

Minutes

March 14, 2000

Members Present: Don Volk, Dave Jones, Chuck Kinen, Lynn Crozier
Members Absent: Lou Stirek, John O'Brien
Staff Present: Rob Koppert, Jeff Richter
Others Present: None

Chairman Chuck Kinen called the meeting to order at 5:02pm.

MSC Volk/Jones to approve the agenda as published. Carried unanimously.

MSC Jones/Crozier to approve the February 2000 minutes. Carried unanimously.

MSC Volk/Crozier to approve the February 2000 Financial Statement. Carried unanimously.

TAC Koppert discussed the recent resignation of dispatcher Jennifer Schwartz and the hiring of a part-time dispatcher and how very few applicants for the job are actually returning telephone calls for interviews. He also discussed the recent purchase of training tapes and documents to be used in the hiring process; informed the Commission that the courthouse panic alarm was fully functional now, and the alarm would indicate in the communications center; the remodeling project had been completed; and the EMA-E911-LEPC-Public Safety Office was recently moved to the third floor of the courthouse; Datamaxx has been contacted regarding the upgrade of the software in the communications center; and 911 Magazine was recently subscribed to.

MSC Crozier/Jones to accept and adopt the discipline policy as reviewed by Cass County Attorney Jim Berry. Carried unanimously.

The Commission discussed the "Hours of Work Limitations Policy" and TAC Koppert was instructed to write a draft with a failsafe clause. He was also directed to check with other counties to see if they have similar policies in affect, and Chief Roger Muri of the Atlantic Police Department to look at the Atlantic Police Department's policy.

MSC Jones/Volk to adopt the Second Dispatcher Policy. Carried unanimously.

The second console position was briefly discussed, and TAC Koppert was instructed to see if used equipment could be purchased instead of new.

In New Business, dispatcher Jeff Richter brought forward his concern on the length it was taking to hire a part-time dispatcher. TAC Koppert explained that of 11 applicants for the job, four responded to telephone calls for interviews, two were deemed unacceptable, and two were acceptable and would be offered positions.

MSC Crozier/Volk to go into closed session at 5:35pm to discuss the recent resignation of Jennifer Schwartz. Carried unanimously.

MSC Jones/Crozier to come out of closed session at 5:39pm. Carried unanimously.

Respectfully Submitted,

Rob Koppert, Secretary, TAC