

Cass County Public Safety Commission

Steve Livengood, Chair
Sheriff Darby McLaren, TAA
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) rkoppert@casscoia.us

Julie Adams, Vice-Chair
911 Director Rob Koppert, TAC

Minutes

September 24, 2012, 2012
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Steve Livengood	City of Atlantic	X	
Shawn Shouse	City of Atlantic	X	
Julie Adams	City of Griswold		X
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert

Citizens present: Mike Kennon

Chairperson Steve Livengood opened the meeting at 5:13pm

M/S/C Schelling/Shouse to approve the agenda as published. Carried unanimously.

M/S/C Schelling/Shouse to approve the August 2012 Minutes. Carried unanimously.

M/S/C Shouse/Harris to approve the August 2012 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert reported to the Commission on the training of new dispatcher Sheri Hansen, the results of the Fly Iowa aviation show, narrowbanding and the AFG grant for radio for the fire departments, and training on the new Communications Assets Survey and Mapping (CASM) tool.

In business regarding the re-location of the communications center, Commission Chair Steve Livengood reported that he has met with the Cass County Board of Supervisors and expressed the Commission's opinion that relocating the communications to the 3rd floor of the courthouse was the most viable option at this time. He reported that the Board of Supervisors discussed moving the voting machines and even suggested moving them to the current Board of Supervisors meeting room and holding the meetings of the Cass County Board of Supervisors in the basement meeting room. Livengood reported that he and the Board of Supervisors toured the third floor, including the space occupied by the voting machines. The Board of Supervisors also toured the communications center. After returning to the board room, the Board of Supervisors discussed the security and relocation of the voting machines. Livengood reported that the Board of Supervisors will continue to work on the third floor issues.

In Old Business, the Commission reviewed updates and changes to the draft contract for the 911 director and to the newly drafted attachment that would be updated yearly to reflect salary changes. It was felt that since Commission member Julie Adams had done significant research on compensation of other 911 directors, and since she was absent, to table any action until the next meeting.

M/S/C Wedemeyer/Shouse to table the discussions of the contract and the newly drafted attachment. Carried unanimously.

In New Business, 911 Director Rob Koppert, who is also the 1st Vice President of the Iowa Chapter of the National Emergency Number Association (NENA), informed the Commission of the upcoming joint APCO/NENA Conference in Des Moines and that Iowa NENA was hosting a 2 day presentation on grants.

There were no public comments or concerns.

MSC Schelling/Shouse to adjourn at 6:19pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, flowing style.

Rob Koppert, TAC - Recording Secretary