

Minutes

June 20, 2000

Members Present: Dave Jones, Chuck Kinen, Lynn Crozier, Don Volk, and Darrell Smith
Members Absent: John O'Brien
Staff Present: Rob Koppert, Jeff Richter, Kay Harris
Others Present: None

Chairman Chuck Kinen called the meeting to order at 5:00pm.

MSC Jones/Crozier to approve the agenda as published. Carried unanimously.

MSC Volk/Jones to approve the May minutes. Carried unanimously.

MSC Crozier/Jones to approve the May 2000 Financial Statement. Carried unanimously.

TAC Koppert discussed the hiring of second part-time dispatcher. A few applications continue to trickle in, however, many have been seasonal in nature, or not qualified. TAC Koppert related he has contacted others in a similar position with having trouble hiring part-time workers, and the consensus was the current low unemployment rate nationally was having a major impact on worker availability. TAC Koppert said he would continue to look for a third part time person, but it may be a while before one is hired.

TAC Koppert told the Commission that he had received a letter or resignation from dispatcher Stacy Briles. Stacy has accepted a fulltime position with the Iowa Department of Public Safety Communications Center in Atlantic. The Commission verbally agreed not to fill the open position since it was a non-regular parttime position.

TAC Koppert told the Commission the new touchscreen had been replaced and is working fine, although the console has continued to lock-up without explanation.

TAC Koppert discussed the maintenance agreement from Wahltek. After a lengthy discussion where back invoices were looked at, and the discussion of the high cost versus the high cost of replacement, the Commission decided to purchase a maintenance agreement for the 911 Instant Recorder only, and to check into the call cost for maintenance for the Eventide Logger.

MSC Volk/Jones to purchase the maintenance agreement for the 911 Instant Recorder only, and check into the past and see if the maintenance agreement was purchased in the past, or if the unit was under warranty, and check on the cost of Wahltek to perform maintenance on a per call basis. Carried unanimously.

TAC Koppert reported on the continuing education requirements for dispatchers and that 3 dispatchers will be attending training in Shenendoah in July, and 1 will be taking training in Harlan.

TAC Koppert asked the Commission on how they would like to dispose of the old Dictaphone Logger. TAC Koppert has contacted Wahltek and made postings on the Internet to try to sell the machine with no luck. It was suggested to put the machine on the county auction and sell it there.

In Old Business, the Commission discussed the Second Dispatcher Policy and the letter received from the Union. After discussion with those dispatchers present, the Commission decided to have TAC Koppert and

dispatcher Kay Harris write a policy to reflect the calling-in of the closest dispatcher instead of based on seniority and classification.

MSC Crozier/Jones to have TAC Koppert and Union Representative Kay Harris re-write the Second Dispatcher Policy and change it to reflect the ability to call in the closest dispatcher instead of calling in a dispatcher based on job classification and seniority, and obtain a letter from the Union that this policy is acceptable to them. Carried unanimously.

The Hours of Work Limitations Policy was tabled at the request of TAC Koppert.

In New Business, the Commission discussed the recent failure of the touchscreen and the replacement. The Commission reviewed the firm estimates on a second console. Estimates were received from Racom and Illowa Communications. After discussion, the Commission decided to purchase the console from Racom, the current company servicing the communications center.

MSC Jones/Crozier to purchase a second console from Racom. Carried unanimously.

Discussion of backup radio/telephone systems was tabled at the request of TAC Koppert due to meeting length.

Dispatcher Jeff Richter requested the Commission go into closed session to discuss personnel matters, and TAC Koppert requested the Commission to go into closed session to discuss a different matter relating to unemployment benefits requested by a former employee.

MSC Crozier/Jones to go into closed session at 6:03pm. Carried unanimously. Dispatchers Jeff Richter and Kay Harris then left the room, and the tape recorder was turned on.

At 6:09pm, Jeff Richter was invited back into the room.

MSC Crozier/Jones to come out of closed session at 6:58pm. Carried unanimously. The tape recorder was turned off.

MSC Jones/Crozier to Adjourn at 6:59pm. Carried Unanimously.

Respectfully Submitted,

Rob Koppert, Secretary, TAC