

Cass County Public Safety Commission

Steve Livengood, Chair
Sheriff Darby McLaren, TAA
712-243-2204 (Voice)

Julie Adams, Vice-Chair
911 Director Rob Koppert, TAC
Cass County Courthouse
5 West 7th Street
Atlantic, Iowa 50022
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Minutes

June 24, 2013
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Steve Livengood	City of Atlantic	X	
Shawn Shouse	City of Atlantic	X	
Julie Adams	City of Griswold	X	
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert, Sheriff Darby McLaren

Citizens present: None

Chairperson Shawn Shouse opened the meeting at 5:02pm

M/S/C Schelling / Adams to approve the agenda as published. Carried unanimously.

M/S/C Schelling / Livengood to approve the May 2013 Minutes. Carried unanimously.

M/S/C Adams / Schelling to approve the May 2013 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Worklog Report. There were no questions by the Commission. He updated the Commission on the training of Roxann Petersen. Roxann has been moved to the day shift and will continue her training under Jennifer Erickson. He updated the Commission on the "potential security breach" to the courthouse network. He was informed by Iowa Department of Public Safety that all persons involved with IT on system that handle criminal justice information must receive special training. Koppert also updated the Commission on the latest with the AFG grant, and information gained from his recent attendance of the National NENA Convention in Charlotte, North Carolina. He informed the Commission that he has contracted with Language Line to provide language interpretation on 911 calls and that he researched several companies for the purchase of a replacement chair in the communications center. While at National NENA, he mentioned he had the opportunity to try several chairs and ask questions of the vendors and others attending the conference and that Domore Chairs might be a good alternative. Koppert informed the Commission that he had placed an order for one chair at the cost of \$1300. Koppert also updated the Commission a request put forward to the Iowa 911 Advisory Council regarding the Iowa Department of Public Safety's request for additional wireless 911 surcharge funds. So far the consensus of many groups in Iowa is to not support the request. Finally, Koppert updated the Commission on the recent IT Security Audit conducted at the courthouse. Further information would be forth coming when the full report is filed with the county.

In business regarding the re-location of the communications center, Commission member Gaylord Schelling reported that he has heard nothing from the City of Atlantic over the possible sharing of the former Sitel building. He reported that he has spoken with Dave Chase who mentioned the Cambridge Law Firm building, located at 8th and Poplar, was for sale and the county could purchase the building and lease the top floor back to the attorney's. Another possible location was the former Clarinda Company building located south of the old Pamida store. He said he was going to arrange to a tour of each building.

In Old Business, the Commission reviewed video recording documentation that had been submitted in support of a personnel complaint. The Commission determined that the video does not support the entire accusation and decided to proceed with issuing a disciplinary warning to the employee involved based upon the statements of the employee involved and the factual evidence that was presented.

There was no New Business discussed.

There were no public comments or concerns.

MSC Schelling / Livengood to adjourn at 6:55pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, flowing style.

Rob Koppert, TAC - Recording Secretary