	Utilities	34.90
Joe Clinton	Rent	300.00
Cook Sanitation	Sanitation	105.50

Tuesday, November 30, 2004 (continued)

General Basic Fund (continued)

Deter Motors Inc	Van Repairs	67.66
Fareway Stores	Food and Provisions	496.18
First Bankcard Center	Lodging, New Calendar	179.13
Griswold American Newspaper	Board Minutes	19.03
Griswold Amoco Fuel-O-Matic	Gas	104.51
Griswold Coop Telephone	Phone	96.92
Guthrie Co Health Dept	Septic Tank Permit	60.00
Hockenberry Family Care	Indigent Burial	775.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food and Supplies	637.56
Iowa Telecom	Telephone	688.34
ISCTA % Peggy Weitzl	Meals-ISAC	30.00
IA State Sheriff & Dep. Ass'n	Membership Dues	140.00
Joyce Jensen	Mileage and Meals	79.37
JIFI Print	Tag Labels	10.00
K Mart-Atlantic	Tote	171.36
Chuck Kinen	Fall School Parking	7.00
Laura Kirchhoff	Mileage	61.88
Lavery Sanitation	Garbage Pickup	105.00
Matt Parrott & Sons	Time Stamp Labels	53.16
McCurdy Investments	Rent	334.00
Mediacom	Cable	7.00
Mid American Energy	Electricity	676.58
Nishnabotna Valley R E C	Utilities	343.14
OneStar Long Distance Inc	Long Distance	248.95
Pamida Discount Center	Tissue and Rollers	16.19
Per Mar Security Services	Repair Quad Video Unit	271.52
Phillips Petroleum Co	Gas	37.00
Plummer Investments	Rent	285.00
Postmaster	Postage	526.00
Jerald Putnam	Travel	15.00
Robinson Hardware	Screens and Supplies	316.73
Rush Electric	Wire Service	45.07
Michael A Scheibeler	Office Expense	177.93
Cindie Schlater	Office Supplies	99.47
Ron Schroeder	Rent	300.00
Schumacher Elevator Co	Elevator Maintenance	161.30
Shelby Co Envirmental Health	Food Inspection	40.00
United States Cellular	Cell Phones	174.76
Verizon Wireless	Cell Phones	297.05
Winston's Sinclair	Gas	49.29

General Supplemental Fund

Cass Co Auditor	Election Postage	40.35
Christian Home Ass'n	Shelter Care	1440.78
Crittenton Center	Emergency Shelter	714.60
Dunn Co Sheriff	Juvenile	26.40
Pottawattamie Co Sheriff	Service Fees	19.00
Secretary of State	Terminal Maintenance	654.63
Treasurer State of Iowa DHS Ca	Juvenile	9652.84

MH-DD Services Fund

Bro Business Center Corp	Office Supplies	126.00
Cass County Sheriff	Sheriff Transport.Charges	17.50
Dept of Human Services	Case Mgmt-Medicaid Mat	51328.79
Iowa Telecom	Telephone & Telegr.Serv.	59.24
Jones County	Employee Mileage & Subs.	24.61
Teresa Kanning	Employee Mileage & Subs.	101.70
Karen L Mailander	Legal Representation	310.00
Park Place	Community Supported Living	1910.90
Resident Trust @ Willow Height	Other	70.00
S W I T A	Transportation	1680.00
S W IA Mental Health Cen	Case Mgmt-Medicaid Mat	1989.52
W Strawhacker & Associates HSP	Rent	179.35
Willow Heights Inc	Residential Care Fac.	8089.50

Rural Services Basic Fund

CitiBusiness	Fuel	180.95
Extreme Clean Car Wash	Car Wash Tokens	100.00
Olsens Car Care Center	Tow and Storage	550.00
Sioux Sales	Blood Kits	54.20

Secondary Road Fund

Akin Building Center	Engineering Services	91.96
Alliant Utilities	Engineering Services	914.03
Allied Oil & Supply Inc	Engineering Services	2624.66
AmeriPride	Engineering Services	97.93
American Concrete	Engineering Services	190.94
Anita Tribune Co Inc	Engineering Services	36.00

Tuesday, November 30, 2004 (continued)

<u>Secondary Road Fund</u>		(continued)	
Atlantic Motor Supply	Engineering Services		1138.14
Atlantic Municipal Util	Engineering Services		369.90
Atlantic News Telegraph	Engineering Services		58.80
Bair's Firestone Store	Engineering Services		4307.88
C.J. Cooper & Associates, Inc	Engineering Services		58.00
Camblin Plumbing & Heat	Engineering Services		91.22
Cappels	Engineering Services		276.44
Cargill Animal Nutrition Attn:	Engineering Services		6.00
Cass Co Memorial Hospital	Engineering Services		52.00
Cook Sanitation	Engineering Services		30.00
Deter Motors Inc	Engineering Services		23.33
Don's Truck Sales, Inc	Engineering Services		13.06
Eagle Point	Engineering Services		450.00
Ed's Lawn Equipment	Engineering Services		242.80
Filter-Care of Ne Inc	Engineering Services		306.60
Griswold American Newspaper	Engineering Services		45.00
Griswold Amoco Fuel-O-Matic	Engineering Services		219.26
Griswold Coop Telephone	Engineering Services		29.09
Iowa Rigger's Loft	Engineering Services		33.79
Iowa Telecom	Engineering Services		145.79
Kirchhoff Land Improvements	Engineering Services		300.00
Lefty's Pump & Plumbing	Engineering Services		12.39
Linweld	Engineering Services		183.87
Massena Telephone Co	Engineering Services		22.04
Mid American Energy	Engineering Services		2.55
Mid-Land Equipment	Engineering Services		27.78
Murphy Heavy Contracting Corp	Engineering Services		7975.00
Nishnabotna Valley R E C	Engineering Services		17.50
O'Halloran International	Engineering Services		980.87
Olsen Fuel Supply Inc	Engineering Services		9067.45
Orscheln's	Engineering Services		49.99
Qwest	Engineering Services		69.10
Rex Pharmacy	Engineering Services		29.99
Robinson Hardware	Engineering Services		112.36
Sandbothe Firestone	Engineering Services		478.19
Schildberg Construction	Engineering Services		5434.32
Snyder & Assoc Inc	Engineering Services		2300.00
Solutions	Engineering Services		312.40
Stone Office Products	Engineering Services		147.43
West Iowa Telephone Co	Engineering Services		27.51
Zep Mfg Company	Engineering Services		636.68
Ziegler Inc.	Engineering Services		154516.04
21st Century Cooperative	Engineering Services		4587.58
<u>Spec.Resource Enhancement</u>			
Camblin Plumbing & Heat	Restroom/Shower Facility		9400.00
Cass Co Conservation Dept	Transfer Funds		17470.61
<u>Local Option Tax Fund</u>			
Henningsen Constr Co Inc	Willow Heights		19660.00
<u>Local Emergency Mgmt Agency</u>			
Electronic Engineering Co	Paging Fee		30.00
Iowa Telecom	Phone		59.24
Mediacom	Cable TV		39.21
United States Cellular	Cellular Service		62.50
<u>Co.Conserv.L.Acq.Tr.Fund</u>			
Nelsen Construction	Restrooms @ Cold Springs		17470.61

Wednesday, December 08, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of November 30, 2004 were approved as read.

County Attorney Daniel Feistner reviewed current legal activity. Items discussed included: submission for consideration of coverage of expense incurred in special prosecution of the county attorney and sheriff to Iowa Communities Assurance Pool (property and liability insurance carrier) A 'RULING ON APPLICATION FOR COMPENSATION' was signed by Judge R. A. Hutchison on 11/03/04 setting "reasonable compensation for fees and expenses in the amount of \$58,702.41" "to the special prosecutor appointed by the Court" in the matter of the Cass County Attorney and Sheriff; copier/printer lease for attorney's office; and schedule of negotiations sessions with secondary roads bargaining unit.

Wednesday, December 08, 2004 (continued)

Sheriff Bill Sage reviewed departmental activity including employment of a deputy to fill vacancy and implication to COPS grant being received; two vehicles have been seized but not yet forfeited; evidence lockers are set to be installed next week; and 338 caliber gun and ammunition have been returned to vendors.

County Treasurer Tracey Marshall filed written recommendation for abatement of tax, etc. on two properties.

RESOLUTIONS 2004-12-08-01 & -02

Whereas it had been determined impractical to collect taxes, interest and costs for certain parcels and whereas parcel one has been purchased by the City of Griswold: Motion by Waters, second by Rieken: to abate delinquent taxes, penalties, interest, costs and fees on parcel 360008145001000 (Lots 6 and 7 of Block 10, City of Griswold - 618 Main St) and to direct the treasurer to strike the amount due from the county system in accord with Iowa Code 445.16; and Whereas for parcel two an 'Affidavit-Disposition of Valueless Mobile ... Home' has been filed and whereas the mobile home has been moved out of the county: To abate delinquent taxes, penalties, interest, costs and fees on Mobile Home VIN 5483K and to direct the treasurer to strike the amount due from the county system in accord with Iowa Code 445.16. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Five special general assistance client cases were considered: Cases 1, 2 & 3 denied; case 4 one month rent approved; and case 5 approved State Hospital paper pending determination of doctor of medical necessity.

At 10 A.M. the board and other department heads met to consider risk management policies and other administrative matters including request that departmental budgets be filed with the auditor by Nov 17; request that original vehicle titles be filed in the auditor's office; and info-technology services.

Reports filed: Sheriff's and Recorder's Report of Fees Collected for November 2004.

Chair adjourned meeting. Next meeting Wednesday, December 15, 2004.

_____, Chair Attest: _____ Auditor

Wednesday, December 15, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of December 8, 2004 were approved as read.

County Weed Commissioner Val Sothman presented annual weed report. He will continue using a proactive approach in working with land owners on noxious weed control. Procedures for weed control enforcement on land in governmental program a concern (NRCS/FSA involved in process).

The Atlantic Chamber of Commerce 'Priority Atlantic Committee' requested permission to place four signs promoting downtown Atlantic along roadway leading into Atlantic. Permission of IDOT and land owners was received. They noted that IDOT had stated that Board approval was also required. Motion by Kinen, second by Joyce to allow the placement of one sign at each of four locations along roadway leading into Atlantic. Carried unanimously.

Member Rieken left to attend meeting in Co. Bluffs.

Motion by Kinen, second by Joyce to enter into 'Iowa Underground Storage Tank Fund Rural Water Service Remediation Agreement' with Regional Water and Iowa Underground Storage Tank Fund; to grant 'Right of Way Easement- Easement D551201' to Regional Water for tracts in sections 11 & 12-77-36; and to enter into 'Water User's Agreement and Membership Certificate' with Regional Water. Carried unanimously.

Motion by Kinen, second by Waters to extend the option to purchase of a parcel near I-80/Hwy 71 of Man Properties through 12/31/2005. Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Two client cases discussed: 1st GR request denied and 2nd MH services payment approved.

County Engineer Charles Marker reviewed current road projects. Petition has been received to classify a portion of roadway as Class C. Either an ordinance or resolution may be used to reclassify. Item was taken under advisement.

Cass/Atlantic Development Corp. Director Frank Spillers presented update on I-80/Hwy 71 Business Park project. Current emphasis is on the creation of a 28E agreement between Cass and Audubon counties. C/ADCO is requesting a line item appropriation in the county budget for at least \$20,000 per year for five years. Project goal is to attract more businesses and people to Cass County.

Motion by Waters, second by Joyce to establish a Cass County and Audubon County 'I-80/Hwy 71 Business Park 28E Board' with Cass County membership comprised of the Cass/Atlantic Development Corporation Director, one member appointed from and by the Cass/Atlantic Development Corporation Board, one member appointed by and from the Cass County Board of Supervisors. (Like membership from Audubon County) Terms of appointees are to be annual running between organizational meetings. Carried unanimously.

Motion by Waters, second by Kinen to appoint Russell Joyce to serve on the Cass/Audubon Counties' 'I-80/Hwy 71 Business Park 28E Board' until January. Carried unanimously.

Reports filed- 2004 County Weed Commissioner Report.

Chair adjourned meeting. Next meeting Wednesday, December 22, 2004.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Adams Co Treasurer	Lodging	106.69
Alliant Utilities	Gas Bill	1871.98
Anita Printing Services, Inc	Report Sheets	212.85
Atlantic Medical Center	Coroner Call	300.00
Atlantic Municipal Util	Utilities	1660.14
B&B Sanitation	Garbage	40.00
Bair's Firestone Store	Oil Changes	133.10
Barker, Lemar and Associates	Massena Quik Stop	6120.00
Baron, Sar Goodwin,Gill & Lohr	Global/WorldCom	45.00
Bro Business Center Corp	Copier Contract	776.24
Camblin Plumbing & Heat	Service Furnace	47.95
Cappels	Humidifier	171.11
Cass Co Auditor	Officers Winter Meeting	60.00
Cass Co Meals on Wheels	Meals	600.00
Cass Co Memorial Hospital	HCA/PHN	10240.00
Cass County Sheriff	Serving Notices	73.60
CDW Government, Inc	Printer Cartridges	63.41
Choice Printing	Imprest Cash Book	13.25

Wednesday, December 15, 2004 (continued)

General Basic Fund (continued)

Culligan Soft Water Serv	Salt	17.00
Des Moines Stamp Mfg Co	Stamp	51.75
Fareway Stores	Supplies	7.19
First Bankcard Center	Meal-ISAC	11.65
Frontier Communications	Maintenance Agreement	701.19
Griswold American Newspaper	Board Minutes	268.13
Holiday Inn	Lodging	240.75
Hy Vee Food Stores	Food and Supplies	961.42
Hy Vee Pharmacy	Prescription Medicine	87.90
IMAGETek, Inc	Services	242.50
IMWCA	Installment #6 W/C 04-05	7655.00
Iowa Law Enforcement Academy	Jail School	225.00
K Mart-Atlantic	Supplies	23.40
David Kelly	Rent	225.00
Laura Kirchoff	Mileage	11.25
Larsen Supply Co	Towels	228.50
M & M Sales Company	Minolta Maintenance	227.00
Massena Telephone Co	Pager Lease	22.00
McCurdy Investments	Rent	374.00
Medivac Inc	Ambulance	2833.33
NetINS	Web Service	16.95
Office Concepts	Printer Cartridges	237.47
Olive Street Station	Fuel	116.20
OneStar Long Distance Inc	Long Distance	440.96
Pegler Sysco	Food and Laundry Soap	196.91
Postmaster	Newsletter	113.93
Public Safety Fund	74% Nov 04 Expenses	10506.80
Quill Corporation	Paper & Supplies	185.93
Qwest	Computer Line	9.26
Rex Pharmacy	Prescription Medicine	38.39
Charles A Rieken	Mileage, Lodging, Meals	287.84
Robinson Hardware	Supplies	90.06
Seneca Environmental Services	I80 & Hwy 71	3797.75
Solutions	Data Processing Services	525.80
Stone Office Products	Supplies	1192.99
Ultra-Chem Inc	Bio-Matic	174.54
Verizon Wireless	Cellular Phone	53.44

General Supplemental Fund

ABC-Legal Services Inc	CINA	65.00
Audubon County Sheriff	Magistrate	21.40
Cass County Sheriff	Legal & Ct-Related Serv.	1157.92
Christian Home Ass'n	Shelter Care	308.98
Crittenton Center	Emergency Shelter	277.90
Quakerdale	Shelter Care	2033.68
S W I Juvenile Emergency	3rd Qtr FY 04-05	8340.36
Wiota Community Building	General Polling Place	30.00

MH-DD Services Fund

C A S S Incorporated	Sheltered Workshop	13602.39
Cass Co Meals on Wheels	Other	62.00
Cass County Sheriff	Sheriff Transport.Charges	200.70
Goodwill Industries	Work Activity Services	760.10
Ida Services, Inc	Work Activity Services	1036.89
Mailander Law Office	Legal RepresentationCommi	310.00
New Hope Village Inc	Work Activity Services	796.80
Nishna Productions Inc	Community Supported Living	90.55
OneStar Long Distance Inc	Telephone & Telegr.Serv.	28.51
Partnership For Progress	Community Supported Living	411.06
Donna Ray	Mental Health Advocates	147.67
Resident Trust @ Willow Height	Other	70.00
The Richmond Center	Outpatient / Counseling	74.39
S W IA Mental Health Cen	Outpatient / Counseling	21458.08
Verizon Wireless	Telephone & Telegr.Serv.	41.32
West Cent Iowa Workshop	Supported Employment Serv	224.60
Willow Heights Inc	Residential Care Fac.	524.25

Rural Services Basic Fund

Anita Public Library	Contribution	7900.00
Atlantic Public Library	Contribution	10000.00
Cass Co Cleaners	Dry Cleaning	34.82
Conoco	Fuel	562.73
Cumberland Public Library	Contribution	5700.00
Deter Motors Inc	Repairs	1801.40
Elk Horn Fire Dept	Vehicle Ropes	157.50
Griswold Public Library	Contribution	7400.00
ISAC	ISAC School	80.00
Kum & Go W.E Fleet	Fuel	1172.62

Wednesday, December 15, 2004 (continued)

<u>Rural Services Basic Fund</u> (continued)		
Lewis Library	Contribution	5700.00
Massena Public Library	Contribution	5900.00
O M B Police Supply	Flashlight	107.98
Olsens Car Care Center	Tow and Storage	275.00
Rex Pharmacy	Film and Batteries	77.04
Sinclair	Fuel	251.51
<u>Secondary Road Fund</u>		
Casey's General Stores	Engineering Services	167.00
Gus Construction Co Inc	Engineering Services	47171.00
OneStar Long Distance Inc	Engineering Services	28.09
S I R W A	Engineering Services	28.50
<u>Sheriff Investigations</u>		
Mobile Vision	System 7 with Monitor	3281.00
Nelson Machine & Forge	Lockers Evidence Room	2125.00
<u>Local Option Tax Fund</u>		
Bierbaum Electric	Door Holder	88.70
Camblin Plumbing & Heat	Replace Shower Faucet and	2171.42
City of Massena	Contribution to Library	25000.00
Larry's Painting Service	Women's Shower Room	1817.79
<u>Local Emergency Mgmt Agency</u>		
Electronic Engineering Co	Paging Fee	10.00

Wednesday, December 22, 2004

The Cass County Board of Supervisors met with all members present: Don Volk, Chair; Chuck Kinen, Russell Joyce, Charles Rieken and Kenneth Waters. The minutes of December 15, 2004 were approved as read.

County Attorney Daniel Feistner reviewed current legal activity. Whether a 28E agreement may be established between Audubon and Cass counties in regard to a potential business park along I-80 is being researched. DNR will restudy the proposed area of inclusion around I-80/Hwy 71 to decide whether radius may be less than 4,100 feet. R-T-J L.C. property south of I-80/Hwy 71 county property being surveyed and will be offered for sale.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity.

County Engineer Charles Marker reviewed current road projects. Fish ladder projects completed with final billed cost of about \$37,287 all covered by grants.

Sheriff Bill Sage reported that a drug dog has been procured and that the canine is being trained in Douglas County, NE.

Whereas sufficient funds have been contributed to proceed with the drug dog project; and whereas an appropriation change is needed to allow expenditure of those monies from the Special Investigation Fund, Motion by Joyce, second by Rieken to make the following expense appropriation changes: Add \$10,000 to Sheriff Special Investigations Fund and subtract \$10,000 from Non departmental Sheriff Uniform Patrol. Carried unanimously.

Remittance of special prosecutor expense considered. It was concluded that this purpose did not qualify under the "specific purpose for which other revenues will otherwise be expended" criteria of the Local Option Tax Fund and that payment would be from the General Fund. An account code line will be added in the General Supplemental Fund and remittance will be made with next pay cycle (12/30).

Motion by Kinen, second by Rieken to approve change from part time status to full time status effective 01/01/05 for jailor Leanna Champlin. Carried unanimously.

Motion by Kinen, second by Waters: RESOLVED to make the following expenditure appropriations for January '05 (7th month additional 1/12):

Wednesday, December 22, 2004 (continued)

Jail plus \$25,813 (1/12th of \$309,752); Sheriff \$53,664 (1/12th of \$643,954). Carried unanimously.

Committee reports- Rieken: Juvenile Emergency Services 12/15 (Co. Bluffs)

Chair adjourned meeting. Next meeting Thursday, December 30, 2004.

_____, Chair Attest: _____ Auditor

Thursday, December 30, 2004

The Cass County Board of Supervisors met at 9 AM with four members present: Don Volk, Chair; Chuck Kinen, Charles Rieken and Kenneth Waters. The minutes of December 22, 2004 were approved as read.

County Engineer Charles Marker reviewed departmental activity.

CASS COUNTY Resolution # 2004-12-30-01

Resolution Establishing Road as Area Service 'C'

WHEREAS, Cass County, Iowa County desires to classify a certain road on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify a certain road within the County as Area Service 'C' roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the only persons who will have access rights to the roads shall be:

1. The owner, lessee, or person in lawful possession of any adjoining land,
2. The agent or employee of the owner, lessee or person in lawful possession of any adjoining land,
3. Any peace officer,
4. Any magistrate,
5. Any public employee whose duty it is to supervise the use or perform maintenance of the road,
6. Any agent or employee of any utility located upon the road.

WHEREAS, the minimal level of maintenance will be as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice will not be removed, nor will the road surface be sanded or salted on a regular basis.
3. Signing. Except for load limit posting for bridges, signing shall not be continued or provided. ALL AREA SERVICE LEVEL C ROADS SHALL BE IDENTIFIED WITH A SIGN AT ALL POINTS OF ACCESS TO WARN THE PUBLIC OF THE LOWER LEVEL OF MAINTENANCE,
4. Weeds. Brush and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained.
5. Structures. Bridges and culverts may not be maintained to carry legal loads. Upon failure or loss, the replacement structure will be appropriate for the traffic thereon.
6. Road Surfacing. There will be no surfacing materials applied to Area Service System B Roads on a regular basis.
7. Shoulders. Shoulders will not be maintained on a regular basis.
8. Crown. A crown will not be maintained on a regular basis.
9. Repairs. There will be no road repair on a regular basis.
10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
11. Inspections. Regular inspections will not be conducted.

THEREFORE, upon motion by Rieken, second by Kinen: BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CASS COUNTY that this County does hereby establish the road described as an Area Service 'C' road, with restricted access and a minimal level of maintenance:

65th Street beginning ¼ mile north of State Highway 83, thence North ¼ mile to Galveston Road.

Thursday, December 30, 2004 (continued)

The legal description being: that part of Road #58 of 1876 beginning at the East Quarter Corner of the Southwest Quarter, North to the Center of the Section, all in Section 1, Township 76 North, Range 36 West.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its adoption. Ayes: Kinen, Rieken and Volk. Nays: Waters. Motion Carried.

Supervisor Joyce arrived at @ 9:05 AM.

Report received on 12/21/04 negotiation session with secondary roads bargaining unit. Motion by Waters, second by Joyce to approve the secondary roads bargaining unit two year contract agreement with the following amendments to the current contract: Article 1-Recognition: add 'assistant to the engineer'; Article 9- Grievance Procedure: add 'assistant to the engineer'; Article 12- Hours of Work: 'Increase compensatory time accumulation to 60 hours per year'; Article 13- Insurance: 'No increase in employee contribution in first year of contract' and 'Increase employee contribution towards family premium to \$226.64 per month effective 07/01/06'; Article 27-Safety Meeting: add 'union shall designate one employee to be a representative to the Safety/Risk Management Committee'; and Exhibit A-Wages: 'Increase wages 30 cents/hour across the board 07/01/05' and 'Increase wages 40 cents/hour across the board 07/01/06'. Carried unanimously.

James Mailander representative of R-T-J asked the county to accept the donation of a parcel of property appraised at \$209,000 and requested decision be reached today. The property like the county's property north of this parcel is in the in the LUST fund program and continues to be monitored. Site monitoring/cleanup responsibility would be transferred to the county.

Motion by Joyce, second by Waters to accept the charitable contribution made by R-T-J, L.C. of a parcel of about 4.25 acres of land in section 12, Pymosa Township (Parcel #250000727001000 except the S 4 acres). Carried unanimously.

MH/DD/GR Coordinator Teresa Kanning reviewed departmental activity. Two assistance claims were reviewed. Both claimants income exceeded guidelines. Both denied.

Sheriff Bill Sage reviewed departmental activity including a proposed IA CODE Chapter 28E 'Cass Co. and Region Four Fusion Center Mutual Aid Agreement'; setting mileage fee for civil process services; disposition and replacement of vehicles; hiring of deputy to fill vacancy position and effect on COPS grant; and staff job description changes. Sheriff was called out. Further discussion Monday, Jan 3.

Committee reports- Kinen and Volk: Public Safety Communications Commission 12/27; and Rieken: 4th Judicial District Adult Corrections 12/28.

Chair adjourned meeting. Next meeting Monday, January 3, 2005.

_____, Chair Attest: _____ Auditor

The following claims were approved and the auditor authorized to issue checks for same:

General Basic Fund

Alliant Utilities	Utilities Payments	77.27
Allied Documents	Supplements,Postage	415.96
Anita Engraving	Service Award Plaques (Joyce/Waters)	95.70
Anita Municipal Utilities	Utilities Payments	178.00
Anita Printing Services, Inc	Winter Newsletter	139.95
Aquila	Utilities Payments	220.88
Atlantic Municipal Util	Utilities	256.69
Atlantic News Telegraph	Board Minutes	507.34

Thursday, December 30, 2004 (continued)

General Basic Fund (continued)

Atlantic Pest Control	Pest Control	32.50
Bob Barker Company	Supplies	253.76
Bonnesen's Store	Poster Board & Markers	9.14
Bro Business Center Corp	Meter Reading	42.28
Brocker Karns & Karns Inc	Bond Renewal	1454.00
E D Brocker	Travel	11.25
Camblin Plumbing & Heat	Switch Stuck	660.64
Cappels	Grass Seed & Filters	115.85
Dewey Carpenter	Cleaning Septic Tanks Fis	1800.00
CDW Government, Inc	Cartridge	298.00
Central Iowa Dist. Inc.	Towels	125.00
Choice Printing	Laminating Posters Program	10.50
City of Griswold	Utilities Payments	34.90
Cook Sanitation	Sanitation	105.50
Andria Cossolotto	Supplies	102.40
John Curry	Mileage	99.00
Deter Motors Inc	New Fuel Pressure Regulator	132.28
Digital Business Solutions	Tech Support	80.00
Earl May Garden Center	Animal Food	1.99
Family Vision Center	Outpatient Treatment	34.00
Fareway Stores	Food and Provisions	1387.77
First Bankcard Center	Envelopes	419.85
Griswold American Newspaper	Board Minutes	33.22
Griswold Amoco Fuel-O-Matic	Gas	39.00
Griswold Coop Telephone	Phone Service	96.61
Jerry Herrick	Rent	365.00
Warren Hutchinson	Travel	8.00
Hy Vee Food Stores	Food	98.08
Hy Vee Pharmacy	Prescription Medicine	150.95
IMAGETek, Inc	External Zip Drive	175.00
Iowa Telecom	DHS	868.13
ISU Trumpeter Swan Project ISU	T-Shirts	24.00
Chris & Angela Kelly	Rent	265.00
Laverty Sanitation	Garbage Pickup	95.00
Law Enforcement Exec Dev Ass'n	Membership	35.00
Ken Lawton	Mileage	74.25
McCurdy Investments	Rent	334.00
MCI	Long Distance	6.54
Mediacom	Cable	7.00
Medicap Pharmacy	Prescription Medicine	19.89
Microfilm Imaging Systems	Equip/Software Serv. Cont	580.00
Mid American Energy	Utilities	739.19
National Sheriffs Ass'n	Membership	100.00
Nishnabotna Valley R E C	Utilities	780.21
Office Concepts	Office Supplies	121.95
Pamida Discount Center	Film,Mop,Index Cards	48.63
Per Mar Security Services	Alarm System	202.50
Pitney Bowes Inc	Mail Machine	873.00
Postmaster	Business Reply Account	270.00
Jerald Putnam	Travel	15.00
Robinson Hardware	Heater	14.88
Dennis Rosener	Rent	250.00
Michael A Scheibeler	Office Expense	156.54
Cindie Schlater	Outlet Strip	18.20
Schumacher Elevator Co	Elevator Maintenance	170.98
Secretary of State	Notary Stamp	30.00
Dennis Sierck	Supplies	61.28
Solutions	Support	387.20
Steinbeck & Sons	Utilities	261.62
Lenny Theulen	Rent	225.00
United States Cellular	Cell Phones	112.51
Valley View Apts	Rent	221.00
Verizon Wireless	Cell Phones	292.32
Ross Warne	Mielage	82.50
Kenneth Waters	Mileage	132.75
21st Century Cooperative	Utilities	121.38
General Supplemental Fund		
Ronald Feilmeyer	Special Prosecution	58702.41
I C A P	Liability/Package Ins.	146522.43
Secretary of State	Terminal Maintenance	258.44
Shelby County Sheriff	Service-Criminal	54.26
MH-DD Services Fund		
C A S S Incorporated	Sheltered Workshop	550.77
Cass County Sheriff	Sheriff Transport.Charges	165.70
Dept of Human Services	Intermediate Care Fac/MR	57014.27

Thursday, December 30, 2004 (continued)

MH-DD Services Fund (continued)

Iowa Telecom	Telephone Service	71.08
Teresa Kanning	Employee Mileage & Subs.	81.45
Park Place	Residential Care Fac/PMI	7143.90
S W I T A	Transportation	1670.00
S W IA Mental Health Center	Case Mgmt-Medicaid Mat	10693.67
Verizon Wireless	Phone	58.91
W Strawhacker & Associates HSP	Rent	179.35
Willow Heights Inc	Residential Care Facility	9267.85

Rural Services Basic Fund

Feslers Inc	Kits	111.00
Upland Supply	Supplies	358.99

Secondary Road Fund

Agri Drain Corp	Engineering Services	505.20
Akin Building Center	Engineering Services	52.70
Alliant Utilities	Engineering Services	1796.74
AmeriPride	Engineering Services	97.93
Atlantic Carriers Brokerage	Engineering Services	4710.48
Atlantic Motor Supply	Engineering Services	1469.85
Atlantic Municipal Util	Engineering Services	397.68
Bair's Firestone Store	Engineering Services	267.70
Baymont Inn	Engineering Services	409.20
Cappels	Engineering Services	375.87
Chief Supply Corporation	Engineering Services	585.43
Cook Sanitation	Engineering Services	30.00
Cummins Grt Plain Die Inc	Engineering Services	550.68
Dave's Portable Welding	Engineering Services	248.40
Denison Truck & Trailer Repair	Engineering Services	44.42
Don's Truck Sales, Inc	Engineering Services	99.26
Filter-Care of Ne Inc	Engineering Services	84.80
Griswold Amoco Fuel-O-Matic	Engineering Services	165.04
Griswold Coop Telephone	Engineering Services	27.83
Hallett Materials	Engineering Services	324.86
Richard E Hansen	Engineering Services	14.83
Henningsen Constr Co Inc	Engineering Services	800.00
Hotsy Cleaning Systems Inc	Engineering Services	848.50
Hy Vee	Engineering Services	33.89
Inland Truck Parts Co	Engineering Services	261.70
Interstate Battery Systems of	Engineering Services	251.80
Iowa Dept of Trans	Engineering Services	1615.04
Iowa Telecom	Engineering Services	173.97
JFSCO Engineering, PC	Engineering Services	308.00
Johnson Sinclair Serv	Engineering Services	10.00
Lawson Products Inc	Engineering Services	115.81
Linweld	Engineering Services	13.20
Charles Marker	Engineering Services	15.77
Massena Telephone Co	Engineering Services	24.39
MC Sales Inc	Engineering Services	546.44
McAtee Tire Service Inc	Engineering Services	235.44
Mid American Energy	Engineering Services	2.57
Nishnabotna Valley R E C	Engineering Services	34.12
O'Halloran International	Engineering Services	379.71
Office Concepts	Engineering Services	16.50
Olsen Fuel Supply Inc	Engineering Services	14262.21
Overhead Door Company Inc	Engineering Services	643.40
Qwest	Engineering Services	69.10
Rex Pharmacy	Engineering Services	13.58
Road Builders	Engineering Services	2355.27
Robinson Hardware	Engineering Services	203.87
S I R W A	Engineering Services	28.50
Schildberg Construction	Engineering Services	44771.82
Steinbeck & Sons	Engineering Services	375.25
Stone Office Products	Engineering Services	128.52
Dennis Vogl	Engineering Services	46.50
West Iowa Telephone Co	Engineering Services	25.39
Ziegler Inc.	Engineering Services	43.24
21st Century Cooperative	Engineering Services	3284.54

Sheriff Investigations

Cappels	Dog Supplies	20.46
FairPrint Graphics Solutions	Cards	257.40
Interior Touch	Vinyl Rem For Kennel	24.95
Postmaster	Stamps	37.00
Ray Allen Manufacturing	Dog Supplies	256.15
Upland Supply	Dog Supplies	486.93

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Co.Rec.Electronic Trans. Fund

Digital Business Solutions	Dell Monitor	1057.00
Ia Co Recorder's Ass'n Joyce J	CLRIS	2318.82

Local Emergency Mgmt Agency

Iowa Telecom	Phone Service	71.08
Mediacom	Cable TV	39.21
United States Cellular	Cellular Service	48.86

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2004

Department Desc	Employee Name	Gross Wages
Attorney	James P Barry	63,976.47
Attorney	Daniel Feistner	11,149.60
Attorney	Cindie L Schlater	30,252.62
Auditor	Kristin M Brunk	30,342.33
Auditor	Karen E Oathoudt	30,473.04
Auditor	Dale E Sunderman	40,725.60
Board of Supervisors	Russell D Joyce	22,168.08
Board of Supervisors	Charles W Kinen	21,970.56
Board of Supervisors	Charles A Rieken	22,995.06
Board of Supervisors	Donald L Volk	22,970.52
Board of Supervisors	Kenneth A Waters	23,191.26
Courthouse	Terry E Hepler	30,411.60
Courthouse	Robert D Vernon	14,911.41
Recorder	Vicki M Adams	6,711.64
Recorder	Linn M Headlee	30,473.04
Recorder	Joyce A Jensen	40,697.04
Sheriff	Larry G Jones	33,736.85
Sheriff	Joni Knudsen	25,221.96
Sheriff	Sharon A Mathias	30,164.16
Sheriff	William L Sage	42,383.58
Sheriff	Stephanie E Witzman	30,473.04
Treasurer	Mary J Blunk	14,492.83
Treasurer	Laura L Kirchhoff	30,473.04
Treasurer	Beth C Marcsisak	24,945.60
Treasurer	Tracey J Marshall	40,725.60
Treasurer	Julie A Symonds	30,473.04
Treasurer	Patricia M Waters	30,473.04
Zoning	Richard E Hansen	4,200.00
Jail	Keli L Burks	609.60
Jail	Leanna C Champlin	15,989.03
Jail	Claudia L Conn	16,477.52
Jail	Angela R Demanett	1,207.83
Jail	Linda L Goehring	23,281.14
Jail	Donna L Jones	23,321.21
Jail	Linda Marxen	26,789.02
Jail	Susan R Page	10,443.87
Jail	Stacey R Peterson	9,403.08
Jail	Lori L Schroder	1,795.77
Jail	Debbie S Summers	26,257.22
Jail	Lydia M Wahlert	6,822.44
Conservation	Andria D Cossolotto	26,394.00
Conservation	David S Elwood	600.00
Conservation	Cody J James	400.00
Conservation	Richard A Mosier	17,803.78
Conservation	Dennis K Sierck	16,267.92
Conservation	Jack Tye	9,022.00
Conservation	Matthew K Ward	2,210.00
Veteran Affairs	Eugene D Brocker	275.00
Veteran Affairs	Warren A Hutchinson	300.00
Veteran Affairs	Jerald L Putnam	275.00
Veteran Affairs	Michael A Scheibeler	30,313.76
Nondepartmental	Douglas Aggen	35.00
Nondepartmental	Mark E Amdor	70.00
Nondepartmental	Cliff Aupperle	70.00
Nondepartmental	John R Bierbaum	70.00
Nondepartmental	Robert D Buboltz	100.00
Nondepartmental	Richard C Carspecken	35.00
Nondepartmental	Kenneth Cousins	70.00
Nondepartmental	David J Denne	70.00
Nondepartmental	Lynn Dorsey	35.00

Thursday, December 30, 2004 (continued)

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2004

Department Desc	Employee Name	Gross Wages
Nondepartmental	Dean Eilts	35.00
Nondepartmental	Virginia Eilts	72.50
Nondepartmental	Melvin R Enfield	80.00
Nondepartmental	Jack L Erickson	70.00
Nondepartmental	Patrick L Erickson	35.00
Nondepartmental	Randall B Euken	35.00
Nondepartmental	Robert D Groves	35.00
Nondepartmental	Donald C Huff	133.75
Nondepartmental	Floyd Jacobsen	35.00
Nondepartmental	Shirley Jacobsen	35.00
Nondepartmental	James K Jordan	275.00
Nondepartmental	Doyle Karas	70.00
Nondepartmental	Donna L Lowers	35.00
Nondepartmental	Jerry L Lowers	35.00
Nondepartmental	Wayne M McFadden	35.00
Nondepartmental	Frank E McMullen	35.00
Nondepartmental	Clifford G Merk	35.00
Nondepartmental	Keith W Nelson	70.00
Nondepartmental	Linda L Olsen	140.00
Nondepartmental	Bradley J Pellett	35.00
Nondepartmental	Max R Potter	85.00
Nondepartmental	Verlain M Rathkamp	70.00
Nondepartmental	Marlin E Rossell	70.00
Nondepartmental	Daniel Rourick	35.00
Nondepartmental	Billy Russell	70.00
Nondepartmental	Raymond C Schellenberg	35.00
Nondepartmental	Jeff Schuler	35.00
Nondepartmental	Ralph H Simmons	155.00
Nondepartmental	Donald K Smith	70.00
Nondepartmental	Glen R Smith	35.00
Nondepartmental	Luanne B Steffens	70.00
Nondepartmental	Tim D Steinbeck	107.50
Nondepartmental	Marian I Stewart	70.00
Nondepartmental	Larry E Tietz	70.00
Nondepartmental	Robert D Vernon	35.00
Nondepartmental	Marlowe W Weppler	70.00
Nondepartmental	David P Williamson	155.00
Nondepartmental	Sharon Winchell	4,527.60
Nondepartmental	Lawrence E Wohlenhaus	70.00
Nondepartmental	Raymond E Zellmer	35.00
Court Services	Darrel L Jones	1,151.82
Court Services	Susan Page	142.50
Juvenile Probation	Leanna Champlin	30.00
Juvenile Probation	Linda L Goehring	52.50
Juvenile Probation	Stacey R Peterson	41.25
Juvenile Probation	Debbie S Summers	47.50
Juvenile Probation	Lydia M Wahlert	33.75
MI/CMI/MR/DD/CD Admi	Vicki M Adams	8,756.30
MI/CMI/MR/DD/CD Admi	Teresa A Kanning	35,370.24
MI/CMI/MR/DD/CD Admi	Donna K Ray	5,861.70
Sheriff	Christopher M Heuton	36,123.45
Sheriff	Darrel L Jones	330.00
Sheriff	Donald W Lappe	35,811.82
Sheriff	Darby J McLaren	40,163.89
Sheriff	Brian Rink	36,894.44
Sheriff	William L Sage	2,953.84
Sheriff	John S Westering	36,703.58
Weed Commissioner	Val L Sothman	6,272.76
Engineer - Sec. Rd.	Duane R Anderson	30,629.07
Engineer - Sec. Rd.	James C Anderson	34,060.26
Engineer - Sec. Rd.	Leo E Beschorner	32,095.25
Engineer - Sec. Rd.	David E Christensen	31,853.44
Engineer - Sec. Rd.	Russell R Dennis	31,051.87
Engineer - Sec. Rd.	Davis C Ellis	31,145.63
Engineer - Sec. Rd.	Cory J Feltner	29,015.60
Engineer - Sec. Rd.	John P Garrett	32,023.76
Engineer - Sec. Rd.	Richard E Hansen	43,286.52

Thursday, December 30, 2004 (continued)

WAGES ISSUED BY CASS COUNTY DURING CALENDAR YEAR 2004

Department Desc	Employee Name	Gross Wages
Engineer - Sec. Rd.	Michael W Hayes	30,723.68
Engineer - Sec. Rd.	Scott A Holaday	29,164.56
Engineer - Sec. Rd.	Richard H Juhl	28,948.80
Engineer - Sec. Rd.	Donnis J Kessler	25,046.66
Engineer - Sec. Rd.	Mark A Knudsen	30,235.94
Engineer - Sec. Rd.	James M Lee	31,103.37
Engineer - Sec. Rd.	Charles M Marker	70,707.36
Engineer - Sec. Rd.	Bernard C McCann	30,015.66
Engineer - Sec. Rd.	Michael W Mehlmann	30,416.90
Engineer - Sec. Rd.	Craig A Meyer	31,056.32
Engineer - Sec. Rd.	Alice A Pankonen	30,310.92
Engineer - Sec. Rd.	Randy J Pollock	31,279.50
Engineer - Sec. Rd.	Harry A Porter	30,065.95
Engineer - Sec. Rd.	Cleve H Powell	30,875.27
Engineer - Sec. Rd.	Clint M Spry	30,290.87
Engineer - Sec. Rd.	Carlton E Symonds	33,402.20
Engineer - Sec. Rd.	Dennis J Vogl	34,502.61
Engineer - Sec. Rd.	Dell H Weaver	30,637.85
Engineer - Sec. Rd.	Larry J Weston	33,013.54
Engineer - Sec. Rd.	Jimmie L Wolfe	29,450.19
Flood & Erosion	Dennis D Hockenberry	1,237.50
Emergency Mgmt Ag.	Robert D Koppert	28,430.04
Sanitary Disposal	Brandi L Hansen	2,629.39
Sanitary Disposal	Douglas C Hughes	24,633.35
Sanitary Disposal	Gerald L Peck	7,144.08
Sanitary Disposal	Clarence R Polkingharn	125.60
Sanitary Disposal	Robert Richert	25,050.50
Sanitary Disposal	Mick J Sager	26,493.95
Sanitary Disposal	Jesse D Schmitt	18,058.86
Sanitary Disposal	Wendy S Wittrock	38,000.04
Assessor	Mary B Anstey	30,701.04
Assessor	Patricia J Bissell	24,724.00
Assessor	Lyle E Chesnut	880.00
Assessor	Donald L Clouse	960.00
Assessor	Robert L Goeken	960.00
Assessor	Gerald V Houser	960.00
Assessor	E Marie Parrott	21,463.00
Assessor	Brenda S Rhoads	41,295.48
Assessor	Junior L Wohlenhaus	960.00
Public Safety	Susan Bobenmoyer	25,584.18
Public Safety	Wayne Brosam	2,206.22
Public Safety	Christopher M Droll	25,588.92
Public Safety	Jennifer Erickson	13,610.66
Public Safety	Judy L Kinser	18,923.03
Public Safety	Robert D Koppert	6,911.76
Public Safety	Leslie D Lee	20,124.86
Public Safety	Deborah L Rosener	3,556.44
Public Safety	Jennifer M Scheffler	6,092.38
Public Safety	Todd J Waters	11,107.90
Child Support	Joyce A Hoepker	22,750.67
Child Support	Chelle L Hoffman	34,826.20
Child Support	Sandra L Kipp	40,478.64
Child Support	Kay E Sanders	54,290.64
Child Support	Lori Wray	26,740.48
Grand Totals	TOTAL	2,855,848.85