

Cass County 911 Communications Center

Sheriff Larry Jones, TAA Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) rkoppert@casscoia.us

MINUTES

January 27, 2003

Members present: Chuck Kinen, Don Volk, Delores Kirk, Lynn Crozier, Dave Jones and John O'Brien
Staff present: Rob Koppert, Judy Kinser, Gloria Abild
Citizens present: None

Meeting called to order by Chairperson Kinen at 5:00pm

MSC Kirk/Jones to approve the agenda as published. Carried unanimously.

MSC Kirk/Volk to approve the December 2002 meeting minutes. Carried unanimously.

MSC Kirk/Jones to approve the December financial statements. Carried unanimously.

TAC Koppert gave his report and discussed Dr. Berry's request that the Echo or automatic response levels be initiated. She and TAC Koppert were to have met with the Cass County EMS Association, however that meeting was cancelled due to weather.

There was no Old Business discussed.

Commission member John O'Brien arrived at this time.

The Commission reviewed the proposed FY2003/2004 budget. The board was presented with a budget of \$204,072 which is a 10% increase over the previous year. Salary and health insurance were the largest increases. After discussion, the Commission reduced the budget to \$198,922 by cutting \$2,000 from the radio repair line item, \$1,150 from DTN, and \$2,000 from furniture and equipment purchases. TAC Koppert suggested terminating the DTN contract since all of the information received via DTN was available on the Internet and that the communications would need a computer capable of Internet access in the future. The Commission also suggested the purchase of the equipment TAC Koppert suggested at the end of the current fiscal year.

MSC Kirk/Crozier to approve the FY2003/2004 of \$198,922 with the above adjustments.

Dispatchers Judy Kinser and Gloria Abild requested the Commission look into the purchase of a new chair in the communications center. They both felt the current chairs were comfortable enough for a 8 hour shift, but uncomfortable for a 12 hour shift. Both requested a chair with a higher back. The Commission requested TAC Koppert look into the matter and get cost estimates of a higher back chair.

MSC Jones/Kirk to adjourn at 5:43pm.

Respectfully Submitted,

Rob Koppert, TAC

Recording Secretary