

Emergency Management Agency Meeting Minutes

July 28, 2014

Present: Darby McLaren, CCSO; Mark Wedemeyer, CC BOS; Chris Jimerson, Atlantic; Tom Harris, Anita; Ryan Askeland, Griswold; Ryan Archbald, Lewis; Jackson Bissell, Massena; Josh Krause, Marne; and Mike Kennon, CC EMA.

Absent: Dave Brahmns, Cumberland; Ray Zellmer, Wiotra; Gaylord Schelling, CC BOS

Darby McLaren: Meeting called to order at 6:19 PM.

Tom Harris: Motion to approve the agenda.

Ryan Askeland: Second.

Carried unanimously.

Chris Jimerson: Motion to approve minutes of 4-28-2014 EMA meeting.

Tom Harris: Second.

Carried unanimously.

Ryan Askeland: Motion to approve April, May, June expenses.

Mark Wedemeyer: Second.

Carried unanimously.

Old Business

None.

New Business

Mike Kennon reviewed ESF-13 Public Safety and Security, ESF-14 Disaster Recovery and ESF-15 Public Information sections of the Comprehensive Emergency Management Plan to be adopted and submitted to the State for approval
Ryan Askeland: Motion to adopt ESF-13, ESF-14 and ESF-15.
Ryan Archbald: Second.
Carried unanimously.

Kennon reviewed changes to ESF-10 Hazardous Materials. This section must be reviewed and adopted annually.

Ryan Askeland: Motion to adopt ESF-10.

Chris Jimerson: Second.

Carried unanimously.

Coordinator's Report

Mike Kennon reported that SWPCO has not yet started to work on the Cass County Hazard Mitigation Plan update project. The deadline for completion is 6-2016.

Respectfully Submitted



Kennon distributed a document with a breakdown of FYE2014 EMA Expenses vs. Budget, yearlong Revenue v. Total Expenses, and YE Fund Balance.

Progress continues to be made to relocate the Communications Center to the Law Office building across the street from the courthouse.

An Emergency Management Performance Grant claim was received for the first half of FYE 2014 for approx. \$19,000. A claim for the remaining \$7,000 will be submitted by the end of this month.

Kennon reported that it appears that the Statewide Mass Messaging initiative from IHSEMD will happen. There has been very few details on how this will work for individual counties, but Kennon said he would keep the Board informed.

Cass County is still working on a Mass-Casualty Incident Plan. We are close to having all stakeholders approve a final draft.

Finally, Kennon stated that complete versions of the Cass County Comprehensive Emergency Management Plan can be distributed throughout the County. The new binders will have hard copy pages as well as a digital thumb drive.

No public comments or concerns.

Ryan Askeland: Motion to adjourn.

Respectfully Submitted

A handwritten signature in black ink, appearing to be "Ryan Askeland", written over a horizontal line.