

Cass County Public Safety Commission

Sheriff Bill Sage, TAA Jennifer Erickson, TAC
Cass County Courthouse
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Atlantic, Iowa 50022
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MINUTES

November 24, 2008 – 5:15 pm

Members present: Steve Livengood, Chuck Kinen, Dave Dunfee, Kern Miller, Bob Matthies
Staff present: Jennifer Erickson
Citizens present:

Commission Chairman Steve Livengood opened the meeting at 5:15 pm.

MSC Matthies/Dunfee to approve the agenda. Carried unanimously.

MSC Miller/Kinen to approve the minutes. Carried unanimously.

MSC Miller/Kinen to approve the minutes from the meeting September 22. Carried unanimously.

MSC Miller/Matthies to approve the financial statement and bills. Carried unanimously.

TAC Jennifer Erickson reported that after speaking with County Attorney Dan Feistner in regards to Rob Koppert's job title that it will be listed as shared and not part time. All benefits will be split equally between Public Safety and Emergency Management and overtime benefits will be paid respectively from each department as those hours are accrued. Erickson also reported that Gene Eblen had completed work on the second position radio console. Work included removing unused buttons and reconfiguring fire and rescue paging buttons to make it more user friendly and to be synchronized with the first position radio console. There was also a west door button installed to allow a second dispatcher to screen and control the traffic flow in and out of the jail facility.

Commission member Chuck Kinen questioned Erickson on the recent overtime hours put in by Erickson and Rob Koppert. Erickson explained that the hours were to cover the shifts for vacation time that was requested by Dispatcher Chris Droll. Kinen also expressed the idea of possibly hiring a part time dispatcher to alleviate overtime hours. Discussion to remain open on that issue.

In Old Business reference Leslie Helvie TAC Erickson advised that County Attorney Dan Feistner has agreed that Leslie should only be allowed access to the jail, communications center and sheriff's office at times she is scheduled to work. All other times she is to be restricted from the facility and at no time is she to bring family members or friends with her. Erickson will inform Leslie of this and post a memo in the communications center, jai and sheriff's office.

There was no New Business.

There was no Public Discussion.

Miller/Matthies to adjourn meeting. Carried unanimously.

Next meeting scheduled for December 22, 2008 at 5:15 pm.

Respectfully Submitted

Jennifer Erickson TAC