

Cass County Public Safety Commission

Sheriff Darby McLaren, TAA 911 Director Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
712-243-2204 (Voice) 712-243-3701 (Fax) rkoppert@casscoia.us

Minutes

January 23, 2012
Basement Meeting Room

Members present: Steve Livengood, Gaylord Schelling, Marc Wedemeyer, Julie Adams, Shawn Shouse, and Tom Harris.
Staff present: Rob Koppert
Citizens present: Mike Kennon, Dale Sunderman, Steve Green

Chairperson Steve Livengood opened the meeting at 5:00pm

M/S/C Adams/Shouse to approve the agenda as published with the exception of moving item #7 to immediately follow #3. Carried unanimously.

In Old Business, the Commission revisited the request of 911 Director Rob Koppert to reinstate the cash-out rights of Holiday Time. Cass County Auditor Dale Sunderman was present at the meeting to discuss the issue with the Commission and to answer and questions that the Commission may have. Mr. Sunderman made the suggestion that it was in the best interests to pay out this time as early as possible, so that accrued time does not carry over to a different fiscal year and therefore need to be paid out at a higher rate if the 911 director receives a pay raise effective at the beginning of the fiscal year. Mr. Sunderman informed the Commission that any arrangement regarding the accrual, use, and payout of holiday time should be determined in the contract with the 911 director, however a specific contract with the 911 director does not exist. Commission member Shawn Shouse suggested that the Commission discuss the possibility of writing a contract and entering into a contractual agreement with the 911 director. The remainder of the Commission verbally agreed that this was a good idea. 911 director Rob Koppert also agreed and made a proposal to pay out the existing Holiday Time at the equivalent rate of his hourly pay and then eliminate the accrual of Holiday Time altogether. The Commission took no action on this proposal.

M/S Schelling/Adams to pay out the Holiday Time at the current rate of pay as a one time thing. The Commission discussed the motion and Shouse said that he would be more apt to agree a payout of \$1500.00 maximum.

Motion by Shouse to amend the Schelling/Adams motion to make the payout \$1500.00 flat. After discussion, Adams proposed another amendment to change the payout from \$1500.00 to payout 76 hours of the accrued time at the current rate of pay.

Motion by Adams to amend the Schelling/Adams motion to make the payout 76 hours of the accrued time at the current rate of pay.

Both Schelling and Adams agreed to the final amendment and changed their original motion to reflect the amendment. The recording secretary was asked to read back the amended motion.

M/S/C Shelling/Adams to pay out the Holiday Time as a one time thing, 76 hours at the current rate of pay. Carried unanimously.

M/S/C Shouse/Wedemeyer to approve the January 10th Minutes. Carried unanimously.

M/S/C Shouse/Schelling to approve the December 2011 financial statements and bills. Carried unanimously.

In order to not affect the start time of the Cass County E911 Service Board meeting, which had a published public budget hearing set for 6:15pm, and to allow that Board, the Local Emergency Planning Committee and the Cass County Emergency Management Commission, which also had a published public budget hearing set for 7:15pm, the chairman agreed to adjourn the meeting at 6:00pm and reconvene at 7:30pm following the other 3 meetings.

The chairman adjourned the meeting at 6:00pm and reconvene at 7:30pm

The meeting reconvened at 7:37pm with all members in attendance.

TAC Rob Koppert gave his report and indicated that he attended the Cass County EMS Association Meeting on January 16, 2012, and the Cass County Fireman's Association meeting on January 19, 2012. He reported that the fireman's association was still in the running for a FEMA AFG grant of nearly \$230,000.00 for radio equipment. He also updated the Commission of the installation of a fiber optic cable which the communications center will utilize for connectivity to the IOWA System. The fiber optic line will replace the current DSL line.

Koppert then brought up the topic of visits to various communications centers. During the meeting of January 10, 2012, the Commission decided upon the type of centers they would like to visit and decided which centers to visit based on 911 Director Rob Koppert's knowledge of each center. The Commission decided to tour the Carroll Police Department's center and the Buena Vista County 911 Center on February 23, 2010 with the Commission leaving collectively from Atlantic at 7:30am. Commission member Schelling volunteered the use of his suburban to transport the Commission. The Commission will tour the Adair County 911 Center and the Shelby County 911 Center on February 28th, also leaving Atlantic at 7:30pm.

In New Business, the Commission discussed the proposed budget for FY2012/2013. TAC Koppert submitted the revised budget of \$401,622.00 which had been discussed and lowered from the original submission during the February 10th meeting.

M/S/C Shouse/Harris to adopt the proposed budget in the amount of \$401,622.00 for the fiscal year 2012/2013. Carried unanimously.

There were no comments or concerns brought by any citizens.

MSC Shouse/Adams to adjourn at 8:05pm.

Respectfully Submitted,



Rob Koppert, TAC - Recording Secretary