

## Minutes May 11, 1999

Members Present: Pat Simmons, Dave Jones, Lynn Crozier, Chuck Kinen, Don Volk  
Staff Present: Rob Koppert  
Others Present: Jim Barry, Jeff Richter, Jennifer Nichols

Chairperson Pat Simmons called the meeting to order 5:00 p.m.

MSC Simmons/Crozier to approve the agenda as published, with the exception of moving the Bylaws Review with Jim Barry to the third item.

Commission member Dave Jones arrived at 5:11pm.

County Attorney Jim Barry began a review of the Articles of Agreement and Bylaws. Mr. Barry suggested several wording changes to bring them current status including; changing all 1997's to 1999; the title of Article IV changed from Composition of Commission to Commencement of Operations; the word three to the word two in Article V Section 1; the word Commission to Terminal Agency Administrator in Article X Section 1; and the deletion of the City of Lewis from the signature page. After discussion, the commission felt commission approval of the monthly claims needed to be worded explicitly in the Bylaws. Mr. Barry was directed to revise Article II Section 4 of the Bylaws to reflect the intent of the commission, with the added wording providing for two of the commission members meeting as needed to approve the claims before they were submitted to the Board of Supervisors.

Mr. Barry stated he would have the documents prepared and give finished copies to Pat Simmons for obtaining the appropriate signatures.

MSC Jones/Volk to leave the county and city percentages as-is in the Bylaws. The percentages are currently 74% for Cass County, 23% for the City of Atlantic, 1.5% for the City of Anita, and 1.5% for the City of Griswold. Each entity is responsible for their percentage of the annual public safety operating budget.

MSC Kinen/Crozier to approve to April minutes as printed.

MSC Kinen/Crozier to approve the April financial statements as distributed, with the exception of denying the claim of \$475.00 to Atlantic Office Supply for a bin sorter. Discussion ensued on the claim, and why it was submitted.

Commission member Lynn Crozier excused herself and left the meeting for another commitment.

Due to the sheriff being absent, there was no sheriff's report.

TAC Koppert gave his report. He will be attending the Basic Iowa System Training (BIST) in June. It was discussed on whether the commission wanted him to stay in Des Moines in a hotel, or drive the distance each day for the training. Dispatcher Jeff Richter commented that there would be times during the evening when TAC Koppert would need to work on the computer system, and staying in Des Moines would be the most beneficial. Mileage was discussed and the costs associated with driving. TAC Koppert was advised to either drive or stay in Des Moines at his discretion. TAC Koppert

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stated he would try to obtain the state rate of \$40.00 a night for motel, or look into staying at Camp Dodge. TAC Koppert reported he hadn't been able to contact the Massena Fire Chief in reference to an incident on April 7<sup>th</sup> due to recovery efforts following the tornado of April 8<sup>th</sup>. TAC Koppert will check into the matter and report back next month. The incident involved concern was received by a dispatcher regarding the Massena Fire Department about a fire call on April 7<sup>th</sup>. A call came into the communications center of a grass fire and Massena was dispatched. Due to the possibility of the fire being in the Cumberland district, Cumberland was also dispatched. Upon the department's arrival, it was determined the fire was a controlled burn, and Massena Fire Department was upset at being dispatched to a controlled burn. The dispatcher had no prior knowledge the burn was controlled.

Negotiations with the union were discussed, and it was learned that initial negotiations would be held May 12<sup>th</sup> at 10:00am in the Courthouse Meeting Room. The commission discussed the fact as to why they weren't aware of the negotiations and who was going to prepare and present the commissions proposals.

MSC Kinen/Jones to have TAC Koppert ask Sheriff Jones why the commission wasn't properly notified of the union negotiations and report his findings back to the commission at the next meeting.

Next meeting will be June 8<sup>th</sup> at 5:00pm.

MSC Jones/Volk to adjourn at 5:52pm.

Respectfully Submitted,

Rob Koppert, Secretary, TAC