

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
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MINUTES

December 22, 2003

Members present: Chuck Kinen, Don Volk, Delores Kirk, Lynn Crozier and Dave Jones.
Staff present: Rob Koppert
Citizens present: None

Chairperson Chuck Kinen opened the meeting at 5:03pm.

MSC Crozier/Jones to approve the agenda as published. Carried unanimously.

MSC Jones/Kirk to approve the November Minutes. Carried unanimously.

MSC Jones/Volk to approve the November financial statements and bills. Carried unanimously.

TAC Rob Koppert gave his report and updated the Commission that the conversion of the fire paging repeaters should be completed within 4 weeks as all of the equipment has arrived. He has similar news for the backup radio system, most of the equipment was here and some is ready to be installed. He also informed the Commission that the new console should be here within 2 months due to manufacturer availability.

There was no Old Business discussed.

In New Business, the Commission reviewed the proposed budget for FY0405 as prepared by TAC Koppert. The total budget was for \$210,167.00 which is a 5.65% increase over the previous years budget. Salaries and benefits were the largest increase. After discussion, it was decided to decrease the following: office supplies to \$1,200; magazines, periodicals, and books to \$150; uniforms to \$300; telephone services to \$2600; and furniture and equipment to \$500 or cutting the proposed budget by \$1800. It was also hoped that the union contract would be completed by the next meeting so firm numbers could be used for salary and benefits. TAC Koppert was instructed to make changes to the proposed budget and bring updated budget information to the January meeting.

There were no comments or concerns brought by any citizens.

MSC Kirk/Volk to adjourn at 5:36pm.

Respectfully Submitted,

Rob Koppert, TAC
Recording Secretary