

# Cass County Public Safety Commission

Sheriff Darby McLaren, TAA      911 Director Rob Koppert, TAC  
Cass County Courthouse  
5 West 7<sup>th</sup> Street  
Atlantic, Iowa 50022  
712-243-2204 (Voice)    712-243-3701 (Fax)    [rkoppert@casscoia.us](mailto:rkoppert@casscoia.us)

---

## Minutes

October 27, 2014  
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Chris Jimerson	City of Atlantic	X	
Kathy Somers	City of Atlantic	X	
Ryan Askeland	City of Griswold		X
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

**Staff present:** Rob Koppert, Sheriff Darby McLaren

**Citizens present:** Craig Allen (Iowa Statewide Interoperability Coordinator) and Mike Kennon

Chairperson Gaylord Schelling opened the meeting at 5:00pm.

M/S/C Jimerson / Wedemeyer to approve the agenda as published. Carried unanimously.

M/S/C Wedemeyer / Harris to approve the September 2014 Minutes. Carried unanimously.

M/S/C Harris / Jimerson to approve the September 2014 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Work-log Report. There were no questions by the Commission. He reported on the agreement with AMU to provide answering service and had completed and tested all functions and that the service would be ready to go at the end of the month. He advised he was working on some minor modifications to the agreement and would present those to the Commission for approval and forwarding to the AMU Board for action. He also reported that he attended the recent Cass County EMS Association Meeting and that they have also requested standard operating guidelines for use with the EMS channels. Koppert advised he would integrate the EMS guidelines with the fire guidelines into one document. He also reported that he investigated supposed interference of the Sheriff's OPS radio channel on the Atlantic Police Department radios. After investigation and consultation with the Racom tech, it was determined that the Racom tech did not properly program the APD radios. The tech advised he would correct the problem. Koppert reported that there had been no appreciable news regarding the CenturyLink and Intrado issue regarding ALI database management. He would continue to monitor and report. He reported that the ISICSB Technology Committee has held a telephone conference call to discuss the standardization of EMS channels statewide and the impact it would have on Cass County. Koppert reported on the progress of the RFP for the courthouse VoIP telephone system and the approaching deadline for it. Finally, he advised that he looked into a possible payroll issue with a dispatcher and is satisfied with its outcome.

In business regarding the re-location of the communications center, 911 Director Rob Koppert updated the Commission on the progress of the renovations being done. He advised that the support beam and associated columns were installed and appeared to correct the "bounce" issue with the first floor. Koppert also reported that he issued an RFP for the installation of a 40 foot tower on the east side of the building, to support communications on 5 radio channels. He also inquired on the possibility of having a separate address (705 Poplar) for the basement level. This would allow the 911 center and emergency

management to have mail delivered the new building and not at the courthouse. The Commission did not have any concerns with this and advised Koppert to proceed.

In Old Business, the Commission tabled action on a Mission Statement for the communications center. 911 Director Rob Koppert will continue to investigate possible solutions.

In New Business, the Commission authorized 911 Director Rob Koppert to serve on the board of the Iowa Chapter of the Association of Public Safety Communications Officials if he so chose to run.

M/S/C Jimerson / Harris to allow 911 Director Rob Koppert to serve on the board of the Iowa Chapter of the Association of Public Safety Communications Officials. Carried unanimously.

There were no public comments or concerns. Commission member Tom Harris explained his and the City of Anita's concerns with the agreement with AMU and also had questions regarding the City of Anita's membership on the Cass County Public Safety Commission. 911 Director Rob Koppert will attend the next Anita City Council meeting to discuss the issue with them.

MSC Wedemeyer / Somers to adjourn at 5:54pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, flowing style.

Rob Koppert, TAC - Recording Secretary