

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
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MINUTES June 24, 2002

Members present: Dave Jones, Lynn Crozier, Chuck Kinen and Delores Kirk.
Staff present: Rob Koppert
Citizens present: None

Meeting called to order by Chairperson Kinen at 5:05pm

MSC Kirk/Jones to approve the agenda as published. Carried unanimously.

Due to a computer problem, the he approval of the May Minutes was tabled until TAC Koppert could fix the file or retrieve his notes.

MSC Crozier/Kirk to approve the May financial statements. Carried unanimously.

TAC Koppert gave his report on part time dispatcher Scot Olson's resignation as a regular part time dispatcher. Olson was offered and accepted a full time dispatcher's position at Atlantic State Radio. Olson indicated he would like to stay on as a non-regular part time dispatcher as outlined in the Union contract. TAC Koppert reported the computer system still had not arrived, and there was an apparent problem with supplying it in the hardware configuration specified and the operating system specified was back ordered. The vendor estimated mid July for a delivery and install time. TAC Koppert also informed the Commission of a dispatcher being disciplined for conduct. TAC Koppert and Commission Chairman Chuck Kinen informed the Commission on the Commission's selection to receive an Iowa West Foundation grant of approximately \$7000 for a backup radio system for the communications center and their attendance of a ceremony in Council Bluffs.

In Old Business, the Commission discussed the backup radio system and instructed TAC Koppert to draw up specifications and have them published in the county newspapers to avoid problems that were recently experienced by another county organization.

The Commission also discussed the potential relocation of the communications center. Commission member Chuck Kinen expressed the Cass County Board of Supervisor's reluctance to allow the basement meeting room as a site for a potential relocation. The Commission agreed to continue to study the idea.

In New Business, TAC Koppert relayed a request from Cass County Sheriff Larry Jones for \$500.00 to help pay for the new copier in the sheriff's office. TAC Koppert indicated all the photocopying for the Commission and the making of forms used in the communications center are photocopied in the sheriff's office.

MSC Kirk/Crozier to pay \$500.00 toward the sheriff's office copier. Carried unanimously.

The Commission discussed the potential of creating a 4th full time dispatcher position. TAC Koppert passed out information showing that it costs over \$5000.00 to train a dispatcher, and single premium insurance is approximately \$4400.00. He indicated there are usually 24 to 30 part time shifts currently scheduled each month, and a full time position could eliminate 75% of those shifts. It was also discussed that it's much easier to hire and retain full time personnel as opposed to part time. TAC Koppert was instructed to talk with Renee Von Bokern of Von Bokern Associates and determine the best plan of action.

MSC Jones/Crozier to continue to study the possibility of adding a full time position. Carried unanimously.

MSC Jones/O'Brien to adjourn at 5:54pm

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary