

Emergency Management Agency Meeting Minutes

July 22, 2013

Present: Darby McLaren, CCSO; Gaylord Schelling, CC BOS; Ray Zellmer, Wiota; Shawn Shouse, Atlantic; Tom Harris, Anita; Julie Adams, Griswold; Dave Brahms, Cumberland; Mike Kennon, CC EMA.

Absent: Mark Wedemeyer, CC BOS; Ryan Archibald, Lewis; Randy Baxter, Marne

Gaylord Schelling: Meeting called to order at 7:31 PM.

Ray Zellmer: Motion to approve the agenda.

Julie Adams: Second.

Carried unanimously.

Julie Adams: Motion to approve minutes of 4-22-2013 EMA meeting.

Darby McLaren: Second.

Carried unanimously.

Julie Adams: Motion to approve April, May, June expenses.

Shawn Shouse: Second.

Carried unanimously.

Old Business

Mike Kennon reported on the progress made on the local and regional credentialing project. The card printer that was bought jointly by Cass Co. EMA, Cass Co. Fire Assoc. and Cass Co. Sheriff's Office is working properly and is housed in the Sheriff's Office. Kennon will soon begin to produce credential cards for County Fire, EMS and Law Enforcement departments.

New Business

There was a brief review of ESF-9 Search and Rescue, ESF-11 Ag and Natural Resources, and ESF-12 Energy sections of the County Comprehensive Emergency Management Plan which are due to be submitted to the State. There was also a review of annual updates to ESF-10 Hazardous Materials Plan.

Julie Adams: Motion to approve and adopt ESF-9, ESF-11 and ESF-12 sections of the Cass County Comprehensive Emergency Management Plan as well as annual updates to ESF-10 Hazardous Materials Plan.

Darby McLaren: Second.

Carried unanimously.

Respectfully Submitted

Mike Kennon reported that he is in need of a new office computer. The operating system on his current desktop computer is dated and has created some difficulties when performing everyday tasks.

Julie Adams: Motion to approve purchase of a desktop computer for the EMA office.

Gaylord Schelling: Second.

Carried unanimously.

Coordinator's Report

Kennon handed out a fiscal yearend report which broke down department expenses and revenues by quarter.

Kennon reported on the use of GoogleEarth mapping as a tool to provide Situational Awareness to emergency responders and other stakeholders in disaster events. GoogleEarth is a common application on many smart phones, tablets and computers. Kennon is hopeful that stakeholders will embrace this initiative.

Active Shooter instruction continues in Cass County. Atlantic Police Department officers have conducted numerous presentations in local schools. Some businesses have also shown an interest in this training.

Kennon reported that he has recently acquired 10 handheld radios through a grant process. This cache of radios can be a valuable resource in a disaster event or any event that requires responders from outside our county emergency response radio network.

Finally, Kennon reported on plans to make improvements to the Communication's Trailer. The plan is to move the radios to the counter in the nose of the trailer. This would isolate the radio operator and allow the rest of the trailer to be used for Command functions.

No public comments or concerns.

Darby McLaren: Motion to adjourn.

Respectfully Submitted
