

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
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MINUTES March 25, 2002

Members present: Don Volk, Dave Jones, Lynn Crozier, Chuck Kinen, Delores Kirk and John O'Brien
Staff present: Rob Koppert
Citizens present: None

Meeting called to order by Chairperson Kinen at 5:00pm

MSC O'Brien/Crozier to approve the agenda as published. Carried unanimously.

MSC Crozier/Volk to approve the February financial statements. Carried unanimously.

TAC Koppert gave his report and noted that National Telecommunications Week is April 14th through 20th. A press release on EMD and other communications center items will go to the various newspapers and radio stations, along with a photo of the dispatchers. The photo will be taken on April 3rd at 3:00pm and any commission member that wants to be in the photo needs to be in the basement meeting room at that time. Chairperson Chuck Kinen stated he would like to be a member of the EMD quality assurance committee. He also discussed the polo shirts and the Commission informally agreed to purchase 5 shirts per fulltime dispatcher and 2 shirts per part-time dispatcher. He also discussed the recent IOWA System Audit and some changes to the validation procedure that needed to be implemented. He also informed the Commission that he personally joined the Association of Public Safety Communications Officials (APCO), and he updated the Commission on the status of the Iowa West grant in which notification of approval or denial will be in June.

There was no Old Business discussed.

In New Business, the Commission tabled the request to purchase EMD software until a later meeting. They turned down a request by the dispatchers for purchasing jackets. A merit raise for one dispatcher was discussed but rejected.

MSC Jones/Kirk to adjourn at 5:52pm

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary