

# Cass County Public Safety Commission

Sheriff Darby McLaren, TAA      911 Director Rob Koppert, TAC  
Cass County Courthouse  
5 West 7<sup>th</sup> Street  
Atlantic, Iowa 50022  
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## Minutes

March 24, 2014  
Basement Meeting Room

| <u>Member</u>     | <u>Representing</u>       | <u>Present</u> | <u>Absent</u> |
|-------------------|---------------------------|----------------|---------------|
| Gaylord Schelling | Cass County               | X              |               |
| Mark Wedemeyer    | Cass County               | X              |               |
| Chris Jimerson    | City of Atlantic          | X              |               |
| Kathy Somers      | City of Atlantic          |                | X             |
| Ryan Askeland     | City of Griswold          |                | X             |
| Tom Harris        | City of Anita - Primary   | X              |               |
| Jeff Bohnsack     | City of Anita - Alternate |                | X             |

**Staff present:**                      Rob Koppert, Darby McLaren

**Citizens present:**

Chairperson Gaylord Schelling opened the meeting at 5:14pm.

M/S/C Harris / Wedemeyer to approve the agenda as published. Carried unanimously.

M/S/C Jimerson / Harris to approve the February 2014 Minutes. Carried unanimously.

M/S/C Jimerson / Askeland to approve the February 2014 financial statements and bills. Carried unanimously.

911 Director and TAC Rob Koppert presented his Monthly Hour and Work-log Report. There were no questions by the Commission. Koppert updated the Commission on the training of dispatcher Cody Claussen. Koppert reported on the conversion to P25 digital for the Sheriff's OPS radio channel. He also reported, and showed, the temporary location of the CAD server. The server needed to be moved to the basement meeting room due to the installation of the county server and the availability of network outlets. Koppert reported that the database computer on the E911 system failed, and parts were salvaged from the MIS computer to make the identical database computer operational. Total down time was 5 hours and 911 calls were routed to Montgomery County and the Iowa State Patrol. Koppert also reported that the Atlantic Police Department repeater for their radio channel was transmitting spurious emissions and while there have been no complaints received, it needed to be replaced as soon as possible as it was operating illegally and subject to fine by the FCC. Finally, he reported that he would be assisting in the "Every 15 Minutes" program at the Atlantic High School.

In business regarding the re-location of the communications center, the Commission and 911 Director Rob Koppert discussed the events that have occurred within the past month, mainly general discussion of the project and no action was taken.

In Old Business, the Commission tabled the reallocation of \$10,114.00 in the existing budget from salaries, FICA and IPERS, to the "Other Equipment" line item for use in the construction of the new communications center.

In New Business, the Commission discussed the authorization of either a 3% or 3.5% increase in wages for the employees of the Cass County Public Safety Commission. There was some question as to whether this increase was also to be extended to 911 Director Koppert, as one Commission member voiced his understanding that the previous year's increase in salary also included this year, and therefore he wasn't to get an increase this year. Chair Schelling offered to consult the Minutes of the past meetings and the Shawn

Shouse, the previous chair of the Commission on the intentions of the increase given last year. The item was tabled until the April meeting.

There were no public comments or concerns.

MSC Jimerson / Wedemeyer to adjourn at 6:12pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive, slightly slanted style.

Rob Koppert, TAC - Recording Secretary