

Cass County Public Safety Commission

Sheriff Darby McLaren, TAA 911 Director Rob Koppert, TAC
Cass County Courthouse
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Minutes

September 22, 2014
Basement Meeting Room

<u>Member</u>	<u>Representing</u>	<u>Present</u>	<u>Absent</u>
Gaylord Schelling	Cass County	X	
Mark Wedemeyer	Cass County	X	
Chris Jimerson	City of Atlantic	X	
Kathy Somers	City of Atlantic	X	
Ryan Askeland	City of Griswold	X	
Tom Harris	City of Anita - Primary	X	
Jeff Bohnsack	City of Anita - Alternate		X

Staff present: Rob Koppert

Citizens present: Mike Kennon, Steve Tjepkes

Chairperson Gaylord Schelling opened the meeting at 5:02pm.

M/S/C Jimerson / Askeland to approve the agenda as published. Carried unanimously.

In Old Business, the Commission discussed the agreement between Atlantic Municipal Utilities and the Cass County Public Safety Commission in which AMU has requested that the Cass County Public Safety Communications Center provide after-hours telephone support for AMU. During the discussion, the Commission asked AMU Manager Steve Tjepkes several questions on times, procedures, etc. Tjepkes remarked that they would like the 911 center to answer calls not only during the overnight hours, but also during the daytime on weekends. For this, AMU has offered to pay the Commission \$12,000 annually. The Commission also discussed whether they would like to see a base price in the contract with extra fees for high call counts, etc. They also requested that 911 Director Rob Koppert present the proposed contract to County Attorney Dan Feistner for review.

M/S/C Askeland / Jimerson to approve entering into a contract with Atlantic Municipal Utilities and to have the 911 center provide after-hours telephone support to AMU. Ayes: Schelling, Jimerson, Askeland and Wedemeyer. Nays: Harris. Motion carried.

Commission member Kathy Somers arrived at this time.

M/S/C Harris / Jimerson to approve the August 2014 Minutes. Carried unanimously.

M/S/C Harris / Askeland to approve the August 2014 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Work-log Report. There were no questions by the Commission. He reported on the Cass County Fire Association Radio Communications Standard Operating Guidelines and having met with Dr. Berry regarding the implementation of similar guidelines for EMS in Cass County. Koppert also reported on the results of a staff meeting. The CenturyLink and Intrado ALI database issue was discussed with no action taken. It was felt that 911 Director Koppert should continue to monitor this situation. Also discussed was a potential issue with the payroll of an individual. Koppert was advised to continue investigation and follow-up with the Commission.

In business regarding the re-location of the communications center, 911 Director Rob Koppert updated the Commission on the progress of the center. He offered to provide a tour of the facility for those interested.

There was no Old Business discussed.

In New Business, the Commission discussed the formulation of Mission Statement for the communications center. 911 Director Rob Koppert was authorized to look into possibilities.

There were no public comments or concerns.

MSC Jimerson / Askeland to adjourn at 6:08pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, slightly slanted style.

Rob Koppert, TAC - Recording Secretary