

# Cass County Public Safety Commission

Sheriff Bill Sage, TAA      Jennifer Erickson, TAC  
Cass County Courthouse  
5 West 7<sup>th</sup> Street  
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## MINUTES

April 23, 2007

Members present:      Dan Rossell, Chuck Kinen, Dave Dunfee, Steve Livengood, Kern Miller  
Staff present:          Jennifer Erickson, Sheriff Bill Sage  
Citizens present:

Chairperson Dan Rossell opened the meeting at 6:03 pm.

MSC Miller/Livengood to approve the agenda. Carried unanimously.

MSC Miller/Dunfee to approve the minutes. Carried unanimously.

MSC Kinen/Livengood to approve the financial statement and bills. Carried unanimously.

TAC Jennifer Erickson reported that Shawn Page had completed required BIST training for the Iowa System. TAC Erickson advised that conditional offer was made to Julie McCartney, currently dispatching in Adams Co., as new full-time dispatcher for Cass County. Discussion of wages for Julie McCartney to start at \$12.64 due to her status as already being certified in all areas of dispatch training. MSC Kinen/Dunfee to approve employment of Julie McCartney with wage to start at \$12.64. Carried unanimously. Sheriff Bill Sage discussed status of Emergency Medical Dispatch (EMD) and the fact that all dispatchers certification in such had expired and would all have to be retrained. TAC Erickson advised that training would consist of 3 day session and cost would exceed \$295 per dispatcher. Discussion on continuing with case entry and key questions and paging rescue personnel as usual with no additional life support or life giving instructions to be given to caller. MSC Miller/Livengood to approve that no additional training on EMD be required and that all dispatchers will continue case entry and key questions and not to give additional life support instructions. Carried unanimously. TAC Erickson advised that written warning was given to Shawn Page for not following automatic aid agreement with Anita Fire and Wiota Fire and neglecting to page Wiota Fire to respond with Anita Fire on a rescue call in Anita on April 8. TAC Erickson and Sheriff Bill Sage to determine how long written warnings are to remain in employee file and let MSC know.

In Old Business MSC Miller discussed whether meeting time should be 5:00 pm or 6:00 pm. Was determined that monthly meeting to be held at 5:00 pm and when held in conjunction with E911 Meeting and EMA Meeting on a quarterly basis was to be at 6:00 pm.

There was no New Business discussed.

There were no comments or concerns brought by any citizens.  
The next meeting was set for May 21, 2007 at 5:00 pm.

MSC Kinen/Livengood to adjourn at approximately 6:35 pm

Respectfully Submitted

Jennifer Erickson TAC