

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) cassema@metc.net

MINUTES

October 28, 2002

Members present: Dave Jones, Lynn Crozier, Chuck Kinen, Don Volk and Delores Kirk.

Staff present: Rob Koppert, Gloria Abild

Citizens present: None

Meeting called to order by Chairperson Kinen at 5:00pm

MSC Kirk/Volk to approve the agenda as published. Carried unanimously.

MSC Kirk/Crozier to approve the September 2002 meeting minutes. Carried unanimously.

MSC Kirk/Volk to approve the September financial statements. Carried unanimously.

TAC Koppert gave his report and discussed continued problems with the Cumberland/Massena fire paging repeater and recent discussions about making the repeater 2-way instead of 1-way as it is now. Replacement repeater boards have been ordered to correct the problem and additional boards have been ordered to make it 2-way. Cost is about \$500 and will come from the E911 Service Board budget. He discussed the large number of applications that were received for the 4th fulltime position, which has pushed back the hiring timeline by a week. He reported that he expects to hire a fulltime person by the middle of November. He also reported that he has begun preliminary work on the FY2003 budget and expects it to be around \$195,000 to \$200,000. He still needs to investigate insurance costs and the possibility of base telephone expenses going up. He reported that at a request of Atlantic Police Chief Roger Muri, that he and Muri went to Harlan to view the "police cards" Medical Priority has developed. These are similar in style to the emergency medical dispatch cards currently in use in the communications center. Chief Muri would like the Commission to consider purchasing the cards. TAC Koppert checking into the price and training requirements and found they exceed the cost of the EMD training and cards. He also reported ordering a new shredder for the communications center at a cost of \$459. The old shredder has completely broken down.

There was no Old Business discussed.

MSC Jones/Crozier to proceed with the hiring of a 4th fulltime dispatcher. Carried unanimously.

There was no New Business discussed and no comments or concerns brought by the public. Carried unanimously.

MSC Jones/Kirk to adjourn at 5:16pm.

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary